



**Arizona Department of Education
Health and Nutrition Services Division**

Administrative Review Summary Report

School Food Authority Name: Fowler Elementary District
CTD: 07-04-45
Site(s): Tuscano Elementary School ; Sun Canyon School

Contacts: Nora Ulloa, Superintendent ; Deborah Riley, Nutrition Services Coordinator

Review Date: March 23, 2022

Review Period: February 2022

Programs Reviewed:

National School Lunch

School Breakfast

Afterschool Snack

Fresh Fruit & Vegetable

Special Milk

At-Risk Afterschool Meals

No.	Review Observations & Findings	Technical Assistance Provided	Required Corrective Action
	Performance Standard 1: Certification & Benefit Issuance - Critical Area		
	Not Applicable		
	Performance Standard 1: Meal Counting & Claiming - Critical Area		
	No Findings		
	Performance Standard 2: Meal Components & Quantities - Critical Area		
	No Findings		
	Performance Standard 2: Dietary Specifications & Nutrient Analysis - Critical Area		
	No Findings		
	Meal Access & Reimbursement: Certification & Benefit Issuance		
	No Findings		
	Meal Access & Reimbursement: Verification		
	No Findings		
	Meal Access & Reimbursement: Meal Counting & Claiming		
	No Findings		
	Meal Pattern & Nutritional Quality: Offer Versus Serve		
	Not Applicable		
	Meal Pattern & Nutritional Quality: Meal Components & Quantities		

1 Signage which explains what constitutes a reimbursable meal was not displayed to students at lunch at Sun Canyon Elementary School.

Discussed feasible options for signage and potential content. The SFA corrected the finding on-site during lunch service. The signage utilized was found at <https://www.azed.gov/hns/nslp/forms> under the Menu Planning tab. *None required at this time.*

Resource Management

No Findings

General Program Compliance: Civil Rights

No Findings

General Program Compliance: SFA On-Site Monitoring

No Findings

General Program Compliance: Local Wellness Policy

No Findings

General Program Compliance: Competitive Food Services

No Findings

General Program Compliance: Professional Standards

No Findings

General Program Compliance: Water

No Findings

General Program Compliance: Food Safety, Storage and Buy American

2 The most recent food safety inspection report was not posted in a prominent location and was not visible to all program participants at Tuscano Elementary School.

Discussed feasible places for posting. The SFA corrected the finding on-site and posted the food safety inspection in a prominent public location. *None required at this time.*

General Program Compliance: Reporting & Recordkeeping

No Findings

General Program Compliance: School Breakfast Program & Summer Food Service Program Outreach

No Findings

Other Federal Program Reviews: Afterschool Snack Program

No Findings

Other Federal Program Reviews: Seamless Summer Option

Will be reviewed in Summer 2022 if applicable.

Other Federal Program Reviews: Fresh Fruit & Vegetable Program

Not Applicable

Other Federal Program Reviews: Special Milk Program

Not Applicable

Other Federal Program Reviews: At-Risk Afterschool Meals

Not Applicable

Comments/Recommendations:

Thank you for your participation in the NSLP Administrative Review. It was clear that the nutrition program at Fowler Elementary District operates with integrity and competence. Keep up the outstanding work!

To stay on track with NSLP requirements, check out the NSLP at a Glance Calendar & Monthly Checklist on our website at <https://www.azed.gov/hns/nslp/forms> under the Calendars and Checklists tab.

Training: In-person classes, web-based training and How-To guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>.

Fiscal Action Assessed?

- | | |
|--|--|
| <input checked="" type="checkbox"/> No- SBP | <input type="checkbox"/> Yes- SBP |
| <input checked="" type="checkbox"/> No- NSLP | <input type="checkbox"/> Yes- NSLP |
| <input checked="" type="checkbox"/> No- SSO SBP | <input type="checkbox"/> Yes- SSO SBP |
| <input checked="" type="checkbox"/> No- SSO NSLP | <input type="checkbox"/> Yes- SSO NSLP |

Fiscal Action under \$600 will be disregarded.

Brandon Estrada

Digitally signed by
Brandon Estrada
Date: 2022.05.12
11:24:23 -07'00'

5/12/2022

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.

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