



Arizona Department of Education

Health and Nutrition Services Division

Seamless Summer Option Administrative Review Summary Report

Sponsor: Avondale Elementary District

CTD: 07-04-44

Sites: Eliseo C. Felix School

Contacts: Dr. Betsy Hargrove, Superintendent & Linda Sharrett, Director of Food and Nutrition

Review Date: June 14, 2022

Review Period: June 2022

Review Type: SSO

No.	Review Findings	Technical Assistance Provided	Required Corrective Action
		SFA Operations	
	No findings.		
		Site Agreement	
	No findings.		
		Site Eligibility	
	No findings.		

Menu Planning

- | | | |
|---|--|---|
| <p>1 Quantities observed during the review period did not meet minimum amounts required by the meal pattern during breakfast. Specifically, the fruit quantity was not met on 1 day, which also caused the weekly fruit quantity not to be met. This was not a repeat finding from cycle two and did not contribute towards fiscal action calculations.</p> | <p>Only 3/4 cup of fruit was served one day at breakfast instead of the required 1 cup, which caused the weekly fruit requirement to be short. This was due to the SFA serving the SFSP Meal Pattern instead of the SBP Meal Pattern. SFA is aware of meal pattern requirements, they just implemented the incorrect meal pattern due to confusion with operating the summer program. Meal pattern requirements for the National School Breakfast Program can be found on ADE's website at http://www.azed.gov/hns/nslp under the Meal Pattern tab. Please note that repeated violations involving food quantities may result in fiscal action and/or termination of performance-based reimbursement (extra 7 cents).</p> | <p><i>Please provide a written description of changes that will be made to ensure that the correct meal pattern will be served. Please also provide written assurance that if SSO is operated in the future the NSLP/SBP meal pattern will be utilized.</i></p> |
| <p>2 Fluid milk was not available in at least two varieties for breakfast and lunch during the review period. This was not a repeat finding from cycle two and did not contribute towards fiscal action calculations.</p> | <p>This error was due to the SFA serving the SFSP Meal Pattern instead of the NSLP/SBP Meal Pattern. SFA is aware of meal pattern requirements, they just implemented the incorrect meal pattern due to confusion with operating the summer program. Allowable milk varieties are fat-free unflavored, fat-free flavored and 1% unflavored. Please note that repeated violations involving food quantities may result in fiscal action and/or termination of performance-based reimbursement (extra 7 cents).</p> | <p><i>Please provide a written description of changes that will be made to ensure that the correct meal pattern will be served. Please also provide written assurance that if SSO is operated in the future the NSLP/SBP meal pattern will be utilized.</i></p> |

- | | | |
|---|--|---|
| <p>3 Quantities observed during the review period did not meet minimum amounts required by the meal pattern during lunch. Specifically, the daily vegetable quantity was not met, which also caused the weekly vegetable quantity not to be met. This was a repeat finding from cycle two and contributed towards fiscal action calculations.</p> | <p>Only 1/2 cup of vegetables were served each day instead of the required 3/4 cup, which caused the weekly vegetable requirement to be short. This error was due to the SFA serving the SFSP Meal Pattern instead of the NSLP Meal Pattern. SFA is aware of meal pattern requirements, they just implemented the incorrect meal pattern due to confusion with operating the summer program. Meal pattern requirements for the National School Lunch Program can be found on ADE's website at http://www.azed.gov/hns/nslp under the Meal Pattern tab. Please note that repeated violations involving food quantities may result in fiscal action and/or termination of performance-based reimbursement (extra 7 cents).</p> | <p><i>Please provide a written description of changes that will be made to ensure that the correct meal pattern will be served. Please also provide written assurance that if SSO is operated in the future the NSLP/SBP meal pattern will be utilized.</i></p> |
| <p>4 The following vegetable subgroup were not offered during the review period: red/orange and beans/peas. This was a repeat finding from cycle two and contributed towards fiscal action calculations.</p> | <p>Vegetable Subgroup Quick Guide can be found on ADE's website at https://www.azed.gov/hns/nslp/forms under the Menu Planning tab. This error was due to the SFA serving the SFSP Meal Pattern instead of the NSLP Meal Pattern. SFA is aware of meal pattern requirements, they just implemented the incorrect meal pattern due to confusion with operating the summer program. Meal pattern requirements for the National School Lunch Program can be found on ADE's website at http://www.azed.gov/hns/nslp under the Meal Pattern tab. Please note that repeated violations involving food quantities may result in fiscal action and/or termination of performance-based reimbursement (extra 7 cents).</p> | <p><i>Please provide a written description of changes that will be made to ensure that the correct meal pattern will be served. Please also provide written assurance that if SSO is operated in the future the NSLP/SBP meal pattern will be utilized.</i></p> |

Counting & Claiming

No findings.

Media Release

No findings.

SFA Monitoring Responsibilities

No findings.

Civil Rights

No findings.

Food Safety

No findings.

Water

No findings.

Comments/Recommendations:

Congratulations on completing the SSO Review and for keeping up the great work operating the child nutrition programs! Thank you for continuing to feed children through the summer!

Training: Web-based training and How-To guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>

COVID-19: Guidance to Child Nutrition Operators can be found on ADE's website at <https://www.azed.gov/hns/covid19>

Fiscal Action Assessed?

<input checked="" type="checkbox"/> No- SBP	<input type="checkbox"/> Yes- SBP	\$9.13
<input checked="" type="checkbox"/> No- NSLP	<input type="checkbox"/> Yes- NSLP	\$0.00
<input checked="" type="checkbox"/> No - SSO SBP	<input type="checkbox"/> Yes- SSO SBP	\$0.00
<input type="checkbox"/> No - SSO NSLP	<input checked="" type="checkbox"/> Yes- SSO NSLP	\$2,354.25

Fiscal Action under \$600 will be disregarded.

Please submit corrective action response by August 12, 2022 to Lindsey.Cler@azed.gov.



7/12/2022

Reviewer Signature

Date

Kerrie Zigler Digitally signed by Kerrie Zigler
Date: 2022.07.12 12:20:13 -07'00'

Program Director Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.

Equity for all students to achieve their full potential
www.azed.gov – (602) 542-8700 – 1535 West Jefferson Street • Phoenix, Arizona 85007 Bin # 7
This institution is an equal opportunity provider