

# School Improvement Sustainability Grant

---

FY23



# Grant Purpose

---



The purpose of this grant is to provide additional funding to sustain and/or expand **successful** strategies and action steps implemented during the prior year using school improvement funding.



To be eligible for the FY23 School Improvement Sustainability Grant, LEA/school must meet **ALL** the following requirements:

- Been identified for CSI low achievement, TSI or participated in ELEVATE Cohorts 3-5, MTSS Cohort 1-2, or SIG Cohort 5 schools
- Received an FY22 Grant from School Support and Improvement
- Submitted FY22 Grant Evaluation Tool reflection to program specialist
- Completed **new** 2022-23 CNA in GME
- Conducted thorough root cause analyses (fishbone diagrams) in GME
- Completed 2022-23 LEA and School IAP in GME, including SSI required goals

# Additional Notes...

---

- § This is a ***competitive grant***
- § Complete a detailed application
- § Include all required elements and documentation
- § Application is scored using a scoring rubric
- § 70% of points are required for funding

No LEA out of fiscal and/or programmatic compliance will be considered eligible

For-profit charters are not eligible to apply



Grant application opens March 1, 2022

1 March 2022

Grant application closes May 30, 2022

30 May 2022

LEAs notified of award or non-award by July 1, 2022

1 July 2022

Grant funds are available July 1, 2022

1 July 2022

Project ends September 30, 2023

30 Sep. 2023

# TIMELINE

A yellow binder with a white label that says "Requirements" is on a desk. Next to it is a silver and black pen and a document with a grid pattern. The background is a solid red color.

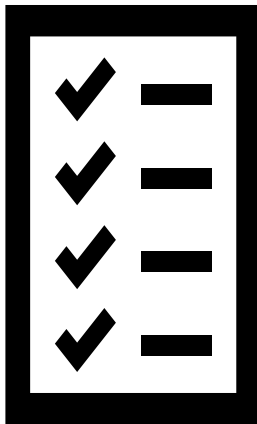
## Requirements

- Schools complete **new** FY23 Comprehensive Needs Assessment
- Schools conduct thorough root cause analyses (fishbone diagrams) for your primary needs
- Complete the LEA and School IAPs including the required goals and appropriate funding tag
- All CNAs-RCAs-IAPs must be completed in GME

# Now that the LEA has ensured that...

---

- ✓ CNAs completed for all schools
- ✓ Fishbones completed for all schools
- ✓ Integrated Action Plan developed for each school site
- ✓ LEA Integrated Action Plan is complete
- ✓ Continued need(s) are identified
- ✓ Evidence of successful implementation of initiative(s) identified for continuation



**We are now ready to APPLY!**

Complete all  
required  
sections in  
GME

[-]	<b>History Log</b> <a href="#">History Log</a> <a href="#">Create Comment</a>
[-]	<b>Allocations</b> <a href="#">Allocations</a>
[-]	<b>Funding Disclaimer</b> <a href="#">Funding Disclaimer</a>
[-]	<b>FFATA &amp; GSA Verification</b> <a href="#">FFATA &amp; GSA Verification</a>
[-]	<b>Program Information / Instruction</b> <a href="#">Program Information / Instruction</a>
[-]	<b>Contacts</b> <a href="#">LEA/Charter Holder Contact Information</a>
[-]	<b>Assurances</b> <a href="#">Assurance of Application Completion</a> <a href="#">Program Assurances</a>
[-]	<b>Program Narrative Questions - LEA District / Charter Holder Level</b> <a href="#">Program Narrative Questions - LEA District / Charter Holder Level</a>
[-]	<b>Related Documents - LEA District / Charter Holder Level</b> <a href="#">Related Documents - LEA District / Charter Holder Level</a>
[-]	<b>Targeted Support and Improvement Grant</b> <div>District Level ▾</div> <a href="#">Budget</a> <a href="#">Budget Overview</a> <a href="#">Targeted Support and Improvement Grant School Allocations</a>
[-]	<b>Substantially Approved Dates</b> <a href="#">Substantially Approved Dates</a>
[-]	<b>New Applicant Summary</b> <a href="#">New Applicant Summary</a>
[-]	<b>Targeted Support and Improvement Grant Checklist</b> <a href="#">Targeted Support and Improvement Grant Checklist</a>



# Overview of the Sustainability Grant Application in GME

**FFATA & GSA VERIFICATION**

**CONTACTS**

**ASSURANCES**

**PROGRAM NARRATIVE QUESTIONS – LEA / SCHOOL  
LEVEL**

These sections will only need to be completed **once** by the LEA for the grant on behalf of all schools included in the application



# FFATA and GSA Verification

- Be sure to submit your FY23 General Statement of Assurance in GME
- Ensure your SAM.gov information is up to date
- Provide a short description of your grant funded project



# Contact Information

LEA/Charter Holder Name

LEA NCES ID#, CTDS#, Entity ID#

Board President

Superintendent

Federal Programs Director

Any other person needed

# Assurances in GME

**Program Assurances**

Checking each box indicates "Yes, the LEA ensures the action described"

- Complete and submit School Comprehensive Needs Assessment (CNA) in GME.  
☐ Yes
- Complete thorough root cause analyses for CNA identified primary needs, submit fishbones in GME.  
☐ Yes
- Develop LEA and School (for each school in improvement) Integrated Action Plan (L/SIAP) as required based on  
☐ Yes
- The L/SIAP includes meaningful evidence-based interventions to improve student achievement, Evidence Based  
☐ Yes
- Monitor, update, delete, retire or add strategies and action steps to the L/SIAP in GME at least quarterly

All assurances are required to be eligible to receive funding through the sustainability grant. Each assurance must be checked in this section.

This section will be completed **once** by the LEA on behalf of all schools included in the application



# Program Narrative Questions

---

USE THE RUBRIC!

# Narrative Questions

1. Identify Previous School Improvement Grants your LEA/School has received, when, and for how much.

Name of Previous Grants Received	Fiscal Years	Funding amount

# School Narrative Questions

---

2. Provide evidence of success for the previously funded strategies/action steps in your FY22 grant application. Address the impact this work has had on participating schools. If different by school, please explicitly outline that in the narrative.

Evidence may include:

- Student data analysis (e.g., academic, behavior, attendance that has improved).
- Systems/implementation analysis (e.g., findings from a Diagnostic Review, perception surveys, classroom observations, etc. and how they have changed)

School name/s or All Schools	Strategy or action step	Evidence of success

# School Narrative Questions

---

3. Summarize the work that has been completed to address past needs, desired outcomes and successes using previous SSI grant funding and frame the need for continuation of future funding. (reflection)

What Principles or Indicators were addressed in FY22?	What was the identified root cause?	What was the original primary need?	What is the current state of implementation?	What is the desired outcome for 2022-23?



# School Narrative Questions

---

4. Describe action steps that need to continue to achieve the Desired Outcomes for 2022-23 identified in question 3. Include timeline for proposed action steps, performance targets (goals along the way) and how action steps will be monitored and finally evaluated for success.

Desired Outcome for 2022-23 (from question #3)	Action Steps Include timeline	Performance Targets/Benchmarks Include dates/timing	Describe the data that will be collected to monitor progress (along the way) of this action step. Include dates/timing	Describe how this action step will be evaluated for successful impact on the desired outcome.

5. Provide a detailed proposed budget.

# LEA Narrative Questions

---

6. Explain how, if awarded, the LEA will support its identified schools to ensure that school improvement services, activities, and/or grants are on track and in alignment with their improvement plans and to sustain improvements.

7. Describe the plan for how the LEA will support continued sustainability of the knowledge and work after grant funding ends.



## 6100 Salaries

Function Code 1000 (direct contact with students)
<i>Board adopted hourly rate</i>

Detail needed: # of staff x # of hours x hourly rate = total

What is the pay for? (example: after school tutoring, substitutes)

Position (example: reading interventionist)

**\*Job description required for positions**

**\*Tutoring plan required for tutoring programs**

Function Code 2100, 2200, 2600, 2700 (staff)
<i>Board adopted hourly rate</i>

Detail needed: # of staff x # of hours x hourly rate = total

What is the pay for? (example: off contract committee work to research math curriculum)

Position (example: data coach)

**\*Job description required for positions**

## 6300 Purchased Professional Services

Function code 2100, 2200, 2600, 2700 (staff)
<i>TBD based on provider services or conference fees</i>

Educational Service Provider (external provider)

Detail needed: Who? What? When? For whom?

How much? # of days x daily rate =

**\*Scope of work with deliverables required for external providers/consultants**

Professional Learning Activities

Detail needed: Who? What? When? For whom? |

How much? # of days x daily rate =

Conference registration

Detail needed: Conference name, location? length? Who is attending?

Registration cost x # of staff =

# Budget Reminders



# District or School Level Budgets

---

MTSS initiatives – district level

ELEVATE initiatives – district level

TSI subgroup needs – district level

CSI site needs – school level



Example (multiple needs in one grant – delineate the program need in the budget narrative)

**TSI** - Purchase Conscious Discipline Materials to support SEL needs of identified subgroups (Economically disadvantaged and students with disabilities)



1 E-course site license \$799; 42 Conscious Discipline Books \$1218



**MTSS** – Purchase 35 MTSS Start Up Guides \$980



The 'District Level' selection only **automatically aggregates** the budget information from all 'School Level' budgets.

In order to create a budget for District-Level activities, you will need to create a new 'School' labeled as your District name (*it's considered a 'School Level' budget in the system*). For example:  
**Arizona Unified School District - District Level Program(s)**

In order to create a budget for School-Level activities, you will need to create a new 'School.'

	Targeted Support and Improvement Grant
	<input type="text" value="District Level"/> 
	<a href="#">Budget</a>
	<a href="#">Budget Overview</a>
	<a href="#">Targeted Support and Improvement Grant School Allocations</a>

	Targeted Support and Improvement Grant
	Arizona Unified School District - District Level Program(s) 
	<a href="#">Budget</a>
	<a href="#">Budget Overview</a>
	<a href="#">Targeted Support and Improvement Grant School Allocations</a>
	<a href="#">Related Documents</a>

	Targeted Support and Improvement Grant
	ABC Elementary (999000999) 
	<a href="#">Budget</a>
	<a href="#">Budget Overview</a>
	<a href="#">Targeted Support and Improvement Grant School Allocations</a>
	<a href="#">Related Documents</a>

# Allowable Expenditures

All Sustainability grant activities funded with Title I 1003(a) School Improvement funds must be reasonable and necessary and directly related to the implementation of the LEA and School Integrated Action Plans (IAPs).

All activities must address the Needs and Root Causes identified in the schools' Comprehensive Needs Assessments (CNA) and advance the overall goal to increase academic achievement.

# Allowable Expenditures

- Strategies and action steps based on CNA data analysis specific to student achievement
- Data driven decision-making process
- Leadership development
- Professional learning activities specific to school reform, subgroup achievement, MTSS, SEL, (*including conferences and related travel*)
- Instructional infrastructure
- Specialized supplies directly related to action steps specific to subgroup achievement
- Pay for off contract work (above and beyond duties necessary to job function); committees, professional learning activities, research specific to student achievement
  - *Board approved hourly rate paid, must be reasonable*
  - *Requires time and effort logs*
- FY22 funded positions, if still needed, so long as this additional year will lead to sustainability. Ensure there is a plan to fund in the future after this grant ends.

# Expenditures Not Allowed

---

Performance incentive pay or stipends

Capital outlay items

Miscellaneous office supplies

Student rewards/incentives

*Out of state travel is generally not allowed.*

\*COVID related expenses including technology need to be addressed using ESSER funding sources.



Amounts for general items or placeholders TBD will not be allowed



# Related Documents

---

## Required

- Evidence Based Summary Form
- Signature Page

## Optional

- Graphs, tables and charts necessary for a complete application, optional, as needed

**Note:** Graphs, tables and charts cannot be pasted into application and therefore must be added as a related document.



# Required Related Documents

**Upload to the Related Documents –  
LEA District/Charter Holder Level area**

## SIGNATURE PAGE

Signature Page - Signatures below denote commitment to implementation, monitoring and evaluation of strategies and action steps outlined in the IAP and the grant application.

Signature

Board President

Date

Signature

Superintendent

Date

Signature

Charter Holder



Date

## Related Documents - School / Site Level

Arizona Department of Education (000111000) Test District - FY 2021 - Global Hold(s): (2019, 2020, 2021) - Targeted Support and Improvement Grant - Rev 0 - Targeted

Go To 

ALL INFORMATION SUBMITTED TO ADE IS PUBLIC INFORMATION. Organizations uploading documents to GME must ensure that the information contained in the document other information that could constitute a FERPA violation. Submission of such documents will result in delay of approval or other action in GME until the document is removed.

Required Documents		
Type	Document Template	Document Link
Evidence Based Summary Form [Upload at least 1 document(s)]	 <a href="#">Evidence Based Summary Form</a>	<div>Upload Evidence Based Form</div>
Optional Documents		
Type	Document Template	Document/Link
Additional Assurances [Upload up to 1 document(s)]	 <a href="#">Additional Assurances</a>	
Charts/Graphs/Tables (LEAs own documents)	N/A	
Other	N/A	

Required Related Documents

# Evidence Based Resources

---



**Results First Clearinghouse Database**



Additional resources available on the SI Webpage

## Evidence Based Summary Form

LEA Grade

☐ Preschool

☐ Elementary

☒ Middle School

☐ High School

LEA Community

☐ Urban

☐ Rural

☒ Suburban



Grade Level

☐ Preschool

☐ Elementary

☒ Middle School

☐ High School

Research

Community

☐ Urban

☐ Rural

☒ Suburban

ESSA Tier

☒ Strong

☐ Moderate

☐ Promising

Program or Strategy Description or Research Paper Abstract: Must be third party research  
(no white papers will be accepted).

**Evidence Based  
Summary Form**

**Describe Strategy**

**Research Abstract**

Carnegie Learning High School Math Solution curriculum combines traditional textbook and workbook materials with self-paced individualized instruction via automated tutoring software.

<https://www.evidencefoessa.org/programs/math/middlehigh-school/carnegie-learning-high-school-math-solution>

Three studies, all involving high school students, were evaluated. Results for the second cohort were significantly positive which qualified this blended curriculum for the ESSA “strong” category.

**White papers, theories of action, reviews of literature, and pre/post test data are not sufficient and do not meet ESSA’s requirements**



# Additional Related Documents

---

- ✓ Job description is required for any positions funded
- ✓ Tutoring plan
- ✓ Scope of work with deliverables for external providers/consultants
- ✓ Conference brochure
- ✓ Quotes

# Prior to Grant Submission

---



Ensure all GME requirements are completed

Ensure program narrative questions are answered completely and with specific details

- Use the scoring rubric to verify you have included the required details

Verify you have uploaded all the required documents and any additional documents to support your application in related documents

Validate that the new 2022-23 CNA and Root Cause Analysis fishbones are in GME

Confirm the LEA and School Integrated Action Plans include all the strategies and actions steps for school improvement and have the correct funding tag

Ensure the proposed budget is closely aligned to the CNA, root causes, strategies and action steps



# Sustainability Grant Accountability

Grant tracking tool will need to be submitted in October, January, and April of the FY23 school year.

Document the funding expended each period and the impact of the funds on systems, practices, and achievement.

Submitted in EMAC.

EPS will follow up with a phone call after each submission.

Grant application opens March 1, 2022

1 March 2022

Grant application closes May 30, 2022

30 May 2022

LEAs notified of award or non-award by July 1, 2022

1 July 2022

Grant funds are available July 1, 2022

1 July 2022

Project ends September 30, 2023

30 Sep. 2023

# TIMELINE



For more information and resources regarding  
School Improvement, please visit:

<http://www.azed.gov/improvement>

**Devon Isherwood (Deputy Associate Superintendent)**  
**602-364-0379**

**Christina Aldrich (Director)**  
**602-364-2202**

## **Education Program Specialists**

Jennifer Zorger 602-542-8788

Chelle Kemper 602-364-1980

Peggy Fontenot 520-770-3790

Sarah W. Barnes 520-770-3062

Becca Moehring 602-542-3058

Katy Plencner 602-364-1782

TBD 602-364-4115

TBD 602-542-3370

Jennifer Spaniak 602-364-2065

Michael Hansen 602-542-0836

Amanda Wilber 602-542-3069

Ken Rausch 602-364-4992

Email: [firstname.lastname@azed.gov](mailto:firstname.lastname@azed.gov)