



Equity for all students to achieve their full potential



Tribal Consultation

PART 3 - DOCUMENTING CONSULTATION

Office of Indian Education
February 2021



3-Part Series

Part 1: The Basics

Part 2: Meaningful Consultation

Part 3: Documenting Consultation

Documenting Federal Compliance

Section 8538 of P.S. 114-95 states:

(b) DOCUMENTATION—Each affected local educational agency shall maintain in the agency's records and provide to the State educational agency a written affirmation signed by the appropriate officials of the participating tribes or tribal organizations approved by the tribes that the consultation required by this section has occurred. If such officials do not provide such affirmation within a reasonable period of time, the affected local educational agency shall forward documentation that such consultation has taken place to the State educational agency.





For School Year Ending June 30, _____

Each affected Local Educational Agency (LEA) shall maintain in the agency's records and provide to the Arizona Department of Education a written affirmation signed by the appropriate officials of the participating tribes that the consultation required by Section 8538 of the Every Student Succeeds Act (ESSA), Public Law 114-95 has occurred. To ensure timely and meaningful consultation on issues affecting American and Alaska Native students, an affected LEA shall consult with appropriate officials from Indian tribes located in the area served by the LEA prior to the LEA's submission of a required plan or application for a covered program under this Act. Such consultation shall be done in a manner that provides the opportunity for Indian tribes to meaningfully and substantively contribute to such plan.

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lect all programs	addressed during	compultation:	Title	I-A	Title I-C	Title I-D
Tide II-A	Tide III-A	Tide IV-A	Tide IV-B	Title \	7-B, Subpart 2	Title VI-A Subpart
Other (specif	y):					
☐ Tribal Opt-Or for this school year		AVE been contact	ed by the LEA list	ed below	and choose not to	participate in consultati
WE AGREE that tour tribal students						ffecting the participation
WE AGREE that: plan or application						mission of a required
						assess the associated
Name of LEA:						
LEA Superintend	lent:			Phon	E	
				Phone	1	
mail:				_		
Email: Name of Tribe/O	Organization: _			_		
Email:	Organization:			_		
Email:	Organization:			Phone	:	
Email:	Organization:ative:			Phone	:	
Email: Name of Tribe/C Address: Iribal Represent: Email: Iribal Represent: Email:	Organization: ative: ative:			Phone	:	
Address: Tribal Represent: Email:	Organization: ative: ative:			Phone	:	

Affirmation of Consultation





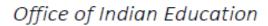


Office of Indian Education

For School	Year Ending June 30,		
Each affected Local Educational Agency (LEA) shall ma Education a written affirmation signed by the appropria Section 8538 of the Every Student Succeeds Act (ESSA consultation on issues affecting American Indian and Al from Indian tribes located in the area served by the LEA program under this Act. Such consultation shall be done and substantively contribute to such plan.	ate officials of the parti 1), Public Law 114-95 l laska Native students, a 1 prior to the LEA's sub	cipating tribes that the has occurred. To ensure n affected LEA shall co mission of a required p	consultation required by e timely and meaningful nsult with appropriate officials lan or application for a covered
Check if the tribe/tribal organization has not re (LEA must retain evidence for compliance monitoring) 2)	List dates & methods u	sed: 1)	
Select all programs addressed during consultation:	Title I-A	Title I-C	Title I-D
Title II-A Title III-A Title IV-A	Title IV-B	Γitle V-B, Subpart 2	Title VI-A Subpart 1
Other (specify):			
☐ Tribal Opt-Out Option: WE HAVE been contact	ted by the LEA listed b	elow and choose not to	participate in consultation

WE AGREE that timely and meaningful consultati our tribal students in any programs the LEA is oper	•	on affecting the participation o
WE AGREE that we have participated in meaning plan or application for a covered program under this		
WE AGREE to continue collaboration throughout services provided. List future meeting dates for plan		
Name of LEA:		
LEA Superintendent:	Phone:	
LEA ESSA Coordinator:		
Email:		
Name of Tribe/Organization:		
Address:		
Tribal Representative:	Phone:	
Email:		
Tribal Representative:	Phone:	
Email:		
Note: If necessary, list additional representatives on a se		_
SIGNATURES:		
Signature of Public School Superintendent or designe requests for consultation)	ee (required even if no response to	Date
Tribal Official or Tribal Organization Official Signat	ure Date	
☐ Authority to Represent the Tribe: I acknowle	dge I have the authority to sign on behalf of t	he Tribe
Completed forms are to be uploaded in <u>GME under the L</u> 1/4/2021	EA Document Library	

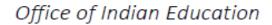






		1	For School Y	ear Ending June	30,	
Educ Sect cons from prog	cation a written ion 8538 of the interpretation on issue Indian tribes lower am under this Asubstantively column (LEA must retain	affirmation signed Every Student Such saffecting Americal cated in the area select. Such consultate the such plantibute to such plantibe/tribal organizations.	by the appropriate ceeds Act (ESSA) an Indian and Ala erved by the LEA from shall be done to an. Lation has not restricted to the control of	te officials of the p y, Public Law 114 ska Native studen prior to the LEA's in a manner that p sponded to LEA's List dates & metho	participating tribes that the -95 has occurred. To ensure ts, an affected LEA shall co submission of a required provides the opportunity for s due diligence attempts for ds used: 1)	e timely and meaningful nsult with appropriate official clan or application for a covere Indian tribes to meaningfully or consultation.
Sele	ct all programs Title II-A	addressed during	consultation:	Title Title IV-B	I-A Title I-C Title V-B, Subpart 2	Title I-D Title VI-A Subpart 1
	Other (specif	y):				
5 _{for}	Tribal Opt-O		AVE been contact	ed by the LEA list	ted below and choose not to	participate in consultation







	For School Ye	ar Ending June 30,	_		
	Each affected Local Educational Agency (LEA) shall main	tain in the agency's record	s and provide to t	the Arizona Department of	
	Education a written affirmation signed by the appropriate	officials of the participati	ng tribes that the	consultation required by	
7	Section 8538 of the Every Student Succeeds Act (ESSA),	Public Law 114-95 has oc	curred. To ensure	timely and meaningful	
_	consultation on issues affecting American Indian and Alask	ka Native students, an affec	ted LEA shall co	nsult with <mark>appropriate offici</mark> a	ıl
	from Indian tribes located in the area served by the LEA pr				
	program under this Act. Such consultation shall be done in	a manner that provides th	e opportunity for	Indian tribes to meaningfu ll	v
	and substantively contribute to such plan.				
	☐ Check if the tribe/tribal organization has not resp	_	_		
	(LEA must retain evidence for compliance monitoring) Li				_
	2)	, 3)			_
	Select all programs addressed during consultation:	Title I-A	Title I-C	Title I-D	
	Title II-A Title III-A Title IV-A	Title IV-B Title V	-B, Subpart 2	Title VI-A Subpart 1	
	Other (specify):				
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DOCUMENTATION.—Each affected local educational agency shall maintain in the agency's records and provide to the State educational agency a written affirmation signed by the appropriate officials of the participating tribes or tribal organizations approved by the tribes that the consultation required by this section has occurred. If such officials do not provide such affirmation within a reasonable period of time, the affected local educational agency shall forward documentation that such consultation has taken place to the State educational agency.

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SENTATIVES

Education a written affirmation signed by the appropriate officials of the participating tribes that the consultation required by Section 8538 of the Every Student Succeeds Act (ESSA), Public Law 114-95 has occurred. To ensure timely and meaningful consultation on issues affecting American Indian and Alaska Native students, an affected LEA shall consult with appropriate officials from Indian tribes located in the area served by the LEA prior to the LEA's submission of a required plan or application for a covered program under this Act. Such consultation shall be done in a manner that provides the opportunity for Indian tribes to meaningfully and substantively contribute to such plan.

☐ Check if the tribe/tribal organization has not responded to LEA's due diligence attempts for consultation.

(LEA must retain evidence for compliance monitoring) List dates & methods used: 1)

Check if the tribe/tribal organization has not responded to LEA's	repeated, good-faith attempts (3) for consultation	
(Retain evidence for compliance monitoring) List dates & methods used:1)	,	
2)	3)	

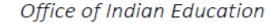
☐ Tribal Opt-Out Option: WE HAVE been contacted by the LEA listed below and choose not to participate in consultation for this school year





For School Year Ending June 30,					
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Check if the tribe/tribal organization has not re (LEA must retain evidence for compliance monitoring) 2)	List dates & methods used:	_	r consultation.	ر -	
select all programs addressed during consultation:	Title I-A	Title I-C	Title I-D	7	
Title II-A Title III-A Title IV-A	Title IV-B Title	e V-B, Subpart 2	Title VI-A Subpart 1		
Other (specify):				-	
☐ Tribal Opt-Out Option: WE HAVE been contact for this school year	ted by the LEA listed belo	w and choose not to	participate in consultation	_	







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Each affected Local Educational Age Education a written affirmation sign Section 8538 of the Every Student S consultation on issues affecting Ame from Indian tribes located in the area program under this Act. Such consul and substantively contribute to such	ed by the appropria ucceeds Act (ESSA) rican Indian and Ala a served by the LEA tation shall be done	te officials of the p), Public Law 114- Iska Native student prior to the LEA's	articipai 9 <u>5</u> has o s, an aff submiss	ting tribes that the o occurred. To ensure ected LEA shall con ion of a required pl	consultation required by timely and meaningful nsult with appropriate offi lan or application for a co	icials vered
Check if the tribe/tribal orga (LEA must retain evidence for co 2)	mpliance monitoring)	List dates & metho	ds used:	1)		
Select all programs addressed duri	ng consultation:	Title	I-A	Title I-C	Title I-D	
Title II-A Title III-A	Title IV-A	Title IV-B	Title	V-B, Subpart 2	Title VI-A Subpart 1	
Other (specify):						

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_	_	_	ı
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WE AGREE that timely and meaningful con our tribal students in any programs the LEA i	isultation occurred before the LEA made any decis is operating under ESSA Section 8538.	ion affecting the participation
	eaningful and timely consultation prior to the LEA' der this Act or for a program under Title VI of this	
	ghout implementation of the covered program plan for plan review:	
Name of LEA:		
LEA Superintendent:	Phone:	
	Phone:	
Email:		
Name of Tribe/Organization:		
Address:		
Tribal Representative:	Phone:	
Email:		
Tribal Representative:	Phone:	
Email:		
Note: If necessary, list additional representatives	on a second page and upload.	
SIGNATURES:		
Signature of Public School Superintendent or of requests for consultation)	designee (required even if no response to	Date
Tribal Official or Tribal Organization Official	Signature Date	
☐ Authority to Represent the Tribe: I ack	nowledge I have the authority to sign on behalf of	the Tribe
Completed forms are to be uploaded in <u>GME unde</u> 1/4/2021	er the LEA Document Library	



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WE AGREE that timely and meaningful consultation occurred before the LEA made any decision affecting the participation of our tribal students in any programs the LEA is operating under ESSA Section 8538.

WE AGREE that we have participated in meaningful and timely consultation prior to the LEA's submission of a required plan or application for a covered program under this Act or for a program under Title VI of this Act.

WE AGREE to continue collaboration throughout implementation of the covered program plan and assess the associated services provided. List future meeting dates for plan review:

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Tribal Represents	Phone:	
	continue collaboration throughout implementation of the covered program plan and as: d. List future meeting dates for plan review:	sess the associated
Signature of Public requests for consult	School Superintendent or designee (required even if no response to tion)	Date
	bal Organization Official Signature Date present the Tribe: I acknowledge I have the authority to sign on behalf of the Tribe	
Completed forms are	o be unloaded in GME under the LEA Document Library	



1/4/2021

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LEA Superintendent:	Phone:	
LEA ESSA Coordinator:	Phone:	
Email:		
Name of Tribe/Organization:		
Address:		
Tribal Representative:		
Email:		
Tribal Representative:	Phone:	
Email:		
Note: If necessary, list additional representatives on a second p	age and upload	
SIGNATURES:		
Signature of Public School Superintendent or designee (req	uired even if no response to	Date
requests for consultation)		
Tribal Official or Tribal Organization Official Signature	Data	
Tribal Official or Tribal Organization Official Signature		sa men
☐ Authority to Represent the Tribe: I acknowledge I l	nave the authority to sign on behalf of	the Iribe

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LEA Superintendent:

LEA ESSA Coordinator:

Email:

Name of Tribe/Organization:

Address:

Tribal Representative:

Phone:

Phone:

Phone:

Phone:

Email:

Note: If necessary, list additional representatives on a second page and upload.

Tribal Official or Tribal Organization Official Signature Date

☐ Authority to Represent the Tribe: I acknowledge I have the authority to sign on behalf of the Tribe

Tribal Official or Tribal Organization Official Signature Date

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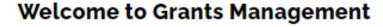
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Name of LEA:		
LEA Superintendent:	Phone:	
LEA ESSA Coordinator:	Phone:	
Email:		_
Name of Tribe/Organization:		
Address:		
Tribal Representative:	Phone:	
Email:		
Tribal Representative:	Phone:	
Email:		
Note: If necessary, list additional representatives on a sec		
SIGNATURES:		
Signature of Public School Superintendent or designed requests for consultation)	e (required even if no response to	Date
Tribal Official or Tribal Organization Official Signatu	re Date	
Completed forms are to be uploa	ded in GME under the LEA Doc	ument Library
Cor		





Grant Management Enterprise (GME)





https://www.azed.gov/grants-management

Welcome to Grants Management *

Technology Team ▼

Training Team •

Fiscal Processing Team ▼

Fiscal Monitoring Team ▼

Risk Assessment

Guidance and Regulations •

Training and Resources ▼

Forms and Communication .

Grants Management may also be contacted via the <u>ADE Help Desk</u>. ADE Help Desk is an easy-to-use, self-service portal, and requires a one-time registration via <u>https://helpdeskexternal.azed.gov</u>. Please refer to this <u>video tutorial</u> or read the <u>training document</u> to learn more about using the ADE Help Desk system. If additional assistance is needed regarding ADE Help Desk registration, please contact the ADE Constituent Services team at <u>questions@azed.gov</u> or (602) 542-7378.



ASSISTANCE

OFFICE OF INDIAN EDUCATION

STAFF

- Deputy Associate Superintendent serena.denetsosie@azed.gov
- Tribal Grants Specialist terri.beeler-saucedo@azed.gov
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- Email <u>IndianEducation@azed.gov</u>
- Website https://www.azed.gov/oie/

