



Title IV-A & B Symposium
Expanding Horizons
July 15th & 16th



2021 Symposium FAQs:

1. Who should attend the symposium?

All (NEW and CONTINUING) Principal(s), Site Coordinator(s), and 21st CCLC Director(s) (if applicable) are required to attend the 21st CCLC Annual Symposium to support the success and best practices of the 21st CCLC program.

2. What is the registration cost for the Title IV-A & B Symposium?

The registration cost is \$25 per person.

3. What if I can't attend the Title IV-A & B Symposium on July 15th and 16th?

Please contact your assigned 21st CCLC Education Program Specialist. Exceptions to the professional development requirements stated above must be approved by the ADE 21st CCLC Education Program Specialist assigned to the grantee. Specialists may require and/or recommend that grant leaders view specific recorded sessions from the Symposium. PD serves as an important source of technical assistance for grantees.

4. What if I haven't hired all my 21st CCLC staff by July 15th and 16th and they are required to attend the Symposium?

Please register and reserve a registration for your future 21st CCLC staff member with a substitute name. That substitute name can be changed in our Events Management System (EMS) until September 1, 2021. The Symposium sessions will be recorded and available until December 2021 and staff hired after July 16th can still view the recorded sessions and fulfill the PD requirement.

5. Will attendance be collected by ADE 21st CCLC?

Yes, each site is required to submit the 21st CCLC Annual Site Evaluation Report at the end of the program year. Each site must explain in 1-2 paragraphs how your school’s 21st CCLC program was impacted/enhanced by the professional development attended. Please make sure each attendee documents the sessions attended before the recorded sessions are not available to the participant. Any exceptions to this requirement must be approved in writing by ADE 21st CCLC program specialist assigned to the grantee. Non-attendance will place the site out of compliance and may jeopardize future funding if other compliance issues are identified.

6. Do I use FY21 or FY22 21st CCLC funds to pay for registration fees?

Per Uniform Grant Guidance: § 76.707

When obligations are made.

The following table shows when a State or a subgrantee makes obligations for various kinds of property and services. If the obligation is for –

(d) Performance of work other than personal services	On the date on which the State or subgrantee makes a binding written commitment to obtain the work.
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When you register and pay for the registration fee will determine which funding year you can use to pay for the registration fee.

Attendance at the 21st CCLC Annual Symposium is a requirement for 21st CCLC grant leaders.

Options for payment:

- 1) If registration and payment for the purchase order occurs prior to June 30, 2021, the site may use current FY21 funds.
 - a. If funds are not already allocated in the 21st CCLC budget for conference registration, a fiscal revision will be necessary to move the funds into the correct budget code.
 - b. Typically, the budget code used for conference registration fees is the *6300 - Purchased Professional Services* Object Code.
 - c. Revisions must be submitted by June 1, 2021 to move funds.

This may be a good option for continuing sites who already know who will attend the Symposium before the fiscal year ends and to use any expiring 21st CCLC funds. 21st CCLC funds are not allowed to be carried over from one fiscal year to the next. The 21st CCLC grant is on a July 1 – June 30 fiscal year.

- 2) If registration and payment for the purchase order occurs after July 1, 2021, the site must use FY22 funds so it will be critical to include the \$25 registration fee in the FY22 budget on the funding application. This option will be the only method allowed for NEW- Year 1 grantees since their funding will not be available until after July 1, 2021.

Please select the option that makes the most sense to your organization and contact your assigned education program specialist if a revision is necessary.