Educational Monitoring Assistance and Compliance (EMAC)

As 21st CCLC transitions to collecting state and federal required reporting in the Educational Monitoring, Assistance, and Compliance (EMAC) system, it is important for any person responsible for 21st CCLC document and report submission has access to EMAC. The EMAC application system offers both direct upload of documents and online forms that will collect required 21st CCLC reports and/or specific program data.

Please verify the following:

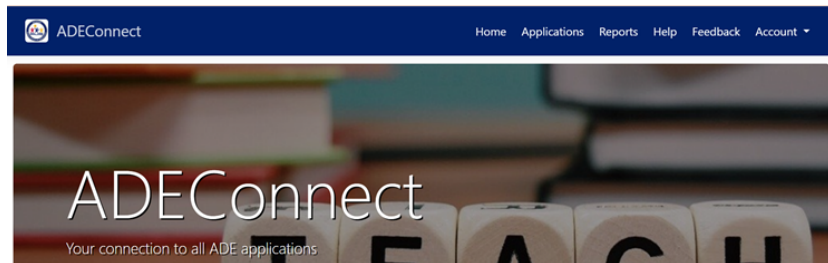1) **Verify** you have a login to ADEConnect

  Note: If you do not have access, request access by selecting this link: HelpDesk (Application Support Service Request/ADEConnect)

2) **Verify** you have been setup to access the EMAC system by your entity administrator*

   a. LEA's Entity Administrator provides permission and assigns roles under ADE Connect for EMAC access for one of the following LEA roles.

EMAC User	For LEA and School level users. Ability to submit monitoring program documentation for assigned LEA and School level monitoring programs.
EMAC Read Only	For LEA and School level users- for audit purposes - no submission or updating allowed for assigned LEA and School level monitoring programs.
EMAC School User	For School level users. Ability to submit monitoring program documentation for assigned School level monitoring programs.
EMAC School Read Only	For School level users for audit purposes - no submission or updating allowed for assigned School level monitoring programs.

Note: To find your Entity Administrator select "Help" on the top of the ADEConnect Page. Then click "Search" in the "Find an Administrator" scetion of the page and reach out to them to request access.

3) **Verify** that you have been setup to access the EMAC system by your entity administrator.

   a. Login to ADE Connect.
   b. Verify there is a link "EMAC" on your list of applications.

4) **Verify** that you have been assigned to an EMAC Monitoring Program by your EMAC administrator.

   a. Select "EMAC" from your list of available applications in ADE Connect.
   b. EMAC Dashboard - top left - lists assigned Monitoring Programs.

See 21st CCLC Website Required Reporting Page for EMAC Resources

ACCESS to EMAC is a requirement for 21st CCLC EMAC PAG Training