



**State of Arizona
Department of Education**

Kathy Hoffman
Superintendent of
Public Instruction

To: *Alternate Assessment Test Coordinators*

FROM: **Bethany Spangenberg**, Director of Alternate Assessment

DATE: March 2, 2021

Alternate Assessment Test Administration Flexibility

The Alternate Assessment Unit shared some information on MSAA test administration. Please view the [Statewide Assessment Creative Solutions for Test Administration](#) and the [Alternate Assessment Test Administration Guidance](#). These documents help plan for the testing experience.

There have been several questions regarding testing for students who continue their instruction through distance learning. As in previous years, all state assessments are required to be administered in-person; however, the Arizona Department of Education is allowing flexibility with in-person testing. An LEA may choose to offer to test students in different, yet secure, locations. For example, some LEA's are offering to test at the student's home (by sending a trained school proctor) or to open up district offices as testing sites. We ask the you consider creative ways to address student safety and parent concerns.

We understand that some parents will still have concerns with testing their child. Please document your school's effort to communicate with parents including how the school is planning or offering flexibility for administering tests safely as well any health and safety procedures that are in place. This can be documented through a contact log. This documentation does not have to be sent to ADE Assessment Unit.

We appreciate your efforts to test all students!

Please contact this office at AssessingSWDs@azed.gov or 602-542-8239 if you have any questions.