Students Without Disabilities – Expulsion

General Instructions

The Office of Special Education Programs (OSEP) requires state agencies to report educational services for students with and without disabilities (SWD/SWOD) in grades K through 12 during expulsion. This will be the only section where your Public Education Agency (PEA) will report data for SWOD subject to expulsion and either did or did not receive educational services during removal.

If there are no SWOD to report as Expelled or Long-Term Suspended, the "Go" button will be disabled for your PEA and no submission is required.

Definitions

Expulsion – An action taken by the local education agency removing a student from his/her regular school for disciplinary purposes for the remainder of the school year or longer in accordance with the local education agency policy. Include removals resulting from violations of the Gun Free Schools Act that are modified to less than 365 days.

Data Entry

From the home page of the Special Education Data Dashboard (SEDD), select the "Go" button under SWOD. This will navigate PEA users to an entry screen. The application will display a list of SWOD generated in AzEDS who were reported with a membership withdrawal code of W3 (Expelled or Long-Term Suspended). If this list is inaccurate, corrections must be made in AzEDS before the close of the Fiscal Year reporting (7/15).

The following fields are displayed for your review:

- State student ID (SSID);
- Student Name;
- District of Residence (DOR) name;
- DOR entity ID;
- DOR CTDS number;
- School Name;
- School Entity ID;
- School CTDS;
- Service type

There are two options a PEA can select under the service type:

With Services - Select this option if the SWOD were subject to expulsion during the school year and did receive educational services during the removal.

Without Services - Select this option if the SWOD were subject to expulsion during the school year and did NOT receive educational services during the removal.

Reports

An Excel or PDF document of the data can be downloaded to validate all selections. After all selections have been made and validated, click the "Submit" button. By clicking this button, you are certifying that the data is accurate to the best of your knowledge.