Migrant Education Program

Data Presentation

MEP Bootcamp

July 23, 2021

Patrick Bohanan

Agenda

- MEP Data Updates, Patrick Bohanan
  - Using Data to Analyze Student Needs / Provide Services
  - Changes to MEP Data Policies & Procedures for 21-22
    - Residency Verification Date
    - Homeless / Homeless Unaccompanied Youth / Foster Indicators
    - MIS2000 Resources
    - iSOSY Service Code
    - Preschool Literacy & AP Course Service Codes
    - Service Codes List for 21-22
    - No more 999 (COEs require parent signature again starting 09/01)
  - Review of Enrollment Types & Dates
  - Review of Data Requirements for MEP Students
  - Updates & Upgrades to MEP Technology
  - Data Deadlines & Changes to Federal Reporting

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Using Data to Analyze Student Needs / Provide Services

- I would strongly encourage Coordinators and Data Clerks to take a careful look at your supplemental services list reports for the 2020-2021 regular school year. Look at areas of opportunity based around your data to plan for the 2021-2022 school year.

    – Did your MEP program offer instructional services to your students?
    – Were certain students receiving a lot of services, while others received none? If so, why?
    – Are your recruiters identifying OSY and preschool students?

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Residency Verification Date

- Tips for 21/22 Residency Verification Date:

- Remember, Residency Verification Date is now a REQUIREMENT by 10/01/2021!

- NEVER enter a residency verification date unless the child's residency has been verified! (this can be done through School Contacts, Employers, Phone Calls, Visits, or Virtual Meetings. It does not require an in-person visit, but must be from a reliable source to verify actual residency for the date you enter)

- Valid Residency Dates must be:
    - Between 09/01/21 and 08/31/22. That is the Federal definition of the 21-22 Program Year.
    - AFTER the child turns 3.
    - BEFORE Termination (if the child Leaves, Turns 22, Graduates, or Ends Eligibility).
    - After QAD
    - Includes all Type R, P0-P2, OSY, and other students not enrolled in school.

- If the student's residency cannot be verified during the 21/22 school year according to the above criteria, talk to the State Data Specialist about what steps can be taken to find the child, or if the student should be withdrawn.

NOTE: OME is talking about officially pulling our state MEP student count from MSIX instead of CSPR for the 21-22 school year. Without Residency Verification, 15%+ of our students will not show up in the count when they take the MSIX snapshot.

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Residency Verification Date

Residency Verification Date Field in MIS2000:

Residency Verification Date is located at the right side of the second line in each Student enrollment line in the MIS2000 Web App.

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MIS2000 Resources

LEA Documents 2021-2022 / Migrant Directory / Templates

Homeless, Homeless Unaccompanied Youth, and Foster Care Indicators

We now have indicators in MIS2000 in the enrollment line area for Homeless, Homeless Unaccompanied Youth, and Foster Care. Any migratory student who also meets the criteria to participate in one of these programs should have the appropriate indicator marked as a "Y".

Homeless – Foster Report

CHANDLER UNIFIED DISTRICT #80   **HAMILTON HIGH SCHOOL**

Student Name	AZEDS ID	Student ID	Birth Date	Grade	Enroll Date	Withdraw Date	QA Date	LEP	IEP	COS	ALG	OSY	PFS	Homeless	Unaccompanied	Foster
███████████	29884971	AZ1016-54560	5/31█	11	8/5/2020		7/15/2019	Y			N			Y		

Total Number of Students in HAMILTON HIGH SCHOOL in:1

Total Number of Students in CHANDLER UNIFIED DISTRICT #80: 7

School History.FOSTER_CARE = Y
School History.Homeless = Y
School History.Unaccompanied = Y

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Guidance for iSOSY Required Reporting and MIS2000 Instructions
(Only for LEAs serving High School Students and/or OSY)

Filters Required on all of the iSOSY MIS2000 Reports:

- District.DistrictCode = (your district code)

- SchoolHistory.WithdrawDate is null

- SchoolHistory.WithdrawDate >= 09/01/2020

- Date Range: 07/01/2020 – (Date you are pulling the report)

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Tracking At-Risk Secondary Students

Complete Needs Assessment (PFS Tab) in MIS2000 for all students.

Pull Supplemental Services List Report for Grades 9 - 12 and PFS. To do this, you will need to add the following filters to the ones required on all the reports:

NeedsAssessment.PriorityForService = Y

SchoolHistory.Grade = 9

SchoolHistory.Grade = 10

SchoolHistory.Grade = 11

SchoolHistory.Grade = 12

The students on this report are your At-Risk Secondary Students who need to be reported to iSOSY.

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Tracking OSY

Complete Needs Assessment (PFS Tab) in MIS2000 for all students.

Pull Supplemental Services Report for Grade OSY. To do this, you will need to add the following filter to the ones required on all of the reports:

SchoolHistory.Grade = OS

The students on this report are your OSY who need to be reported to iSOSY.

Tracking iSOSY Services

Enter Service Code 213 – iSOSY Services for any secondary student or OSY receiving services provided using iSOSY materials into the service codes for each applicable student in MIS2000.

Pull the ISOSY Service Code Report quarterly for your district to track services provided using ISOSY materials . To do this, you will need to add the following filter to the ones required on all of the reports:

SupplementalProgram.SPCode = 213

The students on this report are your At-Risk Secondary Students and OSY who received iSOSY Services.

Tracking iSOSY Services

ISOSY Service Report

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DOUGLAS UNIFIED DISTRICT   **SARAH MARLEY ELEMENTARY SCHOOL**

Student Name	AZEDS ID	Student ID	Birth Date	Grade	Enroll Date	Withdraw Date	QA Date	213	LEP	IEP	COS	ALG	OSY	PFS
▮▮▮▮▮	96511738	AZ1008-53510	3/17/▮	05	8/17/2020	4/5/2021	4/6/2018	Y	Y					

Total Number of Students in SARAH MARLEY ELEMENTARY SCHOOL in:1

Supplemental Program.SPCODE = 213

213   ISOSY Service

Parameters: IEndDate=03/04/21, IStartDate=07/01/20, IUserID=67
Filters: Supplemental Program.SPCODE = 213

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iSOSY Services Excel Spreadsheet / Quarterly Upload of iSOSY Documentation

You will need to fill out the iSOSY Services Excel Spreadsheet (which can be found in the iSOSY Services folder in the MIS2000 Resources) for all At-Risk Secondary Students (Grades 9 – 12) and OSY who are receiving services provided with iSOSY materials.

This spreadsheet will need to be uploaded to the Completed ISOSY Spreadsheets folder on a quarterly basis. Note: It is fine if you want to keep expanding on the same spreadsheet throughout the year. Each LEA should maintain their own spreadsheet.

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(Continued)

You will need to run the Supplemental Services List Reports described in the previous slides (Tracking At-Risk Secondary Students & Tracking OSY) and upload them to the iSOSY Reports folder in the MIS2000 Resources area quarterly. These reports should be uploaded at the same time as the ISOSY Services Excel Spreadsheet and Tracking iSOSY Service Code Report.

You will need to run the iSOSY Service Code Report quarterly and upload it to the iSOSY Reports folder in the MIS2000 Resources area quarterly. This report should be uploaded at the same time as the Supplemental Services Lists and iSOSY Services Excel Spreadsheet.

If you require assistance with pulling the MIS2000 reports, please reach out to the State MEP Staff at MEPInbox@azed.gov.

If you require assistance with completing the iSOSY Services Excel Spreadsheet, please reach out to Zujaila Ornelas at Zujaila.Ornelas@azed.gov.

State-Level MEP staff will consolidate all reported data and submit it to iSOSY annually to meet our reporting obligations as a member of the iSOSY Consortium.

iSOSY Services Excel Spreadsheet

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1		Site:								Person Completing:							
2		Date:								Phone:							
3		Directions	Enter OSY and at-risk secondary students who receive instruction using materials from the osymigrant.org website. If a student completes more than one lesson, use an average of all lessons completed for the pre-test and post-test scores. Gain is calculated automatically after both a pre and post score are entered. For the post-test score, you may count the bonus question in the result. Note that most students will NOT have all columns completed. Only complete columns relevant to the student. The Data Summary sheet will automatically total columns.														
4 / 5		Student Name*	Grade or OSY	ID	PFS Y/N	Has a learning plan?	Made progress on the learning plan?		Lesson Name	Lesson Date	Pretest score	Posttest score	Gain	Earned HSED	Enrolled in	Completed	
6	1				▼	▼	▼							▼	Programs leading to a high school equivalency diploma (HSED) (other than HEP) ▼		▼
7	2				▼	▼	▼							▼	▼		▼
8	3				▼	▼	▼							▼	▼		▼
9	4				▼	▼	▼							▼	▼		▼
10	5				▼	▼	▼							▼	▼		▼
11	6				▼	▼	▼							▼	▼		▼
12	7				▼	▼	▼							▼	▼		▼
13	8				▼	▼	▼							▼	▼		▼
14	9				▼	▼	▼							▼	▼		▼
15	10				▼	▼	▼							▼	▼		▼

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Early Childhood Literacy & AP Courses

There are two new service codes in MIS2000:

- 118: Early Childhood Literacy – Early Childhood Literacy courses or support provided to MEP Preschool Students, or students aged 3 – 5.

- 214: AP Courses – MEP students enrolled in AP Courses.

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INSTRUCTIONAL SERVICE CODES

Instructional Service Codes represent subject area instruction provided to students on a regular or systematic basis, usually for a predetermined period of time. These services can include instruction provided by a **Migrant-funded** (appropriately certified) teacher or a **Migrant -funded** paraprofessional under the direct supervision of a teacher.

SERVICE CODE	DESCRIPTION
104 – Math (Certified Teacher)	Migrant-funded instruction provided (by an Appropriately Certified Teacher) in mathematics for students on a regular or systematic basis, usually for a predetermined period.
105 – Reading (Certified Teacher)	Migrant-funded instruction provided (by an Appropriately Certified Teacher) in reading for students on a regular or systematic basis, usually for a predetermined period.
108 – Vocational/Career	Migrant-funded classes such as Robotics, Engineering, Technology, or other STEM.
111 – HSE Completed	Programs to students who have dropped out of high school. High School Equivalency.
112 – H.S. Credit Accrual/PASS	Instructional courses that accrue credits needed for high school graduation provided by a teacher for students on a regular or systematic basis, usually for a predetermined period of time.
113 – Math (Non-Certified)	Migrant-funded instruction provided by a paraprofessional in mathematics for students on a regular or systematic basis, usually for a predetermined period.
114 – Reading (Non-Certified)	Migrant-funded instruction provided by a paraprofessional in reading for students on a regular or systematic basis, usually for a predetermined period.
115 – Youth Leadership	Programs/workshops geared towards nurturing the leadership skills within students to achieve personal growth resulting in a desire to create positive change in their lives and community. Programs are designed to increase academic excellence through student engagement; provide students with the purpose, tools, and direction necessary to achieve personal and academic success; produce active student leaders who will serve their families, schools and communities with distinction and encourage other students to do the same; institute leadership, pride and education as important keys to success.
116 – In-Home Instruction	Academic support services provided by Migrant-funded personnel in the home to students including preschoolers (P0-P5) and OSY/dropouts.
117 – Extended Day	Any method of MEP-funded instructional delivery that extends the total hours of a school day or week beyond that which would otherwise be available for learning in the regular school year. Includes: before school and after school programs, evening programs, and Saturday school. Pullouts, in-class tutoring, summer term or intersession projects are not considered Extended Day services.
118 – Early Childhood Literacy	Early Childhood Literacy courses or support provided to MEP Preschool Students, or students aged 3 – 5.

SUPPORT SERVICE CODES

Support Service Codes represent other services provided to students on a regular or systematic basis including healthcare and transportation.

SERVICE CODE	DESCRIPTION
201 – Guidance/Counseling	Migrant-funded services to help a student better identify and enhance educational, personal, or occupational potential; relate abilities, emotions, and aptitudes to educational and career opportunities; achieve satisfying personal and social development.
202 – Advocacy	Advocating for students on a regular or systematic basis usually for a predetermined amount of time to support the child's educational progress. Regular home visits to discuss the student's academic progress and support educational, personal and social development.
203 – Support Services (Migrant-Funded)	Supplemental Services such as direct cost for eyeglasses as well as assistance provided by migrant-paid staff when migrant-paid staff helps with the screenings or labs conducted at the school. Also includes health, dental and vision.
204 – Referred Services (Non-Migrant Funded)	These services are not funded by the MEP. They do not include school or district-based services the child is already entitled to receive (e.g., Title I Part A, Title III services). Referred services are educational or educationally related services that migratory children would not have received without the efforts of MEP-funded personnel. The child must receive the service for it to be counted as a referral. An eligible migratory child must be the direct recipient of the referred service. Services include but are not limited to parenting classes (for eligible youth), computer literacy classes, job training programs, health, dental, clothing, food.
206 – Transportation	Any time migrant funds are used to pay for drivers, vehicle or other costs to transport students for educational or health activities.
209 – Material Resources	Includes necessary educational supplies, educationally related books, and other materials (e.g., iPods, backpacks, OSY instructional packets, etc.).
212 – Tuition/Fees	Costs for tuition and/or educational fees for an outside program paid for using MEP funds.
213 – iSOSY OSY Service	Instructional and Support Services provided through iSOSY.
214 – AP Courses	MEP students enrolled in AP Courses.
999 – No Parent Signature	Students who are eligible but wish to not receive services.

No More 999 Code – 09/01/2021

Based around the current national trends and state policies, we are going to be ending the use of the 999 code and telephonic interviewing. Effective September 1, 2021, all COEs will now require a parent signature.

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Enrollment Types & Dates

Enrollment Types

E	Enrolled	The student is enrolled in a school operating a MEP Project.
R	Resident	The student has been identified, but is not enrolled in school. This includes OSY, Dropout, P0, P1, and P2 students. It also includes P3-P5 who are not enrolled in preschool.
M	Participant	The student is enrolled in a school that does not operate a MEP Project.
S	Summer School	The student attends summer school, or the student attends a migrant funded intersession occurring during a break in the regular term of the school year.

Every migrant student needs an enrollment line with an enrollment type, grade, enroll date, and withdraw date in order to show up in MIS2000 Reporting. The system treats enrollment as enrollment into the MEP, not enrollment into school! Recruiters should use the date of the interview as the enrollment date in school on the COE.

It is against the law to backdate enrollment dates to a date prior to the recruiter interviewing the family!! COE Creation Date, Recruiter Signature Date, Parent Signature Date, and Enrollment Date should match.

MEP Student Data Requirements

- Electronic COE *(Automatically kept in MIS2000)*

- Complete PFS Checklist *(Needs tab in student area of MIS2000 WebApp)*

- MEP Service Codes *(Services tab in student area of MIS2000 WebApp)*

- AZELLA Test for EL Students *(Automatic via ADE Computer Systems)*

- SPED Services Documentation *(Documentation only - Must be uploaded to services area of MIS2000 Web App for all students identified as SPED)*

- Pre / Post Test Scores *(Required for codes 104, 105, 113, & 114)*

- Purchase Orders / Receipts *(Must be uploaded for any migrant-funded support service received by student for codes 203, 209, & 212)*

- Algebra I Indicator *(Required for all 10th – 12th graders)*

- Homeless / Unaccompanied Youth / Foster Indicators *(Required as appropriate for students in these programs or meeting criteria)*

- Graduation / Dropout Indicators *(Entered into MIS2000 – Termination Type & Date and Withdraw Date)*

- Class Rosters *(Must be kept at LEA in binder or files. Required for any Instructional Service or Tutoring paid for by migrant funds for a student)*

- Quarterly Reports *(Current Enrollment Report / Supplemental Services List uploaded to MIS2000 by 10th business day of month following each quarter)*

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Employer Database: MIS2000

All Recruiters should now have access to the database in the MIS2000 app.

- Please start entering notes on your past and current interactions with employers.

- Review the Employer Database Info Sheets you started using last spring and add notes from those sheets into the database.

- Continue to call and/or visit employers in your area. Enter contact info and notes every time a connection is made or attempted.

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Employer Database: MIS2000

- Here are a few videos to help you get started using the Employer Database:

  - [Overview of the Database](), including how to access it
  - [Intro to the Database and Contacts Tab]()
  - [Qualifying Activities Tab]()
  - [Events and Other Tabs]()
  - [Housing Tab]()
  - [Activity Log Tab]()

For more information or to schedule a training on the database, please e-mail Zujaila at [Zujaila.Ornelas@azed.gov]()

Updating the API

The ODS unit at ADE is currently working in conjunction with Kevin at MIS2000 to redesign the API which pulls student course history, state assessment data, and student information from the ADE servers into MIS2000, and ultimately, into MSIX.

LEAs can help us by making sure that final grades, grade to date, courses, and state assessment data for migratory students are entered into your district systems (Synergy, Infinite Campus, etc.) in a timely fashion. We can only pull this data if it exists in the system!

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Upcoming Data Deadlines

- Quarterly Reports (Current Enrollment Report & Supplemental Services List) are due by October 10th. Please upload these to your district's 2021-2022 folder in MIS2000.

- All new enrollments, PFS, service codes, indicators, and supporting documentation for any student with an enrollment between 09/01/2020 and 08/31/2021 must be finalized no later than October 15, 2021. This deadline must be met because CSPR reporting has been moved into early December this year.

- Keep an eye out for communication from the state MEP team regarding data deadlines from META (LCNA, Assessment Data, Surveys, etc.)

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Missing Data from 2020-2021 / Summer 2021

If anyone has missed any service codes or other information that needs to be added to MIS2000 for the 2020-2021 regular school year or Summer 2021, please reach out to me so I can work with you to get it entered in MIS2000. Once you have entered fall enrollments into MIS2000, you will no longer be able to add codes or edit your enrollments from the 2020-2021 school year or Summer 2021.

Questions

Migrant Education Program

MEPInbox@azed.gov

For the full MEP Directory, visit

https://www.azed.gov/migrant/contact