

EMAC 21st CCLC Summary of Classes Updates for Spring

EMAC Monitoring Program: 21st Summary of Classes Report

Data Collection Task: 21st CCLC Summary of Classes Report II (June) – due 6/3/22

Purpose

Purpose: Completing the Summary of Classes report will provide your Program Specialist with information on how you met your program goals. This includes classes offered to students and family engagement offerings like classes and events. It enables ADE staff to determine whether the site met program requirements.

The Second Summary of Classes Report Period will include programming offered through the end of the program year.

To Do:

1. Complete Online Form **21st CCLC Summary of Classes Report II (June) Progress on Goals EOY:**
 - a. Enter the Regular Number of Attendees Summer 2021 + Fall 2021 + Spring 2022
 - b. Enter the number of days the program was open Summer 2021 + Fall 2021 + Spring 2022
2. Complete Online Form **21st CCLC Summary of Classes Report II (June) Activities EOY:**
 - a. Page 1 - This includes classes offered to students and family engagement offerings like classes and events for January 1, 2022 to May 30, 2022 (Spring 2022 Term)
3. Select the "Submit for Review" button found on the data submission page.

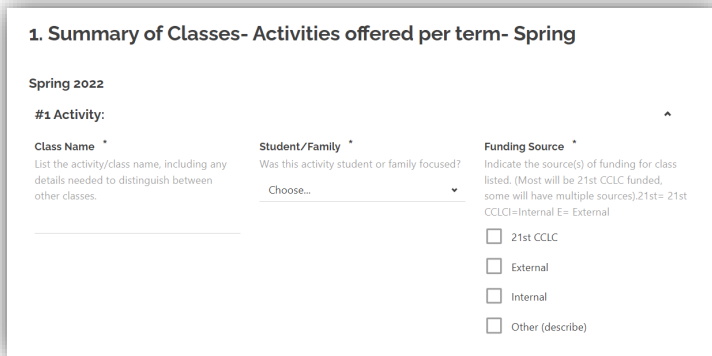
Submission [Resource](#) [Communication](#) [Related Tasks](#) [History](#)

Online Forms

	Summary of Classes II (June) Progress on Goals EOY	Not Started 
	Summary of Classes II (June) Activities	Not Started 

Summary of Classes II (June) Activities Form Changes from SOC!

- Only one page – Spring Term only
- Spacing has changed, but questions are the same
- To help distinguish between activities, activities are now automatically numbered and populates from what is entered in "Class Name" text field
- "Student/Family" question now has an "Adults Only" checkbox option
- "Funding Source" question is now checkboxes and has an option for other if you would like to specify the exact funding source



- When you click on "Add New Activity" it will create a new activity and pre-populate information entered in previous activity's information

