



21st CCLC End of Year Reporting

Spring Summary of Classes and
Site Evaluation Report
April 11, 2022



End of Year Reporting



Welcome!

Please Enter your Name, Role, and District in the Chat box



Agenda

- Tips for Success
 - Summary of Classes
 - Site Evaluation
- Final Reminders
- Q&A







Spring Summary of Classes Tips for Success

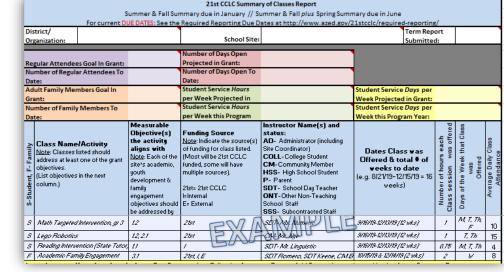






Summary of Classes

- Same excel document as SOC I
 - with spring listed below
- Spring should be separate
 - with start dates of when you started spring classes
- Regular attendees should Signal Production (State | State |
 - listed should align to AzEDS Attendance
- Include all offerings, including family engagement







AzEDS Portal Reports- CCLC20



SUPP10 - Support Program Data Verification Report

SUPP11 - Support Program Need Data Verification Report

CCLC15 - 21st CCLC District Attendance Count Report

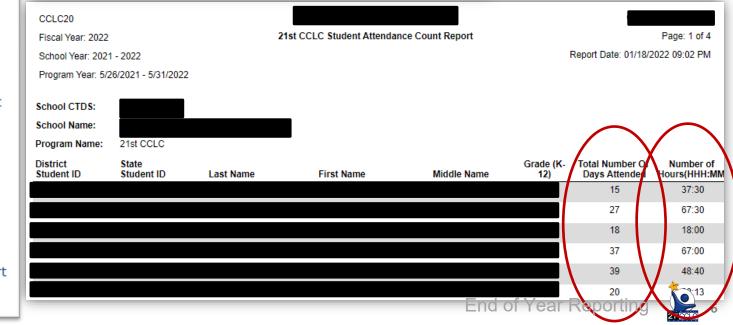
CCLC20 - 21st CCLC Student

Attendance Count Report

CCLC10 - 21st CCLC
Attendance Verification Report

CCLC20 - 21st CCLC Student Attendance Count Report

School level detailed student attendance count report.



AzEDS Portal Reports- CCLC15

CCLC15 - 21st CCLC District Attendance Count Report

District level report for schools and their total student attendance days count for 21st CCLC programs.

Support Program

SUPP10 - Support Program Data Verification Report

SUPP11 - Support Program Need Data Verification Report

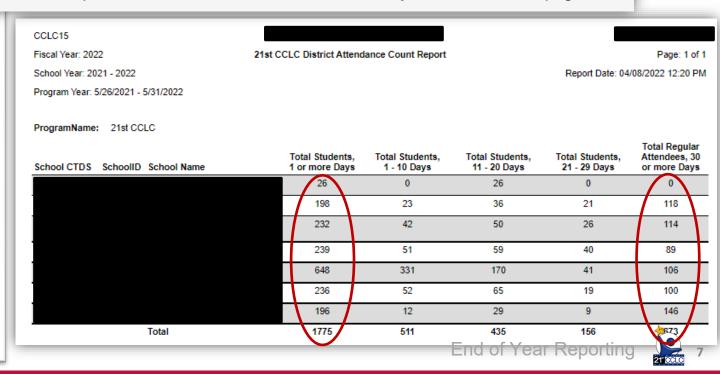
CCLC15 - 21st CCLC District

Attendance Count Report

CCLC20 - 21st CCLC Student

Attendance Count Report

CCLC10 - 21st CCLC
Attendance Verification Report



AzEDS Portal Reports- CCLC10

CCLC10 - 21st CCLC Attendance Verification Report

This report provides compilation of student 21st CCLC Program Attendance data that has been submitted to ADE. This information is available immediately after submission and is pre-integrity.

SUPP10 - Support Program Data Verification Report

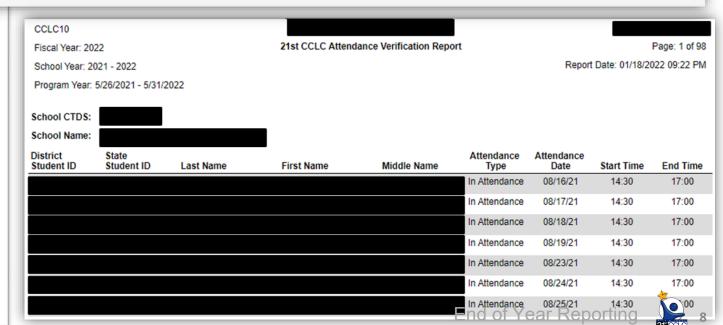
SUPP11 - Support Program Need Data Verification Report

CCLC15 - 21st CCLC District Attendance Count Report

CCLC20 - 21st CCLC Student Attendance Count Report

CCLC10 - 21st CCLC

Attendance Verification Report







Site Evaluation Tips for Success





Components of Annual Site Evaluation

- ✓ Compliance Self-Assessment
- √ Objectives Reporting
- ✓ Continuous Improvement



21st Century Community Learning Centers

Annual Site Evaluation Report

See Required Reporting Due Dates for exact date at this link:

http://www.azed.gov/21stcclc/required-reporting/



Report Sections:

- Compliance Worksheet
- Objectives Worksheet
- Continuous Improvement Worksheets

The 21st Century Community Learning Centers afterschool program is funded by a federal grant from the U.S. Department of Education and administered by the Arizona Department of Education. For more information visit: http://www.azed.gov/21stcclc/



Each section of the Site Evaluation Report must be completed fully to include evidence from the past program year.







Evaluation Questions

Evaluation Question	Component	Resource
Was program implemented as approved in application?	Compliance Self- Assessment	Original approved 21 st CCLC grant application
2. Were program objectives met?	Objectives Reporting	Objectives from approved grant application, or Specialist approved revisions submitted in Continuing Application
What are the Strengths, Weaknesses, Opportunities, and Threats (SWOT) to reaching program objectives?	Continuous	Compliance Form Objectives Form
4. What will be done next year to ensure progress toward reaching program objectives?	Improvement	School Day & Program Staff Meetings Surveys End of Year Repo



Self-Assessment Compliance Worksheet

Evaluation Question 1 - Was program implemented as approved in application?

The Compliance Self-Assessment portion of the annual Site Evaluation Report is designed to collect your responses regarding the following areas of program implementation.

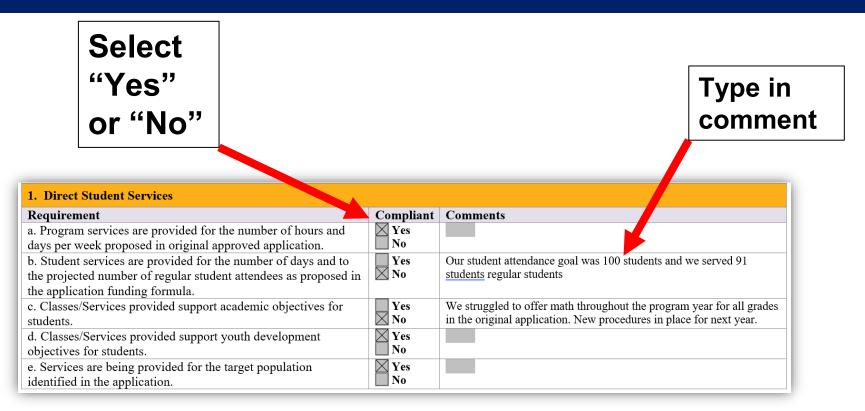
Select "Yes" if the site met the requirement during the program year and "No" if the site did not meet the requirement. If you select "No" on any item of the Compliance Self-Assessment, please indicate the reason(s) in the comments section.

1. Direct Student Services	6. Evaluation		
2. Direct Family Services	7. Dissemination		
3. Alignment to the School Day	8. Sustainability		
4. Safe and Healthy Learning	9. Fiscal Record Keeping		
L' Environment			
5. Equity and Access	10. Required Training		
Program Management (Adequacy of Resources)			





Self-Assessment Compliance Worksheet







Compliance Worksheet

Evaluation Question 1 - Was program implemented as approved in application?

The Self-Assessment Compliance Worksheet portion of the annual Site Evaluation Report also requires additional narrative for designated questions.

These questions are indicated with blue font and a blue "Narrative required" in the Comments box.

	X Yes	Narrative required: We have procedures for tracking where students
	No	are at on campus at all times including class lists, class schedules, and
		radio communication for all staff in 21st CCLC. Additionally, program
		staff send a message to the coordinators and front office if the class is
d. Procedures for the safe transportation of students between		going to a different location (outside/etc). We have sign out procedures
school, 21st CCLC site, and home have been established.		that are a carryover from the school day and we also include tracking
What safety procedures have been established for tracking students		for transportation permissions on all class lists so all staff has the same
during the program and for the safe transportation of students?		information.
	Yes	Narrative required: We work with our campus food service department
e. Afterschool snacks and summer meals are provided.	No No	for all snack and meals programs, which ensures they meet all
What is the site's procedure for providing afterschool snacks and		nutritional requirements and are tracked for our needs as well as the
summer meals for 21st CCLC students?		food service departments needs.



Wait What?



What do you do if you checked "No" for one of the questions?

- A) Change your answer to YES
- B) Enter an explanation in the corresponding Comment Box
- C) No additional action is required







Objectives Reporting

Evaluation Question 2 – Were program objectives met?

The Objectives Reporting Worksheet is designed to collect information regarding progress made toward meeting your own 21st CCLC grant program objectives.

From your approved application (or Program Specialist approved revisions in the Continuing Application), please report on **ALL** objectives in the following areas:

- ✓ Academic Objectives
- ✓ Youth Development Objectives
- √ Family Engagement Objectives

Report all information requested in the Objectives Reporting Worksheet for each objective and show your work in the Data Findings section.



Objectives Worksheet

21st CCLC Program SAMPLE Objectives Worksheet				
Area	Measurable (SMART) Objective	Data Source	Data Findings	Met
Academics	1.1 Each year, 15% of students in grades 5-8 that regularly attend the 21st CCLC program will increase one level in Reading Proficiency as measured by "ABC" benchmark test.	"ABC" Benchmark Reading Test fall and spring results	Of the 55 regularly attending students in grade 5-8, 7, or 13%, increased one proficiency level between the fall pre test and the spring post test on the "ABC" benchmark. This objective was not met but the site made progress towards meeting it.	NO
	1.2 Each year, 15% of students in grades 2-4 that regularly attend the 21st CCLC program will increase one level in Math Proficiency as measured by "ABC" benchmark test.	Math Test fall and	Of the 48 regularly attending students in grade 2-4, 22, or 46%, increased one proficiency level between the fall pre test and the spring post test on the "ABC" benchmark. This objective was met.	YES
Youth Development		Survey	Of the 121 regular attendees, 98, or 81%, reported that they felt more connected to their peers since participating in the 21st CCLC program. This objective was met.	YES
Family Engagement	3.1At the end of each year of the project, a minimum of 30 adult members of 21st CCLC participants will attend 2 or more family engagement events.	Family Event Sign-in Sheets	A total of 156 family members attended at least one family engagement event this year. Of these 156 family members, 135 attended two or more family engagement events. This school met their objective. End of Year Reporting	NO



Continuous Improvement

The Continuous Improvement questions in the Site Evaluation are designed to collect your responses to site evaluation questions three and four:

Evaluation Question 3 - What are the Strengths, Weaknesses, Opportunities, and Threats (SWOT) to reaching the program objective?

Evaluation Question 4 - What will be done next year to ensure progress toward reaching the program objective?

One Continuous Improvement Worksheet must be completed for each grant objective.

SWOT Analysis

Evaluation Question 4 – • What are your Findings*, and the Strengths, Weaknesses, Opportunities, and Threats to reaching program objectives? See area highlighted in pink below.

Academic Achievement Outcome Objective 1: Findings*:			
Strategies for Improvement			

^{*}Summary or conclusion reached after completion and examination of the Compliance and Objectives Worksheets or any other relevant resources that have been identified. End of Year Reporting



Strategies for Improvement

Evaluation Question 4 - What will be done next year to ensure progress toward reaching program objectives? See area highlighted in pink below.

js*:			
Strengths	Weaknesses	Opportunities	Threats
	Strategies for In	nprovement	



Chat Discussion

After hearing this discussion,

What are some ways you plan to use your Site Evaluation, apart from turning it in to your assigned specialist on or before the due date?





Final Reminders





Due Dates

6/1/2022	Revisions FY22- Last Day for Revisions	Submit to GME
6/3/2022	Continuing Application FY22	Submit to GME
6/3/2022	Spring 2022 Student Attendance in AzEDS	Confirm Spring 2022 attendance accurate in AzEDS (via CCLC20 report in AzEDS Portal)
6/3/2022	Summary of Classes (II) 2021-2022	Submit to Assigned Program Specialist
6/17/2022	Site Evaluation Report 2021-2022	Submit to Assigned Program Specialist
6/17/2022	APR Summer and Academic Term 2021-2022 – Process Data Reporting	Submit in 21st CCLC APR Data Reporting System
9/16/2022	APR Summer and Academic Term 2021-2022 – Outcome Data Reporting	Submit in 21st CCLC APR Data Reporting System
9/30/2022	Completion Report FY22	Submit to GME

Calendar Color	Definition	
RED	End of Year Reporting. Must be submitted on or before due dates to maintain substantial compliance. FAILURE TO SUBMIT ON OR BEFORE DUE DATES AS CONTRACTUALLY OBLIGATED WILL RESULT IN OUT OF COMPLIANCE STATUS which may result in reduction or termination of funds.	
YELLOW	Required documentation that must be submitted on or before due dates to maintain compliance.	Reporting





EOY Office Hours



Office Hours Scheduled

- Drop-in, not trainings, come with your questions when works for you

Date	Time
April 26	3:00-3:30pm
May 4	9:30-10:00am
May 11	3:00-3:30pm
May 18	10:00-10:30am
May 24	9:00-9:30am











Thanks!



