



GRANT

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**ARIZONA DEPARTMENT OF EDUCATION (ADE)**

**NITA M. LOWEY 21ST CENTURY COMMUNITY  
LEARNING CENTERS (21<sup>ST</sup> CCLC) TITLE IV-B  
GRANT APPLICATION  
(21ST CCLC YR I - NEW GRANT)**



## MINIMUM REQUIREMENTS

- 1. Do you want additional funds to provide out of school time services for your students?**
- 2. Does your site serve students where at least 40% of the students are economically disadvantaged?**
- 3. Is your total enrollment on October 1, 2021 at 139 students or higher?**





**Disclaimer**

**The Nita M. Lowey 21st Century Community Learning Centers (21st CCLC) Title IV-B program is funded by a federal grant from the U.S. Department of Education and administered by the Arizona Department of Education.**

**For more information visit:**

**<https://www.azed.gov/21stcclc/>**



# 21<sup>ST</sup> CCLC GRANT

## *Eligibility Checklist*



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# ELIGIBILITY WORKSHEET



## Eligibility Verification Worksheet

-- Site eligibility is based off minimum requirements for 21st CCLC funding. If a site does not meet the requirements, do not add the site to the application as they will not be approved.

### Key Considerations

- The only variable in the funding formula is the projected number of students who attend 30 days or more. The number of projected number of students must be based on the October 1st Enrollment.
- Funded programs may always serve additional students or be open for additional days when other resources are available, but these optional services must not be considered in the above 21st CCLC funding formula calculation.

### Worksheet Formulas

#### Absolute Priority

1. Provide National School Lunch Program (NSLP) free/reduced-price percentage <http://www.azed.gov/hns/fnp/> or other verifiable risk factor data, including the data source, that shows that this site serves students where at least 40% of the students qualify for free/reduced meals.
2. This Site meets the Absolute Priority.

#### Funding Formula

3. 21st CCLC funding will not exceed the \$120,000 maximum nor fall below the \$50,000 minimum.
4. Enter the October 1st number of enrolled students at the site. Number of Regular Attendees cannot be greater than 30% of the total student enrollment on October 1.
5. Number of Regular Attendees are students who will attend 30 days or more. The maximum number cannot be greater than 100 regular attendees and the minimum number cannot be less than 42 regular attendees. Total Enrollment x 30% = number of Regular Attendees.
6. 21st CCLC funding will be based on 120 days of service per year.
7. 21st CCLC funding will be based on \$10 per student.
8. Enter the Funding Formula. Regular Attendees x 120 days x \$10 per student = Total
9. Total Funds Requested

### Qualifying Questions

10. If awarded, a Site Coordinator will be hired to be on site during center hours.
11. Does the site meet the minimum requirements to apply for 21st CCLC Funding?

-- **Yes** - Eligible site for 21st CCLC funding.  
 -- **No** - Ineligible site for 21st CCLC funding. Do not add to the funding application.

## Eligibility Verification Worksheet

Site Name	Absolute Priority		Funding Formula							Qualifying Questions	
	Q 1	Q 2	Q 3	Q 4	Q 5	Q 6	Q 7	Q 8	Q 9	Q 10	Q 11

If the answer is **Yes** for Q. 11, then the site is eligible to apply for the 21st CCLC grant.  
 If the answer is **No** for Q. 11, then the site is not eligible to apply for the 21st CCLC grant. Do not add this site to the funding application.

## Eligible Applicant(s)

**ABSOLUTE PRIORITY** - Applications proposing services to schools with less than 40% low-income students will not be considered

The term “eligible entity” means a local education agency (LEA), community-based organization, Indian tribe or tribal organization (as such terms are defined in section 4 of the Indian Self-Determination and Education Act), another public or private entity, or consortium of 2 or more such agencies, organizations or entities.



# **CONT. ELIGIBLE APPLICANT(S)**

Each 21st CCLC Program Application may serve only the students of one qualifying school (Site), and each 21st CCLC Program award under that Application is Site-specific. Applications for 21st CCLC funding must be made under the District (Lead Fiscal Agent) which the school (Site) operates under.

If an “eligible entity” is not the school site’s District, then the entity must apply under a District (Lead Fiscal Agent) for 21<sup>st</sup> CCLC funding for a specific Site or Sites within the District as a Participating Member Eligible Entity.





# NON-ELIGIBLE APPLICANT(S)

All Needs Assessments and School/Community Level Data must be based on the current and prior years' statistics. Therefore, the school must have been open for at least one year prior to application submission to be eligible.

Online Schools may not apply for 21st CCLC funding.

Joint Technological Education District (JTED) sites are not eligible to apply for 21st CCLC funding to serve students from multiple schools.

Private schools may not serve as the 21st CCLC program site.





# 21<sup>ST</sup> CCLC GRANT

## *Overview*



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# 21<sup>st</sup> CCLC, ESSA Title IV, Part B

The 21<sup>st</sup> CCLC initiative is the only federally funded source dedicated *exclusively* to out-of-school-time programs.



# 21<sup>st</sup> CCLC, ESSA Title IV, Part B

Arizona's 21<sup>st</sup> CCLC programs support student participants in meeting the State's rigorous academic standards. Funded programs are designed to align with State and school goals and specifically to assist targeted students in their school day learning objectives.



# 21<sup>st</sup> CCLC, ESSA Title IV, Part B

Arizona's 21<sup>st</sup> CCLC builds and sustains comprehensive out-of-school time programs that provide high-quality academic enrichment opportunities for students attending high-poverty, low-performing schools. These programs also engage adult family members in helping their children succeed academically.



# **ELIGIBLE APPLICANT(S)**

There are two pathways for “eligible entities” to receive 21st CCLC program funds in partnership with the District and its school Sites:

**Standard Partnership Model - (Most Common)**  
**Consortium Model - (Program Service Provider)**



# 1. Standard Partnership Model

## TWO PATHWAYS FOR “ELIGIBLE ENTITIES”



### Standard Partnership Model

School District is the Program Services Provider – All but a few applicants choose this model



**\*\*There is no limit to subcontractors per site.**

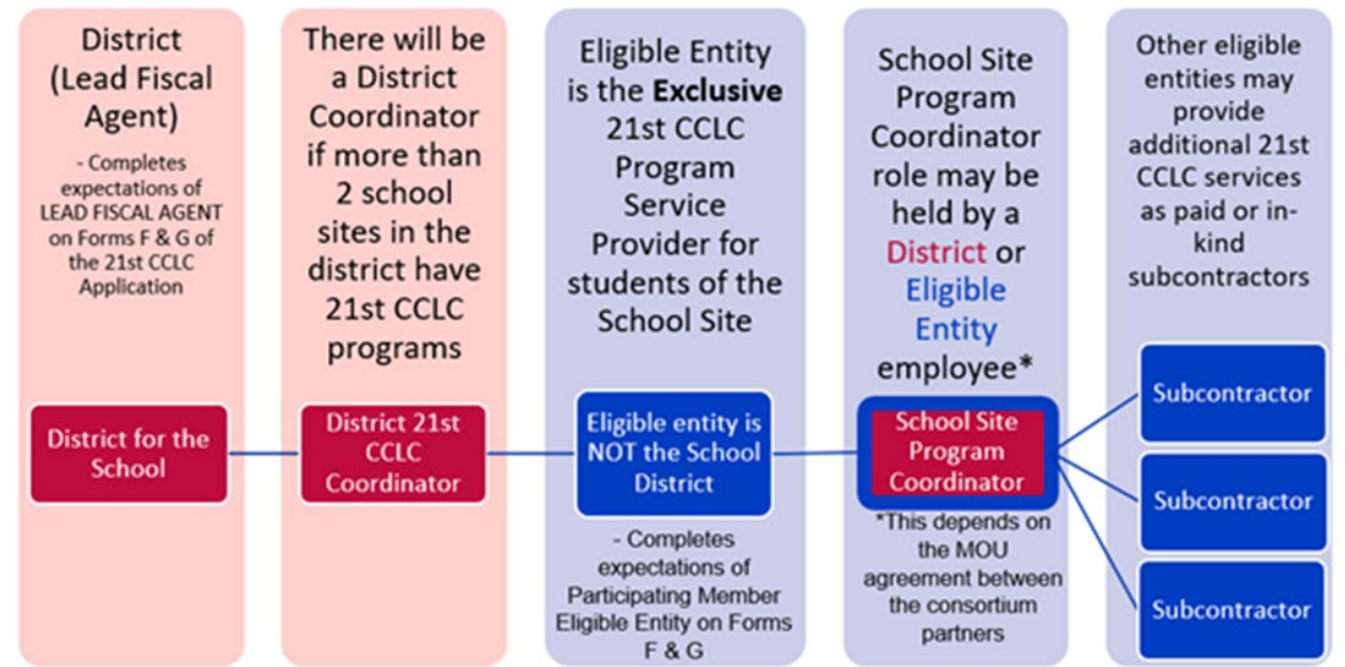
## CONTINUE TWO PATHWAYS FOR “ELIGIBLE ENTITIES”



## 2. Consortium Model

### Consortium Model

Consortium formed with a School District – Rarely, applicants choose this Consortium Model





## TWO PATHWAYS FOR “ELIGIBLE ENTITIES”



- All but a few applicants choose the Standard Partnership Model (Option 1). Most ADE 21st CCLC program sites operate under this model. Rarely, an applicant chooses the Consortium Model (Option 2).
- An “eligible entity” MUST partner with and operate the 21st CCLC program under the District (Lead Fiscal Agent) for several reasons; the most important being the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) which is a Federal law that protects the privacy of student education records. Access to student level data protected by FERPA is necessary to complete required state and federal reporting for this federal grant.



# **21<sup>ST</sup> CCLC GRANT APPLICATION, GUIDANCE & MANDATORY FORMS**



## **1. Standard Partnership Model Application**

- **Application**
- **Forms A-E**

## **2. Consortium Model Application**

- **Application**
- **Forms A-G**

Located at: <http://www.azed.gov/21stcclc/application-information/>

# 21ST CCLC GRANT HELPFUL RESOURCES

21st CCLC Writing SMART Outcome and Process Objectives

21st CCLC Grant Consideration Rubric

21st CCLC Measures of Effectiveness **NEW**

21st CCLC Budget Narrative Worksheet GME

21st CCLC Budget Overview Worksheet GME

21st CCLC Creating and Applying Digital Signatures

21st CCLC Tools - Partner Planning

21st CCLC Guidance Handbook Fiscal Year 2022 Edition





# Target Populations

## *Students*

**At-risk students**  
from pre-kindergarten  
to twelfth grade who  
attend schools with a  
high concentration of  
students from low-  
income families

## *Adults & Families*

Adult family members  
of students in the 21st  
CCLC program

Programs offer families of students  
ongoing, active and meaningful  
engagement in their children's  
education





- **Collaboration with  
Community Partners**



## AWARD AMOUNT

- Maximum number of applicants per organization is 5 sites
- ADE may consider geographic equity when awarding 21<sup>st</sup> CCLC sites
- Minimum is \$50,000 per site
- Maximum is \$120,000 per site



## 21<sup>ST</sup> CCLC GRANT

# *Essential Considerations*



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- **Approval of School/District Administration (Form A)**
- **Alignment to the School Day**
- **Reporting (Form B)**
- **Program Design and Implementation**





## HOW TO INTENTIONALLY DESIGN AND IMPLEMENT 21<sup>ST</sup> CCLC PROGRAMS THAT POSITIVELY IMPACT STUDENT ACADEMIC PERFORMANCE:



All applicants should review the information on **Arizona's 21<sup>st</sup> CCLC website** <http://www.azed.gov/21stcclc/> to design a successful 21<sup>st</sup> CCLC application

The Application Information page of the website is especially critical to review <http://www.azed.gov/21stcclc/application-information/>

It is highly recommended to be familiar with the Application Word Document, Guidance, Required Forms and resources on the 21<sup>st</sup> CCLC Application Information webpage prior to completing a 21<sup>st</sup> CCLC application in GME.





## OPERATIONAL REQUIREMENTS FOR 21<sup>ST</sup> CCLC SITES



Although sites may determine how to design individual programs, the following **MUST** be followed for **Direct Student Services Operational Requirements**:

- ✓ Minimum of **120 Days per Fiscal Year**
- ✓ Minimum of **4 Weeks Summer School**
- ✓ Minimum of **8 Hours per Week** of **DIRECT STUDENT SERVICES** during the **Academic Year**
- ✓ Minimum of **4 Days per Week** of **DIRECT STUDENT SERVICES** during the **Academic Year**
- ✓ In addition, **sites must describe the FAMILY ENGAGEMENT Plan** that will support their children's education

## 21<sup>ST</sup> CCLC GRANT

# ***Critical Reminders***



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## GRANT TIMELINE

- Grant applications due **online by exactly 11:59 PM, March 7<sup>th</sup>, 2022**. If application is not completely submitted, it will be considered late and will be disqualified from the competition!
- Required Downloadable Documents (One set per site) with original or verified digital signatures must be uploaded into the Funding Application in **GME** before the Funding Application is submitted to **ADE**.
- **AZ State Board of Education approval: June 27<sup>th</sup>, 2022**
- **Annual 21<sup>st</sup> CCLC Required Training: Date July 15<sup>th</sup> & 16<sup>th</sup>, 2022**





# **IMPORTANT: DISQUALIFIED**

**DISQUALIFIED APPLICATIONS WILL BE PRE-SCREENED OUT.**



**Disqualification factors include but are not limited to:**

- ✓ **Late and/or Missing the following:**
  1. On-line application in GME System
  2. Related Documents \*Forms A-E (Forms A-G for Consortium Applicants) (must uploaded in the GME System)
- ✓ **Lack of original signatures on \*Forms A-E (Forms A-G for Consortium Applicants)**
- ✓ **Incomplete application in GME**
- ✓ **No submission of Joint Applications i.e. More than ONE school per site listed in application is NOT permitted**

**QUESTIONS  
FOR THE  
ARIZONA  
DEPARTMENT  
OF EDUCATION  
21<sup>ST</sup> CCLC  
TEAM**



- Should you have a general question about the Application Process, email the 21<sup>st</sup> CCLC Inbox at [21stCCLCInbox@azed.gov](mailto:21stCCLCInbox@azed.gov)
- Questions not answered today or from reading the complete application and guidance can be submitted to the 21<sup>st</sup> CCLC Inbox at [21stCCLCInbox@azed.gov](mailto:21stCCLCInbox@azed.gov) these answers will be posted on the 21<sup>st</sup> CCLC application FAQ website for all to view



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**THANK YOU!**