



## Arizona Department of Education Health and Nutrition Services Division

### Administrative Review Summary Report

School Food Authority Name: Ash Creek Elementary District

CTD: 02-04-53

Site(s): Ash Creek Elementary School

Contacts: Susan Shepard, Principal

Review Date: April 13, 2022

Review Period: March 2022

Programs Reviewed:  National School Lunch  School Breakfast  Afterschool Snack  
 Fresh Fruit & Vegetable  Special Milk  At-Risk Afterschool Meals

No.	Review Observations & Findings	Technical Assistance Provided	Required Corrective Action
<b>Performance Standard 1: Certification &amp; Benefit Issuance - Critical Area</b>			
	Not Applicable		
<b>Performance Standard 1: Meal Counting &amp; Claiming - Critical Area</b>			
	No Findings		
<b>Performance Standard 2: Meal Components &amp; Quantities - Critical Area</b>			
	No Findings		
<b>Performance Standard 2: Dietary Specifications &amp; Nutrient Analysis - Critical Area</b>			
	No Findings		
<b>Meal Access &amp; Reimbursement: Certification &amp; Benefit Issuance</b>			
	Not Applicable		
<b>Meal Access &amp; Reimbursement: Verification</b>			
	Not Applicable		
<b>Meal Access &amp; Reimbursement: Meal Counting &amp; Claiming</b>			
	No Findings		
<b>Meal Pattern &amp; Nutritional Quality: Offer Versus Serve</b>			
	No Findings		

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**Meal Pattern & Nutritional Quality: Meal Components & Quantities**

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**No Findings**

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**Resource Management**

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| 1 Observation: Meals served to teachers, administrators, custodians, and other adults were not priced so that the adult payment in combination with any per-lunch revenues from other sources designated specifically for the support of adult meals (such as State or local fringe benefit or payroll funds, or funding from voluntary agencies) was sufficient to cover the overall cost of the meal. | Discussed ways to determine adult meal prices which included a per meal cost analysis or pricing adult meals to reflect the amount of reimbursement received for a free meal plus the per meal value of entitlement and bonus commodities for non-pricing programs. Referred to HNS 27-2021 Guidance for Adult Meal Pricing in School Year 2021-2022 (SY 22). | <i>Board approved adult meal price increases on May 11, 2022; therefore, no corrective action is necessary.</i> |
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**General Program Compliance: Civil Rights**

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**No Findings**

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**General Program Compliance: SFA On-Site Monitoring**

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**No Findings**

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**General Program Compliance: Local Wellness Policy**

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**No Findings**

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**General Program Compliance: Competitive Food Services**

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**No Findings**

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**General Program Compliance: Professional Standards**

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**No Findings**

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**General Program Compliance: Water**

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**No Findings**

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**General Program Compliance: Food Safety, Storage and Buy American**

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**No Findings**

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**General Program Compliance: Reporting & Recordkeeping**

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**No Findings**

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**General Program Compliance: School Breakfast Program & Summer Food Service Program Outreach**

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**No Findings**

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**Other Federal Program Reviews: Afterschool Snack Program**

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Not Applicable

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**Other Federal Program Reviews: Seamless Summer Option**

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Will be reviewed in Summer 2022 if applicable.

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**Other Federal Program Reviews: Fresh Fruit & Vegetable Program**

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Not Applicable

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**Other Federal Program Reviews: Special Milk Program**

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Not Applicable

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**Other Federal Program Reviews: At-Risk Afterschool Meals**

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Not Applicable

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Comments/Recommendations:

Congratulations! Ash Creek Elementary District has completed the Administrative Review for the 2021-2022 school year. Thank you for your cooperation and hospitality during the review process. Please continue to keep up the great work!

**To stay on track with NSLP requirements, check out the NSLP at a Glance Calendar & Monthly Checklist on our website at <https://www.azed.gov/hns/nslp/forms> under the Calendars and Checklists tab.**

**Training: In-person classes, web-based training and How-To guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>.**

Fiscal Action Assessed?

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|--|--|-----|
| <input checked="" type="checkbox"/> No- SBP      | <input type="checkbox"/> Yes- SBP      | \$0 |
| <input checked="" type="checkbox"/> No- NSLP     | <input type="checkbox"/> Yes- NSLP     | \$0 |
| <input checked="" type="checkbox"/> No- SSO SBP  | <input type="checkbox"/> Yes- SSO SBP  | \$0 |
| <input checked="" type="checkbox"/> No- SSO NSLP | <input type="checkbox"/> Yes- SSO NSLP | \$0 |

Fiscal Action under \$600 will be disregarded.

*Elsa Ramirez*

May 12, 2022

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.

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