Exceptional Student Services Data Management IDEA October 1 Data

Presented by ESS Data Management

Agenda

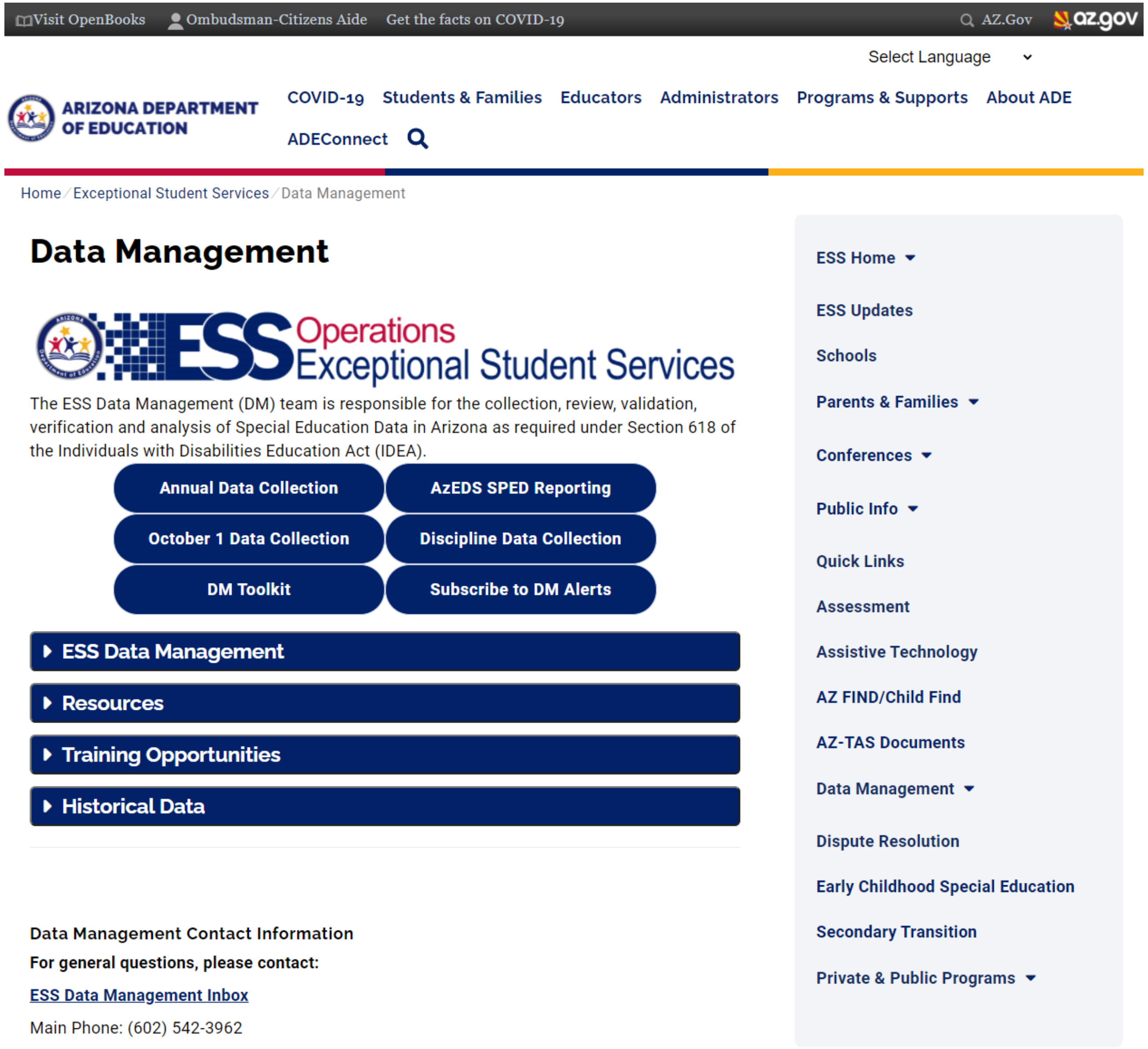
- Overview of Data Collection and Tools
- Child Count Data and Trends
- Upcoming Changes for IDEA October 1 Data Collection

Overview

- ESS Data Management Homepage
- Student Information System (SIS)
- ADEConnect Portal
- Arizona Education Data Standards (AzEDS) Portal
- Support and Resources
- Federal Reporting Requirement:
  - ✓ October 1 Data Collection (ODC)

ESS Data Management Homepage

https://www.azed.gov/specialeducation/data-management/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AZ-TAS Documents
Data Management
Dispute Resolution
Early Childhood Special Education
Secondary Transition
Private & Public Programs

Data Management

The ESS Data Management (DM) team is responsible for the collection, review, validation, verification and analysis of Special Education Data in Arizona as required under Section 618 of the Individuals with Disabilities Education Act (IDEA).

Data Management Contact Information

For general questions, please contact:

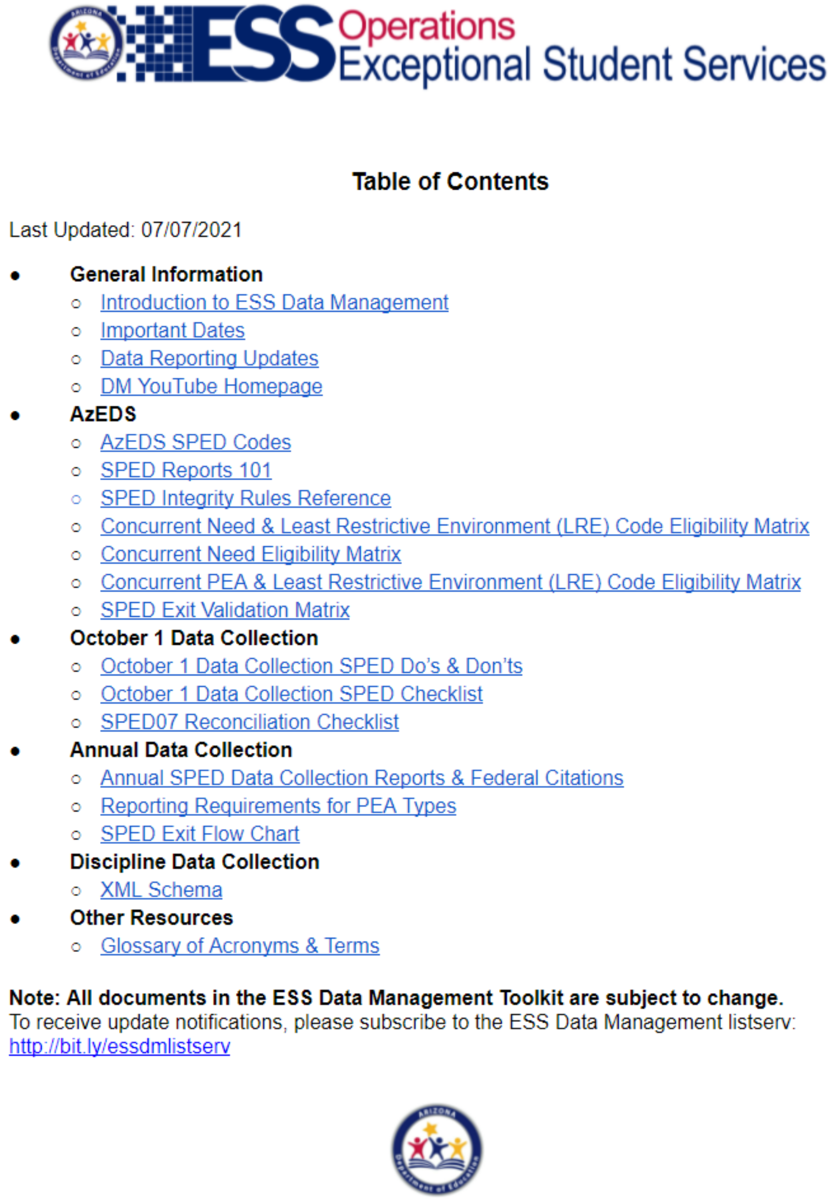
ESS Data Management Inbox

Main Phone: (602) 542-3962

ESS Data Management Toolkit

- Most commonly used tools and resources
- All documents are subject to change
- Update as needed

ESS Data Management Toolkit (continued)



ESS Operations Exceptional Student Services

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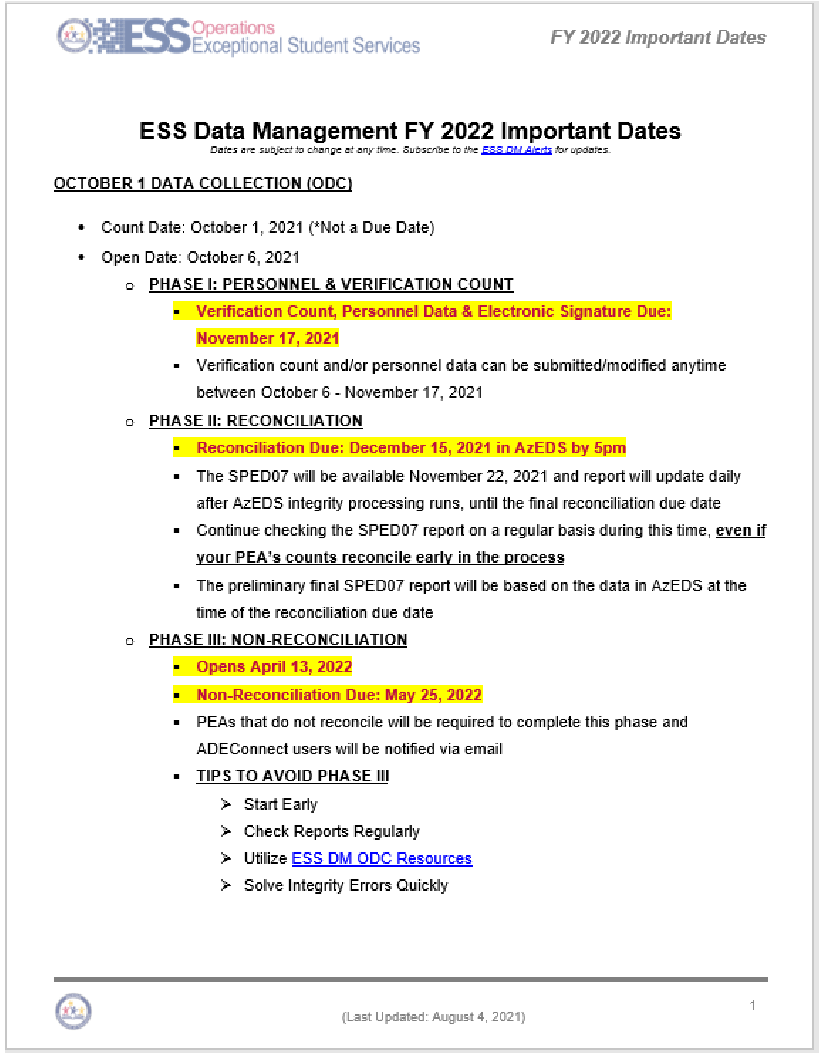
Note: All documents in the ESS Data Management Toolkit are subject to change.
To receive update notifications, please subscribe to the ESS Data Management listserv:
http://bit.ly/essdmlistserv

FY 2022 Important Dates



Operations
Exceptional Student Services

FY 2022 Important Dates

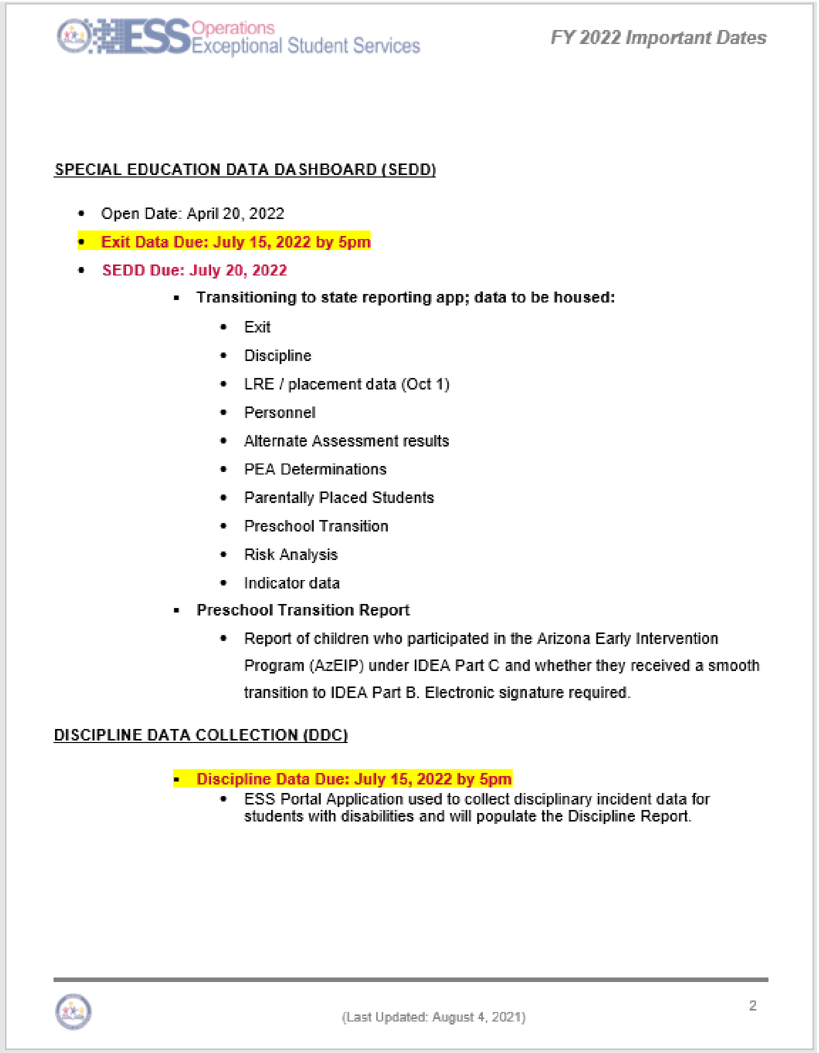
ESS Data Management FY 2022 Important Dates

Dates are subject to change at any time. Subscribe to the ESS DM Alerts for updates.

OCTOBER 1 DATA COLLECTION (ODC)

- Count Date: October 1, 2021 (*Not a Due Date)
- Open Date: October 6, 2021
  - PHASE I: PERSONNEL & VERIFICATION COUNT
    - **Verification Count, Personnel Data & Electronic Signature Due: November 17, 2021**
    - Verification count and/or personnel data can be submitted/modified anytime between October 6 - November 17, 2021
  - PHASE II: RECONCILIATION
    - **Reconciliation Due: December 15, 2021 in AzEDS by 5pm**
    - The SPED07 will be available November 22, 2021 and report will update daily after AzEDS integrity processing runs, until the final reconciliation due date
    - Continue checking the SPED07 report on a regular basis during this time, **even if your PEA's counts reconcile early in the process**
    - The preliminary final SPED07 report will be based on the data in AzEDS at the time of the reconciliation due date
  - PHASE III: NON-RECONCILIATION
    - **Opens April 13, 2022**
    - **Non-Reconciliation Due: May 25, 2022**
    - PEAs that do not reconcile will be required to complete this phase and ADEConnect users will be notified via email
    - TIPS TO AVOID PHASE III
      - ➢ Start Early
      - ➢ Check Reports Regularly
      - ➢ Utilize ESS DM ODC Resources
      - ➢ Solve Integrity Errors Quickly

(Last Updated: August 4, 2021) 1



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Exceptional Student Services

FY 2022 Important Dates

SPECIAL EDUCATION DATA DASHBOARD (SEDD)

- Open Date: April 20, 2022
- **Exit Data Due: July 15, 2022 by 5pm**
- **SEDD Due: July 20, 2022**
  - **Transitioning to state reporting app; data to be housed:**
    - Exit
    - Discipline
    - LRE / placement data (Oct 1)
    - Personnel
    - Alternate Assessment results
    - PEA Determinations
    - Parentally Placed Students
    - Preschool Transition
    - Risk Analysis
    - Indicator data
  - **Preschool Transition Report**
    - Report of children who participated in the Arizona Early Intervention Program (AzEIP) under IDEA Part C and whether they received a smooth transition to IDEA Part B. Electronic signature required.

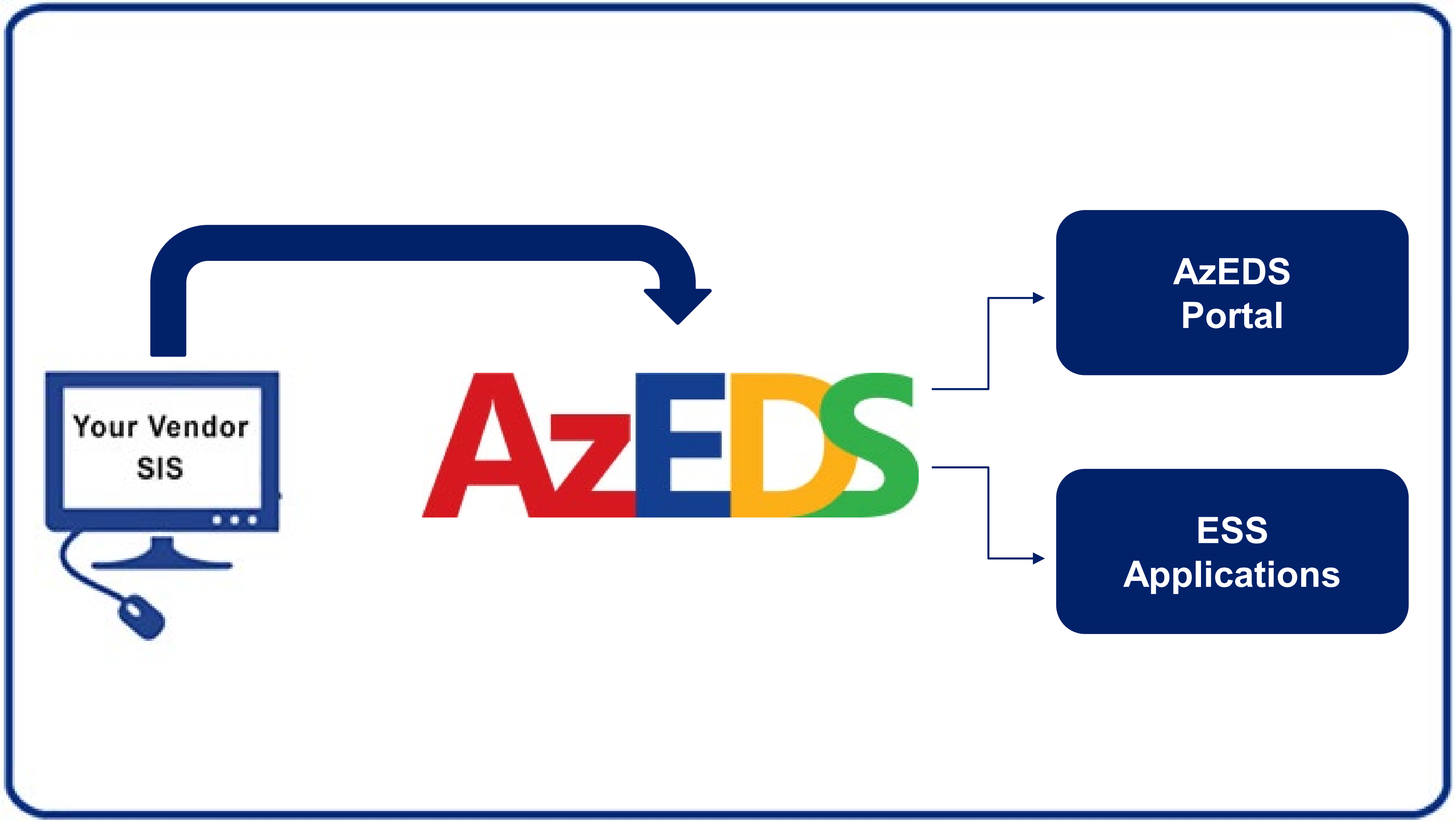
DISCIPLINE DATA COLLECTION (DDC)

- **Discipline Data Due: July 15, 2022 by 5pm**
  - ESS Portal Application used to collect disciplinary incident data for students with disabilities and will populate the Discipline Report.

(Last Updated: August 4, 2021) 2

https://bit.ly/dmimportantdates

Your SIS and AzEDS



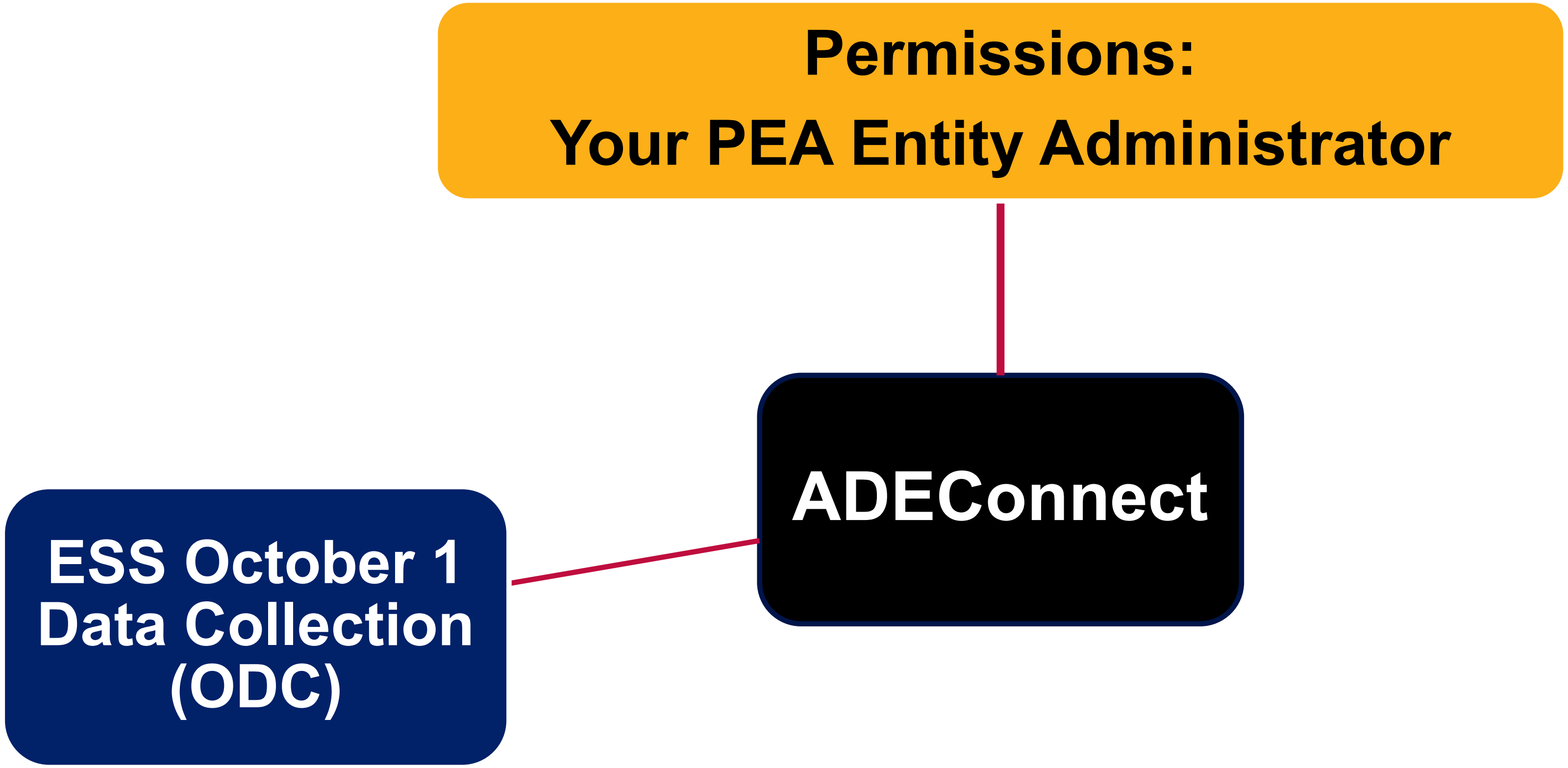
Your Vendor SIS

AzEDS

AzEDS Portal

ESS Applications

ADEConnect



Permissions:

Your PEA Entity Administrator

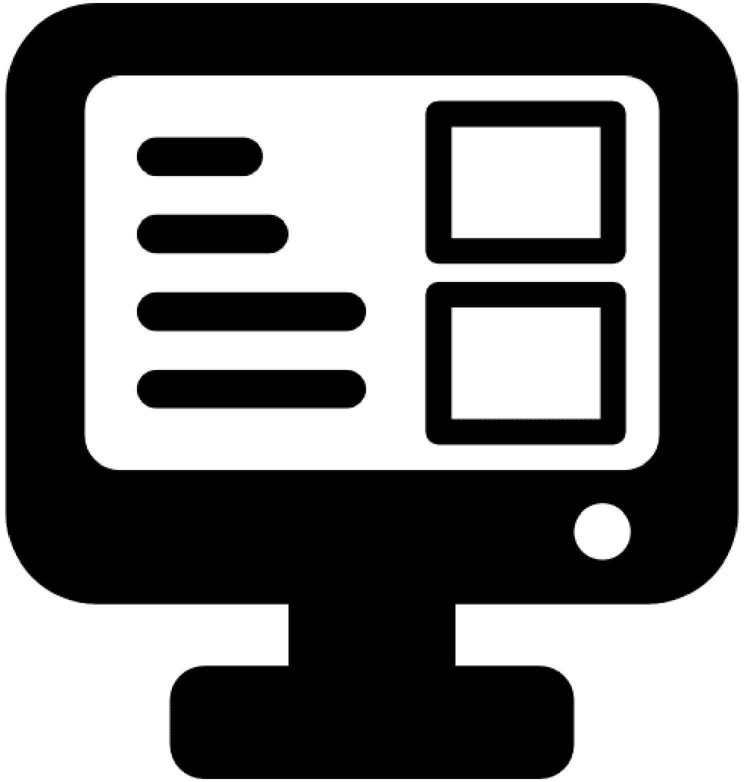
ADEConnect

ESS October 1 Data Collection (ODC)

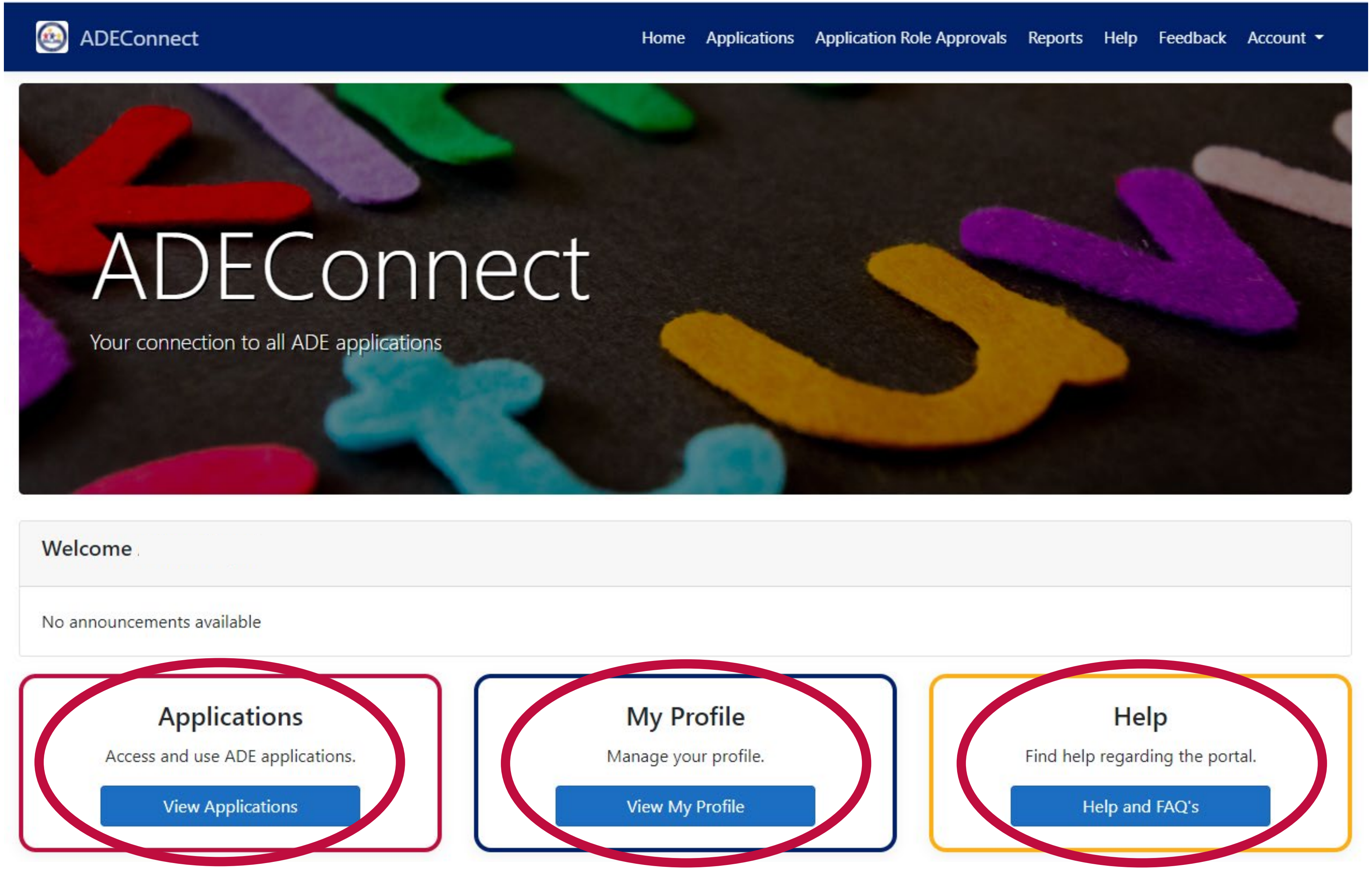
ADEConnect Portal

Permissions and Roles

- Requires secondary approval
  - ✓ SPED Director
  - ✓ Business Manager
  - ✓ CEO
  - ✓ Superintendent
- LEA User role
- LEA Signer role



ADEConnect Portal (continued)


ADEConnect
Home
Applications
Application Role Approvals
Reports
Help
Feedback
Account

ADEConnect

Your connection to all ADE applications

Welcome

No announcements available

Applications

Access and use ADE applications.

View Applications

My Profile

Manage your profile.

View My Profile

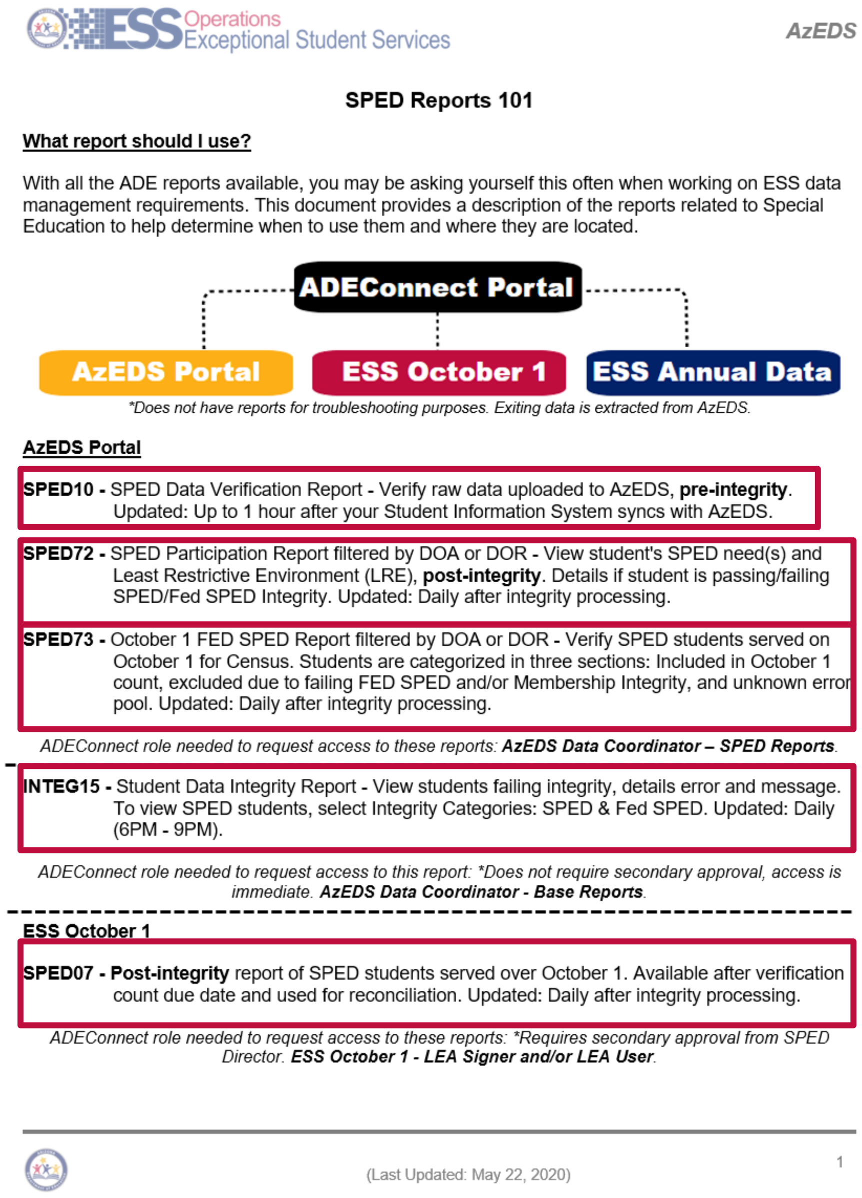
Help

Find help regarding the portal.

Help and FAQ's

https://adeconnect.azed.gov

SPED Reports 101



Operations
Exceptional Student Services

AzEDS

SPED Reports 101

What report should I use?

With all the ADE reports available, you may be asking yourself this often when working on ESS data management requirements. This document provides a description of the reports related to Special Education to help determine when to use them and where they are located.

ADEConnect Portal

AzEDS Portal | **ESS October 1** | **ESS Annual Data**

**Does not have reports for troubleshooting purposes. Exiting data is extracted from AzEDS.*

AzEDS Portal

SPED10 - SPED Data Verification Report - Verify raw data uploaded to AzEDS, **pre-integrity**. Updated: Up to 1 hour after your Student Information System syncs with AzEDS.

SPED72 - SPED Participation Report filtered by DOA or DOR - View student's SPED need(s) and Least Restrictive Environment (LRE), **post-integrity**. Details if student is passing/failing SPED/Fed SPED Integrity. Updated: Daily after integrity processing.

SPED73 - October 1 FED SPED Report filtered by DOA or DOR - Verify SPED students served on October 1 for Census. Students are categorized in three sections: Included in October 1 count, excluded due to failing FED SPED and/or Membership Integrity, and unknown error pool. Updated: Daily after integrity processing.

*ADEConnect role needed to request access to these reports: **AzEDS Data Coordinator – SPED Reports**.*

INTEG15 - Student Data Integrity Report - View students failing integrity, details error and message. To view SPED students, select Integrity Categories: SPED & Fed SPED. Updated: Daily (6PM - 9PM).

*ADEConnect role needed to request access to this report: *Does not require secondary approval, access is immediate. **AzEDS Data Coordinator - Base Reports**.*

ESS October 1

SPED07 - Post-integrity report of SPED students served over October 1. Available after verification count due date and used for reconciliation. Updated: Daily after integrity processing.

*ADEConnect role needed to request access to these reports: *Requires secondary approval from SPED Director. **ESS October 1 - LEA Signer and/or LEA User**.*

(Last Updated: May 22, 2020)

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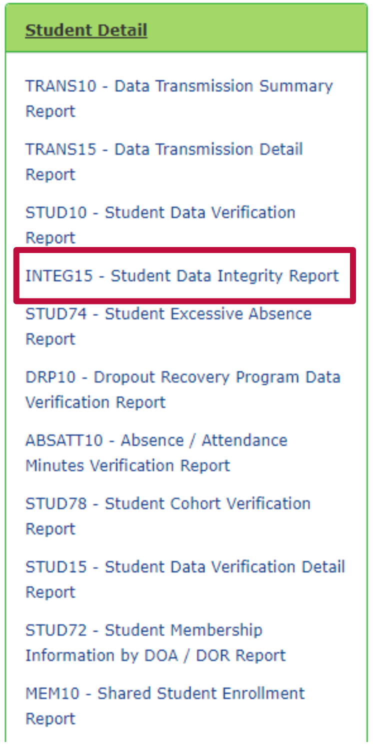
http://bit.ly/spedreportsoverview

AzEDS Portal



Student Detail

TRANS10 - Data Transmission Summary Report

TRANS15 - Data Transmission Detail Report

STUD10 - Student Data Verification Report

INTEG15 - Student Data Integrity Report

STUD74 - Student Excessive Absence Report

DRP10 - Dropout Recovery Program Data Verification Report

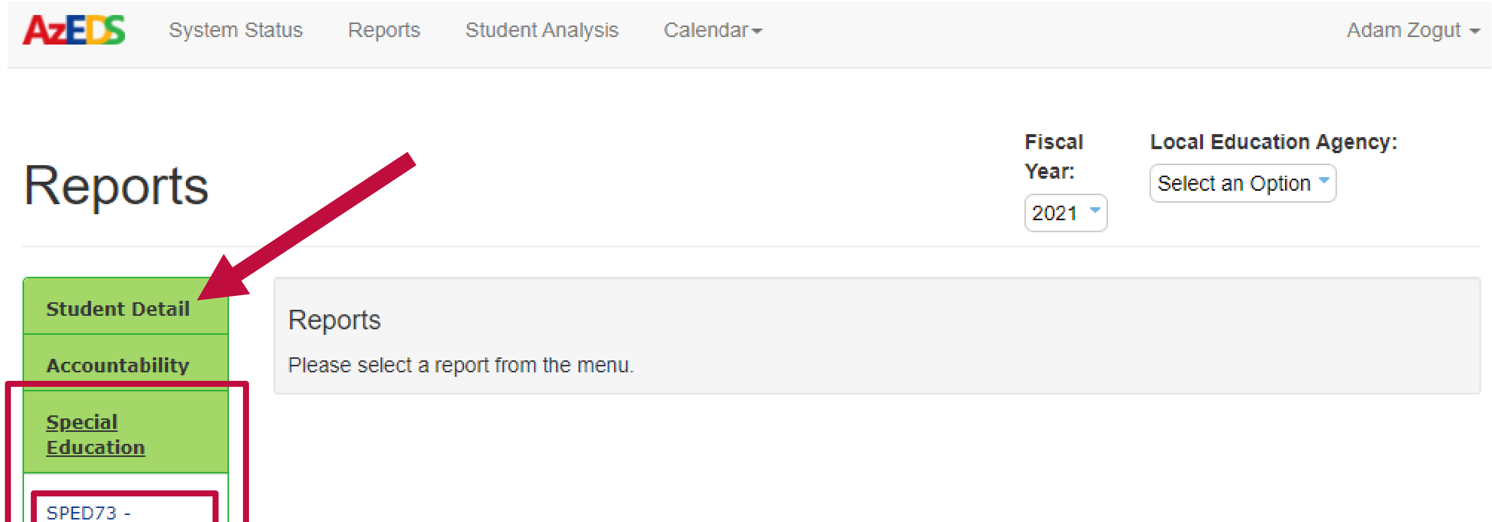
ABSATT10 - Absence / Attendance Minutes Verification Report

STUD78 - Student Cohort Verification Report

STUD15 - Student Data Verification Detail Report

STUD72 - Student Membership Information by DOA / DOR Report

MEM10 - Shared Student Enrollment Report


AzEDS
System Status
Reports
Student Analysis
Calendar
Adam Zogut

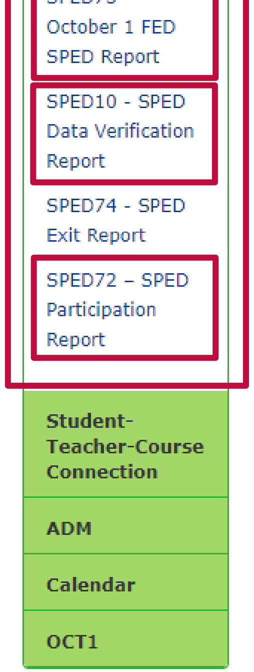
Reports

Fiscal Year: 2021

Local Education Agency: Select an Option

Reports

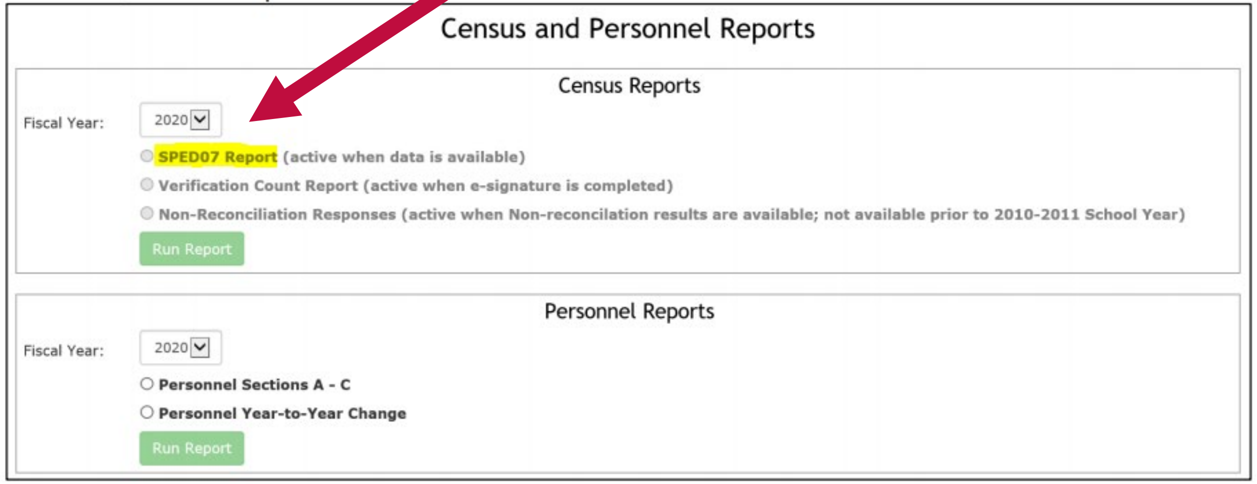
Please select a report from the menu.


Student Detail
Accountability
Special Education
SPED73 - October 1 FED SPED Report
SPED10 - SPED Data Verification Report
SPED74 - SPED Exit Report
SPED72 – SPED Participation Report
Student-Teacher-Course Connection
ADM
Calendar
OCT1

SPED07 Report

Figure 6

Available October 1 Reports



Census and Personnel Reports

Census Reports

Fiscal Year: 2020

○ SPED07 Report (active when data is available)

○ Verification Count Report (active when e-signature is completed)

○ Non-Reconciliation Responses (active when Non-reconcilation results are available; not available prior to 2010-2011 School Year)

Run Report

Personnel Reports

Fiscal Year: 2020

○ Personnel Sections A - C

○ Personnel Year-to-Year Change

Run Report

October 1 Data Collection (ODC)

- **Federal requirement under Individuals with Disabilities Education Act (IDEA) Section 618**
- **Data is reported to the Office of Special Education Programs (OSEP)**
- **Includes:**
    - Personnel
    - Census
- **Electronic signature required**

October 1 SPED Census

- Used to verify the unduplicated count of students receiving special education and related services on October 1 ages 3–21
- Used to determine base funding for all PEAs in Federal Part B allocations

October 1 Data Collection

Phase I

- October 1: Count your SPED students
- Student verification and personnel counts due in ESS ODC application with electronic signature

Phase II

- Reconciliation begins
- SPED07 report available
- SPED data due in AzEDS
- Reconciliation due
- ADE submits data to OSEP

Phase III

- Non–Reconciliation begins
- Submission due in ESS ODC application

October 1 Data Collection—Personnel

- Fully certified or not
- Providing SPED/related services
- Full-Time Equivalency (FTE)
- Three Sections:
  - ✓ Teachers
  - ✓ Paraprofessionals
  - ✓ Related service providers

October 1 Data Collection—Strategies

- Child Count
  - Start early and get your team involved
  - Save all documentation
  - Develop a plan to avoid non-reconciliation
  - Check reports regularly
- Personnel
  - Work with Human Resources
  - Double-check FTE calculations

Child Count and Trends

Available on the ESS Data Management Website
Historical Data Tab
https://www.azed.gov/specialeducation/data-management/

Upcoming Changes for IDEA October 1 Data Collection

- ESS Data Management reviews revisions to the file specifics for special education child count annually
- Details of the submissions are outlined through EdFacts file submissions for the federal government
- File outlines how students should be counted for federal submission at the State, PEA, and School levels

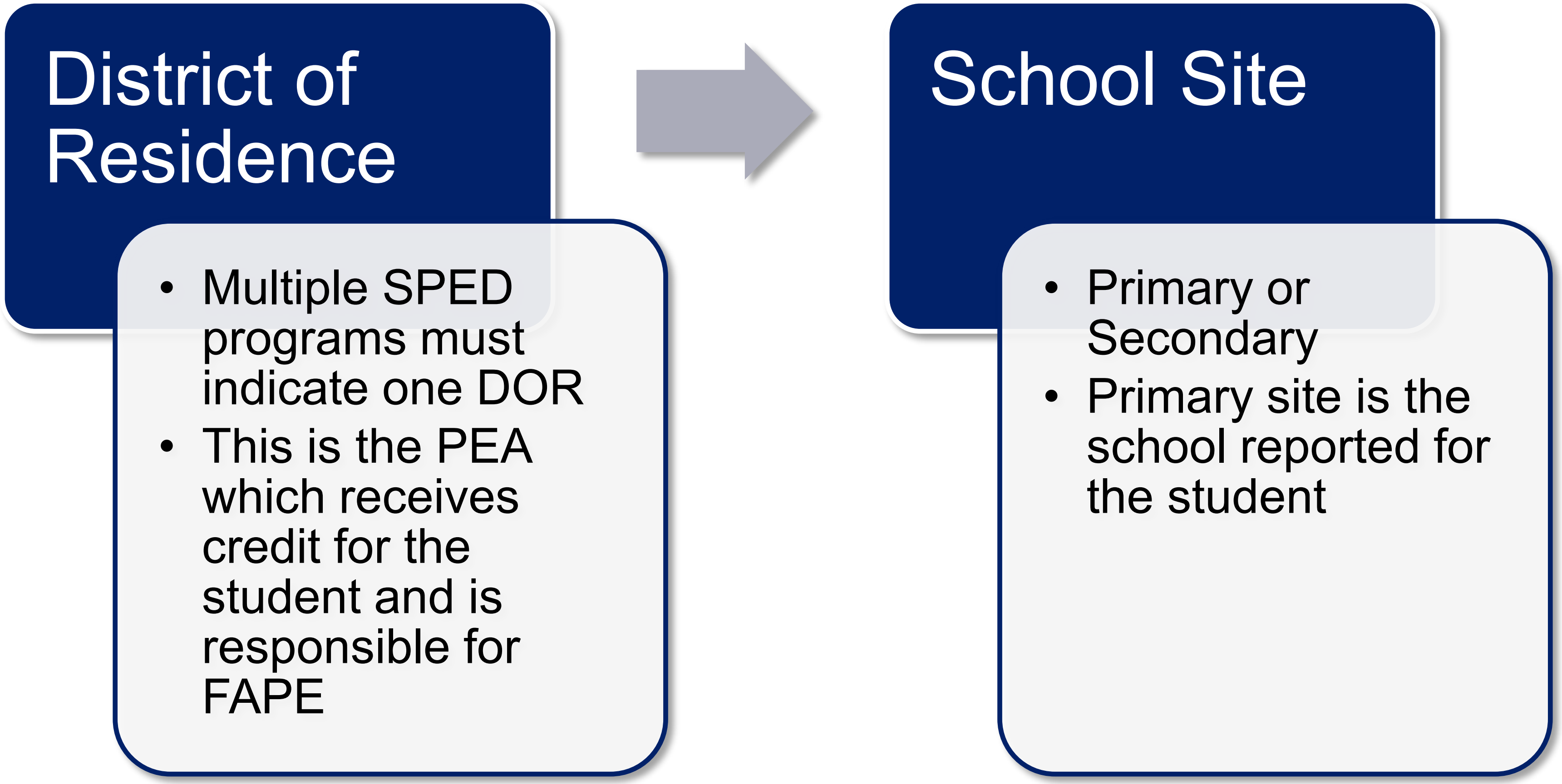
Upcoming Changes for IDEA October 1 Data Collection (continued)

- Recent documentation shows changes are needed to the child count in future years
- Deduplication process for students with disabilities will be modified to adjust for these new requirements
- Will cause shifts at the school level for counts of students with disabilities but should have minimal effect for how children are counted at the PEA level

Upcoming Changes for IDEA October 1 Data Collection—Current Process

- **Special education counts are considered in the current context**
  - Only PEAs who report special education
  - Each special education program for a student must indicate one district of residence
  - Each special education program must indicate if a site is primary or secondary
    - Only one primary can exist; multiple secondary sites can exist
- **Special education needs are independent of the changes**
- **PEAs who report the same student with no special education programs are ignored**
- **Full-time equivalent (FTE) for student reporting is ignored**

Upcoming Changes for IDEA October 1 Data Collection—Current Process (continued)



District of Residence

- Multiple SPED programs must indicate one DOR
- This is the PEA which receives credit for the student and is responsible for FAPE

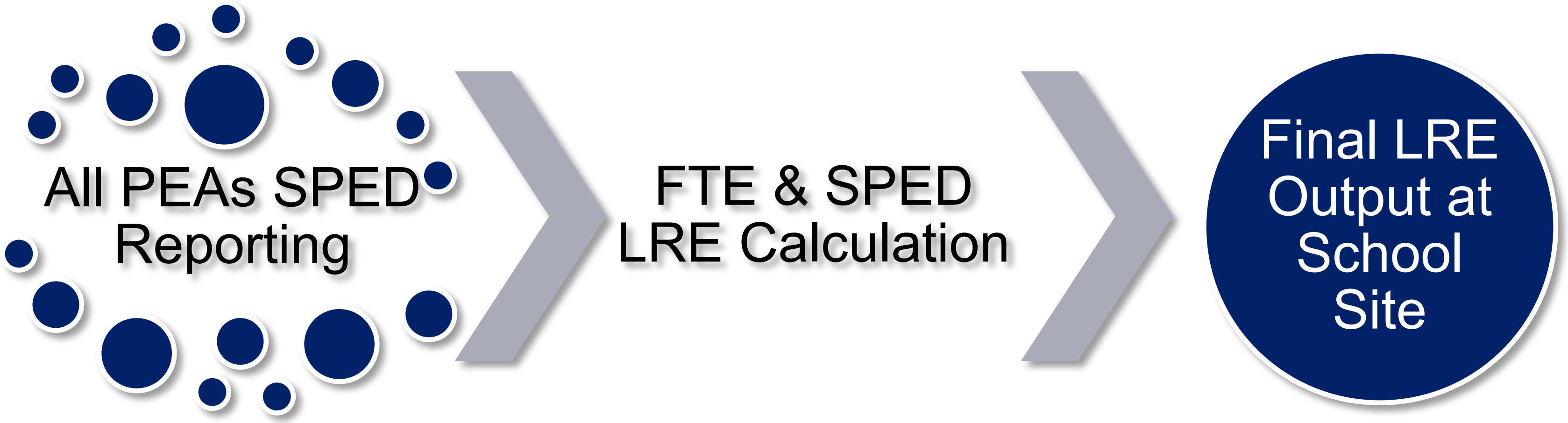
School Site

- Primary or Secondary
- Primary site is the school reported for the student

Upcoming Changes for IDEA October 1 Data Collection—Upcoming Process (slide 1 of 6)

- All enrollments for the student will be considered for deduplication
- District of Residence (DOR) logic will remain the same
  - Student demographic reporting will follow what is reported by the DOR
- School-level logic will now incorporate new measures
  - FTE will be considered in deduplication logic
  - FTE will determine which school is reported for the child
    - Schools with no special education reported are now included in the logic
- When PEAs now review their October 1 data, it will indicate which school is receiving the count for the child (even if that PEA did not do an AzEDS transaction for that school)
- Least Restrictive Environment (LRE) logic will be updated with a calculated amount to compensate for FTE and multiple environments

Upcoming Changes for IDEA October 1 Data Collection—Upcoming Process (2 of 6)



All PEAs SPED Reporting

FTE & SPED LRE Calculation

Final LRE Output at School Site

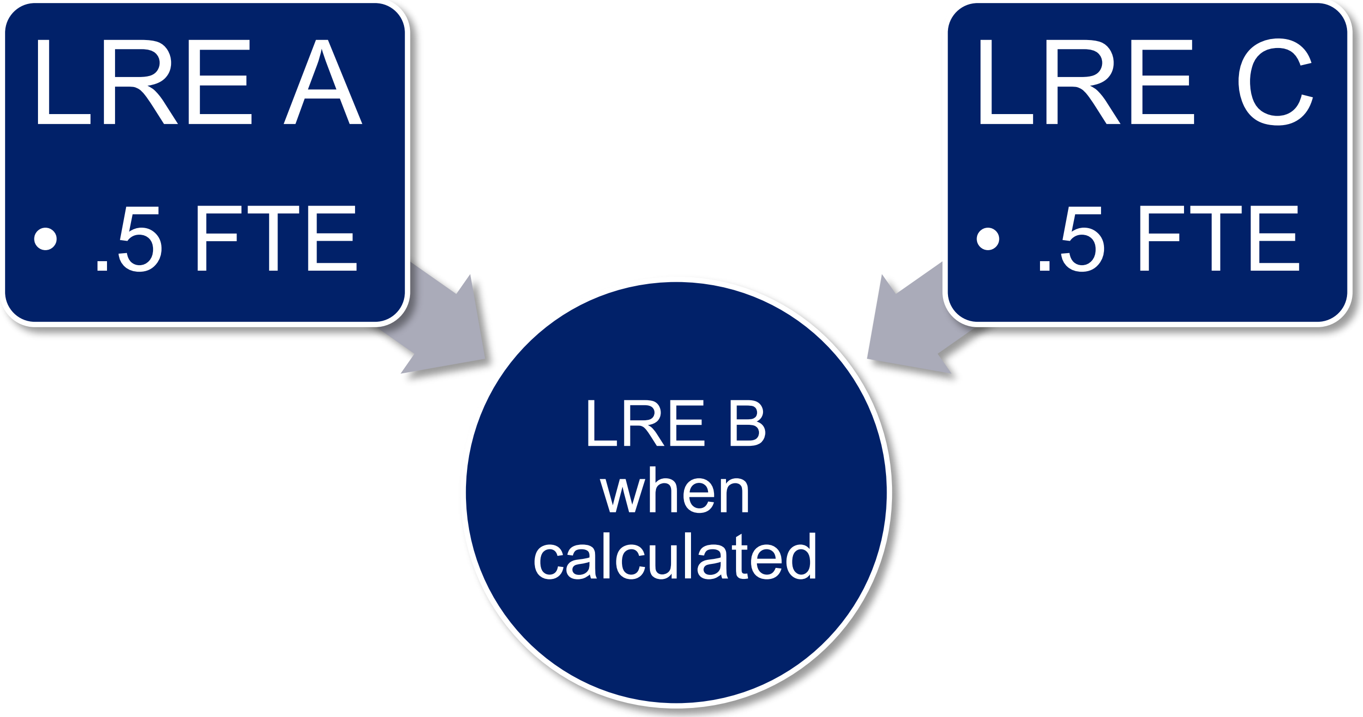
All entities Non-SPED Reporting

- Will now include CTEDs

DOR will remain with SPED PEA only

Upcoming Changes for IDEA October 1 Data Collection—Upcoming Process (3 of 6)

- **LRE deduplication logic with FTE has not been finalized**
  - Apportioned calculation of FTE means LRE is the most likely candidate, but some LREs may override others
  - Charts will be shared when it is finalized next year



LRE A
- .5 FTE

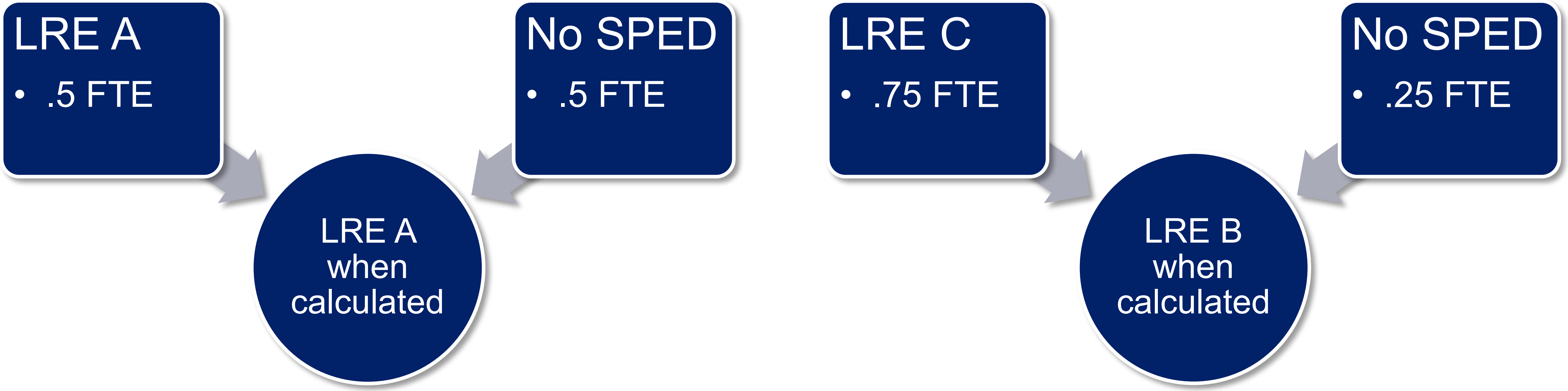
LRE C
- .5 FTE

LRE B when calculated

LRE	Description
A	Inside Regular Class 80% or more of the day
B	Inside Regular Class for not more than 79% of day and no less than 40% of the day
C	Inside Regular Class less than 40% of the day

Upcoming Changes for IDEA October 1 Data Collection—Upcoming Process (4 of 6)

- LRE Calculation examples when no SPED is factored
- Will include **ALL** enrollments when factoring the calculation



LRE A
- .5 FTE

No SPED
- .5 FTE

LRE A when calculated

LRE C
- .75 FTE

No SPED
- .25 FTE

LRE B when calculated

Upcoming Changes for IDEA October 1 Data Collection—Upcoming Process (5 of 6)

- **Calculation changes presented will only affect Kindergarten to 12th grades**
- **Preschool logic will be different since it is structured around hours within a week (and minutes for some items)**
  - Since non-sped preschool is also not recognized in state law under membership, those portions of the day are not reported into AzEDS
  - Childcare locations are being evaluated as reportable entities if SPED services are at those locations
    - Ex. Tutor time being recognized as a location where some PEAs send staff to provide speech services, students are currently reported into the public school they would attend, which may not be accurate reporting of the location of the child
  - Entities would be required to report those tuitioned-out locations for accurate reporting into AzEDS

Upcoming Changes for IDEA October 1 Data Collection—Upcoming Process (6 of 6)

- **AzEDS reports may see minor revisions but will not house the calculated LRE reports**
  - There will be a redefinition of what a primary and secondary SPED site reflects within AzEDS
- **The ESS October 1 Data Collection application will house the calculated report**
  - This will allow PEAs that act as the DOR for SPED students to review in one spot the other entities that the child concurrently attends and how the LRE value is interpreted by the state
- **Long term effect of this change will display a more accurate reflection of students in more inclusive LRE codes**
- **More information expected by March of this upcoming year, with full implementation by August of 2021**

ADE Support and Resources

ADEConnect Support:
(602) 542-7378
adesupport@azed.gov

ADEConnect Training:
http://www.azed.gov/aelas/adeconnect

ESS Program Management:
(602) 542-3398
ESSProgMgmt@azed.gov

ESS Data Management Support and Resources

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ESS Data Management:

☎ (602) 542-3962

ESSDataMgmt@azed.gov

Peggy Staples	Lead Data Management Specialist	Peggy.Staples@azed.gov
Maria Durazo	Data Management Specialist	Maria.Durazo@azed.gov
Eric Ashenfelter	Business and Program Liaison	Eric.Ashenfelter@azed.gov
Chris Brown	Director of Operations	Chris.Brown@azed.gov
Kristin Merritt	Data Management Specialist	Kristin.Merritt@azed.gov
Adam Zogut	Data Management Specialist	Adam.Zogut@azed.gov
Louie Reyes	Data Management Specialist	Louie.Reyes@azed.gov