



Arizona Department of Education Health and Nutrition Services Division

Seamless Summer Option Administrative Review Summary Report

Sponsor: Camp Verde Unified District

CTD: 13-02-28

Site: Dollar General Bus Route - Camp Verde Unified District

Contacts: Danny Howe, Superintendent & Jodi Young, Food Service Director

Review Date: 4/28/21 Exit Call: 5/4/21

Review Period: March 2021

Review Type: SSO

No.	Review Findings	Technical Assistance Provided	Required Corrective Action
SFA Operations			
	No findings.		
Site Agreement			
	No findings.		
Site Eligibility			
	No findings.		
Menu Planning			
1	A waiver was not submitted to ADE for meals with meal pattern deficiencies when the meal pattern was not followed. Specifically, during the week of review and day of review milk variety was not met at breakfast and lunch and vegetable subgroup requirements were not met at lunch during the week of review.	Discussed that ADE is permitted to provide meal reimbursements when the meal pattern is unable to be met due to alternative meal service models. SFA is required to provide a meal pattern waiver request form to ADE. Referred to SFSP/SSO Meal Pattern Waiver on ADE's website at https://www.azed.gov/hns/covid19 .	<i>The meal pattern waivers have been submitted. Additionally, please provide written assurance that if the meal pattern cannot be met a waiver will be submitted to ADE.</i>

<p>2 Quantities observed during the review period did not meet minimum amounts required by the meal pattern. The daily 1 cup fruit requirement was not met during the review period, which also made the weekly quantity short. This was determined to be a repeat finding and contributed to fiscal action calculations.</p>	<p>Discussed meal pattern requirements for breakfast and how to ensure 1 cup of fruit is offered. Meal pattern requirements for the School Breakfast Program can be found on ADE's website under Meal Pattern https://www.azed.gov/hns/nslp/. The Step by Step Instruction: How to Plan a Breakfast Menu can be found on ADE's website at http://www.azed.gov/hns/nslp/training under the Online Training Library tab. Please note that repeated violations involving food quantities may result in fiscal action and/or termination of performance-based reimbursement (extra 7 cents).</p>	<p><i>Please provide one week of breakfast production records which demonstrates that fruit quantity requirements are being met. Additionally, please provide written assurance that fruit quantities at breakfast will meet minimum amounts required by the meal pattern.</i></p>
<p>3 During the week of review, juice was served more than 50% of the time during breakfast. This was not a repeat finding.</p>	<p>Discussed that juice may not be used to meet more than half of the weekly fruit requirement. Referred to Meal pattern requirements for the National School Breakfast Program, which can be found on ADE's website at http://www.azed.gov/hns/nslp under the Meal Pattern tab. Please note that repeated violations involving juice requirement may result in fiscal action and/or termination of performance-based reimbursement (extra 7 cents).</p>	<p><i>Please provide one week of breakfast production records which demonstrates that juice is not served more than 50% of the time. Additionally, please provide a written assurance that juice requirements will be met.</i></p>

Counting & Claiming

No findings.

Media Release

<p>4 Advertising materials did not contain the required nondiscrimination statement.</p>	<p>Discussed where to find nondiscrimination statement on ADE's website at http://www.azed.gov/hns/civilrights/ and whether long or short statement would be most appropriate.</p>	<p><i>Please provide written assurance that all advertising materials will include the required nondiscrimination statement. Additionally, provide an updated advertising material with the most current nondiscrimination statement.</i></p>
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SFA Monitoring Responsibilities

No findings.

Civil Rights

No findings.

Food Safety

No findings.

Water

No findings.

Comments/Recommendations:

Congratulations on completing the SSO Review! Thank you for your hard work and flexibility during this review process. You are doing a wonderful job implementing the School Nutrition Programs.

Training: Web-based training and How-To guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>

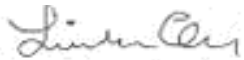
COVID-19: Guidance to Child Nutrition Operators can be found on ADE's website at <https://www.azed.gov/hns/covid19>

Fiscal Action Assessed?

- | | | |
|---|--|------------------|
| <input type="checkbox"/> No- SBP | <input type="checkbox"/> Yes- SBP | To be determined |
| <input type="checkbox"/> No- NSLP | <input type="checkbox"/> Yes- NSLP | To be determined |
| <input checked="" type="checkbox"/> No - SSO SBP | <input type="checkbox"/> Yes- SSO SBP | \$135.60 |
| <input checked="" type="checkbox"/> No - SSO NSLP | <input type="checkbox"/> Yes- SSO NSLP | \$0.00 |

Fiscal Action under \$600 will be disregarded.

Please submit corrective action response by **June 25, 2021** to Lindsey.Cler@azed.gov.



5/26/21

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.

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