



# Arizona Department of Education

## Health and Nutrition Services Division

### Seamless Summer Option Administrative Review Summary Report

Sponsor: All Aboard Charter School

CTD: 07-89-67

Sites: All Aboard Charter School

Contacts: Rhonda Newton, Admin ; Sonia Garcia, Office Manager

Review Date: February 25, 2021

Review Period: January 2021

Review Type:  SSO

No.	Review Findings	Technical Assistance Provided	Required Corrective Action
<b>SFA Operations</b>			
	No Findings		
<b>Site Agreement</b>			
	No Findings		
<b>Site Eligibility</b>			
	No Findings		
<b>Menu Planning</b>			
1	Quantities observed during the review period did not meet minimum amounts required by the meal pattern. Daily & weekly fruit quantities at breakfast were insufficient, Specifically, 1/2 cup was offered during one day within the review period. This is not a repeat finding and did not count toward fiscal action calculations.	Discussed how current system allowed for this to happen and potential changes that could be made to ensure it doesn't continue. Meal pattern requirements for the National School Lunch Program can be found on ADE's website at <a href="http://www.azed.gov/hns/nslp">http://www.azed.gov/hns/nslp</a> under the Meal Pattern tab. Please note that repeated violations involving food quantities may result in fiscal action and/or termination of performance-based reimbursement (extra 7 cents).	<i>Please provide a written description of the changes that have been made to ensure that fruit quantities meet minimum amounts required by the meal pattern. Additionally please provide one week's worth of completed lunch production records to ensure program requirements are being met.</i>

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| 2 | During the review period & day or review, fluid milk varieties offered during breakfast & lunch did not meet federal requirements. Specifically, one of the milk type offerings is 1% flavored milk. | Discussed variety requirement and feasible options for compliance. Allowable milk varieties are fat-free unflavored, fat-free flavored and 1% unflavored. Please note that repeated violations involving milk requirements may result in fiscal action and/or termination of performance-based reimbursement (extra 7 cents). | <i>Please provide one week of breakfast &amp; lunch production records that demonstrate that fluid milk was available in at least two allowable varieties. Additionally, please provide written assurance that fluid milk will always be available in at least two allowable varieties at breakfast &amp; lunch.</i> |
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**Counting & Claiming**

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No Findings

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**Media Release**

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No Findings

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**SFA Monitoring Responsibilities**

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| 3 | SFA did not conduct an off-site review at least once during the site's operation. This monitoring requirement was not waived during the recent unanticipated school closure related to the COVID-19 pandemic. | Discussed the current requirement that monitoring shall be conducted by the sponsor at meal service sites to the maximum extent practicable, however the on-site portion of monitoring located at 7 CFR 225.15(d) has been waived through June 30, 2021. | <i>Please provide documentation that a site review as conducted at least once during the site's operation. Additionally, please provide written assurance that site reviews will be conducted at least once during a site's operation.</i> |
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**Civil Rights**

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No Findings

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**Food Safety**

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No Findings

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**Water**

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No Findings

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**Comments/Recommendations:**

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Thank you for your participation in the SSO Administrative Review!

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Training: Web-based training and How-To guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>

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COVID-19: Guidance to Child Nutrition Operators can be found on ADE's website at <https://www.azed.gov/hns/covid19>

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Fiscal Action Assessed?

<input type="checkbox"/> No- SBP	<input type="checkbox"/> Yes- SBP	TBD
<input type="checkbox"/> No- NSLP	<input type="checkbox"/> Yes- NSLP	TBD
<input checked="" type="checkbox"/> No - SSO SBP	<input type="checkbox"/> Yes- SSO SBP	\$0.00
<input checked="" type="checkbox"/> No - SSO NSLP	<input type="checkbox"/> Yes- SSO NSLP	\$0.00

Fiscal Action under \$600 will be disregarded.

Please submit corrective action response by April 7, 2021 to [Brandon.Estrada@azed.gov](mailto:Brandon.Estrada@azed.gov)



3/22/2021

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Reviewer Signature

\_\_\_\_\_  
Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.

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