



Arizona Department of Education Educator & School Excellence Unit

Cycle 4 Monitoring At-A-Glance

- I. Receive notification email from your specialist
 - a. Respond with your meeting date preference
 - b. Choose your LEA's preferred meeting platform
 - c. Share who will be participating on the LEA Leadership Team

- II. Receive confirmation email from your specialist

- III. With your Leadership Team, review the following documents and reports for the FY21 school year:
 - a. FY21 CNA and Root Cause Analysis Fishbones
 - b. FY21 LIAP and SIAP(s)
 - c. FY21 Consolidated Grant application (all funding sources)
 - d. FY21 completion and carryover reports
 - e. LEA Report Card at <https://azreportcards.azed.gov/districts/>
 - f. LEA Art Education and Physical Education Access Reports

- IV. Utilize the Cycle 4 Presentation and Guidance document to create a presentation, that your LEA will lead, during the monitoring. Your presentation topics will be:
 - a. Data
 - b. LIAP and SIAP(s)
 - c. LEA Monitoring of Schools
 - d. Program Evaluation
 - e. Title I-A
 - f. Title II-A
 - g. Title IV-A LEA Art Education and Physical Education Access Reports
 - h. Title I-D and Title V/RLIS Programs, if applicable
 - i. LEA Next Steps

- V. Upload the presentation and any other reports, information, evidence that you would like to be considered to EMAC **24 hours** before the scheduled meeting

- VI. After the monitoring your LEA has **48 hours** to upload any requested evidence to EMAC.

- VII. ADE will provide a follow-up letter within two weeks of Cycle 4 Monitoring