



Arizona Department of Education Health and Nutrition Services Division

Administrative Review Summary Report

School Food Authority Name: The Paideia Academies, Inc

CTD: 07-82-06

Site: Paideia Liberal Arts Academy

Contacts: Dawn Torres-Rivas, NSLP/Transportation Clerk & Brian Winsor, Principal

Review Date: November 30, 2021

Review Period: October, 2021

Programs Reviewed:

National School Lunch

School Breakfast

Afterschool Snack

Fresh Fruit & Vegetable

Special Milk

At-Risk Afterschool Meals

No.	Review Observations & Findings	Technical Assistance Provided	Required Corrective Action
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Performance Standard 1: Certification & Benefit Issuance- Critical Area

Not applicable.

Performance Standard 1: Meal Counting & Claiming- Critical Area

No findings.

Performance Standard 2: Meal Components & Quantities- Critical Area

1	Meal pattern requirements were not met due to the implementation of COVID-19 safety protocols requiring modified meal service operations and the SFA did not provide supporting documentation for utilizing the waiver for age/grade groups.	SFA indicated participating in the Nationwide Waiver to Allow Specific School Meal Pattern Flexibility for School Year 2021-2022 in their NSLP Sponsor application. Additionally, the SFA will need to provide documentation supporting use of the waiver. Referred to HNS 30-2021 Guidance on the Use of the School Year 2021-2022 Meal Pattern Waiver found on ADE's website at https://www.azed.gov/hns/memos .	<i>Please provide a written explanation of meal service operation for utilizing the meal pattern waiver for age/grade group. Additionally, provide written assurance that you will retain documentation to justify that the meal pattern flexibilities used were needed due to either the implementation of COVID-19 safety protocols requiring modified meal service operations or supply chain disruptions.</i>
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Performance Standard 2: Dietary Specifications & Nutrient Analysis- Critical Area

No findings.

Meal Access & Reimbursement: Certification & Benefit Issuance

Not applicable.

Meal Access & Reimbursement: Verification

Not applicable.

Meal Access & Reimbursement: Meal Counting & Claiming

No findings.

Meal Pattern & Nutritional Quality: Offer Versus Serve

No findings.

Meal Pattern & Nutritional Quality: Meal Components & Quantities

No findings.

Resource Management

2 Meals served to teachers, administrators, custodians, and other adults were not priced to be in compliance.	Discussed increasing adult meal prices. Referred to HNS 27-2021 Guidance for Adult Meal Pricing in School Year 2021-2022 (SY 22): https://www.azed.gov/hns/memos .	<i>Please provide a written description of the steps which have been taken to increase adult meal prices. Additionally, please submit supporting documentation which reflects that prices have been increased to the appropriate level.</i>
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General Program Compliance: Civil Rights

No findings.

General Program Compliance: SFA On-Site Monitoring

No findings.

General Program Compliance: Local Wellness Policy

No findings.

General Program Compliance: Competitive Food Services

3 Foods and beverages sold to students in grades K-8 and 9-12 during the school day do not meet Smart Snacks standards: Sargento Balanced Breaks, Welch's Juice (orange pineapple, fruit punch, grape), and Cereal (frosted flaked, rice krispie, corn pops).	Discussed Smart Snacks requirements for grades K-8 and 9-12 and why the products did not meet standards. The Alliance for a Healthier Generation Smart Snacks Product Calculator can be found on ADE's website at https://www.azed.gov/hns/nslp/forms under the Operational tab. Smart Snacks Summary Chart and additional resources can be found on USDA's website at https://www.fns.usda.gov/school-meals/tools-schools-focusing-smart-snacks . The Online Course: Smart Snacks and Competitive Foods Standards in Arizona can be found on ADE's website at https://www.azed.gov/hns/nslp/training under the Online Courses tab.	<i>Items were removed from the vending machine by the day of review. Please provide written assurance that products sold in the vending machine will meet Smart Snacks standards.</i>
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| 4 | Beverages sold in the vending machine do not meet the requirements for the youngest grade that has access to them: Juice splash, Zero Gatorade, Tea, Bubly, and Ice. | Discussed Smart Snacks beverage standards for middle versus high school grades. The Alliance for a Healthier Generation Smart Snacks Product Calculator can be found on ADE's website at https://www.azed.gov/hns/nslp/forms under the Operational tab. Smart Snacks Summary Chart and additional resources can be found on USDA's website at https://www.fns.usda.gov/school-meals/tools-schools-focusing-smart-snacks . | <i>Items were removed from the vending machine by the day of review. Please provide written assurance that products sold in the vending machine will meet Smart Snacks standards for all grades that have access.</i> |
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General Program Compliance: Professional Standards

No findings.

General Program Compliance: Water

No findings.

General Program Compliance: Food Safety, Storage and Buy American

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| 5 | The following product indicated violations of the Buy American Provision during the week of review: banana. Additionally, documentation justifying a Buy American exception was not on file. | Discussed the Buy American provision requirements and procedures to ensure compliance. Referred to SP38-2017, Buy American Webinar and FAQ. Funds used from the non-profit food service account must be used to procure food products that comply with the Buy American Provision. Additional information on the requirements of this provision, including ADE's prototype Buy American exception document, can be found on ADE's website at https://www.azed.gov/hns/nslp/forms under the Operational tab. | <i>Please provide a copy of the Buy American Exception Form for the banana, as well as written assurance that all records will be maintained for 5 years.</i> |
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General Program Compliance: Reporting & Recordkeeping

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| 6 | The SFSP site application in CNPWeb does not accurately reflect participation in the afternoon snack. | Advised SFA to update SFSP site application to indicate "not participating" for afternoon snack in CNPWeb and contact their assigned specialist to let them know of the changes. | <i>Please submit a new site application in CNPWeb that accurately reflects SFSP snack participation. Additionally, please provide written assurance that site and sponsor applications in CNPWeb will accurately reflect the most current practices in operation.</i> |
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General Program Compliance: School Breakfast Program & Summer Food Service Program Outreach

No findings.

Other Federal Program Reviews: Afterschool Snack Program

No findings.

Other Federal Program Reviews: Seamless Summer Option

Will be reviewed in Summer 2022 if applicable.

Other Federal Program Reviews: Fresh Fruit & Vegetable Program

Not applicable.

Other Federal Program Reviews: Special Milk Program

Not applicable.

Other Federal Program Reviews: At-Risk Afterschool Meals

No findings.

Comments/Recommendations:

Congratulations on completing the Administrative Review! Thank you for your hard work and cooperation during this process. You are doing a wonderful job implementing the School Nutrition Programs and it was a pleasure visiting your school. Please keep up the great work!

To stay on track with NSLP requirements, check out the NSLP at a Glance Calendar & Monthly Checklist on our website at <https://www.azed.gov/hns/nslp/forms> under the Calendars and Checklists tab.

Training: In-person classes, Web-based training and How-To guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>.

Fiscal Action Assessed?

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| <input checked="" type="checkbox"/> No- SBP | <input type="checkbox"/> Yes- SBP |
| <input checked="" type="checkbox"/> No- NSLP | <input type="checkbox"/> Yes- NSLP |
| <input checked="" type="checkbox"/> No- SSO SBP | <input type="checkbox"/> Yes- SSO SBP |
| <input checked="" type="checkbox"/> No- SSO NSLP | <input type="checkbox"/> Yes- SSO NSLP |

Fiscal Action under \$600 will be disregarded.

Please submit corrective action response by January 28, 2022 to Lindsey.Cler@azed.gov.



12/21/2021

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.

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