ARIZONA DEPARTMENT OF EDUCATION (ADE)

NITA M. LOWEY 21ST CENTURY COMMUNITY LEARNING CENTERS (21ST CCLC) TITLE IV-B GRANT APPLICATION (21ST CCLC YR 1 - NEW GRANT)
1. Do you want additional funds to provide out of school time services for your students?

2. Does your site serve students where at least 40% of the students are economically disadvantaged?

3. Is your total enrollment on October 1, 2021 at 139 students or higher?
The Nita M. Lowey 21st Century Community Learning Centers (21st CCLC) Title IV-B program is funded by a federal grant from the U.S. Department of Education and administered by the Arizona department of Education.

For more information visit: https://www.azed.gov/21stcclc/
21st CCLC Grant

Eligibility Checklist

We equip Arizona students to realize their potential
Eligibility Verification Worksheet

Site eligibility is based on minimum requirements for 21st CCLC funding. If a site does not meet the requirements, do not add the site to the application as they will not be approved.

Key Considerations
- The site variables in the funding formula is the projected number of students who attended 20 days or more. The number of projected number of students must be based on the October 1st Enrollment.
- Funded programs may serve some additional students or be open for additional days when other resources are available, but those optional services must not be considered in the above 21st CCLC funding formula calculation.

Worksheet Formulas

Absolute Priority
1. Provide National School Lunch Program (NSLP) in-stated price percentages through youth or other verifiable risk factor data, including the data source, that shows that this site serves students who are at least 43% of the students qualify for free or reduced lunch.
2. This site meets the Absolute Priority

Funding Formula
3. 21st CCLC funding will increase the $120,000 maximum or fall below the $50,000 minimum.
4. Enter the October 1st number of enrolled students at this site. Number of Regular Attendees cannot be greater than 10% of the total student enrollment on October 1st.
5. Number of Regular Attendees: are students who will attend 20 days or more. The maximum number cannot be greater than 100 regular attendees and the minimum number cannot be less than 42 regular attendees. Total Enrollment x 0.10 = number of Regular Attendees.
6. 21st CCLC funding will be based on 120 days of services per year.
7. 21st CCLC funding will be based on $10 per student.
8. Enter the Funding Formula: Total Enrollment x 0.10 x $10 per student = Total
9. Total Funds Requested

Qualifying Questions
- 10. Excluded: a Site Coordinator will be hired to be on site during center hours.
- 11. Does the site meet the minimum requirements to apply for 21st CCLC Funding?
  - Yes: Eligible site for 21st CCLC Funding
  - No: ineligible site for 21st CCLC Funding. Do not add to the funding application.

Eligibility Verification Worksheet

<table>
<thead>
<tr>
<th>Site Name</th>
<th>Absolute Priority</th>
<th>Funding Formula</th>
<th>Qualifying Questions</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Q 1</td>
<td>Q 2</td>
<td>Q 3</td>
</tr>
</tbody>
</table>

If the answer is Yes for Q 11, then the site is eligible to apply for the 21st CCLC grant.
If the answer is No for Q 11, then the site is not eligible to apply for the 21st CCLC grant. Do not add this site to the funding application.
ABSOLUTE PRIORITY - Applications proposing services to schools with less than 40% low-income students will not be considered.

The term “eligible entity” means a local education agency (LEA), community-based organization, Indian tribe or tribal organization (as such terms are defined in section 4 of the Indian Self-Determination and Education Act), another public or private entity, or consortium of 2 or more such agencies, organizations or entities.
Each 21st CCLC Program Application may serve only the students of one qualifying school (Site), and each 21st CCLC Program award under that Application is Site-specific. Applications for 21st CCLC funding must be made under the District (Lead Fiscal Agent) which the school (Site) operates under.

If an “eligible entity” is not the school site’s District, then the entity must apply under a District (Lead Fiscal Agent) for 21st CCLC funding for a specific Site or Sites within the District as a Participating Member Eligible Entity.
All Needs Assessments and School/Community Level Data must be based on the current and prior years’ statistics. Therefore, the school must have been open for at least one year prior to application submission to be eligible.

Online Schools may not apply for 21st CCLC funding.

Joint Technological Education District (JTED) sites are not eligible to apply for 21st CCLC funding to serve students from multiple schools.

Private schools may not serve as the 21st CCLC program site.
Overview

We equip Arizona students to realize their potential
The 21st CCLC initiative is the only federally funded source dedicated exclusively to out-of-school-time programs.
21\textsuperscript{st} CCLC, ESSA Title IV, Part B

Arizona’s 21\textsuperscript{st} CCLC programs support student participants in meeting the State’s rigorous academic standards. Funded programs are designed to align with State and school goals and specifically to assist targeted students in their school day learning objectives.
Arizona’s 21st CCLC builds and sustains comprehensive out-of-school time programs that provide high-quality academic enrichment opportunities for students attending high-poverty, low-performing schools. These programs also engage adult family members in helping their children succeed academically.
There are two pathways for “eligible entities” to receive 21st CCLC program funds in partnership with the District and its school Sites:

**Standard Partnership Model** - (Most Common)

**Consortium Model** - (Program Service Provider)
TWO PATHWAYS FOR “ELIGIBLE ENTITIES”

1. Standard Partnership Model

Standard Partnership Model
School District is the Program Services Provider – All but a few applicants choose this model

- District (Lead Fiscal Agent) is the 21st CCLC Program Service Provider
- District for the School
- District 21st CCLC Coordinator
- There will be a District Coordinator if more than 2 school sites in the District have 21st CCLC programs
- Each School Site will have a Program Coordinator
- School Site Coordinator
- Eligible Entities may provide 21st CCLC services as paid or in-kind subcontractors**
- SubContractor
- Subcontractor
- Subcontractor
- Subcontractor
- SubContractor

**There is no limit to subcontractors per site.
CONTINUE TWO PATHWAYS FOR “ELIGIBLE ENTITIES”

2. Consortium Model

Consortium Model
Consortium formed with a School District – Rarely, applicants choose this Consortium Model

- District (Lead Fiscal Agent)
  - Completes expectations of LEAD FISCAL AGENT on Forms F & G of the 21st CCLC Application
- District for the School

- District 21st CCLC Coordinator

- Eligible Entity is the Exclusive 21st CCLC Program Service Provider for students of the School Site
- Eligible entity is NOT the School District
  - Completes expectations of Participating Member Eligible Entity on Forms F & G

- School Site Program Coordinator role may be held by a District or Eligible Entity employee*

- Other eligible entities may provide additional 21st CCLC services as paid or in-kind subcontractors

*This depends on the MOU agreement between the consortium partners

Subcontractor
Subcontractor
Subcontractor
TWO PATHWAYS FOR “ELIGIBLE ENTITIES”

• All but a few applicants choose the Standard Partnership Model (Option 1). Most ADE 21st CCLC program sites operate under this model. Rarely, an applicant chooses the Consortium Model (Option 2).

• An “eligible entity” MUST partner with and operate the 21st CCLC program under the District (Lead Fiscal Agent) for several reasons; the most important being the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) which is a Federal law that protects the privacy of student education records. Access to student level data protected by FERPA is necessary to complete required state and federal reporting for this federal grant.
1. Standard Partnership Model Application
   • Application
   • Forms A-E

2. Consortium Model Application
   • Application
   • Forms A-G

Located at: http://www.azed.gov/21stcclc/application-information/
21st CCLC Writing SMART Outcome and Process Objectives
21st CCLC Grant Consideration Rubric
21st CCLC Measures of Effectiveness NEW
21st CCLC Budget Narrative Worksheet GME
21st CCLC Budget Overview Worksheet GME
21st CCLC Creating and Applying Digital Signatures
21st CCLC Tools - Partner Planning
21st CCLC Guidance Handbook Fiscal Year 2022 Edition
### Target Populations

<table>
<thead>
<tr>
<th><strong>Students</strong></th>
<th><strong>Adults &amp; Families</strong></th>
</tr>
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<tbody>
<tr>
<td>At-risk students from pre-kindergarten to twelfth grade who attend schools with a high concentration of students from low-income families</td>
<td>Adult family members of students in the 21st CCLC program</td>
</tr>
<tr>
<td>Programs offer families of students ongoing, active and meaningful engagement in their children’s education</td>
<td></td>
</tr>
</tbody>
</table>
• Collaboration with Community Partners
• Maximum number of applicants per organization is 5 sites
• ADE may consider geographic equity when awarding 21st CCLC sites
• Minimum is $50,000 per site
• Maximum is $120,000 per site
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• Approval of School/District Administration (Form A)

• Alignment to the School Day

• Reporting (Form B)

• Program Design and Implementation
HOW TO INTENTIONALLY DESIGN AND IMPLEMENT 21st CCLC PROGRAMS THAT POSITIVELY IMPACT STUDENT ACADEMIC PERFORMANCE:

All applicants should review the information on Arizona’s 21st CCLC website http://www.azed.gov/21stcclc/ to design a successful 21st CCLC application.

The Application Information page of the website is especially critical to review http://www.azed.gov/21stcclc/application-information/.

It is highly recommended to be familiar with the Application Word Document, Guidance, Required Forms and resources on the 21st CCLC Application Information webpage prior to completing a 21st CCLC application in GME.
Although sites may determine how to design individual programs, the following MUST be followed for Direct Student Services Operational Requirements:

- Minimum of 120 Days per Fiscal Year
- Minimum of 4 Weeks Summer School
- Minimum of 8 Hours per Week of DIRECT STUDENT SERVICES during the Academic Year
- Minimum of 4 Days per Week of DIRECT STUDENT SERVICES during the Academic Year
- In addition, sites must describe the FAMILY ENGAGEMENT Plan that will support their children’s education
Critical Reminders

We equip Arizona students to realize their potential
• Grant applications due online by exactly 11:59 PM, March 7th, 2022. If application is not completely submitted, it will be considered late and will be disqualified from the competition!

• Required Downloadable Documents (One set per site) with original or verified digital signatures must be uploaded into the Funding Application in GME before the Funding Application is submitted to ADE.

• AZ State Board of Education approval: June 27th, 2022

• Annual 21st CCLC Required Training: Date July 15th & 16th, 2022
IMPORTANT: DISQUALIFIED

DISQUALIFIED APPLICATIONS WILL BE PRE-SCREENED OUT.

Disqualification factors include but are not limited to:

✔ Late and/or Missing the following:
  1. On-line application in GME System
  2. Related Documents *Forms A-E (Forms A-G for Consortium Applicants) (must uploaded in the GME System)

✔ Lack of original signatures on *Forms A-E (Forms A-G for Consortium Applicants)

✔ Incomplete application in GME

✔ No submission of Joint Applications i.e. More than ONE school per site listed in application is NOT permitted
• Should you have a general question about the Application Process, email the 21st CCLC Inbox at 21stCCLCInbox@azed.gov

• Questions not answered today or from reading the complete application and guidance can be submitted to the 21st CCLC Inbox at 21stCCLCInbox@azed.gov. These answers will be posted on the 21st CCLC application FAQ website for all to view.
THANK YOU!

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