



Arizona Department of Education Health and Nutrition Services Division

Administrative Review Summary Report

School Food Authority Name: St. Augustine Catholic High School

CTD: 10-20-332

Site: St. Augustine Catholic High School

Contacts: Stacy DeLong

Review Date: March 22, 2022

Review Period: February 2022

Programs Reviewed:

National School Lunch

School Breakfast

Afterschool Snack

Fresh Fruit & Vegetable

Special Milk

At-Risk Afterschool Meals

No.	Review Observations & Findings	Technical Assistance Provided	Required Corrective Action
Performance Standard 1: Certification & Benefit Issuance- Critical Area			
	Not Applicable		
Performance Standard 1: Meal Counting & Claiming- Critical Area			
	No Findings		
Performance Standard 2: Meal Components & Quantities- Critical Area			
	No Findings		
Performance Standard 2: Dietary Specifications & Nutrient Analysis- Critical Area			
	No Findings		
Meal Access & Reimbursement: Certification & Benefit Issuance			
	Not Applicable		
Meal Access & Reimbursement: Verification			
	Not Applicable		
Meal Access & Reimbursement: Meal Counting & Claiming			
	No Findings		
Meal Pattern & Nutritional Quality: Offer Versus Serve			

Not Applicable

Meal Pattern & Nutritional Quality: Meal Components & Quantities

No Findings

Resource Management

No Findings

General Program Compliance: Civil Rights

No Findings

General Program Compliance: Local Wellness Policy

- | | | | |
|---|---|--|------------------------------------|
| 1 | Observation: The public had not been notified of the existence and contents of the Local Wellness Policy (LWP). | Discussed feasible means of notifying the public about the LWP. SFA opted to use their website and has updated their website to notify the public. | <i>None required at this time.</i> |
|---|---|--|------------------------------------|

General Program Compliance: Competitive Food Services

No Findings

General Program Compliance: Professional Standards

- | | | | |
|---|--|--|------------------------------------|
| 2 | Observation: SFA was not using the NSLP New Director Hiring Form to document Director hiring standards compliance with the USDA Professional Standards Final Rule, effective July 1, 2015. | SFA completed the New Director Hiring Form and attached a spreadsheet with all the training completed. | <i>None required at this time.</i> |
|---|--|--|------------------------------------|

General Program Compliance: Water

No Findings

General Program Compliance: Food Safety, Storage and Buy American

No Findings

General Program Compliance: Reporting & Recordkeeping

No Findings

General Program Compliance: School Breakfast Program & Summer Food Service Program Outreach

No Findings

Other Federal Program Reviews: Afterschool Snack Program

Not Applicable

Other Federal Program Reviews: Seamless Summer Option

Will be reviewed in Summer 2021 if applicable.

Other Federal Program Reviews: Fresh Fruit & Vegetable Program

Not Applicable

Other Federal Program Reviews: Special Milk Program

Not Applicable

Other Federal Program Reviews: At-Risk Afterschool Meals

Not Applicable

Comments/Recommendations:

Congratulations! St. Augustine Catholic High School has completed the Administrative Review for the 2021-22 school year. Thank you for your cooperation and hospitality during the review process. Please continue to keep up the great work!

To stay on track with NSLP requirements, check out the NSLP at a Glance Calendar & Monthly Checklist on our website at <https://www.azed.gov/hns/nslp/forms> under the Calendars and Checklists tab.

Training: In-person classes, Web-based training and How-To guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>.

Fiscal Action Assessed?

- No- SBP Yes- SBP
 No- NSLP Yes- NSLP

Fiscal Action under \$600 will be disregarded.

Elva Ramirez April 20, 2022
Reviewer Signature Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.

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