

ADE School Finance

AASBO Meeting Update



Kathy Hoffman
Superintendent of Public Instruction

1/12/2022

Charlie Martin, Deputy Associate
Superintendent

Agenda

- Average Daily Membership (ADM) Update
- Aggregate Expenditures Reports (BUDG-AGD)
- Payment updates: CSF, IIF, Prop 123
- Financial and Compliance Audit Reports
- Other Updates

Average Daily Membership (ADM) Update

ADM Update

Average Daily Membership - Regular, SPED, ELL

	FY 2022 1/4/2022	FY 2021 1/4/2021	% Change This Time Last Year
Regular ADM	1,093,308	1,076,572	1.6%
SPED ADM	131,758	128,823	2.3%
ELL ADM	73,828	68,827	7.3%

ADM Update

Regular ADM by Entity Type

	FY 2022 1/4/2022	FY 2021 1/4/2021	% Change This Time Last Year
District	874,179	857,460	1.9%
Charter	219,129	219,112	0.0%
Total	1,093,308	1,076,572	1.6%

ADM Update

Regular ADM by Aggregation Type - Non-AOI, AOI, DRP

	FY 2022 1/4/2022	FY 2021 1/4/2021	% Change This Time Last Year
Non-AOI	1,050,023	1,028,679	2.1%
AOI	38,382	43,753	-12.3%
DRP	4,903	4,140	18.4%
Total	1,093,308	1,076,572	1.6%

ADM Update

Regular ADM by Entity Type (Non-AOI Only, Excludes AOI and DRP)

	FY 2022 1/4/2022	FY 2021 1/4/2021	% Change This Time Last Year
District	862,285	841,908	2.4%
Charter	187,738	186,771	0.5%
Total	1,050,023	1,028,679	2.1%

Aggregate Expenditures Reports

Aggregate Expenditures Reports

- ARS [15-911](#) requires an annual report by 11/1 on aggregate expenditures of local revenue as defined in the [Arizona Constitution](#).
- \$1.15 billion over the limit in FY 2022
 - Based on original budgets and budget revisions submitted on or before 10/29
 - BUDG-AGD report extracts values from submitted budget files
 - Revenue from the 0.6% sales tax (Prop 301 extension) has been included in the calculation, no other changes
- BUDG-AGD reports are on the School Finance website and show the calculation for each district

Aggregate Expenditures Limit

- If the legislature does not authorize expenditures in excess of the limit by 3/5:
 - ADE will notify each district of the required reduction to expenditures
 - Budgets must be revised by 4/1
- School Finance will update BUDG-AGD reports using the same process as last year



Payment Updates

Payment Updates

- Classroom Site Fund (CSF)
 - January payment was made at the beginning of the month
 - Payments will be made within one week of basic state aid each month
- Instructional Improvement Fund (IIF)
 - First payment was made at the end of December
 - Second payment in will be made in June
 - More information is available in the recent [IIF memo](#)
- Prop 123 Additional Funding
 - First \$37.5M payment was processed at the end of December
 - Remaining \$37.5M will be paid in May
 - Allocated based on weighted attending ADM

Preliminary Payment Emails



School Finance

LEA Name: Pendergast Elementary District

Preliminary February Payment and Reminder to Verify Student Data

Based on the student data in our system on 1/4/2022, the preliminary February state aid payment for Pendergast Elementary District is **\$2,201,108.41**.

This preliminary payment amount is based on **8,789.291 weighted regular ADM (-0.13% change since last month)** and **1,236.090 weighted Group B Add-on ADM (-0.10% change since last month)**. Weighted ADM is calculated by multiplying the unweighted ADM values in AzEDS by the weights specified in statute. Unweighted ADM for this payment is 7,578.507 (-0.13% change since last month). To view more information about unweighted ADM and the list of reports used to reconcile ADM data, please see our January Data Capture Hot Topic found here:

<https://www.azed.gov/finance/january-data-capture-reminder>.

FY 2023 Payment Schedule

- Monthly basic state aid payment dates change beginning in FY 2023 ([Laws 2021, Chapter 404](#))
- Payments will be made on the 15th business day of each month
- Data capture dates will move up to accommodate the new payment dates

FY 2023 Payment Schedule

- Preliminary FY 2023 dates:

Data Capture Deadline, 5 pm

June 15, 2022*	Payment on July 22, 2022
July 15, 2022*	Payment on August 19, 2022
August 15, 2022	Payment on September 22, 2022
September 15, 2022	Payment on October 22, 2022
October 15, 2022	Payment on November 22, 2022
November 15, 2022	Payment on December 21, 2022
December 15, 2022	Payment on January 23, 2023
January 15, 2023	Payment on February 22, 2023
February 15, 2023	Payment on March 21, 2023
March 15, 2023	Payment on April 21, 2023
April 15, 2023	Payment on May 19, 2023
May 15, 2023	Payment on June 21, 2023
July 15, 2023	<i>FY23 Statewide Recalculation</i>

*For FY 2023 prior-year data or charter estimated counts may be used.

Submitting Financial and Compliance Audits

Submitting Financial and Compliance Audits

- Districts and charters are now required to submit financial and compliance audit report files to ADE ([Laws 2021, Chapter 7](#))
- School Finance recently published a [Hot Topic](#) with instructions to upload required files
- Files should be submitted in the same way as budgets and AFRs
 - Since the legacy budget system does not extract data from PDF files, the message “File Failed to Process” will display even after successful upload

Submitting Financial and Compliance Audits

Dysart Unified District

[Home](#) | [Reports](#) | [Submitted File Status](#) | [Summary Status](#) | [Upload](#)

To submit Budget files to the Arizona Department of Education for processing, please select proper details about the file and then click the "Browse" button to select the file to upload. After the path the window next to the "Browse" button, click the "Upload File" button to send the file to ADE.

TURN OFF YOUR POP UP BLOCKER BEFORE USING THIS APPLICATION

Click on the **Help** link below for additional information.

Fiscal Year: Type and Version:
File Type: File Name: No file chosen

[[Help](#) | [Security Information](#) | [School Finance Home](#) | [ADE Common Logon](#) | [Menu](#) | [ADE Home Page](#)]

E-Mail : schoolfinance@azed.gov

Your submission reference is : 182979

It is recommended that you print this submission page and retain it for audit purposes

Error: File Failed to Process

Error Information: The file upload for Tolleson Union High School District failed for user Brandon Sullivan
Error Description: File Verification Failed
Date and Time: 12/23/2021 8:17:03 AM

Additional Information:

- FileType (PDF) Not As Specified (XLS)
- Unknown File Extension Type - We Do Not Process Files Of Extension Type PDF

Other Updates

- BUDG25 reports have been updated for January payment data
- BUDG75 reports will be updated this week and letters will be published by early February
- School District Employee Report (SDER)
 - Revisions to data submitted in October are possible between February 1 and March 1

Other Updates

- Transportation Reporting
 - Districts are required to submit route data within 12 days of 100th day of school
 - Data will be submitted through ADEConnect this year
 - Please see our [Hot Topic](#), [training video](#), [manual](#), and [FAQ](#) for more information

Contact Us

School Finance

- (602) 542-5695
- SchoolFinance@azed.gov
- <http://www.azed.gov/finance/>

SF Account
Analysts
Phone Option 3

- <http://helpdeskexternal.azed.gov>
 - Student Data
 - School District Employee Report
 - Instructional Calendars
 - Transportation Reporting
 - 915s

SF Payments Team
Phone Option 1

- SFPaymentTeam@azed.gov
 - BSA District
 - BSA Charter
 - CSF
 - IIF

SF Budget Team
Phone Option 2

- SFBudgetTeam@azed.gov
 - Expenditure Budgets
 - Annual Financial Reports
 - BUDG25, BUDG75, BUDGAGD

Grants Management Updates

Important Dates

- FY23 General Statement of Assurances (GSA) and Self Assessment are due March 1, 2022
- Grant funding applications and budgets are due May 2, 2022
 - Applications must be in Director Approved status before drawing down funds
- By April 2022, the federal government will stop using the DUNS number to uniquely identify entities
 - The Unique Entity ID is viewable in SAM.gov

Contact Us

Grants Management

- (602) 542-3901
- [Helpdeskexternal.azed.gov](https://helpdeskexternal.azed.gov)
- [Welcome to Grants Management | Arizona Department of Education \(azed.gov\)](https://www.azed.gov/GrantsManagement)

Grants Management Resource Library

- Program Area and Grant Information
- GME User Reference Guides