

CTE ADMINISTRATORS MEETING November 4, 2021

Vision:

Develop Arizona's competitive workforce through the power of Career and Technical Education.

Mission:

Career and Technical Education will engage Arizona learners in relevant experiences leading to purposeful and economically viable careers.

Agenda

Welcome and ADE Updates- Clarkdale/Cottonwood Rooms

Grants

Updates: ACOVA – Postsecondary

Program Monitoring, Industry Credentials

Updates: ACTEAZ – Premier Program Series – AZ CTE Curriculum Consortium

Technical Standards Validation and Technical Skills Assessment (TSA) Meetings

CTSO

Break

Updates: Project Change

Accountability and Fiscal

School Counselor Update

Reminders and Closing





Welcome and Updates

ADE Updates:

Dr. Felica Durden, Associate Superintendent

New CTE Staff: Joe Grieco, Construction Science Technologies

Susan Farretta, Career Connections Specialist

Robert Waller, DECA State Advisor

CTE Presidential Scholar applications: 45

CTE Minority Data (handout)

CTED 4th Year Funding

Regional in-demand programs were approved by the Quality Commission on October 20. (in packet)

If a 9th grade student is enrolled in one of the regional in-demand programs their 9th grade year and are in any CTE program on the 40th day of their 11th grade ADM funding will be generated for the CTED.

If a high school graduate is in a regional in-demand program the year after graduation, they will generate ADM for the CTED.

Regions for for CTED 4th year Funding

CTED

CAVIAT

CAVIT

CTD

CVIT

EVIT

GIFT

MICTED

NATIVE

NAVIT

Pima County JTED

STEDY

VACTE

WAVE

West-MEC

Workforce Region

Coconino & Yavapai

Pinal County

Cochise, Graham & Greenlee

Apache, Gila, & Navajo

Maricopa County

Cochise, Graham, & Greenlee

Yavapai County

Apache, Gila, & Navajo

Apache, Gila, & Navajo

Pima & Santa Cruz Counties

Yuma County

Coconino & Yavapai

Mohave & LaPaz Counties

Maricopa County





CTE Forums

October 19: Online CTE Programs

November 15: Rural Work Based Learning Issues



Federal Perkins and State Priority Grants

November 4, 2021





Grant Specialist Team

Shelley Baudean – Grants Program Specialist

Audrey Dieken – Grants Program Specialist

Don Dolin – Grants Program Specialist

Mark McManus – Grants Program Specialist

John Jones – OCR Special Populations Program Specialist

Mary Medina – CTE Grants Supervisor

CTE Grant Application Important Dates

FY2021

CTE Federal Perkins Grant Completion Report opened October 1, 2021. Please submit your Completion Report no later than December 30, 2021

Managing Your FY2022 Grants

- Ensure you have grant user access role
- Purchase of Capital Equipment
- Work with your Business Manager to ensure regular submission of reimbursement requests
- Focus on FY2022 CLNA & goals/targets

****Spend your allocated funding****

Things That May Affect Your Grants

- Ordering equipment / supplies not listed in grant
- Procrastination in purchasing = irregularity in reimbursement request submissions
- Revisions include limited / vague information in budget narratives
- Global Holds prevent your grants / revisions from being approved. Resolve Global Holds with GME as soon as possible.

**Contact GPS for review prior to submission if you are unsure about any of your revisions

Thinking Ahead

- Schedule meetings with CLNA Leadership Team in February 2022 to discuss / begin documenting <u>progress</u> relating to this grant year's CLNA goals / targets as this is <u>year 1</u> of the biennial cycle
- Based on CLNA Leadership Team meeting discussions, begin planning FY2023 Perkins Grant Measurable
 Objectives to be included in the FY2023 Perkins grant application due May 2022
- Start planning your Perkins and State Priority budgets for the FY2023 applications due May 2022

Contact Information

Shelley Baudean

Grant Program Specialist shelley.baudean@azed.gov 602-542-5323

Audrey Dieken

Grant Program Specialist audrey.dieken@azed.gov 602-350-5064

Don Dolin

Grant Program Specialist don.dolin@azed.gov 602-518-6526

John Jones

OCR Special Populations Program Specialist john.jones@azed.gov 970-216-6740

Mark McManus

Grant Program Specialist mark.mcmanus@azed.gov 602-542-8744

Mary Medina

CTE Grants Supervisor mary.m.medina@azed.gov 505-426-6681

Grant Specialist Team

Shelley Baudean – Grants Program Specialist

Audrey Dieken – Grants Program Specialist

Don Dolin – Grants Program Specialist

Mark McManus – Grants Program Specialist

John Jones – OCR Special Populations Program Specialist

Mary Medina – CTE Grants Supervisor

Email Address Change:

Mary Medina mary.m.medina@azed.gov

ACOVA Updates

ACOVA is the professional association for building community, advocacy, and leadership for Arizona CTE Administrators!

The ACOVA Board is here for YOU!

ACOVA Fall Conference will follow this meeting.

Fall Conference

Highlights Keynote & breakout: Rachel Mann

Data Reporting Assistance (byod)

Utilizing Community Connections

Incorporating Work-based Learning

Navigating the CTE Teacher Certification

From the Pandemic Moving Forward

Secondary and Post-secondary Partnerships



- Thank you for bringing auction items
- Buy tickets from ACOVA Board Members
- ACOVA now accepts Venmo!

Postsecondary Update

Jennifer Kaufman

AOAC – Arizona OCCUPATIONAL ADMINISTRATORS COUNCIL

AOAC – ARIZONA OCCUPATIONAL ADMINISTRATORS COUNCIL

We represent Arizona's Community Colleges in the areas of:

- Development and delivery of Occupational | CTE Programs and Courses
- Cultivating partnerships with business, industry, education and workforce agencies to inform program needs
- Workforce and CTE funding including Perkins, Prop 301 (sales tax) and STEM formula funding
- Foster research (Ex: LMI) leading to improvements in occupational education

AOAC – ARIZONA OCCUPATIONAL ADMINISTRATORS COUNCIL

- We work in tandem with the AC4 Arizona Community
 College Coordinating Council comprised of the Presidents of
 the 10 AZ public community college districts whose strategic
 vision for 2030 includes 3 major goals:
- Expand access to postsecondary credentials
- Increase completion and transfer of associate degrees and certificates
- Improve alignment between college programs and workforce needs

AOAC – ARIZONA OCCUPATIONAL ADMINISTRATORS COUNCIL

Current areas of interest:

- CTE Teacher shortage
- Increase the number of short-term, workforce specific, credential training opportunities – including non-credit
- Diversity, Equity & Inclusion
 - Maintain and continue to improve multiple modalities of instruction (in-person, online, hybrid, modular, etc.)

Program Services Updates

Aden Ramirez

Health Science Technologies
Program Specialist
Career and Technical Education
Arizona Department of Education

Program Services Team

Program Specialists

Bruce Watkins - Agriculture and Welding
Elena Sobampo - Business and Marketing Education;
Communication Media Technologies
Joe Grieco - Construction Science Technologies
Dixie Harvey – Ed. Professions, Early Childhood Education/EdRising CTSO
Tracy Rexroat - Engineering, Information Technologies,
and Manufacturing
Tracie Carmel - Family and Consumer Sciences
Aden Ramirez - Health Science Technologies
Jason Wojcik - Public Services Careers,
Transportation Technologies

Support Staff

Janai Nesby - Program Project Specialist Gwen Lamb - Administrative Assistant

Industry Credentials Update

The following Industry Credentials will be submitted to State Board of Education for A-F and AZ Incentive Fund consideration for SY22-23:

Coronal Polishing Certificate Certified Apartment Maintenance Technician Google Data Analytics Certificate Google IT Support Certificate Google Project Management Certificate Google UX Design Certificate Mine Safety and Health Administration Part. 48 **Smart Automation Certification Alliance Certified Industry** Associate Level 1 Trane Tech 1

Credentials continued

Please Note:

All credential lists available on the CTE Industry Credentials webpage - https://www.azed.gov/cte/cte-industry-credentials

- Industry credentials change or are retired often
- CTE Directors/Program teachers know your credentials and the providers
- Fact Sheets with provider information on CTE Credential webpage
- new versions of each credential list are dated in the lower left corner of each page
- Contact CTE Program Services if you know of any changes throughout the year

Industry Credential Application Process

Industry credential application process:

- opens on March 1st each year
- closes on May 31st
 Please note the change to the closing date

Submissions:

- Made by Districts with input from Industry partners
- Statewide or nationally recognized
- Vendor submissions will not be considered

Applications available at

https://www.azed.gov/cte/cte-industry-credentials

Local Occupational Programs https://www.azed.gov/cte/programs

- Reflects local need
- Not on the CTE Approved Program List
- Significantly different than any approved CTE Program
- Must apply for LOP
- Must be approved for a CTED or District in order to add to coherent sequence in Data Portal for the following school year

Reminder, If applying for an LOP, Deadline to submit December 15, 2021, by 5 pm to CTED@azed.gov

CTE Program Monitoring Quality and Compliance, Accountability

ADE CTE – year two of rotation

- SY 21-22 = 37 schools, 4 CTEDs
- Planning for on-site visits per district approvals

Notable Highlights:

- Several northern AZ districts submitting early and with great documentation
- On-site visits are happening if district permits

Reminder for current districts:

- please submit your district level form promptly in order to receive your program level form and submit by your deadline
- ➤ If in need of an extension, please email CTELocalPrograms@azed.gov for all requests

Schedule, Guides and Information on CTE webpage - https://www.azed.gov/cte/programs

CTE Program Monitoring For SY22-23

SY 22-23 District notifications:

- 2nd Announcement today, Nov. 4, 2021
- Email notification week of November 15, 2021
- Required Training in February at Mid Winter Conference
- District only meetings in April-May TBD
- District level form link via email May 2022

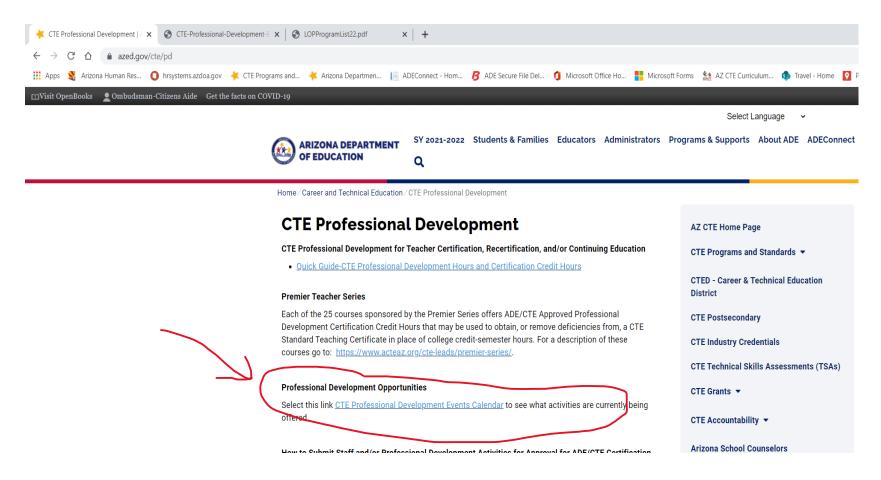
Districts Scheduled for SY 22-23

- Colorado City USD Perkins only
- Phoenix Union HSD Perkins only
- MICTED and all member districts
- STEDY and all member districts
- WAVE and all member districts

CTE Program Services Professional Development Opportunities

PD Website: https://www.azed.gov/cte/pd

PD Opportunities, Events Calendar by Program Area



Questions

Program Services Team

Program Specialists

Tracie Carmel - Family and Consumer Sciences

Dixie Harvey - Education and Training/Educators Rising CTSO

Aden Ramirez - Health Science Technologies

Tracy Rexroat - Engineering ,Information Technologies,
and Manufacturing

Elena Sobampo - Business and Marketing Education;
Communication Media Technologies

Bruce Watkins - Agriculture and Welding
Jason Wojcik - Public Services Careers,
Transportation Technologies

Joe Greico - Construction Science Technologies

Support Staff

Janai Nesby - Program Project Specialist Gwen Lamb - Administrative Assistant





CTE Administrators Meeting November 2021



ACTEAZ Fall Fest

Fall Fest is a virtual conference geared toward New CTE Teachers!

- Sessions will be available for on-demand viewing from October 28 to December 13, 2021. Enjoy all the videos at your convenience. Deadline to register is November 12.
- We will be using Whova for this event, so you can still participate in the community boards, virtual hangouts, and more.
- Cost will be \$25.00, and registration will be available at <u>www.acteaz.org</u> shortly. Attendees will be awarded 10 Professional Development Hours.



Information to Come

Read your e-blasts and check the ACTEAZ.org website for upcoming information on the following:

- Midwinter Conference proposal submissions (Due Dec. 6^{th)}
- CTE Month Video Contest and Flyers on Website (Video Contest Ends on January 7, 2022. Winners announced February 1, 2022.)
- Professional Development Opportunities Calendar
- Awards and Scholarship submissions
- Summer Conference (July 15 − 20, 2022)



Want More Information?





Pam Ferguson, ACTEAZ Executive Director pamferguson@acteaz.org

Shelly York, ACTEAZ Asst. Executive Director shellyyork@acteaz.org
(623) 826-6399

Premier Series premierseries@acteaz.org

PREMIER SERIES



Premier Series Courses Delivered				
Course	Date	Instructor	Location	Participants
Instructional Best Practices	07/26 & 07/27/2021	Robert Waller	Virtual	11
CTE Program Management	7/27/2021	Curt Bertelsen	Virtual	43
Serving Exceptional Students in CTE	7/30/2021	Robert Waller	Virtual	36
Efffective Demonstrations	8/28/2021	Robert Waller	Virtual	23
Instructional Best Practices	9/17 & 9/18/2021	Robert Waller	Virtual	3
Classroom Management	9/25/2021	Robert Waller	Virtual	10
Instructional Best Practices	10/20 & 10/21/2021	Robert Waller	CUSD	24
Work-Based Learning	10/23/2021	Robert Waller	Virtual	17
8				167

Scheduled/Upcoming Premier Series Courses				
Course	Date	Instructor	Location	
Classroom Management	11/16/2021	Robert Waller	CUSD	
Classroom Management	12/3/2021	Robert Waller	MICTED	
Serving Exceptional Students in CTE	1/28/2021	Shelly Thome	MICTED	
Instructional Best Practices	2/22 & 2/23/2021	?	CCUSD	



Premier Series

FY 2021-2022 as of October 25, 2021

Cancelled/Rescheduled SY2021-2022					
Course	Date	Facilitator	Location	Instructor(s)	Status
Classroom Management	8/21/2021	Robert Waller	Virtual (Spec)	Robert Waller	Cancelled due to very low/no registrations
Work-Based Learning	10/9/2021	Robert Waller	Virtual (Spec)	IRohert Waller	Cancelled due to very low/no registrations
Instructional Best Practices	11/6/ & 11/13/2021	Robert Waller	Virtual (Spec)	Robert Waller	Cancelled due to very low/no registrations





CTE Curriculum Connection

- → #haveyoucheckedtheconnection
 - **♦** New Resources
 - Announced via Discussion Forum
 - Links in email

- → Training and Support
 - ◆ Please reach out for a <u>training session</u>



Upcoming Events

Blueprint & Instructional		
Framework	Programs	
 Virtual Events (Asynchronous and 	Accounting	
Synchronous)	Architectural Drafting	
During Non-contract hours	Automotive Collision Repair	
• During Non-Contract nours	Diesel Engine Repair	
 Eligible for Project Payment 	Electronic Technologies	
	Interior Design and Merchandising	
	Mechanical Drafting	
	Precision Machining	

→ Nominate Today:





Meeting Dates

- → Future Quarterly Meetings
 - ◆ February 9, 2022 In Person West-MEC
 - ◆ April 20, 2022 In Person Chandler Innovation Center

Reach us: support@ctecaz.org

Follow on Social Media:







Fall TSAs Are In Process



DON'T FORGET TO VISIT THE TSA WEBPAGE AT

https://www.azed.gov/cte/assessments FOR--

- Assessment schedule for fall and spring
- Programs with TSAs
- Student eligibility policy
- Guides, tutorials, sample items
- > and more

October 4 – November 22	Registration for the Assessments	
October 25 – November 26 at Noon	Assessment Testing Period	
November 29- December 3	Student Congratulatory Letters and Certificates Mailed to Districts	





Standards Validation Meetings 2021-2022

Virtual Standards Validation Meetings for 2021 - 2022

Technical standards are knowledge and skill statements about practices and processes used in design, manufacture, installation, and engagement of a material, product, or assembly, and as well, those practices and processes related to the development,

management, and provision of services. When available and appropriate, they are aligned with nationally recognized standards and industry certifications. A Standards Validation Committee may include incumbent workers and/or their supervisors, community college instructors, and the CTE Program Specialist, CTE Teachers are involved in reviewing the draft standards before they are approved by the CTE Quality Commission.

Technical standards emphasize learning goals focused on key knowledge and skills, and they also provide a strong sense of what teachers are teaching and what students are learning.

All programs are evaluated annually. When considering which standards may need to be reviewed, a discussion is held with the Program Specialists. Other factors impacting review are teacher requests and more often when there is change and advancement in industry. All these areas determine the need for a program standards review.

After working with the specialist, the standards validation process continues

with research of jobs and occupations for the program. Information is gathered about the business and/or industry and existing standards are reviewed and compared with information from other states. Finally, industry participants are invited to participate in a virtual Standard Validation Meeting.

> Comments, Suggestions, or Questions, please contact Julie Balogh or Cathy Reed



Standards Validation Committee Meetings Interior Design and Merchandising Laboratory Assisting **Emergency Medical** Services Finance **Business Operations** Hospitality Management Marketing **Electronic Technologies** Date pending Pending completion Automotive **Technologies** of National Standards Aircraft Mechanics Pending completion of National Standards Fire Service Pending completion of National Standards



TECHNOLOGY DEVICES MAINTENANCE 15.1202.00

TECHNICAL STANDARDS

An Industry Technical Standards Validation Committee developed and validated these standards on February 18, 2020. The Arizona Career and Technical Education Quality Commission, the validating authority for the Arizona Skills Standards Assessment System, endorsed these standards on July 13, 2020.

Note: Arizona's Professional Skills are taught as an integral part of the Technology Devices Maintenance program.

The Technical Skills Assessment for Technology Devices Maintenance is available SY2021-2022.

Note: In this document i.e. explains or clarifies the content and e.g. provides examples of the content that must be taught.

STANDARD 1.0 APPLY PROBLEM-SOLVING AND CRITICAL THINKING TO MAINTAINING TECHNOLOGY DEVICES

- 1.1 Assess the technology environment (e.g., software, devices, operating systems, and device compatibility)
- 1.2 Identify common project management concepts and limitations (e.g., project management triangle, goals, Gantt charts, and
- 1.3 Determine priorities in establishing and maintaining computers/electronic devices (i.e., user needs, workflow, data security,
- 1.4 Apply problem-solving processes to computers and electronic devices (i.e., define problem, identify cause, research problem, select and test solution, prevent the problem, etc.)
- 1.5 Document the results and update the problem-solving process

STANDARD 2.0 MAINTAIN A SAFE AND ENVIRONMENTALLY CONCIOUS TECHNOLOGY WORKPLACE

- 2.1 Identify and apply personal responsibility for a safe and healthy environment (i.e., conforming to industry standards, recycling protocols for toxic/non-toxic materials, avoid/eliminate electrical hazards, etc.)
- 2.2 Use job-specific tools, materials, and equipment used to maintain technology
- 2.3 Identify ergonomics and repetitive strain injuries experienced in technology maintenance occupations
- 2.4 Explain various safety measures and procedures including electrostatic discharge and how inadequate measures can damage

STANDARD 3.0 ADDRESS SECURITY ISSUES RELATED TO TECHNOLOGY DEVICES

- 3.1 Identify security issues related to the technology environment (i.e., computer hardware and software, data, mobile devices, networks, etc.)
- 3.2 Identify and apply or create and update policies to maintain data integrity and security
- 3.3 Explain the importance of physical security of computer hardware and electronic devices
- 3.4 Explain user-related threats (i.e., ransomware, phishing, viruses, email attachments, social engineering, spoofing, identify theft, spamming, etc.)
- 3.5 Identify methods to protect and prevent security threats
- 3.6 Explain external threats (i.e., denial of service, hacking/cracking, intrusion, etc.)

STANDARD 4.0 EXPLORE LEGAL AND ETHICAL ISSUES RELATED TO INFORMATION TECHNOLOGY

- 4.1 Identify issues specific to intellectual property rights including copyright, software licensing, patents, software piracy, and
- 4.2 Identify issues and trends affecting data and information privacy

Note: In this document i.e. explains or clarifies the content and e.g. provides examples of the content that must be taught.

2022 CTE / TSA Institutes



TECHNICAL SKILLS ASSESSMENT (TSA) MEETINGS 2022

All meetings are held on Saturday* unless otherwise indicated in the table below.

Saturday, February 12	Saturday, February 26	Application/Notification	
Pharmacy Support Services	Home Health Aide	Location: Glendale-Phoenix-Chandler	
Veterinary Assisting	Medical Assisting Services	Application available: December 6, 2021	
Carpentry	Culinary Arts	Application deadline: January 14, 2022	
AgriScience	Fashion Design and Merchandising	Notification of acceptance: January 21, 2022	
Saturday, March 12	Saturday, March 26	Application/Notification	
Precision Machining	Stagecraft	Location: Glendale-Phoenix-Chandler	
Film and TV Production	Architectural Drafting	Application available: January 11, 2022	
Digital Communication	Cosmetology and Related Services	Application deadline: February 11, 2022	
Technology Devices Maintenance	Mental and Social Health Technician	Notification of acceptance: February 18, 20	
Saturday, April 9	Saturday, April 23	Application/Notification	
Automation and Robotics	Cabinetmaking	Location: Glendale-Phoenix-Chandler	
Music and Audio Production	Mechanical Drafting	Application available: February 7, 2022	
Digital Printing	Welding Technologies	Application deadline: March 11, 2022	
Network Security	Construction Technologies	Notification of acceptance: March 18, 2022	
Saturday, May 7	Saturday, May 21	Application/Notification	
Engineering	Nursing Services	Location: Glendale-Phoenix-Chandler	
Software and App Design	Sports Medicine and Rehabilitation	Application available: March 7, 2022	
Digital Animation	Air Transportation	Application deadline: April 15, 2022	
Business Management	Automotive Technologies	Notification of acceptance: April 22, 2022	
Thursday – June 2	Tuesday – June 7	Application/Notification	
Law and Public Safety	Electronic Technologies	Location: TBD – Application for ALL June TS	
Aircraft Mechanics	Graphic Design	Application available: April 3, 2020	
Dental Assisting	Digital Photography	Application deadline: April 24, 2020	
Therapeutic Massage	Education Professions	Notification of acceptance: May 8, 2020	
Thursday – June 9	Tuesday – June 14	Application/Notification	
Marketing	Laboratory Assisting	Location: TBD – Application for ALL June TS	
Fire Service	Emergency Medical Services	Application available: April 3, 2020	
Diesel Engine Repair	Business Operations	Application deadline: April 24, 2020	
Accounting	Finance	Notification of acceptance: May 8, 2020	
Thursday – June 16	Tuesday – June 21	Application/Notification	
Hospitality Management Early Childhood Education		Location: TBD – Application for ALL June TS	
Interior Design and Merchandising	Electronics Drafting	Application available: April 3, 2020	
Bioscience		Application deadline: April 24, 2020	
Automotive Collision Repair	Notification of acceptance: May 8, 2020		

^{*}Formerly Super Saturdays

Arizona Department of Education, Career and Technical Education, October 2021



Recommendation-Application-Notification Process

for the Technical Skills Assessment Meetings (TSAs) for 2022

CTE Directors

PROFESSIONAL

DEVELOPMENT

CREDIT

CTE Teachers

CTE TSA Staff

Recommend teachers to receive TSA application

Support teachers' mileage and perdiem if selected to participate* Confirm CTE director's consent to participate in TSA meeting Complete application by requested deadline Send applications to teachers recommended by CTE directors Review applications and send notification of acceptance

*The Technical Skills Assessment Meetings bring teachers together to develop, review, and edit assessment items for the TSAs. Teachers tell us this is some of the best professional development/personal networking they have ever experienced. District funds allocated for professional development can be used to cover teachers' mileage and per diem expenses to participate in the TSA meetings. ALL TEACHERS PARTICIPATING IN THE CTE/TSA INSTITUTES WILL RECEIVE AN ALL-INCLUSIVE STIPEND OF \$150.

LOCATION AND TIME	All meetings will be in Glendale, Phoenix, or Chandler Arizona, with exact location to be confirmed at a later date. Meetings start at 8:30 and adjourn no later than 4:30. Lunch is "on your own."		
TEACHER	Each teacher committee is 6-8 teachers plus a facilitator. Committees include teachers who have experience with the item development/analysis process, teachers who are new to the		

have experience with the item development/analysis process, teachers who are new to the process, and teachers who represent various geographic areas.

Teachers will earn 8 hours of professional development credit. All teachers will receive a \$150 stipend. Teachers should check with their CTE director to request mileage reimbursement and per diem.

APPLICATION Assessment Meetings. So as not to omit any teacher from applying, an application will be sent to all teachers with the request to contact their director for consent and to request financial support.

NOTIFICATION OF ACCEPTANCE

Teachers and their directors are notified by the TSA staff of their acceptance to participate.

To recommend teachers for TSA Meetings, to request TSA Meeting Applications, to get answers to other TSA questions contact:

Judy Balogh, 602-542-4155, judy.balogh@azed.gov, TSA policies and processes, outcomes and results Cathy Reed, 602-339-2371, cathy.reed@azed.gov, TSA meeting process, teacher tools, technical standards Jet Wilson, 602-542-5540, jet.wilson@azed.gov, TSA meeting application and notification process Julie Shumate, 602-542-5044, julie.shumate@azed.gov, TSA registration, student testing, TSA resources

Arizona Department of Education, Career and Technical Education, October 2021







Technical Standards Validation and Technical Skills Assessment (TSA) Meetings

Judy Balogh
Judy.Balogh@azed.gov

Cathy Reed Cathy.Reed@azed.gov



CTSOs







Robert Waller

New DECA State Advisor







Dixie Harvey

Contact Information

Phone: 602-542-5315

Email: Dixie.Harvey@azed.gov



Looking for Judges

We will send out links next week for the following events. You can also go onto each CTSO website

DECA

Districts – January State - February

EDRising

State - March

FBLA

Regionals – Jan/Feb State - April

FCCLA

State - March

HOSA

Regionals –Jan/Feb State – March/April

SkillsUSA

Regionals –Jan/Feb State - April



New Advisor Training



Cost: Free

Taught by: CTSO State Director and State Advisors

Dates:

Saturday December 8th 8:00am-3:30pm – Virtual

Each Participate will spend about 2 hours with their State Advisor

LAST ONE OF THE SCHOOL YEAR

Sign up: https://fblaarizona.wufoo.com/forms/w9y13nl19006cq/



Advanced Advisor Training (mini-sessions)

Cost: FREE

Time: 4:00pm-6:00pm

Dates: December 6th-10th

Monday – "Establishing a Firm Foundation for your CTSO"

Tuesday – "Growing your Program"

Wednesday – "Building a Solid Officer Team"

Thursday – "Successfully Implementing a Program of Work"

Friday – "Running an Effective Meeting" (parli pro)

Sign up: https://fblaarizona.wufoo.com/forms/wh8c7zp1eqclbu/





Skating to the Future

Middle Level
Leadership Conference
\$25 per Student/Teacher



SAVE THE DATE:

December 15TH 2021

(Date Changed)



Questions, Concerns, Comments

Julie Ellis

Email

Julie.Ellis@azed.gov

Work

602-542-5350

<u>Cell</u>

520-465-3655

Thank You!





- Recruitment + Retention of Nontraditional students
- Gender, CTE, and Nontraditional Career Success
- 3. Stop Sexual Harassment
- 4. Stop Cyberbullying + Promote Positive Digital Citizenship

Project CHANGE

- Increase gender nontraditional
 CTE enrollment
- Promote safe and healthy schools

tylerlepeau@email.arizona.edu timwernette@msn.com



Project CHANGE

We are happy to present in person again! Along with in-person presentations, we are also offering Project CHANGE presentations in these online and/or video formats:

- Live online sessions on Zoom or Google Meet (works best with groups of about 10-40 participants).
- Pre-recorded video
 presentations along with
 optional interactive
 Google slide activity.

- Presentations and workshops are provided at no cost.
- Educator presentations provide professional development hours.
- Presentations run
 approximately an hour to
 accommodate a typical
 class period (shorter for
 pre-recorded video).





CTE ADMINISTRATORS MEETING November 4, 2021

Accountability & CTE Data Portal

FY 2022 CTE Data Portal Timeline

Date	Event/Deadline	
October 15, 2021	FALL term enrollment "capture" date	
February 15, 2022	SPRING term enrollment "capture" date	
June 15, 2022	DUE DATE #1: Enrollment & Placement Survey closes temporarily. Preliminary funding is calculated.	
July 1, 2022	Enrollment & Placement Survey data collection resumes.	
July 31, 2022	<u>DUE DATE #2:</u> FY 2022 CTE Data Portal data collection (+ 2021 Placement Survey) ends. *Except Credentials.	
August/September 2022	Final funding is calculated. Performance measures are calculated. Reports are made available in CTE Data Portal.	
June 30, 2023	FY 2022 Credentials data collection ends.	





Reminders & Announcements

2021 Perkins performance measures are still being calculated.

There is an issue with some of the data that is pulled from AzEDS that is preventing accurate calculations – ADE IT is working on fixing these issues.

Reminder: FY 2023 State Priority grant allocation (enrollment-based portion) will be calculated using FY 2022 enrollment in grades 09 – 12. Historically, it has used enrollment in only grades 11 – 12.

Minutes per Week and Number of Weeks have also been removed from the calculation.





"Data Capture Date"

Two data "capture" dates in FY 2022.

FALL term: October 15, 2021

SPRING term: February 15, 2022

These replace 40th and 100th day enrollment counts.

- Report any student enrolled in your CTE courses on these dates.
- Students should be reported if they were enrolled on those dates, regardless of student absences or school breaks.
- Contact CTE Accountability if you have special cases, such as students that transferred in from out of state or transferred in after the data capture date but did not earn credit elsewhere.





FY 2022 Data Collection

FY 2022 Coherent Sequence and Enrollment modules are open for District users.

What should Districts be doing now?

- Review your coherent sequence and ensure that it is up to date.
 - Add, delete, or modify programs to ensure that the entire coherent sequence is accurate.
- Work with your District SIS staff to get a list of all students enrolled in CTE courses on October 15, 2021.
 - Try to get all the information on the enrollment templates.
 - This will make your data upload easier.
 - Templates are available here: www.azed.gov/cte/cte-enrollment.
- Create your enrollment upload templates.
- Once credit is awarded at or near the end of the term, record those credits on the template and upload into the CTE Data Portal.





FY 2022 Data Collection

What should Districts be doing next?

- Work with your CTED central office (if you are a member district/satellite campus of a CTED) to ensure that your data is congruent with theirs.
- Review your Placement Survey list in the CTE Data Portal (2021 graduates).
- Conduct placement surveys and record responses in the CTE Data Portal. Due: June 15, 2022
- Record any industry credentials earned by students. Student must have an enrollment record in the system before you can record a related credential. *Due: June 30, 2023*





Districts and CTEDs Working Together

Career and Technical Education Districts are now reporting studentlevel data in the CTE Data Portal.

- Reporting responsibilities of districts/charters has not changed.
- Districts must continue to report articulated enrollment for courses taught at CTED locations. Your CTED central office will report the same students.*
- Districts should use the Articulated and Postsecondary Articulated enrollment templates. Districts should <u>not</u> use the CTED Central Campus template (reserved for CTED central offices).
- Use the "CTED/District Enrollment Discrepancy Report" to review data with your CTED. Report shows any students reported by one entity that have not been reported by the other.

^{*} Member districts of EVIT will continue to not report articulated enrollment.





Resources

Enrollment

Use the CTE website to see what you need to report.

https://www.azed.gov/cte/cte-enrollment

Use the templates themselves to see what elements are needed. Most of this may come from your SIS.

Element Name	Length	Data Type	Comments
CTDS	9	Numeric	School of Residence CTDS
Term	1	Numeric	Fall = 1; Spring/Summer = 2
Program Number	8	Numeric	CTE Program Number
Course Number	8	Numeric	CTE Course Number
Local Course Title	100	Alphanumerio	CTE Local Course Title
Educator's ID	7	Numeric	7 for EducatorID; no dash, no space
Teacher Email Address	100	Alphanumerio	Mandatory field; must be valid teacher organization email address
Period	60	Alphanumerio	Any characters, numbers, or special characters are allowed; up to 60
SUID	10	Numeric	Student's Unique ID (SAISID)
Student BirthDate	10	mm/dd/yyyy	Student's Date of Birth
Credits Earned	NN.NN	NN.NN	Number of credits earned by student in the course
Student Type	1	Numeric	Type of Student - see categories below
			1 CTE participating public school/charter school
			2 Homeschool (non-ESA recipient)
			3 Non-CTE participating public school/charter school
			4 Private school/private charter school





Resources

Placement

Use the CTE website to see what you need to report.

https://www.azed.gov/cte/cte-placement

Use the 2021 Placement Survey upload template, 2021 Placement Survey Form, and 2021 Placement Survey follow-up guide. Home / Career and Technical Education / CTE Placement

CTE Placement

The after high school activities of CTE concentrators is captured by Placement Surveys. Placement surveys are required for all active programs at a school that has had at least one approved program for three or more years. If an established program runs for four consecutive years without a placement, it will be considered unapproved for state funding purposes. Failure to submit placement data will impact state funding. Placement data is also used in performance measure 3S1 – Placement.

New for Perkins V:

2021 Placement Survey File Upload Template

All CTE concentrators who have exited secondary education in the reporting year are eligible to complete the Placement survey. Students who are in postsecondary education, advanced training, in military service, in a service program that receives assistance through the National and Community Service Act of 1990, are in the Peace Corps, or are employed are considered placed. National Service Program or Peace Corps placement is also considered "related placement" for funding purposes.

Placement data is uploaded into the CTE Data Portal or created manually within the CTE Data Portal on an annual basis. Instructions for creating Placement records can be found by clicking the "Click here for instructions" link within the CTE Data Portal. Use the template below to upload Placement records into the CTE Data Portal.

2021 Placement Survey Form

ADE-CTE has also prepared a survey form that can be used to collect the required information for Placement records. While this form is optional, it is recommended as it contains all fields that are required by the CTE Data Portal for uploading or creating a Placement record. The survey form can be downloaded and saved as a PDF and printed or filled out on the computer.

2021 Placement Survey Instructions and Follow Up Guide

The Placement Survey Instructions and Follow-up Guide serves to provide instructions for completing the CTE Placement Survey in the CTE Data Portal as well as to provide recommendations for conducting the CTE Placement Survey at the local level.





Resources

General

Most general information on the CTE Data Portal and CTE Accountability is found on the CTE website under "CTE Data Portal Information".

https://www.azed.gov/cte/cte-data-portal-information

- FY 2022 CTE Data Portal timelines
- CTE Data Portal training, including recordings of previous training + printed materials
- CTE Data Portal User Guide
- CTE Data & Accountability Guidebook
- Links to templates
- Contact information for CTE Accountability team





Contact Information

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www.azed.gov/cte/cte-data-portal-information







CTE Fiscal Updates

Bobby Neves

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602-542-5137





- www.myfutureaz.com
- Interest Form for Onboarding complete if you are interested in using the platform and want updates on training opportunities
- Hosted trainings in September and October
- Districts/charters are using it with students
- Educator accounts created by filling out the <u>Educator Account Template</u> and then email it to Amanda
- Demo accounts are available
- More rollouts at the end of November
 - Middle School
 - Four Year Plan
 - Updated Language

Demo Accounts

Demo accounts are available for you to view what a student and educator account will look like once registered. Use the following login information to access these demo accounts:

Educator/Case Manager

Email Address: MFAZCM@futuresinc.com

Password: Password1!

Student

Email Address: student@futuresinc.com

Password: Password1!

Middle School

While My Future AZ is available for anyone to access and explore at this time, the Center for the Future (CFA) of Arizona and the Arizona Business & Education Coalition (ABEC), who financially supported the development of the middle school platform, are leading the effort to onboard their network of middle schools onto the platform.

If your school would like to be a part of the CFA/ABEC collaborative and receive support for onboarding and implementation, please contact either:

Deb Raeder, Vice President, Arizona Business and Education Coalition

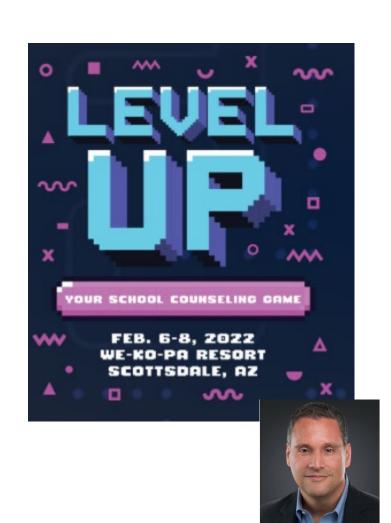
<u>debra@azbec.org</u>, 623-512-2124

Cindy Erwin, Director, College & Career Pathways Center for the Future of Arizona

cindy.erwin@arizonafuture.org, 480-280-8533

AzSCA Conference

- February 6-8, 2022
 - Sunday 2/6 Pre-Conference
 - Monday 2/7 Full day
 - Tuesday 2/8 Full day
- In Person We Ko Pa
- ADE CTE –
 sponsoring Mark
 Perna for keynote
 address
- More info at <u>www.azscaconference.org</u>



NTACT Goal Updates – Aligning & developing training resources to assist LEAs, VR staff, and CTE staff in the recruitment & retention of students with disabilities accessing and participating in CTE programs.

Webinar – CTE Recruitment for Inclusion of Student with Disabilities - <u>access</u> the <u>webinar recording here</u>. Link to webinar and slide deck at www.azed.gov/cte/counselors

Consider sharing your strategies and success stories in the recruitment and retention of students with disabilities accessing and participating in CTE programs. The ADE/ESS Secondary Transition Team is still collecting statewide best practices about recruitment and retention efforts from schools with this survey.

Another webinar is coming in the spring – tentative date is March 20, 2022 from 2:30 – 3:30.

Want to share a best practice? We are looking for presenters and ideas for a guidance document.

- Summer conference what topics do you want to see offered for school counselors? Connect with me and let me know!
- School Counseling Resources https://padlet.com/adeschoolcounseling
- Monthly Office Hours dates and sign up come out in the School Counselor Connection newsletter
- School Counselor Connection Newsletter not getting it? <u>Sign up here</u> to receive the monthly communication from ADE about school counseling

Amanda Nolasco

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www.azed.gov/cte/ecap

www.azed.gov/cte/counselors

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Sign Up for Counseling Newsletter

Next CTE Administrators Meeting ACTEAz and ACOVA Mid-winter Conference February 3, 2022 Prescott Resort