

Process for First Time Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Grant Applicants

Arizona Secondary Entities – which includes public school districts, public charter schools and private non-profit charter schools are eligible to apply for the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Grant. The process for becoming eligible to apply for a Federal "Perkins V" Grant is outlined below:

The entity must plan to operate at least one “approvable” Career and Technical Education (CTE) program using their own funding sources for a minimum of one year and provide career exploration anytime in grades 5-9.

1. **By August 1st – Entity must complete the “*Intent to Become a Perkins Eligible Entity*” form and submit to CTE Fiscal Director Bobby.Neves@azed.gov.**
2. **A program specialist will contact the entity to review the program.**

For the first year of the program the following must be present:

- Specified on the current CTE Program List Program. The current CTE Program List can be found at: <https://www.azed.gov/cte/programs/>
- Delivers the first course of a coherent sequence of instruction with intention on providing the second course the following year. The minimum coherent sequence of courses for each program can be found at: <https://www.azed.gov/cte/programs/>
- Teaches all state-designated program standards. State-designated Technical Skills Standards and State designated Professional Skills Standards can be found for each CTE program at: <http://www.azed.gov/cte/programs/>
- Inclusive for all populations
- Taught by an appropriately certified teacher per CTE certification requirements. CTE program-specific certification requirements can be found at: <http://www.azed.gov/cte/certification/>
- Professional Skills and work-based learning are embedded.
- Professional Skills can be found at: <https://www.azed.gov/cte/profskills>
- The WBL guide can be found at: <https://www.azed.gov/cte/work-based-learning>
- Offers a Career and Technical Education Student Organization (CTSO) appropriate for the CTE secondary programmatic area. Information regarding CTSOs can be found at: <https://www.azed.gov/cte/ctso>

September – October of Year 1:

- **State CTE Director will invite entity contacts to CTE Administrators meetings.**
- **CTE Accountability Team will contact entity to assist in submitting coherent sequence and enrollment in the CTE Data Portal for Year 1.**
- **CTE Grants Supervisor Team will assign a grant specialist and will contact entity to train them on the Comprehensive Local Needs Assessment process required for Year 2 grants.**

January Year 1:

- **Fiscal Director will determine grants allocations for Year 2 grants.**
- **Assigned Grants Specialist will ensure entity attends grant training and will assist in planning and budgeting the grant, as well as submitting the grant in Grants Management.**

Intent to Become a Perkins Eligible Entity form					
School Year:					
Entity Name:				CTDS:	
Primary Contact Information:					
First Name:		Last Name			
Phone:		Email:			
Physical Location Address:					
Street:					
City:		State:		Zip:	
Mailing Address:					
Street:					
City:		State:		Zip:	
Programs offered:					
1.					
2.					
3.					
4.					
Select here:					
Or save this form and email to:					
Cathie.Raymond@azed.gov , Bobby.Neves@azed.gov , and Mary.Medina@azed.gov .					