



Arizona Department of Education

Health and Nutrition Services Division

Seamless Summer Option Administrative Review Summary Report

Sponsor: Mesa Unified District

CTD: 07-02-04

Sites: Mesa High School

Contacts: Andi Fourlis, Superintendent and Sabrina Kvale, Director

Review Date: June 28, 2022

Review Period: June 2022

Review Type: SSO

No.	Review Findings	Technical Assistance Provided	Required Corrective Action
SFA Operations			
	<i>No findings.</i>		
Site Agreement			
	<i>No findings.</i>		
Site Eligibility			
	<i>No findings.</i>		
Menu Planning			
	<i>No findings.</i>		
Counting & Claiming			
1	The meal service lines in operation did not prevent duplicate or second meals from being claimed. Specifically, there was no method of determining whether summer school students received a second lunch after being let out of class.	Discussed feasible changes to the system that would be implemented immediately to ensure duplicate meals were not counted for reimbursement.	<i>Please provide a written description of the system that has been implemented to ensure that duplicate meals are not counted toward the claim for reimbursement.</i>
Media Release			
	<i>No findings.</i>		
SFA Monitoring Responsibilities			
	<i>No findings.</i>		
Civil Rights			
	<i>No findings.</i>		
Food Safety			
	<i>No findings.</i>		

Water

No findings.

Recordkeeping

2 The crediting information recorded on the production records and recipes is inaccurate. Specifically, the Chef Salad credits as 3.0 oz eq M/MA when the production record and recipe states 2.5 oz eq M/MA and the Hummus Plate recipe provided credits as 3.0 oz eq grain when the production record and recipe states 2.5 oz eq grain at Mesa High School.	Discussed how to credit meal components and importance of ensuring consistency with recipes, labels, and production records. Crediting resources can be found on ADE's website at https://www.azed.gov/hns/nslp/forms under the Menu Planning tab.	<i>A revised recipe was provided for Chef Salad. Please provide a production record that reflects the correct crediting information for Chef Salad and a recipe and production record that reflects the correct crediting information for Hummus Plate. Additionally, please provide a written description of changes made to ensure crediting is correctly reflected on recipes and production records.</i>
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Comments/Recommendations:

Congratulations, Mesa Unified District has completed the SSO Administrative Review for Program Year 2022. Thank you for your cooperation and sense of urgency during the review process. I appreciate the effort your team is making to make sure your community is receiving meals throughout the summer months.

Training: Web-based training and How-To guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>

Summer meal service training and resources can be found on ADE's website at <https://www.azed.gov/hns/sfsp>

Fiscal Action Assessed?

- | | | |
|---|--|--------|
| <input checked="" type="checkbox"/> No- SBP | <input type="checkbox"/> Yes- SBP | \$0.00 |
| <input checked="" type="checkbox"/> No- NSLP | <input type="checkbox"/> Yes- NSLP | \$0.00 |
| <input checked="" type="checkbox"/> No - SSO SBP | <input type="checkbox"/> Yes- SSO SBP | \$0.00 |
| <input checked="" type="checkbox"/> No - SSO NSLP | <input type="checkbox"/> Yes- SSO NSLP | \$0.00 |

Fiscal Action under \$600 will be disregarded.

Please submit corrective action response by July 20, 2022 to Kariann Sadlon at Kariann.Sadlon@azed.gov.

Kariann Sadlon
Digitally signed by Kariann Sadlon
Date: 2022.06.30 07:01:47 -07'00'

Reviewer Signature Date

[If you disagree with any findings that affects the claim for reimbursement, you may appeal the decision by following the School Food Authority Appeal Procedure for the Administrative Review found on the National School Lunch Program Administrative Review tab on the ADE website.](#)