

CTED Completion Grant Process

1. In August/September, CTEDs submit preliminary list of students enrolled as graduates attempting to complete a program
 - a. To be eligible for funding a student must have completed at least fifty percent (50%) of their program by graduation.
 - b. Name, SAIS number, program enrolled, CTED required credits to complete, credits graduate achieved at graduation (cannot include pre-requisite courses).
 - i. Students must be completing the same program that they began prior to graduation
 - ii. Students may be graduates from the class of 2022 or before
 - c. Based upon preliminary numbers, ADE will provide information indicating what the minimum per student payment will be. This will allow CTEDs to plan their programs based upon a minimum amount.
2. In April, CTEDs update list indicating the students that will complete their program
 - a. CTEDs update list
 - b. ADE recalculates student payment based upon actual completers
 - c. ADE releases funds to CTEDs no later than June if we have received all your numbers of completers.
 - d. Students that did not complete their program may, pending available funding, be invited to reenroll next year, but CTEDs will not receive 2023 funding for those students
3. If the grant is renewed by the legislature, then
 - a. The process repeats
 - b. Those graduates who enrolled under the completion grant in SY2023 but did not complete may reenroll. CTEDs submit the name of this student when they submit all other names.