



## Arizona Department of Education Health and Nutrition Services Division

### Seamless Summer Option Administrative Review Summary Report

Sponsor: Palominas Elementary District

CTD: 02-03-49

Site: Palominas Elementary School

Contacts: Sherri Rosalik, Superintendent; Staci Buonaccorsi, Business Manager; Elizabeth Allen, Director of Food Service

Review Date: May 21, 2021; Exit Conference: June 1, 2021

Review Period: April 2021

Review Type:  SSO

No.	Review Findings	Technical Assistance Provided	Required Corrective Action
		<b>SFA Operations</b>	
	No findings.		
		<b>Site Agreement</b>	
	No findings.		
		<b>Site Eligibility</b>	
	No findings.		
		<b>Menu Planning</b>	
	No findings.		
		<b>Counting &amp; Claiming</b>	
	No findings.		

---

**Media Release**

---

No findings.

---

**SFA Monitoring Responsibilities**

---

No findings.

---

**Civil Rights**

---

No findings.

---

**Food Safety**

---

- |   |                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                          |
|---|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Documentation was not maintained to support that the school received two food safety inspections from the local health department each school year, or that the school requested two food safety inspections each year from the local health department. | Discussed that each site operating must obtain two food safety inspections from the local health department per school year or maintain documentation to show that two food safety inspections were requested from the local health department each school year. | <i>Please provide written assurance that documentation to show that two food safety inspections were received and/or requested from the local health department each school year will be maintained.</i> |
|---|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

---

**Water**

---

No findings.

---

**Comments/Recommendations:**

Congratulations on the completion of your SY2020/2021 Seamless Summer Option Administrative Review. Thank you for your efforts to provide a nutritious and safe meal program for your participants. Please feel free to contact your reviewer with any questions.

---

Training: Web-based training and How-To guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>

---

**COVID-19: Guidance to Child Nutrition Operators can be found on ADE's website at <https://www.azed.gov/hns/covid19>**

---

Fiscal Action Assessed?

- |                                                   |                                        |
|---------------------------------------------------|----------------------------------------|
| <input type="checkbox"/> No- SBP                  | <input type="checkbox"/> Yes- SBP      |
| <input type="checkbox"/> No- NSLP                 | <input type="checkbox"/> Yes- NSLP     |
| <input checked="" type="checkbox"/> No - SSO SBP  | <input type="checkbox"/> Yes- SSO SBP  |
| <input checked="" type="checkbox"/> No - SSO NSLP | <input type="checkbox"/> Yes- SSO NSLP |

Fiscal Action under \$600 will be disregarded.

Please submit corrective action response by July 30, 2021 to Bekah McLeod at [bekah.mcleod@azed.gov](mailto:bekah.mcleod@azed.gov).



6/29/2021

Reviewer Signature      Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.