



Adult Education Services

Our goal in the **Adult Education and High School Equivalency (HSE) Services Unit** is to serve each of our customers with the best possible customer service to provide HSE transcripts, access codes and verifications.

Starting Thursday, March 19th, 2020, we are only accepting Official HSE Transcript Requests, Access Code Requests, & Verifications through regular mail or via our email inbox, Adulted@azed.gov.

We are happy to assist you with questions:

- E-mail at Adulted@azed.gov
- Leave message at **602-258-2410**
- Our website at <http://www.azed.gov/adultedservices/hse/>

Services can be processed through email or regular mail:

- All Official Transcript requests
- All Access Code requests

Forms are available online at <https://www.azed.gov/adultedservices/hse-transcript-request>

To request transcripts via mail, send your application and materials to:

Arizona Department of Education – Adult Education
Services 1535 W. Jefferson, Bin 26
Phoenix, AZ 85007

Payment form must be submitted via regular mail (USPS). Money Order or Business Check ONLY.

Kathy Hoffman, Superintendent of Public Instruction
1535 West Jefferson Street • Phoenix, Arizona 85007 • (602) 542-5460 • www.azed.gov