



Arizona Department of Education Health and Nutrition Services Division

Seamless Summer Option Administrative Review Summary Report

Sponsor: Nazlini Community School
 CTD: 01-39-02
 Sites: Nazlini Community School
 Contacts: Michael Pratt, Acting Principal; Marlene Dedman, Food Service Worker
 Review Date: March 25, 2021
 Exit Conference Date: March 31, 2021
 Review Period: February 2021
 Review Type: SSO

No.	Review Findings	Technical Assistance Provided	Required Corrective Action
SFA Operations			
1	Amount of sites being operated did not match the amount of sites approved in CNPWeb. Specifically, only one site was approved in CNPWeb while the SFA was operating one site and 4 bus routes.	Discussed that all operating sites must be added and approved in CNPWeb.	<i>Please submit a copy of the approved site applications for the four bus routes. Additionally, please provide written assurance that meal service will only occur at sites approved in CNPWeb. If the four bus routes are no longer being operated, please provide a statement indicating as much.</i>
2	The Parent/Guardian Pickup Waiver Form was not submitted to ADE prior to the SFA implementing parent/guardian pickups.	Discussed ADE has created a Parent/Guardian Pickup Waiver Form for SFAs to provide details on how they will maintain accountability and Program integrity while distributing meals to parents or guardians without children present. SFAs only need to submit the form once for SY 20-21. The electronic form must be submitted before the SFA implements parent/guardian pickups. ADE will provide technical assistance and request clarification if an SFAs submission does not demonstrate that accountability and Program integrity will be maintained while implementing parent/guardian pickups. Referred to USDA Waiver Summary found on ADE's website at https://www.azed.gov/hns/covid19 .	Please submit the Parent/Guardian Pickup Waiver Form to ADE if parent/guardian pickups are still occurring. Additionally, provide written assurance that you will provide clarification if your submission does not demonstrate that accountability and Program integrity will be maintained while implementing parent/guardian pickups

Site Agreement

No findings.

Site Eligibility

No findings.

Menu Planning

No findings.

Counting & Claiming

No findings.

Media Release

No findings.

SFA Monitoring Responsibilities

No findings.

Civil Rights

No findings.

Food Safety

No findings.

Water

No findings.

Comments/Recommendations:

Congratulations on the completion of the Administrative Review of the Seamless Summer Option program operated by Nazlani Community School. Thank you for your efforts and commitment to provide your students with a nutritious meal program. Please contact your reviewer, Bekah McLeod, at 602-364-1335 or bekah.mcleod@azed.gov with any questions.

Training: Web-based training and How-To guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>

COVID-19: Guidance to Child Nutrition Operators can be found on ADE's website at <https://www.azed.gov/hns/covid19>

Fiscal Action Assessed?

- | | | |
|---|--|--------|
| <input type="checkbox"/> No- SBP | <input type="checkbox"/> Yes- SBP | |
| <input type="checkbox"/> No- NSLP | <input type="checkbox"/> Yes- NSLP | |
| <input checked="" type="checkbox"/> No - SSO SBP | <input type="checkbox"/> Yes- SSO SBP | \$0.00 |
| <input checked="" type="checkbox"/> No - SSO NSLP | <input type="checkbox"/> Yes- SSO NSLP | \$0.00 |

Fiscal Action under \$600 will be disregarded.

Please submit corrective action response by May 30, 2021 to Bekah McLeod at bekah.mcleod@azed.gov.



4/30/2021

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.

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