



CTE Administrators Meeting

February 3, 2022

8:00am – 11:30am

Sign-in begins at 8:00am

Meeting starts promptly at 8:30am

Prescott Resort - 1500 E State Rte. 69, Prescott AZ 86301

AGENDA

- **Welcome – Clarkdale/Cottonwood Rooms**
- **ADE Updates: Presidential Scholars; Certification**
- **Grants, CLNA Panel**
- **Updates: ACOVA – Postsecondary**
- **Program Monitoring, Credentials**
- **Updates: ACTEAZ – Premier Program Series/Teacher Recruitment – AZ CTE Curriculum Consortium**
- **Fall Assessment Update, TSA Meetings, New Tutorials and Assessment Website**
- **Break 20 minutes**
- **CTSOs**
- **Updates: CTED – Project Change**
- **Accountability and Fiscal**
- **School Counselors**
- **Reminders and Closing**

**Next CTE Administrators Meeting will be
Summer Conference in Tucson on July 17, 2022**

ACTEAZ and ACOVA Conference & CTE Administrators Meeting - Room Rates - \$99 single/\$109 double

Evaluation & Accountability

- By August 15, 2021, NPC will identify changes in data collection needed to evaluate the college's performance in the three measures under Perkins V legislation.

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Skill Development Analysis

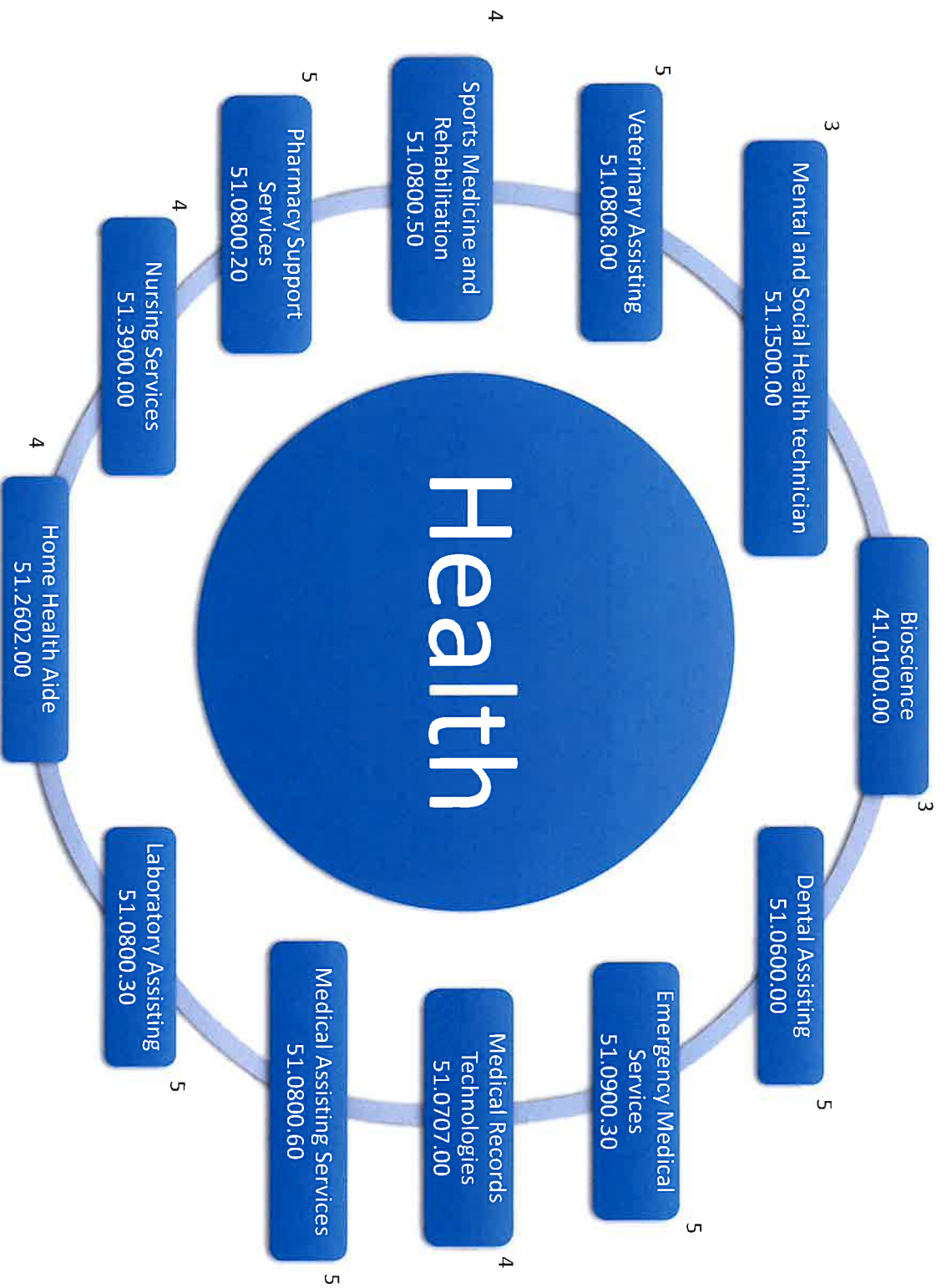
Criteria	Rating	Briefly list strengths and/or areas of focus for improvement	Indicate evidence reviewed
<p>Provides career and technical education programs that ensure they will have the skills necessary to pursue careers in high skill, high wage or increased industry sectors or occupations.</p>	□ 1	<p>NPC offers 23 associate degrees, and approximately 55 Certificates, in fifteen occupational programs across four campuses and five centers. These programs span nine career clusters, and provide students with theoretical knowledge and hands-on skills in high-skill, high-wage, and/or in-demand occupations. Keeping the programs up to date with current technology and effective learning environments is a continual challenge in a low-income rural area. Perkins 2022 grant funds will be used for tools and equipment to upgrade programs with the latest technology. NPC has experienced difficulty in hiring qualified faculty in computer science, cybersecurity, and web development because of our remote area and lack of high tech industry. Perkins 2022 grant funds will be used for salary for a full-time faculty member to teach an online CIS program.</p> <p>Equipment to be purchased with Perkins funds in 2022 includes: ATO - 2010 or newer diesel truck - \$50,000; NUR - 2 nursing mannequins - \$24,000; ENR - 2 cardiac monitors - \$40,000. As funds permit, there is also a need for additional ATO 4-year drive-able @ \$22,000 and a new scanner system for ATO - \$33,000. Note: the Perkins grant is a key factor in making this a strength at NPC, because it provides high-quality, up-to-date equipment and learning tools for CTE programs.</p>	<p>Evidence: Program annual reports and five-year Program Reviews, Advisory Committee meeting records, annual budget justifications for NPC Capital List, as reviewed and approved by the NPC District Governing Board.</p>

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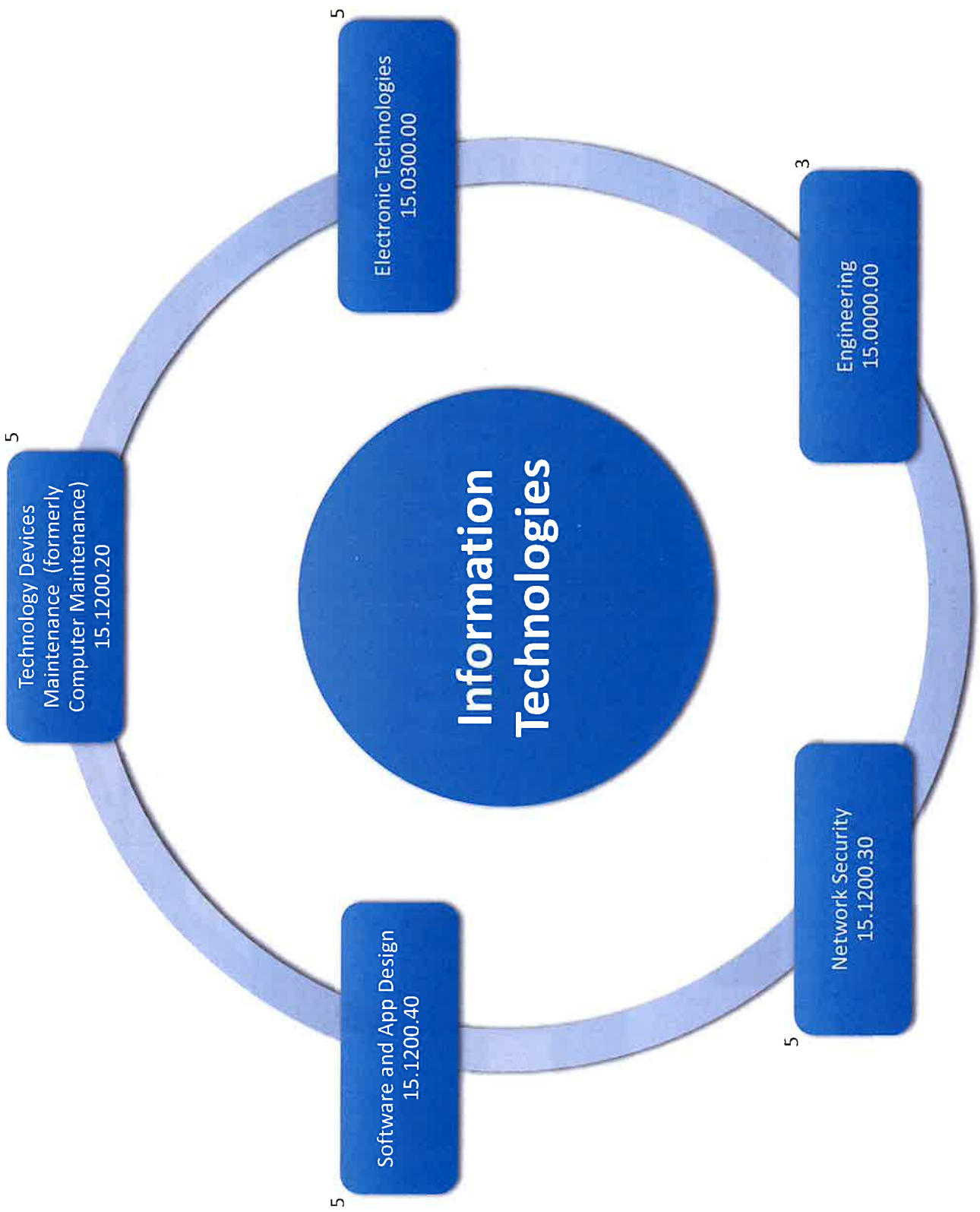
Professional Development

- By June 30, 2022, at least three NPC CTE and/or Nursing & Allied Health faculty will enroll in professional development or training; Perkins funds will be made available for this purpose.

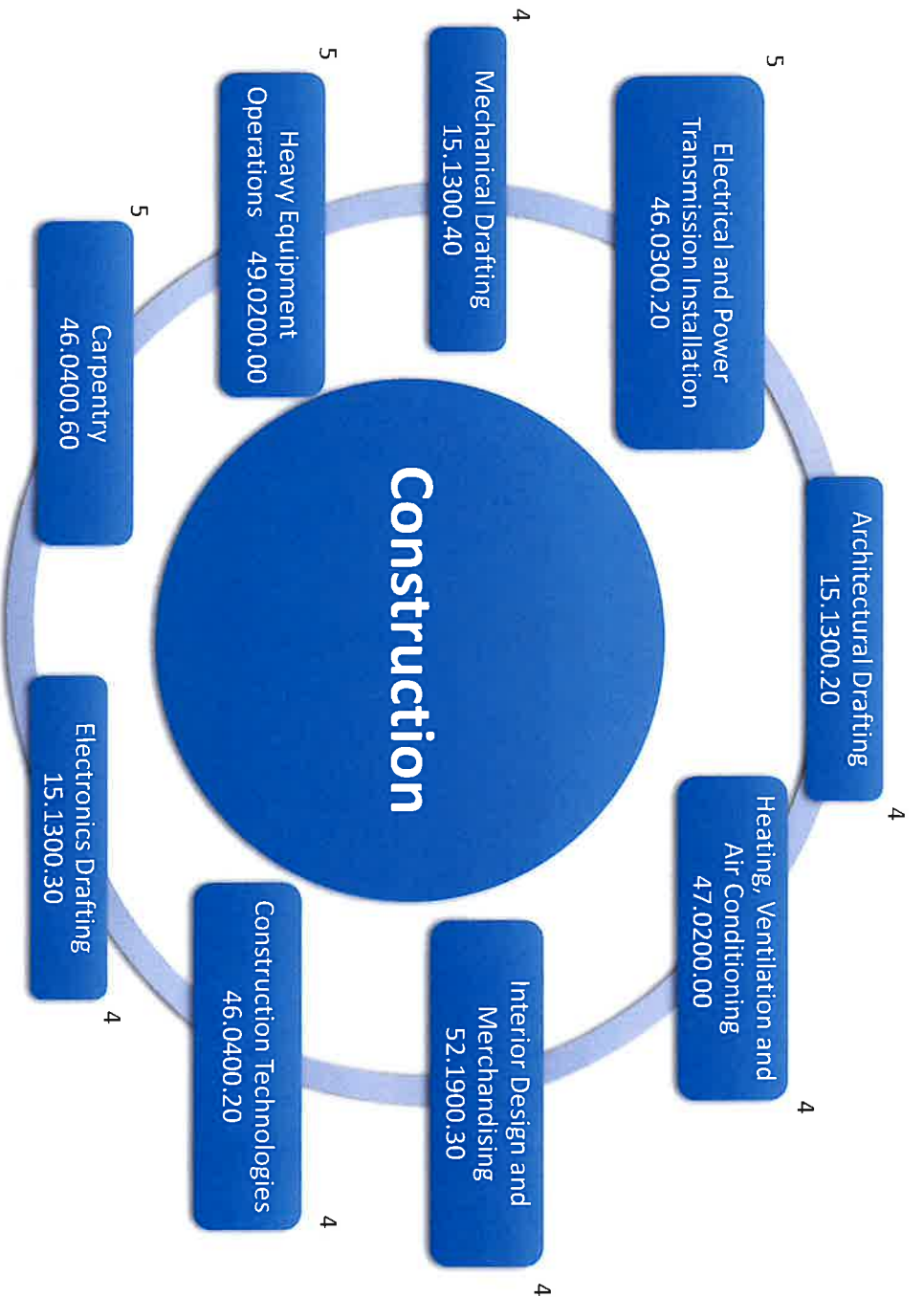
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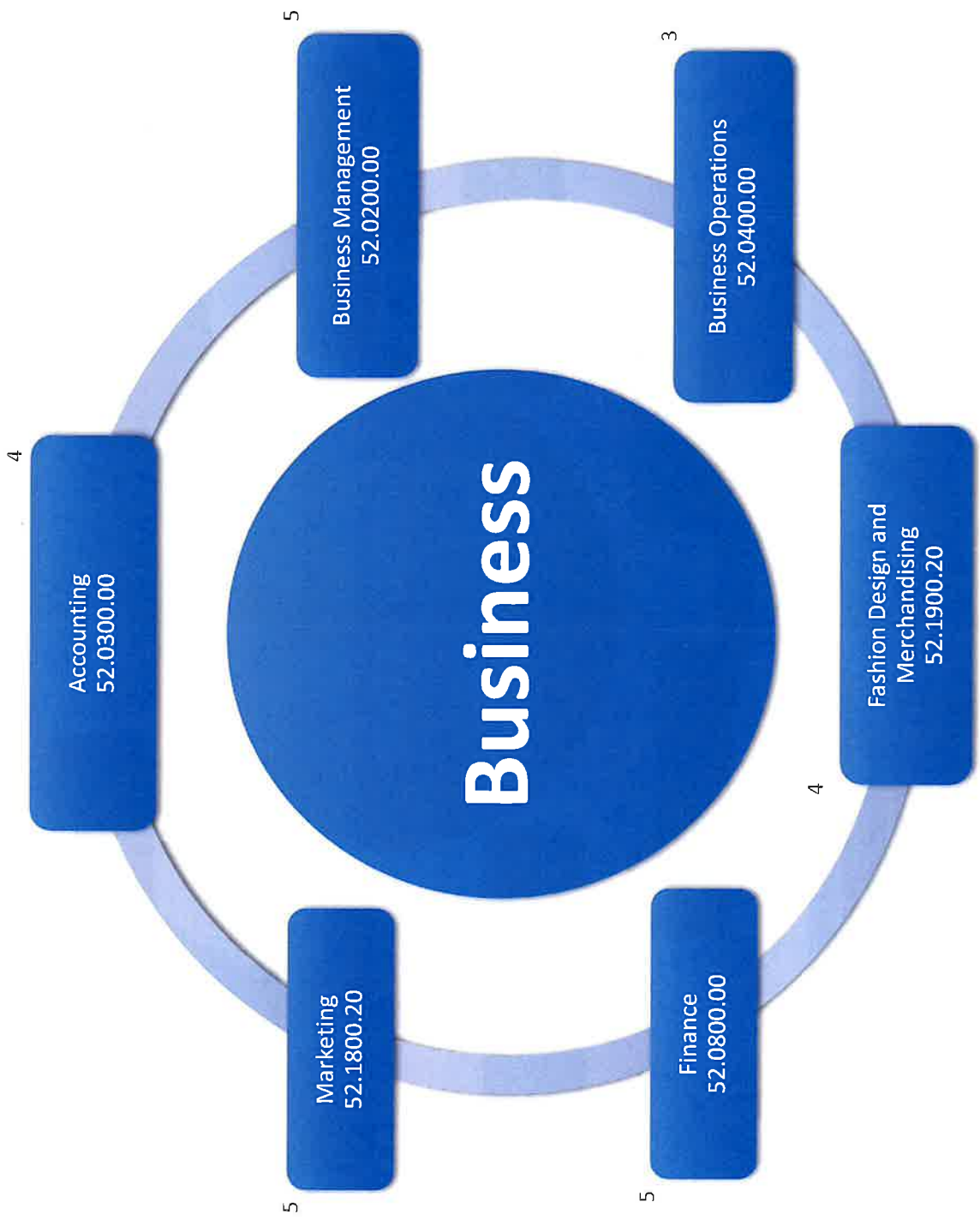
Rating	CIP Code	Local Occupational Program (LOP)	Location Offered
3	26.0999.00	Biomedical Sciences	Mesa Public Schools
5	51.2208.00	Community Health Care Worker	STEDY (Southwest Technical Education District of Yuma) Pima County JTED
4	51.2604.00	Occupational Therapy Aide	EVIT (East Valley Institute of Technology) Pima County JTED
5	51.0806.00	Physical Therapy Assistant	EVIT (East Valley Institute of Technology) West-MEC (Western Maricopa Education Center) CAVIT – Central Arizona Institute of Technology



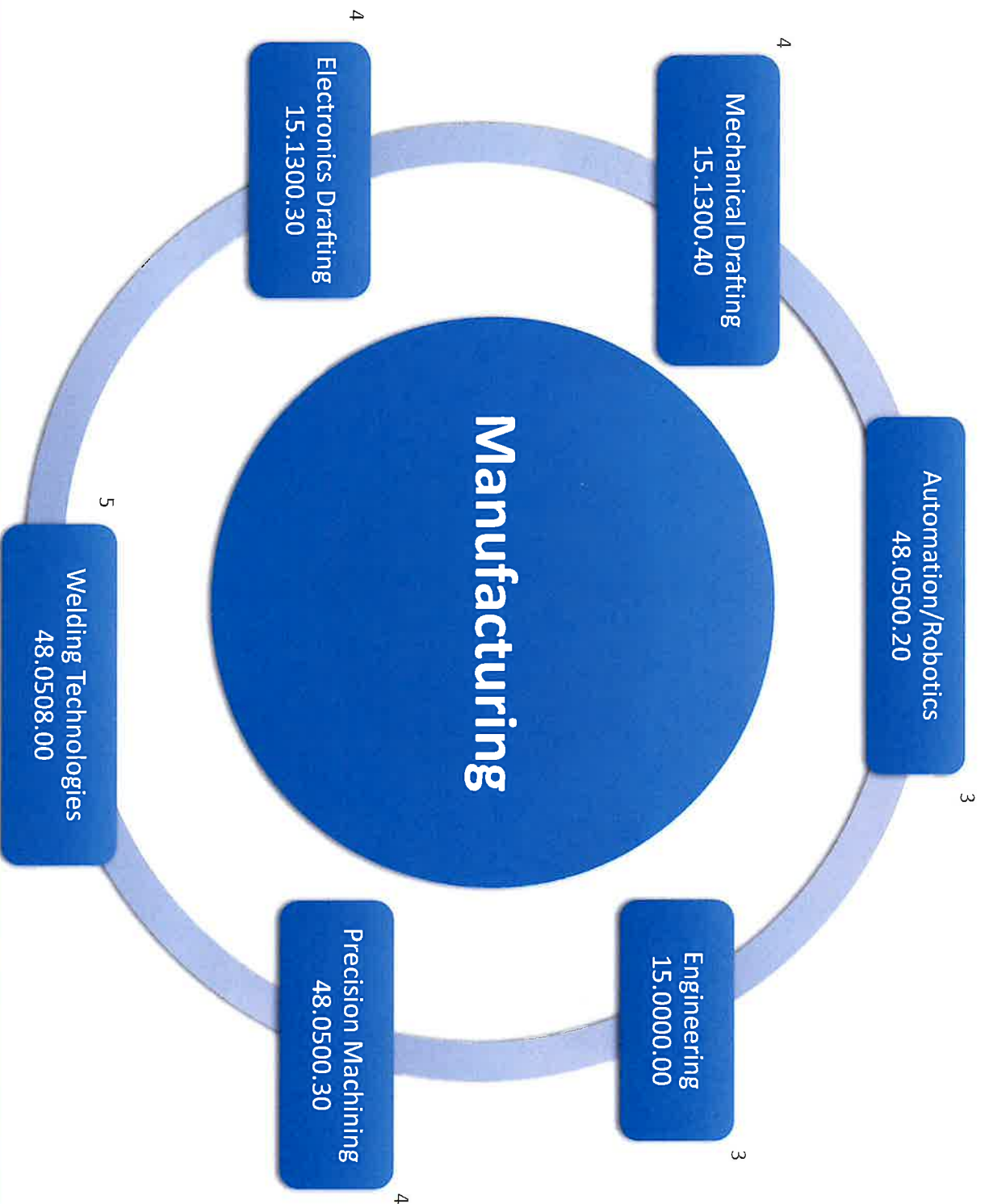
Rating	CIP Code	Local Occupational Program (LOP)	Location Offered
4	43.0116.00	Cyber Criminology	STEDY (Southwest Technical Education District of Yuma)



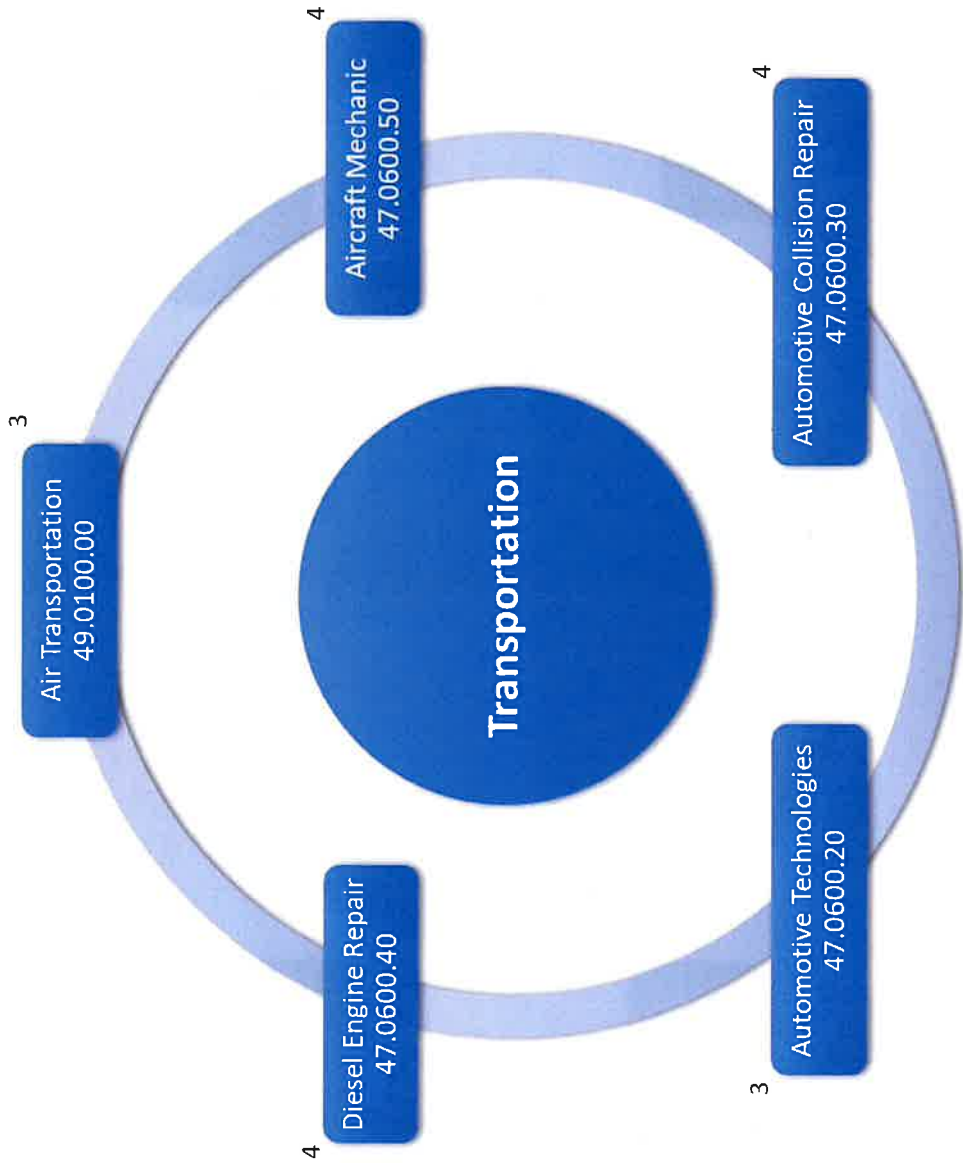
Rating	CIP Codes	Local Occupational Program (LOP)	Location Offered
4	15.1302.00	Drafting CAD Technology	STEDY (Southwest Technical Education District of Yuma)
5	46.0303.00	Electrical Lineman	MJITED (Mountain Institute Joint Technical Education District)
5	15.0303.00	Electrical Technology	STEDY (Southwest Technical Education District of Yuma)
3	15.0612.00	Energy and Industrial Technology	West-MEC (Western Maricopa Education Center)
5	46.0503.00	Plumbing Trade Specialty: Plumbing Technology/Plumber	West-MEC (Western Maricopa Education Center) EVIT (East Valley Institute of Technology)
4	15.0505.00	Solar Panel Installation	STEDY (Southwest Technical Education District of Yuma)
4	46.0401.00	Building Maintenance/Environmental Services	Yuma Union HSD West-MEC (Western Maricopa Education Center)
3	46.0101.00	Masonry	Mesa Public Schools West-MEC (Western Maricopa Education Center) American Leadership Academy



Rating	CIP Code	Local Occupational Program (LOP)	Location Offered
5	52.0204.00	Office Administration	STEDY (Southwest Technical Education District of Yuma)



Rating	CIP Code	Local Occupational Program (LOP)	Location Offered
5	52.0203.00	Distribution and Logistics	West-MEC (Western Maricopa Education Center)
3	15.0406.00	Engineering and Robotics	MIJTED (Mountain Institute Joint Technical Education District)
4	15.0506.00	Water Quality and Wastewater Treatment Management and Recycling Technology/Technician	West-MEC (Western Maricopa Education Center)



Rating	CIP Code	Local Occupational Program (LOP)	Location Offered
4	49.0101.00	Aviation Technology	MUTED (Mountain Institute Joint Technical Education District)
3			CTD (Cochise Technology District)
	49.0199.00	SUAS Drones	STEDY (Southwest Technology Education District of Yuma)
			CVIT (Cobre Valley Institute of Technology)
			CAVIT (Central Arizona Valley Institute of Technology)
			West-MEC (Western Maricopa Education Center)
4	47.0616.00	Marine, Power and Extreme Sport Technologies	CAVIAT (Coconino Association for Vocations, Industry and Technology)
			STEDY (Southwest Technology Education District of Yuma)
			West-MEC (Western Maricopa Education Center)



2022 CTSO STATE CONFERENCE JUDGING OPPORTUNITIES

Each spring/summer the Career and Technical Education Student Organizations (CTSO) hold State Conferences that tests students in leadership development, teamwork, citizenship, and character development by building and reinforcing self-confidence, work attitudes, and communications skills. Students compete in areas of agricultural, business, marketing, culinary and hospitality management, fashion and interior design, early childhood, graphic design, media, health careers, and teaching. Be part of the excitement by becoming a judge.

DECA: 2022 AZ DECA CAREER DEVELOPMENT CONFERENCE

DECA, an Association of Marketing Students, is a student organization that prepares students for employment in the areas of Sales and Marketing, Hospitality Management and Entrepreneurship.

Date: February 25-27, 2022

Saturday, February 26, 2022 | 8:30 am – 1:30 pm

Saturday, February 26, 2022 | 1:30 pm – 5:00 pm

Sunday, February 27, 2022 | 8:30 am – 1:30 pm

Location: Arizona Grand Resort & Spa

If you are interested in judging, please complete the online registration at: <https://bit.ly/AZDECA-SCDCJudges>
Contact Robert Waller if interested in judging or have any questions at Robert.Waller@azed.gov.

EDRISING: 2022 EDRISING STATE LEADERSHIP CONFERENCE

Educators Rising Arizona is a Career and Technical Student Organization (CTSO) dedicated to ensuring that the future is full of high-quality educators starting in high school.

Dates: March 28-30, 2022

Location: El Conquistador, Tucson, AZ

Click on the following link and then click on Judging: <https://edrisingarizona.wufoo.com/forms/z9iu8v0150j5yj/>
If you have any questions, contact Dixie Harvey at Dixie.Harvey@azed.gov.

FBLA: 2022 FBLA STATE LEADERSHIP CONFERENCE

Future Business Leaders of America is a student organization that prepares students for employment in the areas of Business, Information Technology and Media.

Dates: April 4-6, 2022

Location: Westin La Paloma, Tucson, AZ

If you are interested in judging, please complete the online registration at:
<https://fblaarizona.wufoo.com/forms/w17p2hh60txoy8r/>

If you have any questions, contact Missey Boucher-Goodman at Missey. Boucher-Goodman@azed.gov

FCCLA: 2022 FCCLA STATE LEADERSHIP CONFERENCE

Family, Career and Community Leaders of America is a student organization that prepares students for employment in the areas of Culinary Arts, Early Childhood Education, Hospitality Management, and Fashion and Interior Design.

Dates: March 28-30, 2022

Location: Westin La Paloma, Tucson, AZ

Please click on the following link: <https://www.cognitofirms.com/ArizonaFCCLA/2022EvaluatorsJudgesSignUp>
If you have any questions, contact Andrew Kuntz at Andrew.Kuntz@azed.gov.



2022 CTSO STATE CONFERENCE JUDGING OPPORTUNITIES

FFA: FFA STATE LEADERSHIP CONFERENCE

Future Farmers of America is a student organization that prepares students for employment in the areas of agriculture, natural resources, and related sciences.

Dates: June 9-11, 2022

Time: 8:00 a.m. – 5:00 p.m.

Location: Westin La Paloma & the University of Arizona, Tucson, AZ

Contact Bethany Matos if interested judging or have any questions at Bethany.Matos@azed.gov.

HOSA: 2022 HOSA STATE LEADERSHIP CONFERENCE

HOSA – Future Health Professionals is a student organization that prepares students for employment in the areas of Health Care.

Dates: March 30, 2022- April 1, 2022

Time: 7:30 a.m. – 12:00 p.m. and 12:30 p.m. – 5:00 p.m.

Location: Westin La Paloma, Tucson, AZ

Please click on the following link: <https://www.azhosa.org/judge>

Contact Elizabeth Carnesi if you have questions at Elizabeth.Carnesi@azed.gov.

SKILLSUSA: 2022 SKILLSUSA'S CHAMPIONSHIPS

SkillsUSA is a student organization that prepares students for employment in areas such as Automotive, Audio/Radio/TV, Construction (to include carpentry, masonry, welding), Cosmetology, Criminal Justice, Engineering, Information Technology and other Computer Applications, Photography.

Date: April 19-20, 2022

Time: 8:00 a.m.-5:00 p.m.

Location: Phoenix, Convention Center, Phoenix, AZ

If you have any questions, contact Daniel Kelly at Daniel.Kelly@azed.gov.



TECHNICAL SKILLS ASSESSMENT (TSA) MEETINGS 2022

All meetings are held on Saturday* unless otherwise indicated in the table below.

Saturday, February 12	Saturday, February 26	Application/Notification
Pharmacy Support Services	Home Health Aide	Location: Glendale-Phoenix-Chandler
Veterinary Assisting	Medical Assisting Services	Application available: December 6, 2021
Carpentry	Culinary Arts	Application deadline: January 14, 2022
AgriScience	Fashion Design and Merchandising	Notification of acceptance: January 21, 2022
Saturday, March 12	Saturday, March 26	Application/Notification
Precision Machining	Stagecraft	Location: Glendale-Phoenix-Chandler
Film and TV Production	Architectural Drafting	Application available: January 11, 2022
Digital Communication	Cosmetology and Related Services	Application deadline: February 11, 2022
Technology Devices Maintenance	Mental and Social Health Technician	Notification of acceptance: February 18, 2022
Saturday, April 9	Saturday, April 23	Application/Notification
Automation and Robotics	Cabinetmaking	Location: Glendale-Phoenix-Chandler
Music and Audio Production	Mechanical Drafting	Application available: February 7, 2022
Digital Printing	Welding Technologies	Application deadline: March 11, 2022
Network Security	Construction Technologies	Notification of acceptance: March 18, 2022
Saturday, May 7	Saturday, May 21	Application/Notification
Engineering	Nursing Services	Location: Glendale-Phoenix-Chandler
Software and App Design	Sports Medicine and Rehabilitation	Application available: March 7, 2022
Digital Animation	Air Transportation	Application deadline: April 15, 2022
Business Management	Automotive Technologies	Notification of acceptance: April 22, 2022
Thursday – June 2	Tuesday – June 7	Application/Notification
Law and Public Safety	Electronic Technologies	Location: TBD – Application for ALL June TSAs
Aircraft Mechanics	Graphic Design	Application available: April 4, 2022
Dental Assisting	Digital Photography	Application deadline: April 22, 2022
Therapeutic Massage	Education Professions	Notification of acceptance: May 9, 2022
Thursday – June 9	Tuesday – June 14	Application/Notification
Marketing	Laboratory Assisting	Location: TBD – Application for ALL June TSAs
Fire Service	Emergency Medical Services	Application available: April 4, 2022
Medium/Heavy Vehicle and Truck Technician-(formerly Diesel Engine Repair)	Business Operations	Application deadline: April 22, 2022
Accounting	Finance	Notification of acceptance: May 9, 2022
Thursday – June 16	Tuesday – June 21	Application/Notification
Hospitality Management	Early Childhood Education	Location: TBD – Application for ALL June TSAs
Interior Design and Merchandising	Heavy Operations Equipment	Application available: April 4, 2022
Bioscience		Application deadline: April 22, 2022
Automotive Collision Repair		Notification of acceptance: May 9, 2022



Recommendation-Application-Notification Process for the Technical Skills Assessment Meetings (TSAs) for 2022



*The Technical Skills Assessment Meetings bring teachers together to develop, review, and edit assessment items for the TSAs. Teachers tell us this is some of the best professional development/personal networking they have ever experienced. District funds allocated for professional development can be used to cover teachers' mileage and per diem expenses to participate in the TSA meetings. *ALL TEACHERS PARTICIPATING IN THE CTE/TSA INSTITUTES WILL RECEIVE AN ALL-INCLUSIVE STIPEND OF \$150.*

LOCATION AND TIME	All meetings will be in Glendale, Phoenix, or Chandler Arizona, with exact location to be confirmed at a later date. Meetings start at 8:30 and adjourn no later than 4:30. Lunch is "on your own."
TEACHER COMMITTEES	Each teacher committee is 6-8 teachers plus a facilitator. Committees include teachers who have experience with the item development/analysis process, teachers who are new to the process, and teachers who represent various geographic areas.
PROFESSIONAL DEVELOPMENT CREDIT	Teachers will earn 8 hours of professional development credit. All teachers will receive a \$150 stipend. Teachers should check with their CTE director to request mileage reimbursement and per diem.
APPLICATION PROCESS	CTE directors recommend teachers to receive an application for the Technical Skills Assessment Meetings. So as not to omit any teacher from applying, an application will be sent to all teachers with the request to contact their director for consent and to request financial support.
NOTIFICATION OF ACCEPTANCE	Teachers and their directors are notified by the TSA staff of their acceptance to participate.

To recommend teachers for TSA Meetings, to request TSA Meeting Applications, to get answers to other TSA questions contact:

Judy Balogh, 602-542-4155, judy.balogh@azed.gov, TSA policies and processes, outcomes and results
 Cathy Reed, 602-339-2371, cathy.reed@azed.gov, TSA meeting process, teacher tools, technical standards
 Jet Wilson, 602-542-5540, jet.wilson@azed.gov, TSA meeting application and notification process
 Julie Shumate, 602-542-5044, julie.shumate@azed.gov, TSA registration, student testing, TSA resources

UNALLOWABLE EXPENDITURES

<ul style="list-style-type: none"> ● Administrative or supervisory salaries <ul style="list-style-type: none"> ○ May be charged as an indirect up to 5% of award ● Advertising and public relations designed to solely promote the LEA (not tied directly and exclusively to CTE) ● Advisory councils ● Alcoholic beverages ● Alumni/ae activities ● Audits other than the A-133 Single Audit ● Bad debts (losses from uncollectible accounts) ● Child care for non CTE enrolled students ● Commencement and convocation costs ● Conference travel unrelated to career and technical education program improvement ● Construction, renovation, and/or remodeling of facilities ● Consumable supplies to be made into products <i>to be sold or to be used personally</i> by students, teachers, or other persons ● Contingency or “petty cash” funds ● Contributions and donations ● Copyrights/patents ● CTSO student costs (items retained by student/advisor, social activity/ assemblage) ● Dues/memberships to professional organizations or societies (for individuals) ● Entertainment ● Equipment and supplies for building maintenance ● Equipment or supplies not used directly to teach skills to students, including electronic student response systems ● Equipment solely for use by the, administrator or other staff members ● Excessive installation costs for equipment purchased with Perkins funds 	<ul style="list-style-type: none"> ● Expenditures for CTE courses prior to the middle grades (any grades 5 through 8) ● Expenditures for non-approved CTE programs ● Expenditures that supplant <ul style="list-style-type: none"> ● Fines and penalties ● Food/drink ● Fundraising ● Gifts, door prizes, etc. ● Goods or services for personal use ● Insurance/Self-Insurance ● Interest and other financial costs ● Items retained by student (supplies, clothing/uniform, tools, PDAs, calculators) ● Lobbying and other political activities ● Maintenance contracts or agreements unrelated to instructional equipment ● Monetary awards ● Non-instructional furniture (bookcases, drawers, file cabinets, lateral files) ● Payments to students (stipend or ongoing) ● Pre-award costs ● Promotional materials (t-shirts, pens, cups, key chains, book bags) ● Purchase or lease of vehicles or trailers including automobiles, trucks, buses, utility vehicles, airplanes, boats, tractors, and golf carts ● Purchase or construction of buildings/facilities, including permanent modifications to existing buildings/facilities ● Remedial courses (courses designed to provide instruction in reading, writing, and mathematics for students who have not acquired the basic academic skills necessary to succeed in general or in career and technical education courses) ● Scholarships paid directly to students ● Standard classroom furniture, files, and equipment not specific and unique to the instructional program (tables, chairs, desks) ● Student expenses/direct assistance to students (tuition, fees, insurance, other expenses)
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PERKINS V ALLOWABLE AND UNALLOWABLE EXPENDITURES

This is not a complete list of allowable/unallowable costs as it relates to Perkins. The allowability of a particular expenditure should be determined by considering the CTE identified need and requirements of the Perkins V, and any pertinent Federal and State cost guidelines. All costs must be directly tied to the CTE program as approved in the local Perkins application plan. When in doubt, ASK!

<u>ALLOWABLE EXPENDITURES</u>	
<ul style="list-style-type: none"> ● Administrative Costs <ul style="list-style-type: none"> ○ Administrative Costs/Indirect costs (up to 5%) ● Audit costs in accordance with the Single Audit Act (OMB Circular A 133) ● Bonding costs ● Career guidance and counseling ● Communication costs (publications, postage) ● Compensation for Instructors (salaries, wages, fringe benefits) ● Contracted services ● CTISO advisor costs (advisor extra-duty pay/stipend, advisor travel, and instructional materials/supplies) ● Curriculum development ● Displays, demonstrations, and exhibits of CTE coursework/projects ● Equipment for approved CTE instruction ● Excursions/extended learning opportunities tied directly to CTE coursework <ul style="list-style-type: none"> ○ General, exploratory college tours/visits are unallowable ● Indirect costs <ul style="list-style-type: none"> ○ Indirect costs/Administrative Costs (up to 5%) ● Instructional materials and supplies ● Instructor travel, meals, lodging, etc. for approved CTE travel identified in current year Perkins plan ● Marketing and outreach activities (newspapers, radio/TV, magazines) ● Meetings and conferences <ul style="list-style-type: none"> ○ Must be properly documented and follow all basic cost principles - there is a significant burden of evidence required for purchases for meetings and conferences. When in doubt, ASK! 	<ul style="list-style-type: none"> ● Memberships and subscriptions in business, professional, technical groups/associations <ul style="list-style-type: none"> ○ Membership must be for the position/agency, not the person ● Professional development costs ● Professional service costs (consultants) ● Program evaluation ● Publication and printing costs ● Remedial services (curriculum modification, equipment modification, classroom modification, supportive personnel, and instructional aids and devices) <ul style="list-style-type: none"> ○ Perkins dollars may not be used to fund remedial courses (courses designed to provide instruction in reading, writing, and mathematics for students who have not acquired the basic academic skills necessary to succeed in general or in career and technical education courses) ● Rental equipment ● Stipends ● Substitute teachers (salary and benefits) <ul style="list-style-type: none"> ○ Time & Effort reporting still required for substitute teachers ● Teacher in-service ● Technical skill assessments (industry recognized certification exams/assessments) ● Transportation costs (associated with excursions/extended learning opportunities tied directly to CTE coursework)

CTE Quick Reference Guide FY2022

Disclaimer: List includes most common expenditures/coding for CTE grants, however, not an exhaustive list. Each business office is responsible for ensuring object/function codes abide by the Uniform System of Financial Records for Arizona School Districts.

Expenditure Items

Expenditure Item	Priority	Perkins	6701 Capital	Instruction (1000)						Support Services (2100, 2200, 2600, 2700)						Support Services Admin (2300, 2400, 2500, 2900)																																			
				6100	6200	6300	6400	6500	6600	6800	6100	6200	6300	6400	6500	6600	6800	6100	6200	6300	6400	6500	6600	6800																											
Stipend: CTSO Advisor	Y	Y	Y	X																																															
Stipend: Chaperone for CTSO	Y	Y	Y	X																																															
Salary: CTE Instructional Classroom Aide	Y	Y	Y	X																																															
Stipend: CTE Director	Y	Y	Y																																																
Stipend: Extended Salary - Teacher	Y	Y	Y																																																
Stipend: Teachers for Curriculum Revision	Y	Y	Y																																																
Stipend: Teacher Placement Calls	Y	Y	Y																																																
Salary: Substitute Teacher	Y	Y	Y																																																
Salary: CTE Office Aide - School	Y	Y	Y																																																
Salary: CTE Clerical Support - District - If Under 5% Admin.	Y	Y	Y																																																
Benefits: CTE Teacher	Y	Y	Y																																																
Benefits: CTE Instructional Classroom Aide	Y	Y	Y																																																
Benefits: CTE Director	Y	Y	Y																																																
Benefits: Substitute Teacher	Y	Y	Y																																																
Contracted Services for Nursing Services for Clinical	Y	Y	Y																																																
Equipment Installation *With Program Specialist Approval	Y	Y	Y																																																
Student Drug Testing, Finger Printing - Economically Disadvantaged	Y	Y	Y																																																
Curriculum Consortium Fees	Y	Y	Y																																																
Registration: Teacher to Student Conference	Y	Y	Y																																																
Registration: Teacher to Teacher CTE PD/Conference	Y	Y	Y																																																
Registration: School Counselor to CTE Conference	Y	Y	Y																																																
Registration: CTE Director/Principal to CTE PD / Conference	Y	Y	Y																																																
Student Industry Credentials	Y	Y	Y																																																
Guest Speaker Stipend for Students	Y	Y	Y																																																
Instructional Equipment: Lease/Rental	Y	Y	Y																																																
Repair: Equipment	N	N	N																																																
Equipment: Maintenance by Contracted Service	Y	Y	Y																																																
Transportation: Teacher to Student Conference	Y	Y	Y																																																
Transportation: Student - Parking Fees, Air, Gas	N	N	N																																																
Transportation: School Counselor to CTE / PD Conference	Y	Y	Y																																																

CHART OF ACCOUNTS AND EXPENSE CLASSIFICATIONS (General Information Only)

OBJECT CODE	OBJECT NAME	INSTRUCTION 1000	SUPPORT SERVICES 2100, 2200, 2600, 2700	SUPPORT SERVICES ADMINISTRATION 2300, 2400, 2500, 2900	OPERATION OF NON-INSTRUCTIONAL SERVICES 3000	FACILITIES ACQUISITION & CONSTRUCTION 4000	DEBT SERVICE 5000
6400	Purchased Property Services	Rental of Instruction Equipment	Utility Services, Cleaning Services, Repair and Maintenance Services, Rentals, Other Property Services	Rental of Equipment and Vehicles, Other Property Services	Rentals	Construction Services	
6500	Other Purchased Services	Miscellaneous Services, Non-Student Travel, Tuition, Communications Telephone & Internet	Advertising, Student Transportation Services, Printing and Binding, Insurance, Misc. Services, Communications, Telephone & Internet, Internet Fees, Student Travel (includes Field Trip Trans), Bus tokens, Student Incentives, Mileage, Per Diem, Teacher site to site travel	Other Communications, Travel, Postage	Bookstore Management, Food Service Management, Travel	Travel	
6600	Supplies	General Supplies, Library books, Textbooks, and Periodicals, Instructional Aids (including Instructional software) Internet fees-Site license	General Supplies, Energy, Books, Library Books and Periodicals) Testing Materials *6650 Supplies—Technology-Related—Technology-related supplies that are typically used in conjunction with technology-related hardware or software. Some examples are diskettes, parallel cables, and monitor stands.	General Supplies, Books and Periodicals (including software) *6650 Supplies—Technology-Related—Technology-related supplies that are typically used in conjunction with technology-related hardware or software. Some examples are diskettes, parallel cables, and monitor stands.	General Supplies, Energy, Food	General Supplies	
6800	Other Expenses	Dues and Fees, Misc., Field trip entrance fees *6890 Students' food and hotel costs associated with student travel, as well as student entrance fees paid by the district should be coded here.	Dues and Fees, non-payroll taxes, *6890 Students' food and hotel costs associated with student travel, as well as student entrance fees paid by the district should be coded here.	Misc. Judgments, Dues & Fees	Miscellaneous	Miscellaneous	Interest

* To view the Auditor General's updated USFR Chart of Accounts with major changes or to download the complete USFR / USFRCS, please go to the Auditor General's website <https://www.azauditor.gov/sites/default/files/USFR63021.pdf>.

CHART OF ACCOUNTS AND EXPENSE CLASSIFICATIONS (General Information Only)

OBJECT CODE	OBJECT NAME	INSTRUCTION	SUPPORT SERVICES	SUPPORT SERVICES ADMINISTRATION	OPERATION OF NON-INSTRUCTIONAL SERVICES	FACILITIES ACQUISITION & CONSTRUCTION	DEBT SERVICE
		1000	2100, 2200, 2600, 2700	2300, 2400, 2500, 2900	3000	4000	5000
6100	Salaries	Teacher/Project Director, Teachers, Coaches, Tutors, Substitute Teachers, P. E. Teachers, Speech Teachers, Teacher's Aides, Reading Specialists Classroom Paraprofessional (Para Pros) Substitute teacher to replace teacher during regular instructional day	Librarians Counselors Audiovisual, Curriculum Consultants, Program Evaluators, Audiologists, Psychologists, Social Workers, Nurses, Attendance Personnel, Record Clerks, Bus Drivers, Maintenance Workers, Security, Speech Pathologists, Instructional Staff Trainers, Janitors, Custodians, Printers/Publishers, Tutors, Stipends, (for teachers above & beyond teaching) Monitors Bus. * 2213 : Providing substitute teachers in the classroom (while regular teachers attend training)	Researchers, Public Relations, Superintendent, Principals, Project Directors, Clerical, Purchasers, Personnel, Governing Board, Accounting, Human Resources, Printers/Publishers, Budgeting, Lobbyists Warehousing, Staff Trainers, Data Processing	Cooks, Bookstore Staff, Dieticians	School Staff doing in-house construction	
6200	Employee Benefits	Benefits	Benefits *6240: Tuition Reimbursement - Amounts reimbursed by the school district to any employee qualifying for tuition reimbursement on the basis of school district policy	Benefits	Benefits	Benefits	
6300	Purchased Professional Services	Contracted Teachers, Contracted Substitutes - to replace teacher during a regular instructional day. (Not an employee) Contracted substitute teacher to replace teacher during a regular instructional day.	Contracted- Consultants, Counselors, Therapists, Dentists, Doctors, Instructional Staff Trainers, Tuition (pd. Directly to college for teacher/aid), In-service / ADE Training., Conf. Registration., Stipends *6360: Employee Training and Professional Development Services- training costs for personnel listed in INSTRUCTION obj 6100	Auditors, Lawyers, Accountants, Staff Trainers *6360: Employee Training and Professional Development Services-Training cost for personnel listed in Support Services obj 6100 *Non-instructional personnel training	Architects, Engineers		