



# Educator and School Excellence Newsletter: July 2021

## Issue 01.07: July 2021

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## Welcome

Welcome to the July ESE Newsletter!

On behalf of Angie and the entire ESE Team, we hope that you all have had an opportunity to unplug, cool off, and relax a bit this summer! It's hard to imagine that it's nearly time to "gear up" for school year 2021-2022! We are here to support you as you begin your planning! In this month's issue, we highlight important updates and reminders about the ESEA Consolidated Application including FY21 carry over reminders, EMAC transition, and more! Our Title IV-A Team shares a new micro-training on how to navigate and plan for the 20-20 Portion Rule, and we have several new staff and events to introduce you to.

From all of us at ADE, Happy July!

Dustin Loehr, Director of Arts Education & Title IV-A

## ESEA Consolidated Grant

### Income Eligibility Forms Updated for 2021-2022

Get ready for your Oct 1st ESEA (Title I) Eligibility Count! While Census data is the main factor driving Title I eligibility, we also use the income eligibility guidelines to determine your portion of that census data. This information is collected both through CNP Web with free and reduced-price lunch data as well as through AzEDS as Indicator 1 and Indicator 2. From these two sources, we choose the highest calculated poverty rate for each LEA. For this reason, it important to collect the above ESEA Income Eligibility forms to help fund the Title I programs in your schools.

As a reminder, we pull the Oct 1st Title I Eligibility Count on January 15th and lock the file. It is important to ensure your data is clean and accurate prior to this deadline. After the deadline, while corrections can still be made to your AzEDS data, the Oct 1st Title I Eligibility Count will not be updated.

[ESSA Title I Income Eligibility](#)

[ESSA Title I Income Eligibility---Spanish](#)

## **FY19 and FY20 Carryover Expires Sept. 30, 2021!**

Dear Colleagues,

This is a reminder that any remaining **FY19 and FY20 incoming Carryover Funds in the FY21 ESEA application** will expire on **September 30, 2021**. ESEA federal program funds are normally available for a total of 27 months; however, with the approval of the [FY20 CARES Act Waiver](#), the period of availability for FY19 funds were extended through September 30, 2021. These would appear as "Incoming Carryover" within the FY21 ESEA application.

### **COMPLETION REPORTS**

Completion reports open July 30, 2021, and are due no later than **December 30, 2021**.

If you have any questions about this, please contact your Specialists or the Educator & School Excellence and/or Title IV-A Inbox. (links)

### **ATTENTION: LEA Access to Educational Monitoring Assistance and Compliance (EMAC)**

<a href="#">EMAC - Educator and School Excellence - User</a>	ADEConnect	LEA and school user Level. Submit monitoring program documentation and form submissions.
<a href="#">EMAC - Educator and School Excellence - Read Only</a>	ADEConnect	For LEA and school user Level- no updating allowed. Also, for audit purposes- read only system wide

### **Educational Monitoring Assistance and Compliance (EMAC)**

As Educator and School Excellence transitions to EMAC, it is important that LEAS verify access. This application provides the ability to track the progress of the state and federal monitoring requirements. The EMAC application offers direct upload of monitoring evidence documents and online form completion directly related to the monitoring tasks.

**\*\*\*Please ensure that you gain access to EMAC by verify the following. \*\*\***

**1. Verify** you have a login to [ADE Connect](#)

*Note: If you **do not** have access, **request** access by selecting this link: [Help Desk Support Service Request/ADEConnect](#))*

**2. Verify** you have been setup to access the EMAC application by your entity administrator\*

*LEA's Entity Administrator provides permission and assigns roles under ADE Connect for EMAC access for one of the following LEA Roles*

*\*Note: To find your entity administrator select the link on the [ADEConnect](#) Page 'Find Entity Administrator' and reach out to them to request access*

**3. Verify** that you have been setup to access EMAC application by your entity administrator.

- a. Login to [ADE Connect](#)
- b. Verify there is a link to **EMAC** on your list of applications.



## FY21 Equitable Services Carryover

The carryover request process for FY21 equitable services funding is in the process of being revised.

The official request form and the deadlines are being modified to reflect the current year as well as offering extensions and more alignment with Completion Reports. Please be on the lookout for additional information.

In the meantime, consultation is crucial to inform your private schools of any remaining amounts they may have from their FY21 proportionate shares. You can reach out now to collect their intent to request carryover and inform them once the process is updated (including new deadlines), they will hear from you.

It is always helpful to include the [PrivateSchoolsOmbud@azed.gov](mailto:PrivateSchoolsOmbud@azed.gov) inbox of your emails regarding carryover requests.

Please reach out if you have any questions to [PrivateSchoolsOmbud@azed.gov](mailto:PrivateSchoolsOmbud@azed.gov).

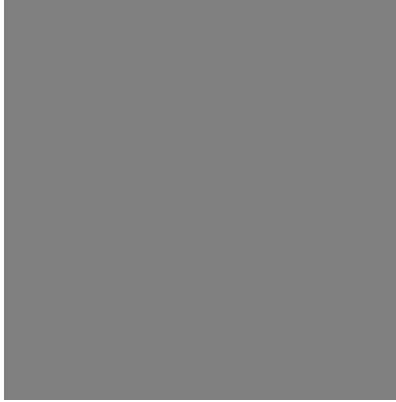
## Title IV-A Updates

### New Title IV-A Micro-Training

The Title IV-A team has a new Micro-Training available for LEAs! This Micro-Training focuses on the Title IV-A 20/20 Portion rule as it applies to LEAs with an allocation of \$30,000.00 or greater.

Join Title IV-A program specialist Venesa Hernandez as she breaks down the 20/20 Portion Rule and walks you through a scenario to determine whether the 20/20 portion was correctly applied to the Title IV-A budget.

During Fiscal Year 2021 the US Department of Education granted us a waiver for the 20/20 portion rule to increase the flexibility of our funds to support local needs. The waiver will not apply for Fiscal Year 2022. We encourage you to take a few minutes to learn more or refresh your understanding of the 20/20 Portion Rule.



## ReTech Summer Connect Contest



The Arizona Department of Education Digital Learning is proud to share the Summer Connect Contest on behalf of reTech Fundamentals. This is a local initiative focused on addressing the Digital Literacy Gap affecting Arizona Students.

We are thrilled to invite you to participate in the Summer Connect Contest which is an exciting opportunity for Phoenix students to showcase their digital knowledge through the creation of a tutorial video addressing the growing knowledge gap attributed to digital literacy. The objective is for students to demonstrate the use of educational platforms for their peers and collectively manage issues faced in online classrooms. The winning videos will be featured in schools statewide! Submissions for middle school students will open in July 2021. [Please refer to the ReTech website for qualifying criteria.](#)

This is being shared on behalf of reTech Fundamentals. The Arizona Department of Education is not affiliated with reTech Fundamentals. ADE does not endorse reTech Fundamentals or their affiliates. All questions regarding this program can be directed to Veronica Equivel at [Veronica.Esquivel@tbird.asu.edu](mailto:Veronica.Esquivel@tbird.asu.edu)

## Calling All High School Coders

The Congressional App Challenge's Mission to inspire, include, and innovate efforts around STEM, Coding, and Computer Science Education.

Registration for the 2021 Congressional App Challenge is now open. If you are in middle school or high school and would like to design an app to enter into the challenge you can register [here](#).

Students can compete as individuals or on teams of up to four people. You can read the complete rules [here](#). The deadline to [register](#) and submit apps is November 1, 2021. You can view participating congressional districts and find your district [here](#).

All questions regarding the Congressional App Challenge should be directed to your local Congressional office.



## Upcoming Events

"Title IV-A & B Symposium: Expanding Horizons" Registration Open!"



**Don't wait! Register today for the 2021 Title IV-A & B Symposium: Expanding Horizons!**

*ADE Title IV-A and 21st CCLC* are combining forces to provide this virtual event for our stakeholders. Featuring local and national experts, practitioners, and educators, workshops provide actionable best practices that can be immediately implemented in the classroom.

Teachers, Arts Teachers, PE Teachers, Counselors, and the administration who support them should sign up now!

\$25.00 gets you access to this two-day event and access to ALL content for six months!

**Taking place July 15 and 16, 2021!**

[Symposium Website](#)

**Register [here](#) today!**

## Virtual Family & Community Engagement (FACE) Team LEA Leadership Training

**How is your LEA Prioritizing Collaborative Family & Community Engagement for the 2021-2022 School Year?**

The Educator and School Excellence ~ Family & Community Engagement (FACE) Team wants to support your efforts in enhancing practices to ensure success.

The **Virtual FACE Team LEA Leadership Training** opportunity for school district leaders, coordinators, parent liaisons, and school administrators is available at no charge for the following dates/times:

Click on a date below to register:

[Wednesday, July 21, 2021: 9:00am – 12:00pm](#)

Or

[Monday, July 26, 2021: 9:00am – 12:00pm](#)

The FACE Team is here in a supportive role as schools work on elevating school-family partnerships for the 2021-2022 school year.

FACE Team Contact Information:

**Raquel Alvara**

(602)364-3452

[Raquel.Alvara@azed.gov](mailto:Raquel.Alvara@azed.gov)

**Henry Dunkerson**

(602)542-5510

[Henry.Dunkerson@azed.gov](mailto:Henry.Dunkerson@azed.gov)

**Mary Loehnis**

(602)542-4392

[Mary.Loehnis@azed.gov](mailto:Mary.Loehnis@azed.gov)

## **ESEA Bootcamp and ESEA Committee of Practitioners-Fall Conference**

### **MARK YOUR CALENDARS!**

Educator and School Excellence Unit will be hosting an **IN- PERSON** ESEA Boot Camp & ESEA Committee of Practitioners - Fall Conference on September 1st & 2nd, 2021 at the [Desert Willow Canyon Conference Center in Phoenix](#). The cost to attend is \$100 per day.

**Day 1: ESEA Boot Camp** – Specifically designed for new Federal Program Directors.

**Day 2: Committee of Practitioners Spring Conference** – Designed for individuals who support the ESEA application program and funding.

**General Session:** Policy impacting ESEA programs

### **Breakout Sessions:**

- Equitable Services
- EMAC Training
- Comparability & Teacher Input Application

- Planning Tool
- Cycle 4 Monitoring
- ESSA State Plan
- Title I-D
- Program Evaluation

**Click on the following to register:**

[ESEA Boot Camp](#)

[ESEA Committee of Practitioners - Fall Conference](#)

**[ESSA Conference 2022 - Every Student, Every Day, Every Opportunity](#)**



The ESSA Conference 2022 will be a live event January 10-12, 2022 at the JW Marriott Starr Pass Resort in Tucson, AZ. The theme for this year is “Every Student, Every Day, Every Opportunity.”

We are now accepting workshop proposals covering a wide range of well -rounded education and federal program topics. We ask that you consider this theme when planning your proposals.

Based on constituent feedback, preference will be given to workshops that include the following topics:

- Online learning,
- Virtual classrooms
- Social emotional learning resources
- Topics for special student populations such as indigenous students, Migrant students, Homeless students and other populations

We also highly encourage Arizona LEAs to apply and present examples of innovation and best practice to their peers. The online **Request for Proposal (RFP)** can be accessed through this link: [ESSA Conference RFP Link](#)



The deadline to submit session proposals is **October 1, 2021**. Look for updates regarding the opening of registration for this event in early October. We hope you can join us.

Please direct your questions to this address: [EducatorAndSchoolExcellence@azed.gov](mailto:EducatorAndSchoolExcellence@azed.gov)

- 
- *Bootcamp -- January 9, 2022*
  - *ESSA Conference -- January 10-12, 2022*
  - *J. W. Marriott, Tucson/Starr Pass Resort and Spa*
- 

### Important Upcoming Dates

Please go to this Detailed [Calendar Link](#) for persons generally responsible and helpful links pertaining to each item. (To access the links, download the document first).

#### June

- May Monthly **Signed Time and Effort** sheets due
- Federal Uniform Grant Guidance 2 CFR 200.430 Compensation
- School Secretary to Grant Director
- T & E [Guidance](#)
- **Periodic Certification** for all Personnel Fully Funded (100%) by Title I Due
- HR to Grant Director

#### July

- Start of the **New Fiscal Year** and New Grant Cycles
- June Monthly **Signed Time and Effort** sheets due
- Federal Uniform Grant Guidance 2 CFR 200.430 Compensation
- School Secretary to Director
- T & E [Guidance](#)
- **Title I Orientation** for Principals from the LEA
- LEA Grant Director
- Developed by the LEA
- Schools provide **training** to **ALL** staff on homelessness (document & archive) PL 114-95 Title IX, Part A paragraph (1)(J)(ii) 42 USC 11432(g)(1)(C)
- Homeless Liaison or School Principal

- [New Liaison Orientation PowerPoint](#)
- [PowerPoint for liaisons to utilize in their own trainings](#)
- LEA level meeting to revise **LEA policies**.
  - LEA Parent Involvement Policy *PL 114-95 SEC. 1116; 20 USC 6318(a)(2)*
  - Homeless: Policy & Dispute Resolution PL 114-95 Title IX, Part A paragraph (1)(J)(ii) 42 USC 11432(g)(1)(C)
  - Targeted Assistance Program: Program Description & Evaluation of Services Title 1, Part A(1), Section 1115
  - Schoolwide Program: Program Description & Evaluation of Services Title 1, Part A(1), Section 1114
  - Integrated Action Plan Procedures for the LEA (LIAP) & Each School Site (SIAPs) Title I, Sec. 1112
  - Gifted Education: Policy *ARS 15-799*
  - Supplement Not Supplant Methodology Title 1, Part A(1), Section 1120A
  - Comparability Procedures with timeline Title 1, Part A(1), Section 1120A(c)
  - Procedures for Services to Private Schools Title 1, Part A(1), Section 1120
  - Poverty Data Process and Methodology to Ensure Accuracy
  - Migrant Program Identification & Recruitment (ID&R) Title 34 Subpart B Ch II Part 200 Subpart 200
  - Transportation Plan for Foster Care Students PL 114-95 Title I, Sec. 1111(g)(1)(E); 20 USC 6311(g)(1)(E); PL 114-95 Title I, Sec. 1112(c)(5); 20 USC 6312(c)(5)
  - Submit a copy of “**Parent’s Right to Know**” letter to LEA for review/approval PL 114-95, Section 1112(e)(1)(A) Submit a copy of **4-week letters** to LEA for approval PL 114-95 Sec. 1112; 20 USC 6312

## August

- July Monthly Signed **Time and Effort** sheets due
- Federal Uniform Grant Guidance 2 CFR 200.430 Compensation
- Principals submit names of **Title I Paid Employees** (Teachers/Paraprofessionals)
- Principals submit **Paraprofessional Daily Schedules** for review/approval
- **Title I Certified Staff** submit daily schedule for review/approval
- **Annual Title I Meeting** Window Begins (Completed not later than October 31) send PowerPoint to LEA for approval

- Title 1, Part A(1), Section 1118(c)(1)
- Schools review/revise/update **SIAP with Stakeholders** Title I, Sec. 1112
- Parent Involvement Coordinator **Schedule** due to LEA (if applicable)
- *PL 114-95 SEC. 1116; 20 USC 6318(a)(2)*
- Homeless Liaison **Schedule** due to LEA (if applicable)
- PL 114-95 Title IX, Part A paragraph (1)(J)(ii) 42 USC 11432(g)(1)(C)
- Migrant Coordinator **Schedule** due to LEA (if applicable)
- Schedule the Annual **Migrant Program Needs Assessment**
- Title 34 Subpart B Ch II Part 200 Subpart 200 §200.83
- Parent's Right to Know/School Status letter **mailed to parents** by schools PL 114-95, Section 1112(e)(1)(A)
- **4 week letters** sent to appropriate classes as needed (throughout the year) PL 114-95 Sec. 1112; 20 USC 6312
- Post Parent's Right to Know Letters on school **websites**
- Ensure that **Homeless Posters** are hung on-site and in two off-site locations PL 114-95 Title IX, Part A paragraph (1)(J)(ii) 42 USC 11432(g)(1)(C)
- Review/revise the **School Compact** with Stakeholders & then send to the LEA for approval *PL 114-95 Sec. 1116; 20 USC 6318*
- **Ongoing and throughout the school year**
- Work with principals on **SIAP Implementation**. The LEA reviews the plans and the budgets to ensure that funds are being spent according to the plan and the plan has all the necessary components
- **Monthly meeting** with Principals. Additional training as needed.
- **Inventory all items** purchased by Federal Programs.
- **Homeless and N&D** programs are monitored by LEA.

## Welcome New ESE Staff!

The Educator and School Excellence unit is excited to have a group of new staff members join our team. Over the past couple of months, we have hired a total of five new Education Program Specialists. We are very excited to have these individuals who bring their own unique backgrounds and skills to help better serve our LEAs. Please join us in welcoming our new team members.

**Chesha Rich**

The Title IV-A Team is excited to welcome **Chesha Rich** as our new *Program Project Specialist II*! Chesha comes to us from Health and Nutrition Services and Facilities before that. She is excited about this transition and looks forward to learning everything there is to learn about Title IV -A so that she can continue supporting Arizona students!

Chesha has lived in Arizona since 2009 and she enjoys reading and spending time in her backyard. Please join us in welcoming Chesha to the ESE Team!



1 - Chesha Rich

### **Vanesa Velez**

The Educator and School Excellence Team (Title I & Title II) is excited to welcome **Vanesa Velez** as our new *Education Program Specialist*! Vanesa comes to us from Grants Management Fiscal Processing and the Empowerment Scholarship Account Program before that. She is excited about this transition and looks forward to learning everything there is to learn about Title I-A and Title II-A so that she can continue supporting Arizona students.

Vanesa is a native Phoenician and she enjoys reading and decorating her home. Please join us in welcoming Vanesa to the ESE Team!



2 - Vanesa Velez

### **Helen Buck-Pavlick**

ADE Arts Education is excited to welcome our new *Arts Education Specialist* **Helen Buck-Pavlick**. Helen will assist in advancing Arts Education, Arts Integration, STEAM, and Well-Rounded Education, building off of the string foundation cultivated over the years. Helen Buck-Pavlick earned her MFA in Dance from Arizona State University and her BA in Theatre with a minor in Music from North Central College. She holds a secondary 6-12 certification (dance, drama, middle grade science) and a preK-12 endorsement in dance and structured English Immersion. Helen is a STEAM Certified Educator (Innovation Collaborative), Registered Somatic Dance Educator (ISMETA), Registered Yoga Teacher 200hr (Yoga Alliance), Certified Irish Dance Teacher (CLRG), and Mat Pilates Instructor (PIA). For the last seven years, Helen taught dance and theatre at a middle school in Tempe, AZ. Before moving to Arizona in 2010, Helen spent nine years teaching dance and theatre, directed and choreographed musicals, and taught arts integration programs in Chicago. Her research interests include dance pedagogy, arts advocacy, and cultivating social emotional learning through arts education. Helen has been selected to present her research and practice in dance education for professional conferences and workshops including: National Dance Education Organization, International Somatic Movement Education and Therapy Association, American College Dance Association West, Dance Science and Somatic Educators, and Dance Research Forum Ireland.

Please join us in welcoming Helen to the ESE team!

We wish Haley Honeman, Title IV-A specialist, all the best as she returns to the classroom for the 21-22 school year.



3 - Helen Buck-Pavlick

## Spotlight on Success

Has a member of the ESE team gone above and beyond in assisting you or your LEA? Please take a moment to recognize them below!

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## Educator and School Excellence Newsletter Survey

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