



# School Safety Program University

## Course Catalog



**The School Safety Program University** trainings are designed to build knowledge cumulatively across the duration of the grant. The grant cycle is 3 years and requires that program participants (district administrator, site administrator(s), agency supervisor, school resource officer, juvenile probation officer, school counselor, and school social worker) **attend a training each year they are in the program**. Failure to meet the annual training requirement can result in the LEA/charter being put on programmatic hold the following year.

Most of the trainings are **team-based** and participants are required to attend as a team whenever possible. Trainings provide the guidance to successfully implement research-based practices for school safety, meet the requirements of the School Safety Program, incorporate cultural responsiveness, and create the connections to increase sustainability of the program.

**Year 1** training walks the team through the philosophy and requirements of the program and the key roles and responsibilities of the participants, and sets a foundation for multi-disciplinary collaboration and equitable and culturally responsive practice. **Year 2** training builds upon this knowledge, taking a deeper dive into using data to drive decisions and make changes regarding school safety, and provides coaching for your multi-disciplinary school safety team on effective team dynamics. **Year 3** training creates a venue for your team to continue utilizing latest research on school safety, share best practices with other school safety program participants, and coordinate efforts of your program with other local, state, and national resources for greater effectiveness. **Year 4** training provides a recap on program requirements, an overview of trauma informed care as it relates to school safety, a data dive to reflect on and evaluate the previous years, and skill building opportunities to continue moving forward through a lens of equity, diversity, and inclusion. **Year 5** training takes school safety to the next level by reviewing the Arizona Department of Education's School Safety Task Force Report and the Averting Targeted School Violence Report, discussing schoolwide social emotional learning (SEL), and dialoguing around lessons learned from COVID-19.

# School Safety Program University – Courses at a Glance\*

	Program Year 1 (Freshman)	Program Year 2 (Sophomore)	Program Year 3 (Junior)	Program Year 4 (Senior)	Program Year 5 (Graduate)	Program Year 6+ (Post Doc)
<b>REQUIRED TRAINING for Administrators (District, Site, Agency Supervisors)</b>	Leadership 100  <u>Pre-Req:</u> None	Leadership 200  <u>Pre-Req:</u> Leadership 100	Leadership 300:  <u>Pre-Reqs:</u> Leadership 100 & 200	Leadership 400  <u>Pre-Reqs:</u> Leadership 100, 200, & 300	Leadership 500  <u>Pre-Reqs:</u> Leadership 100, 200, 300, & 400	Leadership 600+  <u>Pre-Reqs:</u> Leadership 100, 200, 300, 400, 500+
<b>REQUIRED TRAINING for School Resource and Juvenile Probation Officers (SROs and JPOs)</b>	New Officer Training Days 1-4 (Includes Leadership 100) Annual Advanced Law Related Education (LRE) Academies for Years 2 and beyond					
<b>REQUIRED TRAINING for School Counselors &amp; Social Workers (CSWs)</b>	New CSW Training Days 1-2 (Includes Leadership 100)	Leadership 200  <u>Pre-Req:</u> New CSW Training	Leadership 300:  <u>Pre-Reqs:</u> New CSW Training & 200	Leadership 400  <u>Pre-Reqs:</u> New CSW Training, 200, & 300	Leadership 500  <u>Pre-Reqs:</u> New CSW Training, 200, 300, & 400	Leadership 600+  <u>Pre-Reqs:</u> New CSW Training, 200, 300, 400, 500+
<b>Optional Professional Development for Administrators, SROs, &amp; CSWs</b>	Electives will be available throughout all program years to all participants to support professional development and advance program implementation.  <u>Pre-Reqs:</u> Leadership 100 or New CSW or NOT					
<b>Additional Considerations</b>	<ul style="list-style-type: none"> <li>Administrators are welcome to attend days 2-4 of New Officer or New CSW Training with their SRO, JPOs, and CSWs if seats are available.</li> <li>If a principal appoints a designee (assistant principal, dean of students, etc.) to oversee the School Safety Program, both the principal and the designee must attend Leadership 100. Thereafter, the designee can attend Advanced Leadership Training on behalf of the principal. If there is turnover in either position, the continuing administrator must ensure that the current year's training requirement is met. The new administrator must attend Leadership 100.</li> </ul>					
<b>*Glossary of terms provided on the next page.</b>						

# Glossary of Terms

**Agency Supervisor:** This is the supervisor at the police or juvenile probation agency who oversees the SRO or JPO. The agency supervisor has an annual training requirement to meet and is also encouraged to participate in elective courses with the site-based School Safety Assessment and Prevention Team.

**District Administrator:** This is the person listed as the District Administrator in the most current SSP application in the Arizona Department of Education (ADE) Grants Management Enterprise. This person receives key correspondence from the SSP Team, including program and training-related communications. The district administrator has an annual training requirement to meet and is also encouraged to participate in elective courses with the site-based School Safety Assessment and Prevention Team.

**Electives:** Elective courses are available to all funded positions and their administrators, irrespective of years in the program. Elective courses include a combination of those provided and/or recommended by the School Safety Program. Choice of elective(s) should be identified based on employee, school, and/or district data to enhance the skills and abilities of Team members to address school needs. Electives will include team-based programming to support program requirements and individual selections to support staff growth and development.

**Juvenile Probation Officer (JPO):** For the purposes of this document, a Juvenile Probation Officer hired through School Safety Program funding. The JPO has an annual training requirement to meet and is also encouraged to participate in elective courses with his/her School Safety Assessment and Prevention Team.

**Required Courses:** Required members of the School Safety Assessment and Prevention Team from each site must complete an annual training requirement (e.g., Leadership 100, 200, 300, etc.) to remain in compliance with grant requirements. Please refer to the Course Catalog for a description of these courses.

**School Counselor or School Social Worker (CSW):** For the purposes of this document, an ADE Certified School Counselor or School Social Worker hired through School Safety Program Funding. The CSW has an annual training requirement to meet and is also encouraged to participate in elective courses with his/her School Safety Assessment and Prevention Team.

**School Resource Officer (SRO):** For the purposes of this document, a School Resource Officer hired through School Safety Program funding. The SRO has an annual training requirement to meet and is also encouraged to participate in elective courses with his/her School Safety Assessment and Prevention Team.

**Site Administrator:** This is the school principal or a designee (assistant principal, dean of students, etc.), whomever works most directly with the SSP-funded position (school resource officer, juvenile probation officer, school social worker, school counselor) and is primarily responsible for the implementation of the program. If a principal appoints a designee to oversee the program, both the principal and the designee must attend Leadership 100 before the designee can go on and attend advanced leadership classes on behalf of the principal. If there is turnover in either position, the continuing administrator must ensure that the current year's training requirement is met. The new administrator must attend Leadership 100. The site administrator has an annual training requirement to meet and is also encouraged to participate in elective courses with his/her School Safety Assessment and Prevention Team.

## Year in the Grant:

### Undergraduates:

- *Year 1 Freshman:* A participant who is new to the program and has not yet taken Leadership 100
- *Year 2 Sophomore:* A participant who has completed one year of the program and has taken Leadership 100
- *Year 3 Junior:* A participant who has completed two years of the program and has taken Leadership 100 and Leadership 200
- *Year 4 Senior:* A participant who has completed three years of the program and has taken Leadership 100, 200, and 300

### Graduates:

- *Year 5 Graduate:* A participant who has completed four years in the program and has taken Leadership 100, 200, 300, and 400
- *Year 6 Post Doc:* A participant who has completed five years in the program and has taken Leadership 100, 200, 300, 400, and 500.