



# Emergency Assistance for Non-Public Schools (EANS I)

## Office Hours Session

June 16, 2021



# EANS I – Office Hours Session

## *Our Presenters:*



**Peter Laing** - *Policy Advisor*



**Domonic Salce** – *Superintendent*



# EANS I – Office Hours Session



## Welcome !

Please visit

[www.azed.gov/EANS](http://www.azed.gov/EANS)  
for all EANS I program  
resources and guidance  
documents

If you have any questions,  
please contact us at:

[EANS@azed.gov](mailto:EANS@azed.gov)



# EANS I – Program Overview

- The **Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act** was enacted on December 27, 2020
- The CRRSA Act contained funding for the **Emergency Assistance for Non-Public Schools (EANS I) program (\$2.75 billion)** as part of the Governor’s Emergency Education Relief (GEER II) fund (\$4.05 billion)
- The **purpose of the EANS I program** is to help address educational disruptions caused by **COVID-19**
- The Arizona Department of Education (**ADE**) is required to implement the **EANS I program** as the State Education Agency (SEA)
- Participating private schools must be non-profit; accredited, licensed, or otherwise operate in accordance with State law; in existence prior to March 13, 2020; and did not (and will not) apply for and receive a loan under the Small Business Administration’s (SBA) Payroll Protection Program (PPP) after December 27, 2020 to be eligible to participate in the EANS I program



# Arizona Department of Education EANS Recovery Funds: *CRRSA and American Rescue Plan (ARP) Acts*

## Timeline for Emergency Assistance for Non-Public Schools (EANS) Programs

\$54.4M

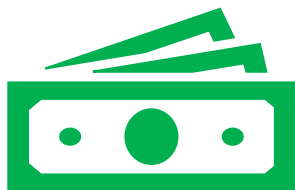
EANS I

September 30, 2023

\$54.4M

EANS II (ARP EANS)

September 30, 2024



Arizona is projected to receive a total of nearly \$110 million through the Emergency Assistance for Non-Public Schools programs to support local COVID-19 recovery efforts



# Summary of EANS Fund Eligible Activities

- ✓ **Supplies to sanitize, disinfect, and clean school facilities**
- ✓ **Personal protective equipment (PPE)**
- ✓ **Improving ventilation systems**, including windows or portable air purification systems
- ✓ **Training and professional development** for staff on **sanitization, the use of PPE, and minimizing the spread of infectious diseases**
- ✓ **Physical barriers** to facilitate **social distancing**
- ✓ **Other materials, supplies, or equipment recommended by the CDC** for **reopening and operation of school facilities** to effectively maintain **health and safety**
- ✓ Expanding capacity to **administer coronavirus testing** to effectively monitor and suppress the virus



# Summary of EANS Fund Eligible Activities

- ✓ **Educational technology** (including hardware, software, connectivity, assistive technology, and adaptive equipment) **to assist students, educators, and other staff with remote or hybrid learning**
- ✓ **Redeveloping instructional plans, including curriculum development, for remote or hybrid learning, or to address learning loss**
- ✓ **Leasing sites or spaces to ensure safe social distancing**
- ✓ **Reasonable transportation costs**
- ✓ **Initiating and maintaining education and support services or assistance for remote or hybrid learning or to address learning loss**

## Please Note:

- **Activities listed in red are not allowable for reimbursement**
- Any expenses reimbursed through a loan guaranteed under the PPP prior to December 27, 2020 **may not** be reimbursed through the EANS I program



# EANS I – Registration with APP

- Participating private schools must **register** with the State of Arizona’s procurement system ([Arizona Procurement Portal \(APP\)](#)) as a **Supplier** (this is the required terminology for this type of unique agreement)
- ADE is required to use this ‘e-procurement’ system to conduct procurement business as a state agency

There are [training materials](#), [reference guidance](#) and [help documents](#) available on the APP site, listed under ‘Supplier Registration’ – to include a [New Supplies – APP Overview and Supplier Registration Enrollment online training](#)



The objectives of the Arizona Procurement Portal are to make it easier for suppliers to offer their goods and services, and to make it easier for the State of Arizona to promptly buy and pay for the goods and services it needs.

Our vision is to make procurement simple, efficient, and effective reducing complexity and increasing visibility so that we are better able to deliver on our commitments to our stakeholders.

State Procurement Office.

SUPPLIERS: [Please click here for APP reference guides and help documents](#)

## IDENTIFICATION

[Forgot your password?](#)

 [Help Desk](#)  
+1 602-542-7600

 [Click Here to Register](#)

 [Open Solicitations](#)

 [State Contracts](#)

 [Public Catalog](#)

[Technical Requirements](#)





# EANS I – Registration with APP

## APP Step 1

Complete a **New Supplier Registration Request** (see *New Supplier Registration* attachment)

- The '**Commodities Code**' on the registration page should be entered as '**86121500**'
- [\*New Supplier Registration microlearning video\*](#)

## APP Step 2

Once **Step 1 is completed**, the submitted will **receive an email with instructions** allowing them to log in to the APP system to begin and complete the **Full Supplier Enrollment process** (see *Supplier Enrollment* attachment)

- Please note that after you complete this page, you must click on '**Submit for Due Diligence**' to save your work and submit your enrollment to the State of Arizona
- [\*New Supplier Enrollment microlearning video\*](#)

Please reach out directly to the **State Procurement Office Help Desk** for technical assistance and support for the APP registration process at **602.542.7600** or by email at [APP@azdoa.gov](mailto:APP@azdoa.gov). They can help walk you through this process.

Please email [EANS@azed.gov](mailto:EANS@azed.gov) once you have completed the new Full Supplier Enrollment (Step 2) process on APP




# EANS I – Fully Executed Agreements

## Fully Executed EANS I Agreement

After your school entity has been registered and setup within the APP system, you will be contacted by our Procurement Office to fully execute your EANS I agreement. '**Fully executed**' means:

- Your **agreement is in APP**
- Has **received a contract number**, and
- Has been **signed by both the school authorized signer and our Procurement Office**

	<b>NONCOMPETITIVE CONTRACT</b>	<b>ARIZONA DEPARTMENT OF EDUCATION</b> 1535 W. Jefferson, Bin # 37 Phoenix, Arizona 85007 (602) 364-2517 (602) 542-3264 Fax
	<b>Contract No: CTRXXXXXX</b>	



# EANS I – Requests for Reimbursement

- Participating private schools may **submit Requests for Reimbursement** for allowable expenses back to March 13, 2020
- Requests for Reimbursement **may be submitted at any time to [EANS@azed.gov](mailto:EANS@azed.gov) – until September 30, 2023** when EANS I ends
- Any expenses reimbursed through a loan guaranteed under the PPP prior to December 27, 2020 **may not** be reimbursed through the EANS I program
- **Please submit copies of receipts** with all requests. ADE may request additional documentation, as needed, to process requests

## Arizona EANS I Invoice

**SCHOOL NAME:** \_\_\_\_\_

Invoice Date: \_\_\_\_\_ Ship To: \_\_\_\_\_

**Bill To:**  
 Emergency Assistance for Non-Public Schools (EANS I) Program  
 ATTN: Peter Laing  
 Arizona Department of Education  
 1335 W. Jefferson, Bin #64  
 Phoenix, AZ 85007-83020  
[EANS@azed.gov](mailto:EANS@azed.gov)

Please note, any expenses reimbursed through a loan guaranteed under the PPP (15 U.S.C. 636(a)) prior to December 27, 2020 are **not eligible for reimbursement**

EANS I Reimbursement Category	Description (Incurred on or after March 13, 2020) <i>Attach additional documentation, as needed*</i>	Total Reimbursement
Supplies to sanitize, disinfect, and clean school facilities		
Personal Protective Equipment (PPE)		
Portable air purification systems		
Physical barriers to facilitate social distancing		
Other materials, supplies or equipment recommended by the CDC for reopening and operation of school facilities to effectively maintain health and safety		
Expanding capacity to administer coronavirus testing to effectively monitor and suppress the virus		
Educational technology (including hardware, software, connectivity, assistive technology, and adaptive equipment) to assist students, educators, and other staff with remote or hybrid learning		
Leasing sites or spaces to ensure social distancing		
Reasonable transportation costs		
<b>TOTAL ALL \$</b>		

I certify to the best of my knowledge and belief, all of the information in this invoice is true and correct. I further understand that knowingly making a false statement or misrepresentation on this invoice may subject me to criminal or civil penalties under applicable State and Federal laws.

Authorized Representative of the School (Typed Name):	Phone:	Email:
Signature of Authorized Representative of the School:	Date:	

Please visit [www.azed.gov/EANS](http://www.azed.gov/EANS) and view USED's [EANS I FAQ](#) for additional information on allowable reimbursement categories and requirements for the EANS I program

\* ADE must ensure that non-public school's expenditures are allowable, that the non-public school has sufficient supporting documentation, and that ADE gains title to materials, equipment, and property for which it provides reimbursement. ADE may require any reasonable documentation, such as paid invoices or receipts, related to items for which a non-public school is requesting reimbursement.



# EANS I – Requests for Reimbursement



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# EANS I – Requests for Services

- **Requests for Services** may be submitted to [EANS@azed.gov](mailto:EANS@azed.gov). All services must be completed by **September 30, 2023** when EANS I ends
- ADE will **review all requests to ensure services are allowable** and may request additional documentation as needed to process requests
- Once approved, **ADE will seek to contract with an individual, association, agency** (e.g., an LEA or educational service agency (ESA)), or organization for services. Please note that **ADE is required to follow State of Arizona and federal procurement laws and requirements with respect to all services requests**

## Arizona Emergency Assistance for Non-Public Schools (EANS I) Request for Services

SCHOOL NAME: \_\_\_\_\_

Request Date: \_\_\_\_\_

Non-public schools participating in the EANS I program may apply to receive services or assistance from the Arizona Department of Education (ADE) or its contractors to address educational disruptions resulting from COVID-19 within the allowable services categories listed below. ADE will review all requests to ensure requested services are allowable per the requirements of the program. Once approved, ADE will provide services or assistance for allowable services directly to non-public schools or it may contract with an individual, association, agency (e.g., an LEA or educational service agency (ESA)), or organization to provide such services or assistance.

Please submit this completed request, and send any questions you may have, to [EANS@azed.gov](mailto:EANS@azed.gov)

EANS I Allowable Services Categories	Description of Requested Services	Budget
Supplies to sanitize, disinfect, and clean school facilities		
Personal protective equipment (PPE)		
Improving ventilation systems, including windows or portable air purification systems		
Training and professional development for staff on sanitation, the use of PPE, and minimizing the spread of infectious diseases		
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<b>TOTAL ALL</b>		<b>5</b>

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# EANS I – Requests for Services

**NOTE:** If your school is already receiving equitable services from a school district through a third-party vendor, and you would like to request services from the same vendor through EANS I, please indicate this on your Request for Services form. We may be able to coordinate with the school district to expand the scope of those services using your EANS allocation based on your request. This could potentially help to expedite the provision of services

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# USED & CDC Resources Supporting Safe Reopening and Sustained Operations of Schools

- **The Centers for Disease Control and Prevention (CDC)** and the **US Department of Education (USED)** have released the following primary guidance and support materials to support the safe reopening of schools:
  - ✓ **CDC's operational strategy** can be found at: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/operation-strategy.html>
  - ✓ **Volume 1** of USED's **COVID-19 Handbook** on school reopening can be found at: <https://www2.ed.gov/documents/coronavirus/reopening.pdf>
  - ✓ **Volume 2** of USED's **COVID-19 Handbook** on school reopening and meeting all students' needs can be found at: <https://www2.ed.gov/documents/coronavirus/reopening-2.pdf>





# Thank You!



Peter Laing, *Policy Advisor*

Domonic Salce – *Superintendent*

Please visit

[www.azed.gov/EANS](http://www.azed.gov/EANS)

for all grant and program resources and  
guidance documents

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[EANS@azed.gov](mailto:EANS@azed.gov)

