



# Arizona Department of Education

## Health and Nutrition Services Division

### Seamless Summer Option Administrative Review Summary Report

Sponsor: Willcox Unified District

CTD: 02-02-13

Sites: Willcox Middle School

Contacts: Kevin Davis, Business Manager / Valerie Simon, Principal

Review Date: May 12, 2021

Review Period: April 2021

Review Type:  SSO

No.	Review Findings	Technical Assistance Provided	Required Corrective Action
<b>SFA Operations</b>			
	No Findings.		
<b>Site Agreement</b>			
1	Dates of operation did not match the dates approved in CNPWeb.	Discussed that all dates of operation must be approved in CNPWeb.	<i>Please submit a copy of the approved site application demonstrating the correct operating dates. Additionally, please provide written assurance that Weekly Days of Operation will reflect only days in which meal service occurs.</i>
<b>Site Eligibility</b>			
	No Findings.		
<b>Menu Planning</b>			
	No Findings.		
<b>Counting &amp; Claiming</b>			
	No Findings.		
<b>Media Release</b>			
	No Findings.		
<b>SFA Monitoring Responsibilities</b>			
	No Findings.		

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**Civil Rights**

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No Findings.

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**Food Safety**

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No Findings.

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**Water**

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No Findings.

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**Comments/Recommendations:**

Congratulations! Willcox Unified District has completed the SSO Administrative Review for the 2020-2021 school year. Thank you for your cooperation and organization during the review process. ☑

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**Training: Web-based training and How-To guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>**

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**COVID-19: Guidance to Child Nutrition Operators can be found on ADE's website at <https://www.azed.gov/hns/covid19>**

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**Fiscal Action Assessed?**

- |   |  |     |
|---|--|-----|
| <input type="checkbox"/> No- SBP                  | <input type="checkbox"/> Yes- SBP      | TBD |
| <input type="checkbox"/> No- NSLP                 | <input type="checkbox"/> Yes- NSLP     | TBD |
| <input checked="" type="checkbox"/> No - SSO SBP  | <input type="checkbox"/> Yes- SSO SBP  |     |
| <input checked="" type="checkbox"/> No - SSO NSLP | <input type="checkbox"/> Yes- SSO NSLP |     |

Fiscal Action under \$600 will be disregarded.

Have a wonderful summer!



6/15/2021

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.