## **ECAP Implementation Plan**

### **School Name:**

### **School Year:**

Domain	How	When/Who	Grade
ACADEMIC			
Plan courses to meet high school	My Course Plan (AzCIS)	Fall/Spring, counselors	10-12
graduation requirements	Course Selection Sheets	Spring, counselors	9-11
	Classroom Lessons	Fall/Spring, counselors	9-12
	Individual Counseling	Ongoing, counselors	9-12
	Future Frosh Night	Spring, counselors	9
	8 <sup>th</sup> grade visitation	Spring, counselors	9 (when in 8 <sup>th</sup> grade)
Review of academic progress that	Individual Counseling	Ongoing, counselors	9-12
includes any interventions or	Advisory	Ongoing, Advisory Teachers	9-12
advisements	Place student into necessary	Ongoing, counselors,	9-12
	tutoring/intervention program	administrators, and teachers	
	(Read 180, Algebra Extension,		
	Sophomore Success Tutoring,		
	AIMS Tutoring, ACT Prep		
	Academy)		
CAREER			
Explore and identify possible	Interest Inventory (AzCIS)	Fall, counselors	9-11
career interests and the needed	College and Career Fair	Fall, counselors/college	9-12
requirements for those careers		representative/SW Valley	
		Chamber of Commerce	
		businesses	
	Career Day	Spring, Advisory	9-12
	PSAT offered on campus	Fall, counselors	10-11
	ACT (Paid for all students)	Spring, counselors	11
	ASVAB offered on campus	Spring, counselors	10-12
	In state university field trip	Ongoing, counselors	9-12
	Individual Meetings	Ongoing, College & Career	9-12
		Specialist	
Explore postsecondary career	Career Cluster Inventory (AzCIS)	Fall/Spring, counselors	9-10
plans, options, interests, or skills	Reality Check (AzCIS)	Fall/Spring, counselors	11

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	Individual Meetings	Ongoing, College & Career Specialist	9-12
POSTSECONDARY			
Explore postsecondary education	Classroom Lessons	Fall/Spring, counselors	9-12
goals, options, and admissions	Advisory Lessons	Fall/Spring, Advisory teachers	9-12
requirements	Colleges representatives on	Ongoing, counselors	9-12
	campus		
	College and Career Fair	Spring, counselors	9-12
	High School Relations Tour	Fall, counselors	12
	In state university field trips	Ongoing, counselors	9-12
	Individual Counseling	Ongoing, counselors	9-12
Review postsecondary education	Classroom Lessons	Fall/Spring, counselors	9-12
goals, options, and requirements	Advisory Lessons	Fall/Spring, Advisory teachers	9-12
	Individual Counseling	Ongoing, counselors	9-12
	Senior Survey	Fall/Spring, counselors	12
Explore admissions requirements	Classroom Visits	Fall/Spring, counselors	9-12
	Advisory Lessons	Fall/Spring. Advisory teachers	9-12
	School Sort (AzCIS)	Fall/Spring, counselors	11
	Counseling Newsletter	Ongoing, counselors	9-12
Financial Assistance Planning	Financial Aid & Scholarship Search (AzCIS)	Fall/Spring, counselors	11-12
	Financial Aid Night	Fall, counselors	12
	Scholarship Newsletter	Ongoing, counselors	9-12
	Counseling Newsletter	Ongoing, counselors	9-12
Complete Applications	Application Workshops	Ongoing, counselors	12
	Campus Visits	Fall/Spring, counselors	12

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EXTRACURRICULAR			
ACTIVITIES			
Document participation in sports,	Document in AzCIS	Fall/Spring, counselors	9-12
clubs, and/or organizations	Resume	Fall/Spring, English teachers	11-12
Document work experience	Document in AzCIS	Fall/Spring, counselors	9-12
and/or volunteer experience	Resume		