



Arizona Department of Education

Health and Nutrition Services Division

Seamless Summer Option Administrative Review Summary Report

Sponsor: Yuma Elementary District

CTD: 14-04-01

Sites: Alice Byrne Elementary School & R Pete Woodard Jr High School

Contacts: James Sheldahl, Superintendent & Lisa Thrower, Child Nutrition Director

Review Date: March, 23, 2021 & Exit Call: March 25, 2021

Review Period: February 2021

Review Type: SSO

No.	Review Findings	Technical Assistance Provided	Required Corrective Action
SFA Operations			
1	The Parent/Guardian Pickup Waiver Form was not submitted to ADE prior to the SFA implementing parent/guardian pickups.	SFA submitted the waiver before the review but after they had implemented it. Discussed that waivers must be submitted before the SFA implements parent/guardian pickups.	The parent/guardian pickup waiver has already been submitted. Please provide written assurance that waivers will be submitted before implementing them in the future.
Site Agreement			
	No findings.		
Site Eligibility			
	No findings.		
Menu Planning			
	No findings.		
Counting & Claiming			
	No findings.		
Media Release			
	No findings.		
SFA Monitoring Responsibilities			
	No findings.		
Civil Rights			
	No findings.		

Food Safety

- 2 The following reviewed products indicated violations of the Buy American Provision in 7CFR 210.21(d): Suncup juice. Additionally, documentation justifying a Buy American exception was not maintained.
- A Buy American statement from Suncup juice was provided. Discussed that this was not sufficient and that the Buy American exception form should still be completed to document when the product is purchased and kept on file. Additional information on the requirements of this provision, including ADE's prototype Buy American exception document, can be found on ADE's website at <https://www.azed.gov/hns/nslp/forms> under the Operational tab.
- Please provide a copy of the completed Buy American exception form and written assurance that this will be kept on file for 5 years.*

Water

No findings.

Comments/Recommendations:

Congratulations on completing the SSO Review! Thank you for your hard work and flexibility during this review process and for continuing to feed so many children. You are doing a wonderful job implementing the School Nutrition Programs. Keep up the great work!

Training: Web-based training and How-To guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>

COVID-19: Guidance to Child Nutrition Operators can be found on ADE's website at <https://www.azed.gov/hns/covid19>

Fiscal Action Assessed?

- | | | |
|---|--|------------------|
| <input type="checkbox"/> No- SBP | <input type="checkbox"/> Yes- SBP | To be determined |
| <input type="checkbox"/> No- NSLP | <input type="checkbox"/> Yes- NSLP | To be determined |
| <input checked="" type="checkbox"/> No - SSO SBP | <input type="checkbox"/> Yes- SSO SBP | \$0.00 |
| <input checked="" type="checkbox"/> No - SSO NSLP | <input type="checkbox"/> Yes- SSO NSLP | \$0.00 |

Please submit corrective action response by May 14, 2021 to Lindsey Cler at Lindsey.Cler@azed.gov.



4/14/21

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.

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