



CTE Data Portal

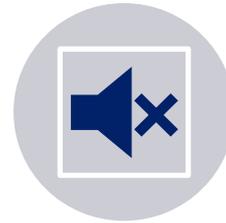
for Secondary School Districts/Charter Schools

**Arizona Department of Education
Career and Technical Education
FY 2021 - 2022**

Meeting



Meeting will be recorded and posted online.



Please mute microphones when not speaking and turn off cameras if you don't wish to appear in the recording.



Please post questions in the chat box and we will monitor throughout.



There will be time for Q & A at the end of the session.

Chat Window



Mute/Unmute



Agenda

- **Introduction**
- **CTE Data Collection timeline**
- **CTEDs**
- **The Technical**
 - **Contacts**
 - **Home Page**
 - **Coherent Sequence**
 - **Enrollment**
 - **Credentials**
 - **Participant/Concentrators**
 - **Placement Survey**

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Introduction

The CTE Data Portal is...

- ...Arizona's CTE data management system.
- ...used to collect CTE program information, including programs and courses offered at each CTE school, student-level enrollment in CTE, CTE participants/concentrators, post-high school placements, and more.
- ...used to calculate Perkins V performance measures and (some) funding.
- ...accessed through ADEConnect (ADE's online applications portal). <https://www.azed.gov/sites/default/files/2021/08/Accessing-the-CTE-Data-Portal-through-ADEConnect.pdf>

Timeline

Find most up-to-date timeline on CTE website and on CTE Data Portal Homepage.

ARIZONA DEPARTMENT OF EDUCATION

SY 2021-2022 Students & Families Educators Administrators P

Home / Career and Technical Education / CTE Data Portal Information

CTE Data Portal Information

CTE Data Portal User Guides and Resources

- [FY 2022 CTE Data Portal Important Dates and Deadlines - Districts ~ CTEDs](#)
- [Click here to view CTE Administrator resources, including upcoming meetings and recordings of previous meetings](#)
- [Click here to view the CTE Data Portal Secondary User Guide for FY2021 \(SY2020-2021\)](#)
- [FY 2021 CTE Data Portal Training \(CTE Data, Coherent Sequence, Enrollment, Credentials\) - PDF ~ PowerPoint ~ Video](#)
- [Click here to view the Career and Technical Education Data Guide](#)

CTE Data Portal

Access to the CTE Data Portal is requested and granted through the Arizona Department of Education's ADEConnect system. CTE Data Portal access requests are submitted to the ADE-CTE unit and are approved on a case-by-case basis. Only districts that are participating in CTE programs, Career and Technical Education Districts, and Community Colleges are eligible for access to the CTE Data Portal. The ADEConnect application role for the CTE Data Portal is called **CTE Data Portal: Modify** (for Secondary school districts and CTEDs) or **CTE Data Portal: Postsecondary** (for Community Colleges).

Secondary school districts and CTEDs that wish to gain "read-only" access should request the **CTE Data Portal: Read Only** role in ADEConnect. A member of the CTE Accountability team will contact the ADEConnect administrator to properly establish a CTE Data Portal login.

Any public information requests for CTE data should be submitted to ADE online at www.azed.gov/data/data-request-form.



FY/SY 2021-2022 CTE Data Portal Important Dates/Deadlines

CTE Districts & Charters

October 1, 2021	- FY 2022 CTE Data Portal data collection begins. <ul style="list-style-type: none">o FY 2022 Coherent Sequenceo FY 2022 Enrollmento FY 2022 Credentialso FY 2021 Placement Survey
October 15, 2021	- Fall term enrollment capture date. <ul style="list-style-type: none">o Enrollment file is not due until June 15, 2022.
February 15, 2022	- Spring term enrollment capture date. <ul style="list-style-type: none">o Enrollment file is not due until June 15, 2022.
June 15, 2022 through June 30, 2022	- Fall and Spring enrollment is due. <ul style="list-style-type: none">- CTE Data Portal enrollment data collection & placement survey are temporarily paused.- 2022 coherent sequence, and 2022 credentials are not paused.- Preliminary funding is calculated.- 2022 Participants/Concentrator records are created (view only).
June 30, 2022	- FY 2021 Credentials data collection ends. <ul style="list-style-type: none">- FY 2022 Credentials data collection continues.
July 1, 2022	- CTE Data Portal enrollment & placement survey collection resumes.
July 31, 2022	- CTE Data Portal data collection ends. <ul style="list-style-type: none">o FY 2022 coherent sequence is closed for updates.o FY 2022 enrollment data upload is closed.o FY 2021 Placement Survey is closed for updates/uploads.o FY 2022 Credentials does not close until June 30, 2023.
August 2022	- CTE final funding is calculated. Final funding is based on 2022 enrollment and on 2021 related placements. <ul style="list-style-type: none">- FY 2022 Participants/Concentrators are updated with any new credits/students from FY 2022 enrollment data.
September 2022	- Final funding reports available in CTE Data Portal
June 30, 2023	- FY 2022 Credentials data collection ends.

<https://www.azed.gov/cte/cte-data-portal-information>

CTE Data Portal Timeline – FY 2022

Date	Event/Item Description
October 1, 2021	FY 2022 CTE Data Portal collection begins: <ul style="list-style-type: none"> - 2022 Contacts - 2022 Coherent Sequence - 2022 Enrollment (10/15) - 2022 Credentials (10/15) - 2021 Placement Survey (TBD)
October 15, 2021	Fall term enrollment capture date for FY 2022
February 15, 2022	Spring term enrollment capture date for FY 2022
June 15 – June 30, 2022	<p>Fall and Spring Enrollment is due by June 15, 2022. 2022 Enrollment and 2021 Placement Survey are temporarily closed. Preliminary Funding is calculated. 2021 Credentials closes June 30, 2022.</p>
July 1, 2022	2022 Enrollment and 2021 Placement Survey collection resumes. Review preliminary funding reports for discrepancies.
July 31, 2022	FY 2022 CTE Data Portal collection ends. <i>Except 2022 credentials.</i>
August 2022	Final funding is calculated based on 2022 enrollment and 2021 related placements.
September 2022	Final funding is available in CTE Data Portal.
June 30, 2023	2022 Credentials data collection ends.

CTE Website

CTE website is a great resource

CTE Data Portal Information

CTE Data Portal User Guides and Resources

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Any public information requests for CTE data should be submitted to ADE online at www.azed.gov/data/data-request-form.

CTE Accountability

Use the links below (or in the side menu) to navigate to each CTE Accountability section:

- [Coherent Sequence](#)
- [Enrollment](#)
- [Accountability & Participants/Concentrators](#)
- [CTE Industry Credentials](#)
- [Placement](#)

AZ CTE Home Page

CTE Programs and Standards ▾

CTED - Career & Technical Education District

CTE Postsecondary

CTE Industry Credentials

CTE Technical Skills Assessments (TSAs)

CTE Grants ▾

CTE Accountability ▾

CTE Data Portal Information

Coherent Sequence

Enrollment

Accountability & Participants/Concentrators

CTE Industry Credentials

Placement

Arizona School Counselors

CTE Administrator Resources

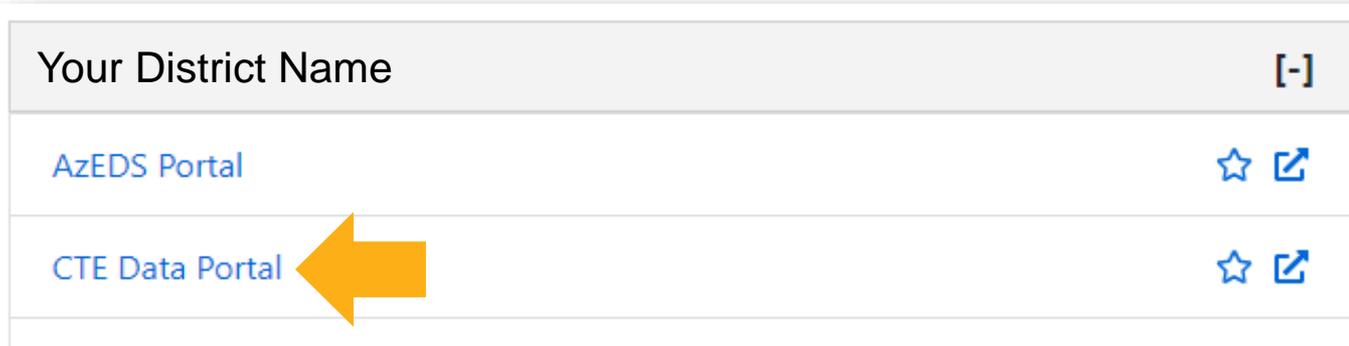
Work-Based Learning

- CTE Data Portal user guide
- Data and Accountability handbook
- CTE Data Portal upload templates
- Information on Industry Credentials
- Placement Survey handbook
- Placement Survey form
- and more...

<https://www.azed.gov/cte/cte-data-portal-information>

Logging into the CTE Data Portal

Log in to the CTE Data Portal through ADEConnect.



Help on setting up CTE Data Portal in ADEConnect (for new users):

<https://www.azed.gov/sites/default/files/2021/08/Accessing-the-CTE-Data-Portal-through-ADEConnect.pdf>



CTED

CTED

- **CTEDs will report data for all central – owned, central – leased, and community college campuses within the CTED. CTEDs will not report data for satellite campuses.**
- **Data reporting timeline is identical for both CTED and Districts.**
- **However, for students that are attending a CTED central campus *from a satellite campus*, both the CTED and the student’s satellite campus will report the student (CTED as nonarticulated, satellite as articulated)*. This duplication will be used to verify the accuracy of the data submitted by both entities.**
- **Reporting responsibilities for Districts has not changed.**

* Does not apply to Member districts of East Valley Institute of Technology (EVIT)

New – CTEDs are now in CTE Data Portal

- Member Districts/Satellite campuses will be able to view their CTED central campus data through Reports.
 - **Coherent Sequence** for each CTED central campus
 - **Enrollment Summary** for each CTED central campus
 - **Credentials and Placement Survey** data can be seen in your own CTE Data Portal log in! Shared student data will be updated automatically.
- Enrollment is reported twice for your (CTED) articulated students – once by you (as articulated) and once by the CTED (as nonarticulated).
- Use the “**CTED/District Enrollment Discrepancy Report**” to see any unmatched student enrollment.
- Work with your CTED central administration to ensure that your data matches!

- Check your 2022 Coherent Sequence! It was copied from last year.
- Pay close attention to the articulated location name and ensure that it matches the CTED's location names & CTDS numbers exactly.
 - Most common for CTED courses at postsecondary locations.
 - For example, these are two distinct entities:
 - “Estrella Mountain Community College” ([070601012](#))
 - “[West-MEC](#) Estrella Mountain Community College” ([070802285](#))
 - West-MEC will be using the second one – be sure to match if that is also your intended course location.
 - Update your coherent sequence if you need to.
- Example on next slide.

Coherent Sequence at Yuma High School (member of STEDY)

2022 Coherent Sequence

[Click here for instructions](#)

Fiscal Year: 2022

School Name:

District Name:

NonArticulated (participating at school of record) Programs

Show 50 entries

Search: X

Action	Program	New Program	Recent Start Year	Program Description	CTE Course Number	Course Title	Modified Date
No matching records found							

Showing 0 to 0 of 0 entries (filtered from 34 total entries)

Previous Next

Articulated (participating at other than the school of record) Programs

Show 50 entries

Search: Drafting

Action	Program	New Program	Recent Start Year	Program Description	CTE Course Number	Course Title	Articulated Course Provided By (participating at other than the school of record)	Modified Date
View	15130200		2021	Drafting CAD Technology (NT-F)	15130210	Drafting CAD Technology I	Az Western College	
View	15130200		2021	Drafting CAD Technology (NT-F)	15130220	Drafting CAD Technology II	Az Western College	
View	15130200		2021	Drafting CAD Technology (NT-F)	15130230	Drafting CAD Technology III	Az Western College	
View	15130200		2021	Drafting CAD Technology (NT-F)	15130240	Drafting CAD Technology IV	Az Western College	

Showing 1 to 4 of 4 entries (filtered from 37 total entries)

Coherent Sequence at STEDY – Arizona Western College

2022 Coherent Sequence

[Click here for instructions](#)

FINALIZE COHERENT SEQUENCE

Click the Finalize button to submit the coherent sequence to ADE. Any changes to the coherent sequence will require re-finalization.

Campus Name:

District Name:

[Create New Program](#)

NonArticulated Programs

Show 50 entries

Action	Program	Program Description	CTE Course Number	Course Title	Modified Date
<input type="checkbox"/> Modify	15130200	Drafting CAD Technology (NT-F)	15130210	Drafting CAD Technology I	9/7/2021
<input type="checkbox"/> Modify	15130200	Drafting CAD Technology (NT-F)	15130220	Drafting CAD Technology II	9/7/2021
<input type="checkbox"/> Modify	15130200	Drafting CAD Technology (NT-F)	15130230	Drafting CAD Technology III	9/7/2021
<input type="checkbox"/> Modify	15130200	Drafting CAD Technology (NT-F)	15130240	Drafting CAD Technology IV	9/7/2021

Showing 1 to 4 of 4 entries

Previous 1 Next

Locations don't match!
Articulated location at Yuma HS (Student's SOR with articulated enrollment) must match CTED's Central Campus.

CTED

Yuma HS must update coherent sequence to the correct location.

Coherent Sequence Record

Program Name: 15130200 : Drafting CAD Technology (NT-F)

Required Courses:

CTE Course Name	Articulated Course Provided By (participating at other than the school of record)	Action
15130210 : Drafting CAD Technology I	Az Western College (CTDS: 14-06-01-001)	Update
15130210 : Drafting CAD Technology I	STEDY- Arizona Western College	Modify
15130220 : Drafting CAD Technology II	STEDY- Arizona Western College (CTDS: 14-08-01-008)	Modify
15130230 : Drafting CAD Technology III	Az Western College (CTDS: 14-06-01-001)	Modify

Additional Courses:

CTE Course Name	Articulated Course Provided By (participating at other than the school of record)	Action
- Select Course Name -	- Select Articulated School Name -	Add
15130240 : Drafting CAD Technology IV	Az Western College (CTDS: 14-06-01-001)	Modify Delete

[Save All Changes](#) [Delete Entire Program](#) [Cancel & Close](#)

This name/CTDS must match CTED campus.

Instructions

1. From coherent sequence landing page, click “Modify” next to any course in the program.
2. From the popup box, click “Modify” to the right of each course. It will move to the top of the table.
3. In the “Articulated Course” dropdown, select the correct location. Type the name of the CTED central campus as it appears for the CTED.
4. Do this for each articulated course that needs to be updated.
5. Click “Save All Changes”.

Coherent Sequence at Yuma High School (member of STEDY)

Campus Name:
District Name:

[Create New Program](#)

NonArticulated Programs

Show entries Search:

<input type="checkbox"/>	Action	Program	Program Description	CTE Course Number	Course Title	Modified Date
No matching records found						

Showing 0 to 0 of 0 entries (filtered from 34 total entries)

Previous Next

Articulated Programs

Show entries Search:

<input type="checkbox"/>	Action	Program	Program Description	CTE Course Number	Course Title	Articulated Course Provided By (part of other than the school of record)	Modified Date
<input type="checkbox"/>	Modify	15130200	Drafting CAD Technology (NT-F)	15130210	Drafting CAD Technology I	STEDY- Arizona Western College	9/7/2021
<input type="checkbox"/>	Modify	15130200	Drafting CAD Technology (NT-F)	15130220	Drafting CAD Technology II	STEDY- Arizona Western College	9/7/2021
<input type="checkbox"/>	Modify	15130200	Drafting CAD Technology (NT-F)	15130230	Drafting CAD Technology III	STEDY- Arizona Western College	9/7/2021
<input type="checkbox"/>	Modify	15130200	Drafting CAD Technology (NT-F)	15130240	Drafting CAD Technology IV	STEDY- Arizona Western College	9/7/2021

Coherent Sequence at STEDY – Arizona Western College

2022 Coherent Sequence

[Click here for instructions](#)

FINALIZE COHERENT SEQUENCE

Click the Finalize button to submit the coherent sequence to ADE. Any subsequent sequence will require re-finalization.

Campus Name:
District Name:

[Create New Program](#)

NonArticulated Programs

Show entries

<input type="checkbox"/>	Action	Program	Program Description	CTE Course Number	Course Title	Modified Date
<input type="checkbox"/>	Modify	15130200	Drafting CAD Technology (NT-F)	15130210	Drafting CAD Technology I	9/7/2021
<input type="checkbox"/>	Modify	15130200	Drafting CAD Technology (NT-F)	15130220	Drafting CAD Technology II	9/7/2021
<input type="checkbox"/>	Modify	15130200	Drafting CAD Technology (NT-F)	15130230	Drafting CAD Technology III	9/7/2021
<input type="checkbox"/>	Modify	15130200	Drafting CAD Technology (NT-F)	15130240	Drafting CAD Technology IV	9/7/2021

Showing 1 to 4 of 4 entries

Previous Next

Course Locations match!
Now the coherent sequences match between the two locations.

CTED

Working with CTEDs

Both CTED central offices and satellite campuses/member districts will be working in the Portal and will be reporting the same students.

- CTED central campus will report as nonarticulated any students that attend the central campus.***
- Satellite campuses will report as articulated any student that attend the CTED central campus from the satellite campus.***

Since data is duplicative, it can be used to verify and match up student records.

It is important that your data match your CTED campus' data and vice versa.

The processes are the same, except Districts will use slightly different templates for reporting data (articulated vs. nonarticulated).

CTED

Working with CTED to create Enrollment Upload Templates

Theirs: CTED Enrollment Template

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
ctds	term	ProgramNbr	CourseNbr	LocalCourseTitle	EducatorId	TeacherFirstName	TeacherLastName	TeacherEmail	Period	suid	BirthDate	CreditsEarned	StudentType	SOR_CTDS	FileType
70802234	1	15030000	15030010	West-MEC Test	3789533	ROBERT	CHAMBERS	robert.chambers@west-mec.org	9	30389502	8/5/2003	1.5	1	70297241	CTED
70802234	1	15030000	15030010	West-MEC Test 2	3789533	ROBERT	CHAMBERS	robert.chambers@west-mec.org	6	30563827	12/3/2003	1.5	1	70289225	CTED
70802234	1	15030000	15030010	West-MEC Test 2	3789533	ROBERT	CHAMBERS	robert.chambers@west-mec.org	9	30724372	3/4/2004	1.5	1	70297233	CTED
70802234	1	15030000	15030010	West-MEC Test 2	3789533	ROBERT	CHAMBERS	robert.chambers@west-mec.org	9	35388074	1/11/2004	1.5	1	70297241	CTED

Yours: District Articulated Enrollment Template (1 of 2)

A	B	C	D	E	F	G	H	I	J	K	L	M	N
CTDS	Term	Program Number	Course Number	Local Course Title	Teacher First Name	Teacher Last Name	Teacher Email Address	Period	Articulated CTDS	SUID	Student Birthdate	Credits Earned	Student Type
70297241	1	15030000	15030010	West-MEC Test	Robert	Chambers	robert.chambers@west-mec.org	8	70802234		8/5/2003	1.5	1
70297241	1	15030000	15030010	West-MEC Semester 2	Robert	Chambers	robert.chambers@west-mec.org	8	70802234		1/11/2004	1.5	1

To be considered a "matching record":

- CTED CTDS (A) = District Articulated CTDS (J)
- Term = Term
- Program Number = Program Number
- Course Number = Course Number
- Teacher EIN = Teacher EIN *OR*
- Teacher Last Name = Teacher Last name
- Period = Period
- SUID = SUID

No matching done on:

- Local Course Title
- Student Type indicator
- Credits Earned*

*Will show on mismatch report

Working with Member Districts – Enrollment Discrepancy Report

The CTE Data Portal contains an “Enrollment Discrepancy” report that shows any “unmatched” enrollment records where a match is expected.

A match is expected when:

A CTED uploads an enrollment record where the student is coming from a high school (and the student’s high school’s CTDS number is provided). The match is expected at the high school as an articulated enrollment record where the articulated location is this CTED.

-OR-

A District high school uploads an enrollment record where the student is attending the course at a CTED. The match is expected at the CTED as a nonarticulated enrollment record where the student’s high school/SOR CTDS is this district high school.

Working with Member Districts – Enrollment Discrepancy Report



CTED/School Articulated Enrollment Discrepancy Report

Program Number	Program Name	Course Number	Course Name	Course Taught By	Term	Teacher Name
47060050	Aircraft Mechanics (NT-F)	47060014	Aircraft Mechanics I	070802234 West- Mec - Central Campus	1	1234567 Teacher Name
Students Reported by District			Students Reported by CTED Site			
Agua Fria High School(070516201)			West-MEC - Central Campus(070802234)			
SUID	Student Name	Credits Earned	SUID	Student Name	Credits Earned	Match
12345678	Peter Pupil	1.5	12345678	Peter Pupil	1.5	Y
10020030	Graphic Design	10020030	Graphic Design II	070802234 West- Mec - Central Campus	1	12345678 Teacher Name 1
Students Reported by District			Students Reported by CTED Site			
Millennium High School (070516202)			West-MEC - Central Campus(070802234)			
SUID	Student Name	Credits Earned	SUID	Student Name	Credits Earned	Match
			87654321	Lauren Learner	1	N



Contacts

Contacts

Contacts

[Click here for instructions](#)

The missing contact titles are CTE Data Reporter, CTE Director, District Business Manager, District Superintendent.

Contacts Instructions:

- On an annual basis, all entities within the CTE Data Portal will be asked to provide contact information for specific positions prior to entering the application.
- This is to ensure that we have the most up-to-date contact information for primary system users.
- If an individual works in multiple roles for the entity, their information must be entered for each applicable position.
- All fields are required, except for a Phone Number Extension which is optional.
- Users will not be able to see any other CTE Data Portal functions or update data in the system until the required contact information is entered and saved.
- Entities can update existing contact information for an individual by clicking the "Modify" button and making necessary changes. If an individual is no longer working in the position they may also be deleted.
- To add a new contact, click on "Create New Contact" and enter all required fields (identified with *).
- Please Note: Based on the entity type (District, CTED or Community College), there are a minimum number of required contacts (which are listed in the "Title" drop down box).
- Whether you are modifying existing positions or adding a new contact, you must "Save Changes" to update the system.

[Create New Contact](#)

Show entities

Search:

Action	Contact Title	Salutation	First Name	Last Name	Suffix	Email	Phone Number	Phone Extension	Modified Date
No data available in table									

Showing 0 to 0 of 0 entries

Previous Next

Contacts

Contacts

Contacts Instructions:

- On an annual basis, all entities must be updated.
- This is to ensure that we have accurate information.
- If an individual works in multiple positions, all positions must be entered.
- All fields are required, except for the phone number.
- Users will not be able to delete contacts.
- Entities can update existing contacts.
- To add a new contact, click on the "Add New Contact" button.
- Please Note: Based on the contact type, certain fields may be required.
- Whether you are modifying an existing contact or adding a new one, all required fields must be completed.

[Create New Contact](#)

Show 50 entries

Action	Contact

Showing 0 to 0 of 0 entries

Contact Record

Salutation:*

First Name:*

Last Name:*

Suffix:

District: High School District

Title:*

Email:*

Phone Number:*

Phone Number Extension:

Title Selection:

- Select Contact Title -
- CTE Director
- CTE Data Reporter
- District Business Manager
- District Superintendent
- Student Information System SIS Data Reporter
- Career Awareness Development Director

Complete form for each required contact type.

Search:

Action	Modified Date

Previous Next

Contacts

Once all required contacts are entered, system is "unlocked".

Contacts

[Click here for instructions](#)

[Create New Contact](#)

Show 50 entries

Search:

Action	Contact Title	Salutation	First Name	Last Name	Suffix	Email	Phone Number	Phone Extension	Modified Date
Modify Delete	CTE Director	Mrs.	Edna	Educator		Edna.Educator@testschool.net	602-364-1946		
Modify Delete	CTE Data Reporter	Mr.	Dan	DataGuy		Data.Dataguy@testschool.net	602-364-1946		
Modify Delete	District Business Manager	Ms.	Betty	Business		Betty.Business@testschool.net	602-364-1946		
Modify Delete	District Superintendent	Dr.	Sarah	Super		Sarah.Super@testschool.net	602-364-1946		

Showing 1 to 4 of 4 entries

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Home Page

Welcome to the CTE Data Portal!

Announcements

2022 Coherent Sequence Now Open

The 2022 Coherent Sequence module is now open for review/modifications. CTE Districts should review existing programs/courses and add, change, or delete programs/courses as necessary. Reminder that courses must be present on the coherent sequence in order to report enrollment in that course. For articulated enrollment, please ensure that articulated location is correct.

Watch for announcements from CTE.

2022 Coherent Sequence module is now open for review/modifications. CTE Districts should review existing programs/courses and add, change, or delete programs/courses as necessary. Reminder that courses must be present on the coherent sequence in order to report enrollment in that course. For articulated enrollment, please ensure that articulated location is correct. CTE Data Portal enrollment will open on or slightly after that date and will remain open until June 15th, 2022. 2021 Placement survey module are still under construction. Users will be notified once these modules are open.

Funding Reports Now Available

Final Funding reports for 2021-2022 CTE State Priority Grant are now available in CTE Data Portal reports. Funding is based on your district's 2021 Enrollment and 2020 related placements. Funding will be allocated to your grant in the Grants Management system (GME) in October.

Timeline/Calendar

[2020-2021 CTE Data Portal Timeline - REVISED 7/12/2021](#)

[2021-2022 CTE Data Portal Timeline \(School Districts\)](#)

[2021-2022 CTE Data Portal Timeline \(CTEDs\)](#)

Keep an eye on upcoming deadlines for data reports.



2022 COHERENT SEQUENCE

Before we begin....

- Existing Coherent Sequence have been rolled over from past school year to current school year
- Must use CIP/CTE Course Numbers, not School's Course Numbers
- All required courses must be listed even if not offering current school year
- Cannot not be uploaded
- Some programs/courses have changed
- Linked to Enrollment
- Link to Program Codes and Titles:
<https://www.azed.gov/cte/programs>

Program Name Changes and Course Numbers Changes

- **Animation has changed to Digital Animation**
- **Computer Maintenance has changed to Technology Devices Maintenance**
- **Many programs and courses have changed program and course numbers**
- **All changes including name and CIP (courses in Program) have been updated in the CTE Data Portal for FY 2022**

Non-Articulated Courses and Articulated Courses

Non-Articulated

- CTE programs are offered and taught at the student's school of residence

Articulated

- CTE program that is taught by a CTED or Community College

Creating New Programs/Courses, Non-Articulated and Articulated

Welcome **Chavez, Tammie** ! [Log Off](#)
SAMPLE DISTRICT - (123456) - (99999)

2022 Coherent Sequence

[Click here for instructions](#)

Fiscal Year: 2022 ▾

School Name:

District Name:

[Create New Program](#)

Click create New Programs

NonArticulated Programs

Show ▾ entries

Search:

<input type="checkbox"/>	Action	Program	Program Description	CTE Course Number	Course Title	Modified Date
<input type="checkbox"/>	Modify	46040020	Construction Technologies (NT-F)	46040011	Construction Technologies I	
<input type="checkbox"/>	Modify	46040020	Construction Technologies (NT-F)	46040020	Construction Technologies II	
<input type="checkbox"/>	Modify	46040020	Construction Technologies (NT-F)	46040075	Construction Technologies Internship	
<input type="checkbox"/>	Modify	13121000	Early Childhood Education (NT-M)	13121010	Early Childhood Education I	
<input type="checkbox"/>	Modify	13121000	Early Childhood Education (NT-M)	13121020	Early Childhood Education II	
<input type="checkbox"/>	Modify	13121000	Early Childhood Education (NT-M)	13121075	Early Childhood Education Internship	

Coherent Sequence Record

Choose your program

Program Name: * - Select Program Name -

Required Courses: - Select Program Name -

CTE Course Name

- Select Course Name -

- Select Program Name -
- 52030100 : Accounting
- 12040900 : Aesthetics (NT-M)
- 01000000 : Agriscience
- 28010100 : Air Force JROTC (NT-F)
- 49010000 : Air Transportation (NT-F)
- 47060050 : Aircraft Mechanics (NT-F)
- 15130020 : Architectural Drafting (NT-F)
- 28030100 : Army JROTC
- 48050020 : Automation and Robotics (NT-F)

at other than the school of record)

Save All Changes

Delete Entire Program

Cancel & Close

Creating a New Non Articulated Program/Courses

Coherent Sequence Record

Program Name: * 52030100 : Accounting

Required Courses:

CTE Course Name	Articulated Course Provided By (participating at other than the school of record)	Action
- Select Course Name -	- Select Articulated School Name -	
52030110 : Accounting I		Modify
52030120 : Accounting II		Modify

1. Click modify

Additional Courses:

CTE Course Name	Articulated Course Provided By (participating at other than the school of record)	Action
- Select Course Name -	- Select Articulated School Name -	Add

Coherent Sequence Record

Program Name: * 52030100 : Accounting

Required Courses:

CTE Course Name	Articulated Course Provided By (participating at other than the school of record)	Action
52030110 : Accounting I	- Select Articulated School Name -	Update
52030110 : Accounting I		Modify
52030120 : Accounting II		Modify

2. Update each course

Creating New Articulated Program/Courses

Coherent Sequence Record

Program Name: * 52030100 : Accounting

Required Courses:

CTE Course Name	Articulated Course Provided By (participating at other than the school of record)	Action
- Select Course Name -	- Select Articulated School Name -	
52030110 : Accounting I		Modify
52030120 : Accounting II		Modify

1. Click on Modify

Additional Courses:

CTE Course Name	Articulated Course Provided By (participating at other than the school of record)	Action
- Select Course Name -	- Select Articulated School Name -	Add

Coherent Sequence Record

Program Name: *10020060 : Animation

Required Courses:

CTE Course Name	Articulated Course Provided By (participating at other than the school of record)	Action
10020015 : Animation I	- Select Articulated School Name -	Update
10020015 : Animation I	saml	Modify
10020060 : Animation II	SAMPLE SCHOOL (CTDS: 12-34-56-001) SAMPLE SCHOOL II (CTDS: 12-34-56-002)	Modify

2. Click on modify and select location course is offered

3. Click Update

Additional Courses:

Adding Additional Courses

Coherent Sequence Record

Program Name: *52030000 : Accounting (NT-M)

Required Courses:

CTE Course Name	Articulated Course Provided By (participating at other than the school of record)	Action
- Select Course Name -	- Select Articulated School Name -	
52030010 : Accounting I		Modify
52030020 : Accounting II		Modify

Additional Courses:

Course Name	Articulated Course Provided By (participating at other than the school of record)	Action
- Select Course Name -	- Select Articulated School Name -	Add

52030030 : Accounting III

52030040 : Accounting IV

52030070 : Accounting Diversified Cooperative Education

52030075 : Accounting Internship

52030080 : Accounting Cooperative Education

[Save All Changes](#) [Delete Entire Program](#) [Cancel & Close](#)

Select,
add,
modify,
update

Coherent Sequence Record

Program Name: * 52030100 : Accounting

Required Courses:

CTE Course Name	Articulated Course Provided By (participating at other than the school of record)	Action
- Select Course Name -	- Select Articulated School Name -	
52030110 : Accounting I	SAMPLE SCHOOL II (CTDS: 12-34-56-002)	Modify
52030120 : Accounting II	SAMPLE SCHOOL II (CTDS: 12-34-56-002)	Modify

Additional Courses:

CTE Course Name	Articulated Course Provided By (participating at other than the school of record)	Action
- Select Course Name -	- Select Articulated School Name -	Add
52030130 : Accounting III	SAMPLE SCHOOL II (CTDS: 12-34-56-002)	Modify Delete

Click to save all changes



Save All Changes

Delete Entire Program

Cancel & Close

Show 50 entries

Search:

<input type="checkbox"/>	Action	Program	Program Description	CTE Course Number	Course Title	Articulated Course Provided By (participating at other than the school of record)	Modified Date
<input type="checkbox"/>	Modify	52030100	Accounting	52030110	Accounting I	SAMPLE SCHOOL II	9/30/2021
<input type="checkbox"/>	Modify	52030100	Accounting	52030120	Accounting II	SAMPLE SCHOOL II	9/30/2021
<input type="checkbox"/>	Modify	52030100	Accounting	52030130	Accounting III	SAMPLE SCHOOL II	9/30/2021

Modifying Existing Program/Courses

Welcome **Chavez, Tammie** ! [Log Off](#)
SAMPLE DISTRICT - (123456) - (99999)

2022 Coherent Sequence

[Click here for instructions](#)

Fiscal Year: 2022 ▾

School Name:
District Name:

[Create New Program](#)

NonArticulated Programs

Show ▾ entries

Search:

<input type="checkbox"/>	Action	Program	Program Description	CTE Course Number	Course Title	Modified Date
<input type="checkbox"/>	Modify	46040020	Click modify	46040011	Construction Technologies I	
<input type="checkbox"/>	Modify	46040020		46040020	Construction Technologies II	
<input type="checkbox"/>	Modify	46040020	Construction Technologies (NT-F)	46040075	Construction Technologies Internship	
<input type="checkbox"/>	Modify	13121000	Early Childhood Education (NT-M)	13121010	Early Childhood Education I	
<input type="checkbox"/>	Modify	13121000	Early Childhood Education (NT-M)	13121020	Early Childhood Education II	
<input type="checkbox"/>	Modify	13121000	Early Childhood Education (NT-M)	13121075	Early Childhood Education Internship	

Coherent Sequence Record

Program Name: 13121000 : Early Childhood Education (NT-M)

Required Courses:

CTE Course Name	Articulated Course Provided By (participating at other than the school of record)	Action
- Select Course Name -	- Select Articulated School Name -	
13121010 : Early Childhood Education I		Modify
13121020 : Early Childhood Education II		Modify

Click on modify to modify existing course
-OR-
Click on add to add new course

Additional Courses:

CTE Course Name	Articulated Course Provided By (participating at other than the school of record)	Action
- Select Course Name -	- Select Articulated School Name -	Add

Program Name: 13121000 : Early Childhood Education (NT-M)

Required Courses:

CTE Course Name	Articulated Course Provided By (participating at other than the school of record)	Action
13121010 : Early Childhood Education I	SAMPLE SCHOOL II (CTDS: 12-34-56-002)	Update
13121010 : Early Childhood Education I		Modify
13121020 : Early Childhood Education II		Modify

Click on update

Coherent Sequence Record

Program Name: 13121000 : Early Childhood Education (NT-M)

Required Courses:

CTE Course Name	Articulated Course Provided By (participating at other than the school of record)	Action
13121010 : Early Childhood Education I	SAMPLE SCHOOL II (CTDS: 12-34-56-002)	Update
13121010 : Early Childhood Education I		Modify
13121020 : Early Childhood Education II		Modify

Additional Courses:

CTE Course Name	Articulated Course Provided By (participating at other than the school of record)	Action
13121025 : Early Childhood Education...	SAMPLE SCHOOL (CTDS: 12-34-56-001)	Update
13121025 : Early Childhood Education III		Modify Delete

Click Save All Changes

Save All Changes

Delete Entire Program

Cancel & Close

Courses have changed

<input type="checkbox"/>	Action	Program	Program Description	CTE Course Number	Course Title	Modified Date
<input type="checkbox"/>	Modify	13121000	Early Childhood Education (NT-M)	13121010	Early Childhood Education I	

Showing 1 to 1 of 1 entries (filtered from 29 total entries)

Previous **1** Next

Articulated Programs

Show 50 entries

Search: earl

<input type="checkbox"/>	Action	Program	Program Description	CTE Course Number	Course Title	Articulated Course Provided By (participating at other than the school of record)	Modified Date
<input type="checkbox"/>	Modify	13121000	Early Childhood Education (NT-M)	13121020	Early Childhood Education II	SAMPLE SCHOOL II	9/30/2021
<input type="checkbox"/>	Modify	13121000	Early Childhood Education (NT-M)	13121025	Early Childhood Education III	SAMPLE SCHOOL II	9/30/2021

Deleting A Program

Welcome **Chavez, Tammie** ! [Log Off](#)
SAMPLE DISTRICT - (123456) - (99999)

2022 Coherent Sequence

[Click here for instructions](#)

Fiscal Year: 2022

School Name: SAMPLE SCHOOL (CTDS: 12-34-56-001)
District Name: SAMPLE DISTRICT (CTD: 12-34-56)

[Create New Program](#)

NonArticulated Programs

Show 50 entries

Search:

Action	CTE Course Number	Course Title	Modified Date
<input type="checkbox"/> Modify	46040011	Construction Technologies I	
<input type="checkbox"/> Modify	46040020	Construction Technologies II	
<input type="checkbox"/> Modify	46040075	Construction Technologies Internship	
<input type="checkbox"/> Modify	13121010	Early Childhood Education I	
<input type="checkbox"/> Modify	13121020	Early Childhood Education II	
<input type="checkbox"/> Modify	13121075	Early Childhood Education Internship	

Click modify



Required Courses:

CTE Course Name	Articulated Course Provided By (participating at other than the school of record)	Action
- Select Course Name -	- Select Articulated School Name -	
46040011 : Construction Technologies I		Modify
46040020 : Construction Technologies II		Modify

Additional Courses:

CTE Course Name	Articulated Course Provided By (participating at other than the school of record)	Action
- Select Course Name -	- Select Articulated School Name -	Add

Click Delete Entire program

**2022 Coherent Sequence**

[Click here for instructions](#)

FINALIZE COHERENT SEQUENCE

Click the Finalize button to submit the coherent sequence to ADE. Any changes to the coherent sequence will require re-finalization.

Fiscal Year: 2022

School Name: SAMPLE SCHOOL (CTDS: 12-34-56-001)

District Name: SAMPLE DISTRICT (CTD: 12-34-56)

[Create New Program](#)

NonArticulated Programs

Show 50 entries

Search:

<input type="checkbox"/>	Action	Program	Program Description	CTE Course Number	Course Title	Modified Date
<input type="checkbox"/>	Modify	13121000	Early Childhood Education (NT-M)	13121010	Early Childhood Education I	
<input type="checkbox"/>	Modify	15000000	Engineering (NT-F)	15000014	Algebra II - Part 2	9/9/2021
<input type="checkbox"/>	Modify	15000000	Engineering (NT-F)	15000020	Engineering II	9/9/2021

Deleting Additional Courses

Please remember only additional courses can be deleted

[Create New Program](#)

NonArticulated Programs

Show entries

<input type="checkbox"/>	Action	Program	Program Description	CTE Course Number	Course Title
<input type="checkbox"/>	Modify	46040020	Construction Technologies (NT-F)	46040011	Construction Technologies I
<input type="checkbox"/>	Modify	46040020	Construction Technologies (NT-F)	46040020	Construction Technologies II
<input type="checkbox"/>	Modify	46040020	Construction Technologies (NT-F)	46040075	Construction Technologies III
<input type="checkbox"/>	Modify	13121000	Early Childhood Education (NT-M)	13121010	Early Childhood Education I
<input type="checkbox"/>	Modify	13121000	Early Childhood Education (NT-M)	13121020	Early Childhood Education II
<input type="checkbox"/>	Modify	13121000	Early Childhood Education (NT-M)	13121075	Early Childhood Education Internship

Additional Courses:

CTE Course Name	Articulated Course Provided By (participating at other than the school of record)	Action
<input type="text" value="- Select Course Name -"/>	<input type="text" value="- Select Articulated School Name -"/>	Add
46040075 : Construction Technologies Internship		Modify Delete
46040025 : Construction Technologies III		Modify Delete

Click delete

Save All Changes

Delete Entire Program

Cancel & Close

Coherent Sequence Record

Program Name: 46040020 : Construction T

Required Courses:

ctedataportalazedsuataps.azurewebsites.net says

Do you want to delete the record?

Click ok

OK

Cancel

CTE Course Name

Articulated Course Provided By (participating at other than the school of record)

Action

- Select Course Name -

- Select Articulated School Name -

Additional Courses:

CTE Course Name

Articulated Course Provided By (participating at other than the school of record)

Action

- Select Course Name -

- Select Articulated School Name -

[Add](#)

46040025 : Construction Technologies III

[Modify](#) [Delete](#)

Click save all changes

Save All Changes

Delete Entire Program

Cancel & Close

Copying Programs/Courses

coherent sequence will require re-initialization.

Campus Name:
District Name:

[Create New Program](#)

NonArticulated Programs

School Name:

Show entries

Copy Selected Records

1. Select school to copy selected records

<input type="checkbox"/>	Action	Program	Program Description	CTE Course Number	Course Title	Modified Date
<input checked="" type="checkbox"/>	Modify	13121000	Early Childhood Education (NT-F)			
<input type="checkbox"/>	Modify	15000000	Engineering (NT-F)			
<input type="checkbox"/>	Modify	15000000	Engineering (NT-F)	15000020	Engineering II	9/9/2021
<input type="checkbox"/>	Modify	15000000	Engineering (NT-F)	15000030	Engineering III	9/9/2021
<input checked="" type="checkbox"/>	Modify	50060200	Film and TV Production (NT-F)	50060216	Film and TV Production I	

2. Can select individual programs and courses

-OR-

Show entries

Search:

3. Select here to copy all programs for selected school

<input checked="" type="checkbox"/>	Action	Program	Program Description	CTE Course Number	Course Title	Modified Date
<input checked="" type="checkbox"/>	Modify	15000000	Engineering (NT-F)	15000014	Algebra II - Part 2	9/9/2021
<input checked="" type="checkbox"/>	Modify	15000000	Engineering (NT-F)	15000020	Engineering II	9/9/2021
<input checked="" type="checkbox"/>	Modify	15000000	Engineering (NT-F)	15000030	Engineering III	9/9/2021
<input checked="" type="checkbox"/>	Modify	50060200	Film and TV Production (NT-F)	50060216	Film and TV Production I	
<input checked="" type="checkbox"/>	Modify	50060200	Film and TV Production (NT-F)	50060290	Film and TV Production II	
<input checked="" type="checkbox"/>	Modify	50060200	Film and TV Production (NT-F)	50060295	Film and TV Production III	
<input checked="" type="checkbox"/>	Modify	50060200	Film and TV Production (NT-F)	50060283	Film and TV Production Internship	
<input checked="" type="checkbox"/>	Modify	50060200	Film and TV Production (NT-F)	50060299	Film and TV Production IV	
<input checked="" type="checkbox"/>	Modify	50040900	Graphic Design	50040912	Graphic Design I	
<input checked="" type="checkbox"/>	Modify	50040900	Graphic Design	50040930	Graphic Design II	

2022 Coherent Sequence

[Click here for instructions](#)

FINALIZE COHERENT SEQUENCE

Fiscal Year: 2022

Click the Finalize button to submit the coherent sequence to ADE. Any changes to the coherent sequence will require re-finalization.

Campus Name:

District Name:

[Create New Program](#)

NonArticulated Programs

Programs have been added

Show entries

Search:

<input type="checkbox"/>	Action	Program	Program Description	CTE Course Number	Course Title	Modified Date
<input type="checkbox"/>	Modify	13121000	Early Childhood Education (NT-M)	13121010	Early Childhood Education I	
<input type="checkbox"/>	Modify	15000000	Engineering (NT-F)	15000014	Algebra II - Part 2	
<input type="checkbox"/>	Modify	15000000	Engineering (NT-F)	15000020	Engineering II	
<input type="checkbox"/>	Modify	15000000	Engineering (NT-F)	15000030	Engineering III	
<input type="checkbox"/>	Modify	50060200	Film and TV Production (NT-F)	50060210	Film and TV Production I	
<input type="checkbox"/>	Modify	50060200	Film and TV Production (NT-F)	50060290	Film and TV Production II	
<input type="checkbox"/>	Modify	50060200	Film and TV Production (NT-F)	50060295	Film and TV Production III	

Finalizing Coherent Sequence

Please remember the finalize button has to be clicked for each school

Agua Fria Union High School District - (070516) - (4289)

FINALIZE COHERENT SEQUENCE

Click the Finalize button to submit the coherent sequence to ADE. Any changes to the coherent sequence will require re-finalization.

Fiscal Year: 2022

Submission Confirmation

I certify that the information submitted is true and correct to the best of my knowledge, and that documentation will be maintained for auditing and monitoring purposes.

Approve Cancel

NonArticulated Programs

Show 50 entries

Action	Program	Program Description	Course Title	Modified Date
--------	---------	---------------------	--------------	---------------

2022 Coherent Sequence

[Click here for instructions](#)

FINALIZE COHERENT SEQUENCE

Coherent Sequence has been finalized

Fiscal Year:

2022

Campus Name: SAMPLE SCHOOL (CTDS: 12-34-56-001)
District Name: SAMPLE DISTRICT (CTD: 12-34-56)

[Create New Program](#)

NonArticulated Programs

Show 50 entries

Search:

Action	Program	Program Description	CTE Course Number	Course Title	Modified Date
Modify	13121000	Early Childhood Education (NT-M)	13121010	Early Childhood Education I	
Modify	15000000	Engineering (NT-F)	15000014	Algebra II - Part 2	
Modify	15000000	Engineering (NT-F)	15000020	Engineering II	
Modify	15000000	Engineering (NT-F)	15000030	Engineering III	
Modify	50060200	Film and TV Production (NT-F)	50060216	Film and TV Production I	
Modify	50060200	Film and TV Production (NT-F)	50060290	Film and TV Production II	
Modify	50060200	Film and TV Production (NT-F)	50060295	Film and TV Production III	
Modify	50060200	Film and TV Production (NT-F)	50060283	Film and TV Production Internship	

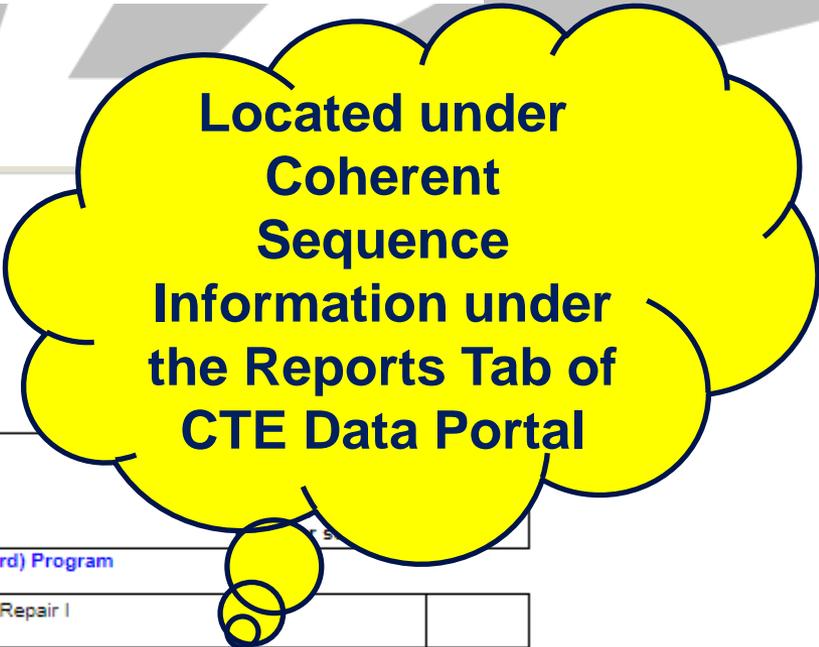
Coherent Sequence Report

ARIZONA DEPARTMENT OF EDUCATION
CAREER AND TECHNICAL EDUCATION
COHERENT SEQUENCE INFORMATION

Fiscal Year: 2022

District: SAMPLE DISTRICT

School: SAMPLE SCHOOL (123456001)



Program Number	Program Title	New Program	Recent Start Year	CTE Course Number	ADE Course Title*
----------------	---------------	-------------	-------------------	-------------------	-------------------

NonArticulated (participating at school of record) Program

47060030	Automotive Collision Repair (NT-F)	YES		47060012	Automotive Collision Repair I
47060030	Automotive Collision Repair (NT-F)	YES		47060030	Automotive Collision Repair II
47060030	Automotive Collision Repair (NT-F)	YES		47060035	Automotive Collision Repair III
46040020	Construction Technologies (NT-F)	YES		46040011	Construction Technologies I
46040020	Construction Technologies (NT-F)	YES		46040020	Construction Technologies II
46040020	Construction Technologies (NT-F)	YES		46040025	Construction Technologies III
46040020	Construction Technologies (NT-F)	YES		46040031	Construction Technologies IV
47060040	Diesel Engine Repair (NT-F)	YES		47060013	Diesel Engine Repair I
47060040	Diesel Engine Repair (NT-F)	YES		47060040	Diesel Engine Repair II
15000000	Engineering (NT-F)	YES		15000011	Algebra II - Other Part 1
15000000	Engineering (NT-F)	YES		15000012	Algebra II - Other Part 2
15000000	Engineering (NT-F)	YES		15000010	Engineering I
15000000	Engineering (NT-F)	YES		15000020	Engineering II
15000000	Engineering (NT-F)	YES		15000030	Engineering III



CTE ENROLLMENT DATA REPORTING

School Year 2021-2022

By: Janet Silao
janet.silao@azed.gov/ 602-542-5485

QUICK REMINDERS

- CTE Data Portal will open for FY 2022 Fall Enrollment data upload on October 15th



FALL TERM= 40th day

SPRING TERM= 100th
day



FALL TERM= Oct 15, 2021

SPRING TERM= Feb 15, 2022

- Fall & Spring enrolment data is due June 15
- Enrolment is tied to Coherent Sequence- courses must exist on the school's coherent sequence to upload enrolment records

HOW DO YOU SUBMIT ENROLLMENT DATA

- Method of data submission- file upload data submission
- Create your file

USE the CTE Data Portal Templates available for download in <https://www.azed.gov/cte/cte-enrollment>

CTE Enrollment | Arizona Depart x +

https://www.azed.gov/cte/cte-enrollment

UAT CDP ED ID SEARCH- OA...

About ADE ADEConnect

Home / Career and Technical Education / CTE Enrollment

CTE Enrollment

CTE Course Enrollment is used to calculate grant funding, Carl D. Perkins Act performance measures, and to monitor program effectiveness. All CTE Course Enrollment is provided bi-annually in the CTE Data Portal by secondary school districts and by Career and Technical Education districts.

Instructions for uploading CTE Course Enrollment can be found in the CTE Data Portal User Guide or by clicking "Click here for instructions" on the Enrollment pages within the CTE Data Portal.

CTE Course Enrollment Upload Templates

All CTE Course Enrollment is uploaded into the CTE Data Portal using the templates linked below. The Non-Articulated and Articulated templates required a teacher's Educator ID Number (EIN). You can use the Online Arizona Certification Information System (OACIS) website to search for a teacher's EIN: [OACIS](#).

[2022 Enrollment Non-Articulated Template](#)

Use this template to upload non-articulated course enrollment (course is taught at the school of record). This template requires the following data for each student enrolled in a CTE course:

- CTDS

AZ CTE Home Page

CTE Programs and Standards ▾

CTED - Career & Technical Education District

CTE Postsecondary

CTE Industry Credentials

CTE Technical Skills Assessments (TSAs)

CTE Grants ▾

CTE Accountability ▲ ←

CTE Data Portal Information

Coherent Sequence

Enrollment ←

Accountability &



Enrollment data elements

Number of Minutes	→	REMOVED/ NOT A REQUIRED ELEMENT
Number of Weeks		
Student Type	→	NEW REQUIRED ELEMENT

There are **3** templates to choose from:

1. NON-ARTICULATED COURSE ENROLLMENT- course taught at the school of record

- Use Enrollment Non-Articulated Template

	A	B	C	D	E	F	G	H	I	J	K	L
1	CTDS	Term	Program Number	Course Number	Local Course Title	Educator's ID	Teacher's Email Address	Period	SUID	Student Birthdate	Credits Earned	Student Type
2												
3												
4												

NonArticulatedBulkUploadTemplat

	A	B	C	D
1	BULK UPLOAD FILE INSTRUCTIONS:			
2	File format is Excel (xls or xlsx extensions)			
3	Enrollment - Nonarticulated File Upload Template instructions			
4	Element Name	Length	Data Type	Comments
5	CTDS	9	Numeric	School of Residence CTDS
6	Term	1	Numeric	Fall = 1; Spring/Summer = 2
7	Program Number	8	Numeric	CTE Program Number
8	Course Number	8	Numeric	CTE Course Number
9	Local Course Title	100	Alphanumeric	CTE Local Course Title
10	Educator's ID	7	Numeric	7 for EducatorID; no dash, no space
11	Teacher Email Address	100	Alphanumeric	Mandatory field; must be valid teacher organization email address
12	Period	60	Alphanumeric	Any characters, numbers, or special characters are allowed; up to 60
13	SUID	10	Numeric	Student's Unique ID (SAISID)
14	Student BirthDate	10	mm/dd/yyyy	Student's Date of Birth
15	Credits Earned	NN.NN	NN.NN	Number of credits earned by student in the course
16	Student Type	1	Numeric	Type of Student - see categories below
17				1 CTE participating public school/charter school
18				2 Homeschool (non-ESA recipient)
19				3 Non-CTE participating public school/charter school
20				4 Private school/private charter school
21				

Data elements required for non-articulated courses →

Teacher educator ID is required- make sure your teachers are properly certified

MINUTES PER WEEK NUMBER OF WEEKS

NEW

Instructions

2. ARTICULATED COURSE ENROLLMENT- course taught at a school other than the school of record

- Use Enrollment Articulated Template

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	CTDS	Term	Program Number	Course Number	Local Course Title	Educator's ID	Teacher's Email Address	Period	Articulated CTDS	SUID	Student Birthdate	Credits Earned	Student Type
2													
3													
4													
1	BULK UPLOAD FILE INSTRUCTIONS:												
2	File format is Excel (xls or xlsx extensions)												
3	Enrollment - Articulated File Upload Template instructions												
4	Element Name	Length	Data Type	Comments									
5	CTDS	9	Numeric	School of Residence CTDS									
6	Term	1	Numeric	Fall = 1; Spring/Summer = 2									
7	Program Number	8	Numeric	CTE Program Number									
8	Course Number	8	Numeric	CTE Course Number									
9	Local Course Title	100	Alphanumeric	CTE Local Course Title									
10	Educator's ID	7	Numeric	7 for EducatorID; no dash, no space									
11	Teacher Email Address	100	Alphanumeric	Mandatory field; must be valid teacher organization email address									
12	Period	60	Alphanumeric	Any characters, numbers, or special characters are allowed; up to 60									
13	Articulated CTDS	9	Numeric	Articulated Course Provided By CTDS									
14	SUID	10	Numeric	Student's Unique ID (SAISID)									
15	Student BirthDate	10	mm/dd/yyyy	Student's Date of Birth									
16	Credits Earned	NN.NN	NN.NN	Number of credits earned by student in the course									
17	Student Type	1	Numeric	Type of Student - see categories below									
18				1 CTE participating public school/charter school									
19				2 Homeschool (non-ESA recipient)									
20				3 Non-CTE participating public school/charter school									
21				4 Private school/private charter school									

Data elements required for articulated courses →

Teacher educator ID is required- get educator ID from CTED

! DO NOT use this template for a course taught at a Postsecondary institution or for a CTED course at a Postsecondary site (by a community college teacher)

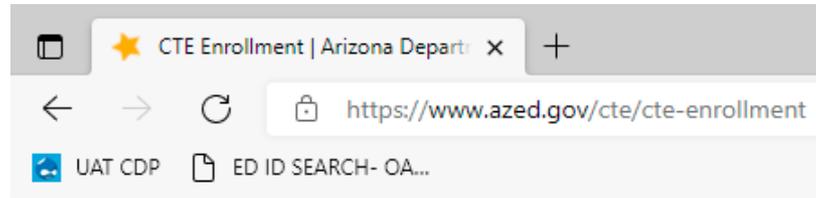
NEW



TEACHER/S MUST BE PROPERLY CERTIFIED

Teachers teaching the program courses must be properly certified
by MAY 1, 2022

For the list of Teacher Certification Requirements, see "Additional Resources"



Additional Resources:

[List of CTED Locations at a Postsecondary Campus](#)

[FY 2022 Teacher Certification Requirements](#) ←

FY 2022 CTE Teacher Certification Requirements by Program

At least one certification in the "Certification Required" column is needed to be considered properly certified for the programs below.			
Exceptions to this are:			
Internship courses: Any CTE certification, cooperative education endorsement is NOT required.			
Cooperative Education courses: Appropriate CTE Certification for the program from table below, cooperative education endorsement (CEN) IS required.			
Diversified Cooperative Education courses: Any CTE certification, cooperative education endorsement (CEN) IS required.			
LOP - Local Occupational Program - District must be approved to offer LOP			

CTE Programs Website: <https://www.azed.gov/cte/programs>
 ADE Certification Website: <https://www.azed.gov/educator-certification>

Program Number	Program Name	LO	Certification Required	Certification Abbreviations	
				Abbreviation	Certification Name
52030100	Accounting	No	SCTBM; SSCTEBM	SCTA	CTE Agriculture, K-12
01000000	Agriscience	No	SCTA; SSCTEA	SSCTEA	
28010100	Air Force JROTC	No	SCTIET; SSCTEJET	SCTBM	CTE Business and Marketing, K-12
49010000	Air Transportation	No	SCTIET; SSCTEJET	SSCTEBM	
47060050	Aircraft Mechanics	No	SCTIET; SSCTEJET	SCTET	CTE Education and Training, K-12
15130020	Architectural Drafting	No	SCTIET; SSCTEJET	SSCTET	
28030100	Army JROTC	No	SCTIET; SSCTEJET	SCTF	CTE Family and Consumer Sciences, K-12
48050020	Automation and Robotics	No	SCTIET; SSCTEJET	SSCTEFCS	
47060030	Automotive Collision Repair	No	SCTIET; SSCTEJET	SCTHC	CTE Health Careers, K-12
47060020	Automotive Technologies	No	SCTIET; SSCTEJET	SSCTEHC	
41010000	Bioscience	No	SCTA; SCTHC; SCTIET; SSCTEA; SSCTEHC; SSCTEJET	SCTIET	CTE Industrial and Emerging Technologies, K-12
52020100	Business Management	No	SCTBM; SSCTEBM	SSCTEJET	
52040800	Business Operations	No	SCTBM; SSCTEBM		
48070300	Cabinetmaking	No	SCTIET; SSCTEJET		
46040030	Carpentry	No	SCTIET; SSCTEJET		
46040020	Construction Technologies	No	SCTIET; SSCTEJET		
12040000	Cosmetology and Related Services	No	SCTIET; SSCTEJET		
12050000	Culinary Arts	No	SCTF; SSCTEFCS		
51060000	Dental Assisting	No	SCTHC; SSCTEHC		

3. ARTICULATED TO POSTSECONDARY COURSE ENROLLMENT- taught at a postsecondary institution/community college or a CTED course taught at a Postsecondary site by a postsecondary teacher

- Use Postsecondary Articulated Template



A	B	C	D	E	F	G	H	I	J	K	L	M	N																																																												
CTDS	Term	Program Number	Course Number	Local Course Title	Teacher First Name	Teacher Last Name	Teacher Email Address	Period	Articulated CTDS	SUID	Student Birthdate	Credits Earned	Student Type																																																												
<div style="border: 1px solid gray; padding: 5px;"> PostSecArticUploadTemplate </div>																																																																									
<div style="border: 1px solid gray; padding: 5px;"> <p>BULK UPLOAD FILE INSTRUCTIONS:</p> <p>File format is Excel (xls or xlsx extensions)</p> <p>Enrollment - PostSecondary Articulated File Upload Template instructions</p> <table border="1"> <thead> <tr> <th>Element Name</th> <th>Length</th> <th>Data Type</th> <th>Comments</th> </tr> </thead> <tbody> <tr> <td>CTDS</td> <td>9</td> <td>Numeric</td> <td>School of Residence CTDS</td> </tr> <tr> <td>Term</td> <td>1</td> <td>Numeric</td> <td>Fall = 1; Spring/Summer = 2</td> </tr> <tr> <td>Program Number</td> <td>8</td> <td>Numeric</td> <td>CTE Program Number</td> </tr> <tr> <td>Course Number</td> <td>8</td> <td>Numeric</td> <td>CTE Course Number</td> </tr> <tr> <td>Local Course Title</td> <td>100</td> <td>Alphanumeric</td> <td>CTE Local Course Title</td> </tr> <tr> <td>Teacher First Name</td> <td>50</td> <td>Alphanumeric</td> <td>Mandatory field; must be valid teacher first name</td> </tr> <tr> <td>Teacher Last Name</td> <td>50</td> <td>Alphanumeric</td> <td>Mandatory field; must be valid teacher last name</td> </tr> <tr> <td>Teacher Email Address</td> <td>100</td> <td>Alphanumeric</td> <td>Mandatory field; must be valid teacher organization email address</td> </tr> <tr> <td>Period</td> <td>60</td> <td>Alphanumeric</td> <td>Any characters, numbers, or special characters are allowed; up to 60</td> </tr> <tr> <td>Articulated CTDS</td> <td>9</td> <td>Numeric</td> <td>Articulated Course Provided By CTDS</td> </tr> <tr> <td>SUID</td> <td>10</td> <td>Numeric</td> <td>Student's Unique ID (SAISID)</td> </tr> <tr> <td>Student BirthDate</td> <td>10</td> <td>mm/dd/yyyy</td> <td>Student's Date of Birth</td> </tr> <tr> <td>Credits Earned</td> <td>NN.NN</td> <td>NN.NN</td> <td>Number of credits earned by student in the course</td> </tr> <tr> <td>Student Type</td> <td>1</td> <td>Numeric</td> <td>Type of Student - see categories below</td> </tr> </tbody> </table> <div style="border: 1px solid gray; padding: 5px; margin-top: 5px;"> <p>1 CTE participating public school/charter school</p> <p>2 Homeschool (non-ESA recipient)</p> <p>3 Non-CTE participating public school/charter school</p> <p>4 Private school/private charter school</p> </div> </div>														Element Name	Length	Data Type	Comments	CTDS	9	Numeric	School of Residence CTDS	Term	1	Numeric	Fall = 1; Spring/Summer = 2	Program Number	8	Numeric	CTE Program Number	Course Number	8	Numeric	CTE Course Number	Local Course Title	100	Alphanumeric	CTE Local Course Title	Teacher First Name	50	Alphanumeric	Mandatory field; must be valid teacher first name	Teacher Last Name	50	Alphanumeric	Mandatory field; must be valid teacher last name	Teacher Email Address	100	Alphanumeric	Mandatory field; must be valid teacher organization email address	Period	60	Alphanumeric	Any characters, numbers, or special characters are allowed; up to 60	Articulated CTDS	9	Numeric	Articulated Course Provided By CTDS	SUID	10	Numeric	Student's Unique ID (SAISID)	Student BirthDate	10	mm/dd/yyyy	Student's Date of Birth	Credits Earned	NN.NN	NN.NN	Number of credits earned by student in the course	Student Type	1	Numeric	Type of Student - see categories below
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Data elements required for courses articulated to Postsecondary

Teacher educator ID not required

NEW

Instructions

For the list of eligible postsecondary CTED sites, see "Additional Resources"

CTE Enrollment | Arizona Depart

https://www.azed.gov/cte/cte-enrollment

UAT CDP ED ID SEARCH- OA...

Additional Resources:

- [List of CTED Locations at a Postsecondary Campus](#)
- [FY 2022 Teacher Certification Requirements](#)



Site CTDS	CTED at Postsecondary Site Name
020801012	CTD - Cochise College
110802009	CVIT - Central Campus CAC Aravaipa
110802007	CVIT - Central Campus EAC Gila Pueblo
130802010	MIJTED - Yavapai College Agribusiness & Technology Center
130802008	MIJTED - Yavapai College CTEC
130802009	MIJTED - Yavapai College Prescott Valley
090835217	NAVIT - Gila Community College
090835215	NAVIT - Northland Pioneer College LCC
090835214	NAVIT - Northland Pioneer College PDC
090835213	NAVIT - Northland Pioneer College SCC
090835218	NAVIT - Northland Pioneer College SPE
090835216	NAVIT - Northland Pioneer College STJ
090835212	NAVIT - Northland Pioneer College WMC
100811218	PCJTED - Pima Community College
140801008	STEDY - Arizona Western College
130801007	VACTE - Yavapai College Sedona Center
080850007	WAVE - Arizona Western College
080850008	WAVE - Mohave Community College
070802285	West-MEC Estrella Mountain Community College
070802280	West-MEC Gateway Community College
070802284	West-MEC Glendale Community College
070802286	West-MEC Glendale Community College - North



ALWAYS USE the template from the website
to avoid getting errors

BEGIN ENROLLMENT REPORTING- upload the enrollment file using the CTE Data Portal

Click on Upload, choose Enrollment

- Select file to upload, then click Upload
- Information Message will pop up saying “Successfully processed the file”

CTE Data Portal

Home Contacts Coherent Sequence Enrollment Participant/Concentrator Placement Survey Credentials Upload Exemption Reports

2022 Enrollment Uploaded files

[Click here for instructions](#) Fiscal Year: 2022

Select file to upload: No file chosen

Show 50 entries Search:

Upload ID	District Name	Uploaded On	Uploaded By	File Name	Invalid Records	Reports	Action
No data available in table							

Showing 0 to 0 of 0 entries Previous Next

After file upload, you will see the history information:

- Date
- Email address of the uploader
- File Name
- Number of valid/invalid records
- Reports

2022 Enrollment Uploaded files [Click here for instructions](#) Fiscal Year: 2022

Select file to upload: No file chosen

Show 50 entries Search:

Upload ID	District Name	Uploaded On	Uploaded By	File Name	Invalid Records	Reports	Action
15737	District	11/11/2021	cteadmin1@test.com	District Enrollment Articulated File Upload Template FY2022 (1).xlsx	4 out of 10	Records Not Added	Delete
15736	District	11/11/2021	cteadmin1@test.com	District Enrollment Articulated File Upload Template FY2022 (1).xlsx	10 out of 10	Records Not Added	Delete

↑
Click on the link to open the file you uploaded

↑
Click on Records Not Added link to open the error report

↑
all records uploaded will be deleted

- The enrollment records that were successfully uploaded will appear in either Fall or Spring; review and verify them for accuracy
- Incorrect record/s can be deleted- Delete All Courses or Single Course delete

[Delete All Fall Courses](#)

2022 Fall Course Enrollment

Campus Name:

District Name:

[Click here for instructions](#)

FINALIZE FALL ENROLLMENT

You must click on FINALIZE FALL ENROLLMENT button in order to submit your enrollment data to ADE. Enrollment data is used to determine a portion of the CTE State Priority Allocation.

Fiscal Year:

NonArticulated Enrollments

Show entries Search:

Action	Program	Program Description	CTE Course Number	Course Title	Local Course Title	Period	Grade Total
Delete Detail	50060200	Film and TV Production (NT-F)	50060290	Film and TV Production II	Film and TV Production II A/B	4	2

Showing 1 to 1 of 1 entries Previous Next

Articulated Enrollments

Show entries Search:

Action	Program	Program Description	CTE Course Number	Course Title	Local Course Title	Period	Grade Total	Attending School
Delete Detail	47060050	Aircraft Mechanics (NT-F)	47060014	Aircraft Mechanics I	WestMEC Central Campus course	8	1	West-MEC - Central Campus

Showing 1 to 1 of 1 entries Previous Next

Records added

When Delete All Courses or Single Course delete is selected, a delete confirmation message will be displayed



Deleting a course or courses will delete the associated current year credential(s) and the respective students enrolled for the term

Delete All Fall Courses

FINALIZE FALL ENROLLMENT

Click here for instructions

Fiscal Year: 2022

2022 Fall Course Enrollment

Campus Name:
District Name:

NonArticulated Enrollments

Show 50 entries

Action	Program	Program Description	Course Title	Period	Cred. Total
Delete Detail	50060200	Film and TV Production (NT-F)			
Delete Detail	50060200	Film and TV Production (NT-F)			
Delete Detail	50060200	Film and TV Production (NT-F)	50060290	Film	
Delete Detail	50060200	Film and TV Production (NT-F)	50060290	Film	

Showing 1 to 4 of 4 entries

Delete Confirmation

Are you sure you want to delete all the courses and the associated current year credential(s) for the fall enrollment for the school?

Yes No

For ALL COURSE DELETION

Delete Confirmation

Are you sure you want to delete the course and the associated current year credential(s) for the Fall enrollment for the school?

Yes No

For SINGLE COURSE DELETION

Information Message

Successfully deleted the course enrollment record.

Ok

- Detail link- click this link to see “Course Enrollment Record
- Review student details for accuracy

Delete All Fall Courses

2022 Fall Course Enrollment

Campus Name:

District Name:

NonArticulated Enrollment

Show entries

Action	Program
Delete Detail	50060200

Showing 1 to 4 of 4 entries

FINALIZE FALL ENROLLMENT

[Click here for instructions](#)

You must click on FINALIZE FALL ENROLLMENT button in order to submit your enrollment data to ADE. Enrollment data is used to determine a portion of the CTE State Priority Allocation.

Fiscal Year:

Course Enrollment Record

Enrollment Type: **Non-Articulated**
 Program Number & Name: 50060200 : Film and TV Production (NT-F)
 CTE Course Number & Name: 50060290 : Film and TV Production II
 Local Course Title: Film and TV Production II A/B

Teacher Information

Educator Id: _____ Teacher Name: _____
 Email Address: _____ Appropriately Certified: Yes

Enrollment Information

Period: 1

Enrollment Counts

Grade Count:	Grade 9:	0	Grade 10:	14	Grade 11:	7	Grade 12:	1
--------------	----------	---	-----------	----	-----------	---	-----------	---

Gender Count: Female: 11 Male: 11

Special Population:

Special Needs:	0	Economically Disadvantaged:	2	Single Parent:	0	Non-Trad Gender:	11
English Learner:	0	Homeless:	0	Foster Care:	0	Military Parent Active Duty:	0
Migrant:	0						

Student Details

Search:

Local Course Title	Period	Grade Total
Film and TV Production II A/B	2	9

Student Details

Grade	Credits Earned
9	0.5
9	0.5
9	0.5
10	0.5
11	0.5
10	0.5
9	0
9	0.5

Make sure to submit the credits earned by each student

zero

Delete one or more or all students within a single course

- Click on Details to open the course enrollment record



Associated current year credential(s) of the selected student/s will be deleted

Course Enrollment Record

Gender Count: Female: 0 Male: 1

Special Population: Special Needs: 0 Economically Disadvantaged: 1 Single Parent: 0 Non-Trad Gender: 1
English Learner: 0 Homeless: 0 Foster Care: 0 Military Parent Active Duty: 0
Migrant: 0

Student Details

Show 50 entries Search:

Student ID	Student Name	Grade	Credits Earned	Select For Deletion
10020030	...	11	0.5	<input checked="" type="checkbox"/>
15120040	...	11	0.5	<input type="checkbox"/>

Save Changes Cancel & Close

Will delete ALL students

Are you sure you want to delete the student(s) enrollment for the course along with any related credential(s) in the current year?

Confirm Cancel

After adding/uploading your Enrollment records and reviewing them for accuracy, make sure you click the **FINALIZE FALL ENROLLMENT** button

[Delete All Fall Courses](#)

2022 Fall Course Enrollment

[Click here for instructions](#)

Campus Name:

District Name: **Agua Fria Union High School District (CTD: 07-05-16)**

FINALIZE FALL ENROLLMENT

You must click on FINALIZE FALL ENROLLMENT button in order to submit your enrollment data to ADE. Enrollment data is used to determine a portion of the CTE State Priority Allocation.

Fiscal Year:

NonArticulated Enrollments

Show entries Search:

Action	Program	Program Description	CTE Course Number	Course Title	Local Course Title	Period	Grade Total
Delete Detail	50060200	Film and TV Production (NT-F)	50060290	Film and TV Production II	Film and TV Production II A/B	1	19
Delete Detail	50060200	Film and TV Production (NT-F)	50060290	Film and TV Production II	Film and TV Production II A/B	4	13
Delete Detail	50060200	Film and TV Production (NT-F)	50060290	Film and TV Production II	Film and TV Production II A/B	5	21
Delete Detail	50060200	Film and TV Production (NT-F)	50060290	Film and TV Production II	Film and TV Production II A/B	6	17

Showing 1 to 4 of 4 entries Previous Next

Articulated Enrollments

Show entries Search:

Action	Program	Program Description	CTE Course Number	Course Title	Local Course Title	Period	Grade Total	Attending School
Delete Detail	47060050	Aircraft Mechanics (NT-F)	47060014	Aircraft Mechanics I	WestMEC Central Campus course	8	1	West-MEC - Central Campus

Enrollment and funding reports are all AVAILABLE online!!
Current and previous years' reports are also available

- Click on Reports tab
- Choose the fiscal year
- Select the report
- Click on Generate Report

The screenshot shows a web browser window with the URL <https://cte.azed.gov/Report>. The page features a dark blue navigation bar with the following menu items: Home, Contacts, CAR III, CAR IV, Coherent Sequence, Enrollment, Participant/Concentrator, Placement Survey, Credentials, Upload, Exemption, and Reports. A red arrow points to the Reports tab. Below the navigation bar, the page displays "2022 Reports By District" with a link to "Click here for instructions". To the right, there is a "Fiscal Year:" dropdown menu set to "2022", with a red arrow pointing to it. Below the "Report Name:" label, a dropdown menu is open, showing a search bar and a list of report categories under "Enrollment & Funding": Enrollment Summary, Funded District Course Detail, Funded School Course Detail, Funding Summary, Improper Teacher Certification, NonFunded District Course Detail, NonFunded School Course Detail, Records Not Added, and Related Placement Funding. At the bottom of the page, there is a footer with the text "©2021 Arizona Department of Education", "Statewide Policies | Acceptable Use Policy | Help", and social media icons for Facebook and Twitter.

EXEMPTION REQUEST

- Submit an exemption request if a requirement will not be in place by the due date
- Deadline of submission of exemption request is JUNE 15, 2022
- Exemption Request is submitted via CTE Data Portal
 - Click on Exemption tab
 - Click on Create New Request

CTE Data Portal

Home Contacts CAR III CAR IV Coherent Sequence Enrollment Participant/Concentrator Placement Survey Credentials Upload **Exemption** Reports Help

[Create New Request](#) ←

2022 Exemption Requests [Click here for instructions](#)

Fiscal Year: 2022

Show 50 entries Search:

Action	Request ID	Request Type	Requester Name	School Name	Program Name	Status	Submit Date
No data available in table							

Showing 0 to 0 of 0 entries Previous Next

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Exemption Request

Please submit one request per program. Requests must be submitted by
Please contact Janai Nesby - at - Janai.Nesby@azed.gov or call (602) 364-1846 if you have questions.

Requester Information

Request Type :*

School Name:*

Contact Person:*

Phone Number:*

Email:*

Program :*

Upload Information

Attachments: No file chosen

Additional Comments:

Request type:

- Teacher Certification
- No Reported Concentrators
- No Reported Placements
- Other

- May be submitted any time during the school year, prior to the deadline date in June
- Will be approved or disapproved by the Program Specialist
- If granted, it's good for one year



Please
don't forget!

- ✓ Program/s and course/s information can only be added through bulk file upload
- ✓ You MUST click the “Finalize” button after reviewing your data
- ✓ All errors must be fixed/corrected and reuploaded for the records to be counted
- ✓ If the course is not already in the coherent sequence you will get an error for the enrollment bulk upload



Credentials

Reporting Credentials

The CTE Data Portal will allow users to report two years of credential data.

- Student must still have an enrollment record in the same year!
 - To report a 2021 credential, student must have 2021 enrollment.
 - To report a 2022 credential, student must have 2022 enrollment.

The screenshot shows the CTE Data Portal interface. At the top, there is a navigation bar with the following items: Home, Contacts, Coherent Sequence, Enrollment, Participant/Concentrator, Placement Survey, Credentials, Upload, Exemption, Reports, and Help. The main content area is titled 'Credential 2022' and includes a link for instructions and a 'Fiscal Year' dropdown menu set to 2022. Below this, there are input fields for 'School Name' and 'District Name', and a link to 'Add Student Credential'. A search bar is also present. The main data area is a table with the following columns: Action, SUID, Student Name, Grade, Program Name, Course Associated with Credential, Course Taught By, Credential Name, Test Date, Passed, Recent Credential Year, and Modified Date. The table currently displays 'No data available in table'. At the bottom, it shows 'Showing 0 to 0 of 0 entries' and navigation buttons for 'Previous' and 'Next'.

Industry Credentials website:

<https://www.azed.gov/cte/cte-industry-credentials>

Credentials

- Schools should report ALL credential attempts, even unsuccessful ones.
- Credential data is used in Perkins V performance measure 5S1
 - Number of CTE concentrators who graduated from high school during the reporting year and **earned** a recognized credential for their program divided by the number of CTE concentrators who graduated from high school during the reporting year and **attempted to earn** a recognized credential for their program.
 - FY 2022 state-determined level of performance for 5S1 is 33.50%.
 - 90% of SDLP is 30.15%.
- Credentials in CTE Data Portal are not currently used for Industry Credential Incentive Program.
- Credentials in CTE Data Portal will be used for Industry Credential Incentive Program once 4 years of data is gathered.

Credentials

Credentials may be added two ways:

1. Via the website interface on the Credentials menu page
 - Click “Add New Credential”
 - Search for student using SUID – must have existing enrollment
 - Add credential by filling in the grid

2. Via template upload
 - Get template here:
 - Template requires a credential code to indicate the credential earned.
 - Get Credential Code from the same web page.
 - Credential codes change from year to year – be sure to use most up-to-date list from website.
 - Student must have existing enrollment and template must match

Online Credentials

2022 Credentials

Change Student

Back to List

Student Information

Student Unique ID: Student Name: Birth Date: Gender: M Grade: 12 Cohort Year: 2022 Race: White Ethnicity: Hispanic/Latino Student Enrollment Status:
School Of Residence: Special Population Status: Student Type: CTE participating public school/charter school

Credentials

School of Residence	Program Name	Course Associated with Credential	Course Taught By	Credential Name	Test Date	Passed	Certificate/License #	Fiscal Year	Action
	<input type="text" value="- Select Program Name -"/>	<input type="text" value="- Select Course Name -"/>	<input type="text" value="- Select School Course Taught At -"/>	<input type="text" value="- Select Certification Name -"/>	<input type="text" value="MM/DD/Y"/>	<input type="radio"/> Yes <input checked="" type="radio"/> No			Create Clear
West-MEC - Central Campus	12040900 : Aesthetics (NT-M)	Aesthetics I	West-MEC - Central Campus	Arizona Aesthetician Licens	09/03/2021	YES		2022	Modify Delete
Verrado High School	15120040 : Software and App Design	Software and App Design II	West-MEC - Central Campus	Microsoft Technology Associate					

Credentials page will show where credential was recorded. In example, student earned credential in Aesthetics and Software and App Design. Both were taught at West-MEC – Central Campus, but West-MEC reported one and Verrado High School reported one. System found matching enrollment, so credential is visible at both locations.

Fill out the grid using the options in the dropdowns. Click "Create" to add the credential. Click "Modify" on an existing credential to change it.

Credentials Template

	A	B	C	D	E	F	G	H	I	J	K	L
1	FiscalYear	School of Residence CTDS	Program Number	Course Number	Course Taught By CTDS	Student SUID Number	Student Birth Date	Test Date	Pass/Fail	Credential Code	Optional Certificate/License Number	
2												
3												
4												

- Credential will be created at school in Column B (“School of Residence CTDS”)
- Program and Course Numbers must match student’s enrollment in the same fiscal year – if no enrollment, credential can’t be added
- Course Taught By CTDS is location of course – can be the same as Column B if course was taught at school of residence
- Get Credential Code from website: <https://www.azed.gov/cte/cte-industry-credentials>

Credentials Code List for Template



2022 CTE Industry Credentials List with Codes for File Upload

Use the **Credential Code** from this list on the Credential File Upload template.

Please note that Credential Codes change on an annual basis - please be sure to use the most up-to-date version of this list downloaded from the CTE website: <https://www.azed.gov/cte/cte-industry-credentials>

Program Number	Program Name	Credential Code	Credential Name
52030100	Accounting	1868	Certificate of Proficiency: Bookkeeping (CTED/Eastern Arizona College only)
52030100	Accounting	1869	Microsoft Office Specialist (MOS) – Associate for 2016
52030100	Accounting	1870	Microsoft Office Specialist (MOS) – Associate for 2019
52030100	Accounting	1871	Microsoft Office Specialist (MOS) – Associate for Office 365
52030100	Accounting	1872	Microsoft Office Specialist (MOS) – Expert for 2016
52030100	Accounting	1873	Microsoft Office Specialist (MOS) – Expert for 2019
52030100	Accounting	1874	Microsoft Office Specialist (MOS) – Expert for Office 365
52030100	Accounting	1875	NAFTrack Certification – Academy of Finance
52030100	Accounting	1876	QuickBooks Certified User (QBCU) Desktop 2016
52030100	Accounting	1877	QuickBooks Certified User (QBCU) Desktop 2017
52030100	Accounting	1878	QuickBooks Certified User (QBCU) Desktop 2019 Pro
52030100	Accounting	1879	QuickBooks Certified User (QBCU) Online – U.S.
12040900	Aesthetics	1929	Arizona Aesthetician License
12040900	Aesthetics	2027	OSHA 10 – Healthcare
01040100	Agricultural and Food Products Processing	2011	Agricultural Biotechnology Certification
01040100	Agricultural and Food Products Processing	2012	Agriculture Pesticide Handler
01040100	Agricultural and Food Products Processing	2013	Bayer Crop Science Plant Science Certification
01040100	Agricultural and Food Products Processing	2014	OSHA 10 – General

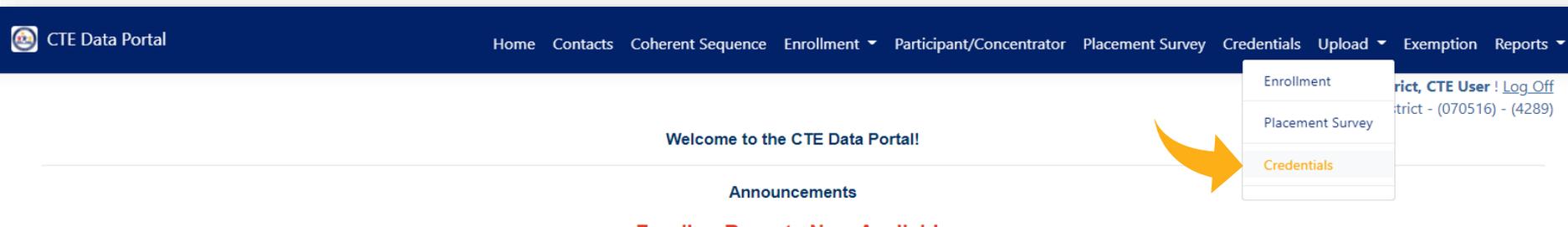
Certificates of Proficiency are specified in credential name.

- **Credential codes change by year – be sure to use the 2022 codes.**
- **Be sure to use the correct program if credential appears in more than one program!**

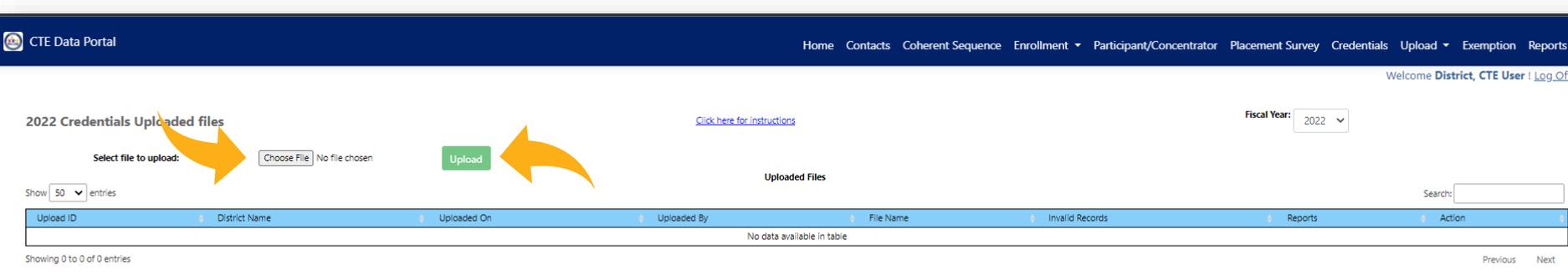
Use this number in the “Credential Code” column on the template.

Upload Credentials

1. In CTE Data Portal, hover over Upload, then click on Credentials.



2. Click “Browse” to find the complete credential template, then click “Upload”.



Upload Credentials

1. See uploaded file.

CTE Data Portal Home Contacts Coherent Sequence Enrollment Participant/Concentrator Placement Survey Credentials Upload Exemption Reports Welcome District, CTE User | [Log Off](#)

2022 Credentials Uploaded files [Click here for instructions](#) Fiscal Year: 2022

Select file to upload: No file chosen

Uploaded Files

Show 50 entries Search:

Upload ID	District Name	Uploaded On	Uploaded By	File Name	Invalid Records	Reports	Action
15757		10/5/2021	cteuser1@test.com	FY2022-Credential-File-Upload-Template-Example.xlsx	None out of 2		Delete

Showing 1 to 1 of 1 entries Previous Next

If there are any errors, you will see an error report.

Fix errors and reupload.



CTE Data Portal Fall Training: Participants-Concentrators Placement Surveys Performance Measures Reports

 CTE Data Portal

[Home](#) [Contacts](#) [CAR III](#) [CAR IV](#) [Coherent Sequence](#) [Enrollment](#) [Participant/Concentrator](#) [Placement Survey](#) [Credentials](#) [Upload](#) [Exemption](#) [Reports](#) [Help](#) [Admin](#)

Welcome Kerwin, Donna! [Log Off](#)

Welcome to the CTE Data Portal!

Announcements

2022 Coherent Sequence Now Open

The 2022 Coherent Sequence module is now open for review/modifications. CTE Districts should review existing programs/courses and add, change, or delete programs/courses as necessary. Reminder that courses must be present on the coherent sequence in order to report enrollment in that course. For articulated enrollment, please ensure that articulated location is correct.

2022 Enrollment fall term capture date is October 15th. CTE Data Portal enrollment will open on or slightly after that date and will remain open until June 15th, 2022.

2022 Credentials module and 2021 Placement survey module are still under construction. Users will be notified once these modules are open.

Funding Reports Now Available

Final Funding reports for 2021-2022 CTE State Priority Grant are now available in CTE Data Portal reports. Funding is based on your district's 2021 Enrollment and 2020 related placements. Funding will be allocated to your grant in the Grants Management system (GME) in October.

Perkins V Definitions

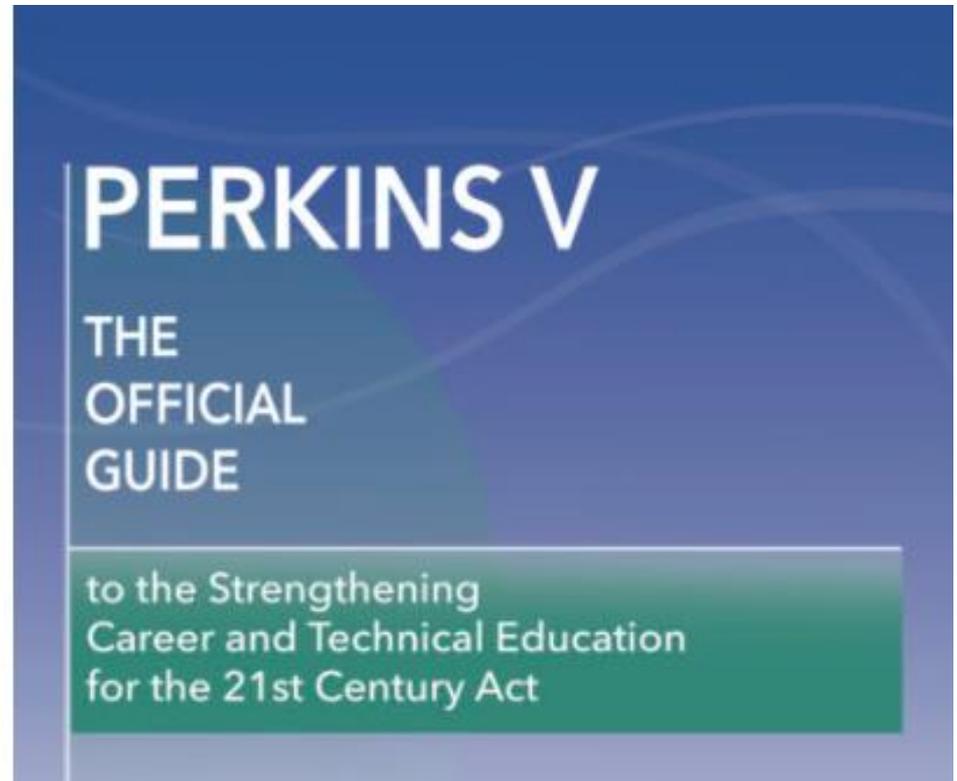
Participants-Concentrators

•CTE Concentrator definition

- A student who has completed and passed at least 2 courses worth 1 credit each in a single career and technical education program. Internship, cooperative education, and diversified cooperative education courses are not included in defining a CTE Concentrator.

•CTE Participant definition

- A student who has completed and passed a single course in a CTE program in the reporting year. (includes Internship, cooperative education, and diversified cooperative education courses).



Participants-Concentrators

CTE participants and CTE concentrators are tracked in the CTE Data Portal.

- The portal automatically creates and updates the list of participants and concentrators for each district using historical data and current year enrollment data. This creation is done twice each school year: once prior to Preliminary State Priority Funding and once prior to Final State Priority Funding.



FY/SY 2021-2022 CTE Data Portal Important Dates/Deadlines

CTE Districts & Charters

October 1, 2021	- FY 2022 CTE Data Portal data collection begins. <ul style="list-style-type: none">o FY 2022 Coherent Sequenceo FY 2022 Enrollmento FY 2022 Credentialso FY 2021 Placement Survey
October 15, 2021	- Fall term enrollment capture date. <ul style="list-style-type: none">o Enrollment file is not due until June 15, 2022.
February 15, 2022	- Spring term enrollment capture date. <ul style="list-style-type: none">o Enrollment file is not due until June 15, 2022.
June 15, 2022 through June 30, 2022	- Fall and Spring enrollment is due. <ul style="list-style-type: none">- CTE Data Portal enrollment data collection & placement survey are temporarily paused.- 2022 coherent sequence, and 2022 credentials are not paused.- Preliminary funding is calculated.- 2022 Participants/Concentrator records are created

Participants-Concentrators

2022 Participants-Concentrators

- Created automatically using 2022 Enrollment and prior-year credits from prior-year Participants-Concentrators June 15 – June 30, 2022
- CTE Districts can view 2022 Participant-Concentrator data using these district tools:
 - Online in the CTE Data Portal 2022 Participant-Concentrator web page
 - 2022 Participant-Concentrator Verification Report
 - 2022 Participant-Concentrator CSV download (download to Excel)
 - 2022 Participant-Concentrator Summary Report (New in SY2021-2022 Reports)

The screenshot shows the CTE Data Portal interface. At the top, a dark blue navigation bar contains the following links: Home, Contacts, Coherent Sequence, Enrollment, **Participant/Concentrator** (highlighted with a red box), Placement Survey, Credentials, Upload, Exemption, Reports, and Help. Below the navigation bar, the page title is "2022 Participant Concentrator". On the left, there are input fields for "School Name:" and "District Name:", and a "Show 50 entries" dropdown. In the center, there is a pink button labeled "FINALIZE PARTICIPANT/CONCENTRATOR" with a message: "The finalize button is disabled for one or more of the reasons stated below: 1. There is an error in participant concentrator tab of error report. 2. There is no data to save." Below this button is a link "Click here for instructions". On the right, there is a "Fiscal Year:" dropdown menu set to "2022" and a "Search:" input field. A "CSV Download" link is also visible. Large blue arrows point to the "Participant/Concentrator" menu item, the "Verification Report" link, the "FINALIZE PARTICIPANT/CONCENTRATOR" button, the "Fiscal Year:" dropdown, and the "CSV Download" link.

Participants-Concentrators

2022 Participants-Concentrators District Tools:

- 2022 Participant-Concentrator Verification Report (totals on page 1, each student in each program on following pages).
- 2022 Participant-Concentrator CSV download (download to Excel)
- Click on a column heading to sort records by that heading
- Use the Search box to limit the view to a single program or a single student



2022 Participant-Concentrator Verification Report

CTD:

CTDS:

Program Number	Program Description	2022 Paicipants	2022 Concentrators	2022 Others	Took assessment	Passed Assessment
10.0200.30	Graphic Design	95	42	163	24	9
10.0200.90	Film and TV Production (NT-F)	103	74	146	59	46
12.0400.00	Cosmetology and Related Services (NT-M)	3	2	1	0	0
12.0500.00	Culinary Arts (NT-F)	0	0	3	0	0
13.1210.00	Early Childhood Education (NT-M)	85	35	150	26	24
15.0000.00	Engineering (NT-F)	0	0	2	0	0
15.0612.00	Energy and Industrial Technology (NT-F)	3	3	0	0	0
15.1200.40	Software and App Design	46	23	58	17	17
28.0101.00	Air Force JROTC (NT-F)	83	57	70	0	0
41.0100.00	Bioscience	1	1	0	0	0
43.0100.00	Law and Public Safety (NT-F)	43	10	174	4	2
46.0300.20	Electrical Power Transmission Installation (NT-F)	1	1	0	0	0
46.0400.20	Construction Technologies (NT-F)	127	38	42	25	4
47.0600.20	Automotive Technologies (NT-F)	3	3	0	1	0
47.0600.40	Diesel Engine Repair (NT-F)	0	0	1	0	0
47.0600.50	Aircraft Mechanics (NT-F)	1	2	1	2	0

CTE Data Portal

Home | Contacts | Coherent Sequence | Enrollment | Participant/Concentrator | Placement Survey | Credentials | Upload | Exemption | Reports | Help

Welcome District, CTE User | [Log Off](#)

2022 Participant Concentrator

[Click here for instructions](#)

Finalize Participant/Concentrator

The finalize button is disabled for one or more of the reasons stated below:

1. There is an error in participant concentrator tab of error report.
2. There is no data to save.

Fiscal Year: 2022

Search:

[CSV Download](#)

Verification Report

Show 50 entries

Download to Excel

Participants-Concentrators

- Concentrators displayed on this list are used for Perkins Performance Measures and for CTE data reporting purposes.
- 2022 Participants-Concentrators are composed of:
 - Rolled-over still enrolled 2021 Participant-Concentrator students updated with 2022 enrollment credit, rolled over to the school where the student was most recently taught at, to create an updated 2022 Participant-Concentrator student record.
 - Students who have new 2022 enrollment credit and who do not have existing 2021 Participant-Concentrator student records (new 2022 Participant-Concentrator student record is created)
- CTE programs 3 years or older must have at least one concentrator for the program to be considered eligible for funding

The screenshot shows the CTE Data Portal interface. At the top, there is a navigation bar with links for Home, Contacts, Coherent Sequence, Enrollment, Participant/Concentrator, Placement Survey, Credentials, Upload, Exemption, Reports, and Help. A user is logged in as 'District, CTE User 1'. The main content area is titled '2022 Participant Concentrator'. It includes fields for 'School Name' and 'District Name', a 'Verification Report' link, and a 'Show 50 entries' dropdown. A large blue arrow points to a red button labeled 'FINALIZE PARTICIPANT/CONCENTRATOR'. Below the button, an error message states: 'The finalize button is disabled for one or more of the reasons stated below: 1. There is an error in participant concentrator tab of error report. 2. There is no data to save.' To the right, there is a 'Fiscal Year' dropdown set to '2022' and a 'CSV Download' link. A search box is also visible at the bottom right.

- 2021 Still Enrolled 'E1' Participant-Concentrators rolled over to 2022 Participant-Concentrators
- 2022 New Enrollment students – create New 2022 Participant-Concentrators

Placement Surveys

- **Placement surveys are required** for all active programs at a school that has had at least one approved program for three or more years. If an established program runs for four consecutive years without a placement, the program will be considered unapproved for state funding purposes.
- **Placement information should be collected** for all CTE concentrators who left secondary education in the reporting year (those who placed in the second quarter after exiting high school).
- **Related Placement Funding** is a part of annual state funding. Related Placement Funding dollars are paid for each student with qualifying related placement (a student can be paid only once, even if the student has several programs with related placements).
- **Placement data is also used in Performance Measure 3S1** – Placement. Performance Measure 3S1 includes students who graduated (including mid-term and summer graduates), dropped out, aged out, or attained a GED.
- **Students who** are in postsecondary education, advanced training, in military service, in a service program that receives assistance through the National and Community Service Act of 1990, are in the Peace Corps, or are employed are considered placed. National Service Program or Peace Corps placement is also considered “related placement” for funding purposes.

Placement Surveys

- **Placement surveys are no longer restricted only to concentrators who graduate.** Under Perkins V, placement information should be collected for all CTE concentrators who left secondary education in the reporting year (those who placed in the second quarter after exiting high school). Performance Measure 3S1 includes students who graduated (including mid-term and summer graduates), dropped out, aged out, or attained a GED.
- **CTE Perkins V Concentrators who have left school** with the following leave codes/exit codes will appear on the CTE Data Portal Placement Survey summary page:
 - A – Attendees
 - G – Graduated (at year-end)
 - W4/S4 – Status unknown
 - W5/S5 – Dropout
 - W6/S6 – Aged out (22+)
 - W7/S7 – Graduate (mid-year and summer)
 - W11/S11 – GED

Placement Surveys

CTE Accountability ▲

CTE Data Portal Information

Coherent Sequence

Enrollment

Accountability & Participants/Concentration

CTE Industry Credentials

Placement

Visit OpenBooks Ombudsman-Citizens Aide Get the facts on COVID-19



ARIZONA DEPARTMENT OF EDUCATION

SY 2021-2022 Students & Families Educators Administrators



Home / Career and Technical Education / CTE Placement

CTE Placement

The after high school activities of CTE concentrators is captured by Placement Surveys. Placement surveys are required for all active programs at a school that has had at least one approved program for three or more years. If an established program runs for four consecutive years without a placement, it will be considered unapproved for state funding purposes. Failure to submit placement data will impact state funding. Placement data is also used in performance measure 3S1 – Placement.

[2021 Placement Survey Form](#)

ADE-CTE has also prepared a survey form that can be used to collect the required information for Placement records. While this form is optional, it is recommended as it contains all fields that are required by the CTE Data Portal for uploading or creating a Placement record. The survey form can be downloaded and saved as a PDF and printed or filled out on the computer.

Placement Surveys

2021 Placement Survey Form

CTE has also prepared a survey form that can be used to collect the required information for Placement records. While this form is optional, it is recommended as it contains all fields that are required by the CTE Data Portal for uploading or creating a Placement record. The survey form is available on the CTE Accountability/Placement webpage and can be downloaded and saved as a PDF and printed or filled out on the computer. Provide this placement survey form to CTE teachers and staff now, to aid in gathering student placement information, that can then be entered into the CTE Data Portal.

Program:		CTE Placement Survey		School Year:		
Student Information	First Name	Last Name		SUID/SAISID		
	Street Address				<i>SUID is the ADE-generated Student Unique Identification number, formerly known as SAISID number. Do not use the student's school ID number.</i>	
	City/Town, State, and Zip code					
	Phone Number (optional)		Email Address (optional)			
Postsecondary Education	Are you enrolled in postsecondary education?			Yes <input type="radio"/>	No <input type="radio"/>	
	If yes, what is the name of your college/university? →					
	If yes, what level of education are you pursuing? →					
	If yes, does your program relate to the skills learned in the program listed above?			Yes <input type="radio"/>	No <input type="radio"/>	
Advanced Training	Are you in an advanced training program?			Yes <input type="radio"/>	No <input type="radio"/>	
	If yes, what is the name of your training provider? →					
	If yes, is your advanced training a registered apprenticeship?			Yes <input type="radio"/>	No <input type="radio"/>	
	If yes, does your program relate to the skills learned in the program listed above?			Yes <input type="radio"/>	No <input type="radio"/>	

Placement Surveys

2021 Placement Surveys can be added manually in the CTE Data Portal

Log into the CTE Data Portal.

Click on **Placement Survey** function.

Click on Modify to update qualifying Placement Survey records and add student placement.

Has Placement will appear as **Yes** if the student has placement information.

Has Placement will appear as **No** if the student only has a name and address.

Click on Finalize Placement Survey red button when all placement information is complete.

CTE Data Portal

Home Contacts Coherent Sequence Enrollment Participant/Concentrator **Placement Survey** Credentials Upload Exemption Reports

Welcome District, CTE User | [Log Off](#)

2021 Placement Survey [Click here for instructions](#)

FINALIZE PLACEMENT SURVEY

Fiscal Year: 2021

School Name: District Name [Verification Report](#)

Show 50 entries Search:

[CSV Download](#)

Action	SUID	Last Name	First Name	Program Number	Program Description	Modified Date	Has Placement
Modify				12050000	Culinary Arts (NT-F)		
Modify				10020040	Digital Communication		
Modify				12050000	Culinary Arts (NT-F)		
Modify				13121000	Early Childhood Education (NT-M)		
Modify				13120000	Education Professions		

Placement Surveys

2021 Placement Surveys can be uploaded via Excel file into the CTE Data Portal. Use the new template available on the CTE webpage>CTE Accountability>Placement:

[2021 Placement Survey File Upload Template](#)

Create the file and save it and log into the CTE Data Portal.

Click on Upload function and choose Placement Survey.

Browse to the file to be uploaded.

When the file appears in the Choose File area, click on Upload button.

After file is uploaded, the success of the file (and any errors) will appear on the screen.

Go to Placement function to see updated placement information for students.

The screenshot displays the CTE Data Portal interface. At the top, a dark blue navigation bar contains the following menu items: Home, Contacts, Coherent Sequence, Enrollment, Participant/Concentrator, Placement Survey, Credentials, Upload (highlighted with a red box), Exemption, and Reports. Below the navigation bar, the user is logged in as 'District, CTE User' with a 'Log Off' option. The main content area is titled '2021 Placement Uploaded files' and includes a 'Fiscal Year: 2021' dropdown menu. The interface features a 'Select file to upload:' section with a 'Choose File' button (indicated by a blue arrow) and an 'Upload' button (indicated by a blue arrow). Below this is a table with columns for Upload ID, District Name, Uploaded On, Uploaded By, File Name, Invalid Records, Reports, and Action. A search bar is located on the right side of the table.

Placement Surveys

2021 Placement Surveys District tools – after placement survey information has been added:

- Verification Report – placement totals by program on page 1, each student in each program on following pages.
- CSV Download (downloads to Excel file)
- Click on a column heading to sort records by that heading (program description, has placement, etc.)
- Use the Search box to limit the view to a single program or a single student

CTE Data Portal

Home Contacts Coherent Sequence Enrollment Participant/Concentration **Placement Survey** Credentials Upload Exemption Reports

Welcome District, CTE User! [Log Off](#)

2021 Placement Survey

[Click here for instructions](#)

FINALIZE PLACEMENT SURVEY

You must click on FINALIZE PLACEMENT SURVEY button in order to submit your placement survey data to ADE. The data is used in determining a portion of the CTE State Priority Funding and the Performance Measures Reports.

Fiscal Year: 2021

[Verification Report](#)

Search:

[CSV Download](#)

Action	SUID	Last Name	First Name	Program Number	Program Description	Modified Date	Has Placement
Modify				12050000	Culinary Arts (NT-F)		
Modify				10020040	Digital Communication		
Modify				12050000	Culinary Arts (NT-F)		
Modify				13121000	Early Childhood Education (NT-M)		
Modify				13120000	Education Professions		

Placement Surveys

[2021 Placement Survey Instructions and Follow Up Guide](#)

The Placement Survey Instructions and Follow-up Guide serves to provide extensive instructions for completing the CTE Placement Survey in the CTE Data Portal as well as to provide recommendations for conducting the CTE Placement Survey at the local level. The guide is available on the CTE webpages under CTE Accountability/Placement:

<https://www.azed.gov/cte/cte-placement>



Arizona Department of Education
Career and Technical Education

Placement Survey Instructions & Recommendations for Conducting Follow-up

For students that left secondary education in school year 2020 – 2021

Performance Measures

CTE Accountability ▲

CTE Data Portal Information

Coherent Sequence

Enrollment

Accountability & Participants/Concentrators



ARIZONA DEPARTMENT OF EDUCATION

SY 2021-2022 Students & Families Educators Administrators



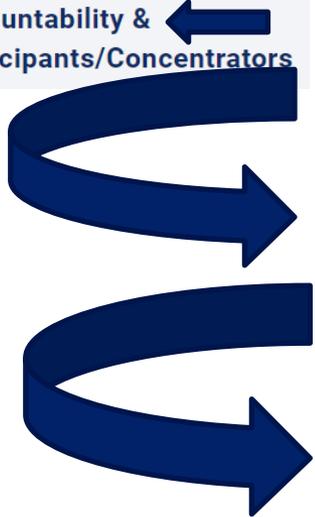
Home / Career and Technical Education / CTE Accountability & Participants/Concentrators

CTE Accountability & Participants/Concentrators

Section 113 of the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) requires that each state establish a performance accountability system to “assess the effectiveness of the State and the eligible recipients of the State in achieving statewide progress in career and technical education, and to optimize the return of investment of Federal funds in career and technical education activities”.

Secondary Performance Measures

- [Click here to view the CTE Data and Accountability Guide](#)
- [Click here to view all Secondary Perkins V Performance Measures, including SDLP \(one sheet\)](#)



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Performance Measures

Secondary Performance Measures

- [Click here to view the CTE Data and Accountability Guide](#)

Very Important
Guide!

Very Wonderful
Guide!

Must
Download!



STATE OF ARIZONA
DEPARTMENT OF EDUCATION

CAREER AND TECHNICAL EDUCATION DATA & ACCOUNTABILITY GUIDE

REVISED JUNE 2021

Performance Measures

Secondary Performance Measures

- [Click here to view the CTE Data and Accountability Guide](#)
- [Click here to view all Secondary Perkins V Performance Measures, including SDLP \(one sheet\)](#)

CTE Performance Measures (Secondary)	SY2019 - 2020		SY2020 - 2021		SY2021 - 2022		SY2022 - 2023	
	SDLP	90% SDLP						
1S1 Graduation Rate (Four-Year Adjusted Cohort Graduation Rate) Numerator: Number of CTE concentrators who graduate with their cohort in the reporting year. Denominator: Number of CTE concentrators in the cohort in the reporting year.	92.00%	82.80%	92.25%	83.03%	92.50%	83.25%	92.75%	83.48%
2S1 Reading/Language Proficiency Numerator: Number of CTE concentrators in the reporting year cohort who met or exceeded all the reading standards measured on a State Reading Assessment test and left secondary education in the reporting year. Denominator: Number of CTE concentrators in the reporting year cohort who took a State Reading Assessment test and left secondary education in the reporting year.	24.25%	21.83%	24.50%	22.05%	24.75%	22.28%	25.00%	22.50%
2S2 Mathematics Proficiency Numerator: Number of CTE concentrators in the reporting year cohort who met or exceeded all the mathematics standards measured on a State Mathematics Assessment test and left secondary education in the reporting year. Denominator: Number of CTE concentrators in the reporting year cohort who took a State Mathematics Assessment and left secondary education in the reporting year.	28.00%	25.20%	28.25%	25.43%	28.50%	25.65%	28.75%	25.88%
2S3 Science Proficiency Numerator: Number of CTE concentrators in the reporting year cohort who met or exceeded all the science standards measured on a State Science Assessment test and left secondary education in the reporting year. Denominator: Number of CTE concentrators in the reporting year cohort who took a State Science Assessment test and left secondary education in the reporting year.	20.00%	18.00%	20.25%	18.23%	20.50%	18.45%	20.75%	18.68%
3S1 Placement Numerator: Number of CTE concentrators who, in the second quarter after exiting from secondary education, were placed in postsecondary education or advanced training, in military service, in a service program that receives assistance through the National & Community Service Act of 1990, in the Peace Corps, or employed. Denominator: Number of CTE concentrators who left secondary education in the reporting year.	76.00%	68.40%	76.25%	68.63%	76.50%	68.85%	76.75%	69.08%
4S1 Nontraditional Numerator: Number of nontraditional CTE concentrators in a nontraditional program in the reporting year. Denominator: Number of CTE concentrators in a nontraditional program in the reporting year.	33.00%	29.70%	33.25%	29.93%	33.50%	30.15%	33.75%	30.38%
5S1 Industry Recognized Credential Numerator: Number of CTE concentrators who graduated from high school during the reporting year and earned a recognized postsecondary credential for their program. Denominator: Number of CTE concentrators who graduated from high school during the reporting year and attempted to earn a recognized credential for their program.	33.00%	29.70%	33.25%	29.93%	33.50%	30.15%	33.75%	30.38%
5S4 Technical Skill Assessment Numerator: Number of CTE concentrators who graduated from high school during the reporting year and passed the technical skills assessment for their program. Denominator: Number of CTE concentrators who graduated from high school during the reporting year who took the technical skills assessment for their program.	70.00%	63.00%	70.25%	63.23%	70.5%	63.45%	70.75%	63.68%

Performance Measures

Create Performance Measures Reports

CTE Data Portal

Home Contacts Coherent Sequence Enrollment Participant/Concentrator Placement Survey Credentials Upload Exemption **Reports** Help

Welcome District, CTE User | [Log Off](#)

2021 Reports By District

[Click here for instructions](#)

Report Name **Performance Measures**

- Performance Measures Results by District
- Performance Measures Results By District by Program
- Performance Measures Results by School
- Performance Measures Results by School by Program

Fiscal Year: 2021

Generate Report

- Click on Reports function
- Choose Fiscal Year = 2021
- Scroll to the Performance Measures reports section
- Choose a report – and a school and/or program – defaults to your district
- Click on Generate Report button to create report

Performance Measures

 CTE CTD: District:	2021 Performance Measures Results by District District Level of Performance (DLP)	Date: 9/13/2021
	District:	

2021 Participants-Concentrators and 2020 Placement Surveys are gathered to create 2021 Performance Measures reports.

➤ When 2021 Performance Measures reports are available, click on Reports in the Portal. Choose FY2021 and click on each type of Performance Measure report.

➤ All qualifying concentrators and placements are counted in each Performance Measure.

➤ Concentrators and placements must meet each criteria of each measure to be counted in the Performance Measure.

<p>Performance Measures</p> <p>Performance Measures Results by District</p> <p>Performance Measures Results By District by Program</p> <p>Performance Measures Results by School</p> <p>Performance Measures Results by School by Program</p>
--

Measure 1S1 Graduation Rates		90% of SDLP		
N. Number of CTE concentrators who graduate with their cohort in the reporting year.	1679	Local Performance:	97.3%	97.3%
D. Number of CTE concentrators in the cohort in the reporting year.	1725	State Performance:	92%	82.8%
		Meet State Level of Performance?	Y	Y

Measure 2S1 Reading Language Proficiency				
N. Number of CTE concentrators in the reporting year cohort who met or exceeded all reading standards as measured on a State Reading Assessment and left secondary education in the reporting year.	407	Local Performance:	24.8%	24.8%
D. Number of CTE concentrators in the reporting year cohort who took a State Reading Assessment and left secondary education in the reporting year.	1642	State Performance:	24.25%	21.825%
		Meet State Level of Performance?	Y	Y

Measure 2S2 Mathematics Proficiency				
N. Number of CTE concentrators in the reporting year cohort who met or exceeded all Math standards as measured on a State Math Assessment and left secondary education in the reporting year.	500	Local Performance:	31.2%	31.2%
D. Number of CTE concentrators in the reporting year cohort who took a State Math Assessment and left secondary education in the reporting year.	1605	State Performance:	28%	25.2%
		Meet State Level of Performance?	Y	Y

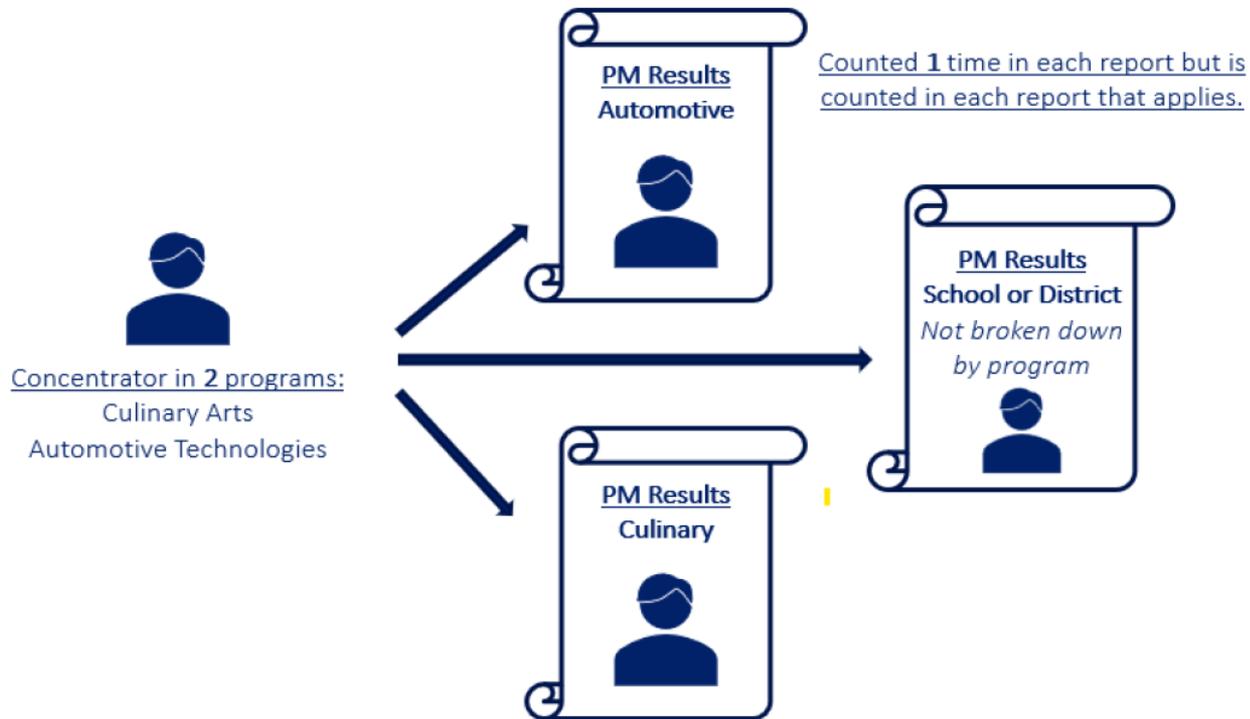
Measure 2S3 Science Proficiency				
N. Number of CTE concentrators in the reporting year cohort who met or exceeded all science standards as measured on a State Science Assessment and left secondary education in the reporting year.	245	Local Performance:	28.7%	28.7%
D. Number of CTE concentrators in the reporting year cohort who took a State Science Assessment and left secondary education in the reporting year.	854	State Performance:	20%	18%
		Meet State Level of Performance?	Y	Y

Measure 3S1 Placement				
N. Number of CTE concentrators who, in the second quarter after exiting from secondary education, were placed in postsecondary education or advanced training, in military service, in a service program that receives assistance through the National & Community Service Act of 1990, in the Peace Corps, or employed.	1202	Local Performance:	83.1%	83.1%
D. Number of CTE concentrators who left secondary education in the reporting year.	1446	State Performance:	76%	68.4%
		Meet State Level of Performance?	Y	Y

Measure 4S1 Nontraditional				
N. Number of nontraditional (gender) CTE concentrators in a nontraditional program in the reporting year.	504	Local Performance:	30.7%	30.7%
D. Number of CTE concentrators in a nontraditional program in the reporting year.	1641	State Performance:	33%	29.7%
		Meet State Level of Performance?	N	Y

Performance Measures

- Students are deduplicated in each report.
 - Counted only once in the District-Level or School-Level report.
 - Counted only once per program in program-level reports.



Performance Measures

2021 Performance Measures District Level of Performance (DLP) report:

- Must be PDF'd and saved and uploaded into your district's Perkins Grant every year.
- Totals of all qualifying students per Performance Measure for all CTE programs and schools in your district appear in each Performance Measure in the District Level of Performance (DLP) report.
- CTE Districts must meet 90% of each 2021 State Performance Level on the District Level of Performance (DLP) report.
- If a district does not meet 90% of each 2021 State Performance Level at the District-Level, an Improvement Plan must be provided to CTE by November 30, 2021.

Performance Measures
Performance Measures Results by District
Performance Measures Results By District by Program
Performance Measures Results by School
Performance Measures Results by School by Program

		2021 Performance Measures Results by District District Level of Performance (DLP)	
CTD: _____ District: _____		Date: 9/13/2021	
Measure 151 Graduation Rates		90% of SDLP	
N. Number of CTE concentrators who graduate with their cohort in the reporting year.	1679	Local Performance:	97.3% 97.3%
D. Number of CTE concentrators in the cohort in the reporting year.	1725	State Performance:	92% 82.8%
		Meet State Level of Performance?	Y Y
Measure 251 Reading Language Proficiency			
N. Number of CTE concentrators in the reporting year cohort who met or exceeded all reading standards as measured on a State Reading Assessment and left secondary education in the reporting year.	407	Local Performance:	24.8% 24.8%
D. Number of CTE concentrators in the reporting year cohort who took a State Reading Assessment and left secondary education in the reporting year.	1642	State Performance:	24.25% 21.825%
		Meet State Level of Performance?	Y Y
Measure 252 Mathematics Proficiency			
N. Number of CTE concentrators in the reporting year cohort who met or exceeded all Math standards as measured on a State Math Assessment and left secondary education in the reporting year.	500	Local Performance:	31.2% 31.2%
D. Number of CTE concentrators in the reporting year cohort who took a State Math Assessment and left secondary education in the reporting year.	1605	State Performance:	28% 25.2%
		Meet State Level of Performance?	Y Y
Measure 253 Science Proficiency			
N. Number of CTE concentrators in the reporting year cohort who met or exceeded all science standards as measured on a State Science Assessment and left secondary education in the reporting year.	245	Local Performance:	28.7% 28.7%
D. Number of CTE concentrators in the reporting year cohort who took a State Science Assessment and left secondary education in the reporting year.	854	State Performance:	20% 18%
		Meet State Level of Performance?	Y Y
Measure 351 Placement			
N. Number of CTE concentrators who, in the second quarter after exiting from secondary education, were placed in postsecondary education or advanced training, in military service, in a service program that receives assistance through the National & Community Service Act of 1990, in the Peace Corps, or employed.	1202	Local Performance:	83.1% 83.1%
D. Number of CTE concentrators who left secondary education in the reporting year.	1446	State Performance:	76% 68.4%
		Meet State Level of Performance?	Y Y
Measure 451 Nontraditional			
N. Number of nontraditional (gender) CTE concentrators in a nontraditional program in the reporting year.	504	Local Performance:	30.7% 30.7%
D. Number of CTE concentrators in a nontraditional program in the reporting year.	1641	State Performance:	33% 29.7%
		Meet State Level of Performance?	N Y

Questions?

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