# SSIP Tracking Form - Year 2

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PEA:

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PEA Director:

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Specialist:

## Required Actual

## Completion Date Activity\* Completion Date

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| **No Later Than****August 27**  | * PEAs complete and return the *Success Gaps Rubric and Action Plan* Fall Submissionto PSM Specialist.
 | (date) |
| **No Later Than September 3**  | * PEAs receive the *Success Gaps Rubric and Action Plan Feedback Form* from PSM Specialist, relating to the Fall Submission.
 | (date) |
| **No Later Than October 1**  | * PEAs complete and return the *Literacy Screener Data Form—Fall* to Specialist.
 | (date) |
| **No Later Than October 6** | * PEAs complete and return first submission of Evidence-Based Practices Diagnostic Tools (2) to PSM Specialist
 | (date) |
| **No Later Than****November 26** | * PEAs complete and return second submission of Evidence-Based Practices Diagnostic Tools (2) to PSM Specialist
 | (date) |
| **No Later Than December 3** | * PEAs complete both the *SSIP & EBP Survey* and send confirmation to PSM Specialist upon completion.
 | (date) |
| **No Later Than****February 1** | * PEAs complete and return the *Literacy Screener Data Form—Winter* to PSM Specialist.
 | (date) |
| **No Later Than****March 4** | * PEAs complete and return third submission of Evidence-Based Practices Diagnostic Tools (2) to PSM Specialist
 | (date) |
| **No Later Than****April 1** | * PEAs complete and return the *Success Gaps Rubric and Action Plan* Spring Submissionto PSM Specialist.
 | (date) |
| **No Later Than April 8** | * PEAs receive the *Success Gaps Rubric and Action Plan Feedback Form* from PSM Specialist, relating to the Spring Submission.
 | (date) |
| **No Later Than****June 1** | * PEAs complete and return the *Literacy Screener Data Form—Spring* to PSM Specialist.
 | (date) |

\*Please carbon copy (cc) the SSIP Coordinator on all SSIP-related correspondence with your PSM Specialist