



Arizona Department of Education

Health and Nutrition Services Division

Seamless Summer Option Administrative Review Summary Report

Sponsor: Kaizen Education Foundation dba Maya High School

CTD: 07-89-49

Sites: Kaizen Education Foundation dba Maya High School

Contacts: Michele Kaye, Chief Operating Officer and Heather Williams, Director of Child Nutrition

Review Date: February 25, 2021

Review Period: January 2021

Review Type: SSO

No.	Review Findings	Technical Assistance Provided	Required Corrective Action
SFA Operations			
1	Advertising materials did not contain the required nondiscrimination statement.	Discussed where to find nondiscrimination statement on ADE's website at http://www.azed.gov/hns/civilrights / and whether long or short statement would be most appropriate.	<i>Please provide written assurance that all advertising materials will include the required nondiscrimination statement. Additionally, provide an updated advertising material with the most current nondiscrimination statement.</i>
Site Agreement			
	No findings.		
Site Eligibility			
	No findings.		
Menu Planning			
2	Green beans recipe provided is not accurate. Specifically, the recipe yield indicates 24 servings, however, the ingredients section indicates 1/2c of green beans. The recipe yield should be 1 serving, not 24 servings.	Discussed updating the recipe.	<i>An updated recipe for Green Beans has already been provided. No further corrective action is required.</i>

3 Broccoli recipe provided is not accurate. Specifically, the portion size indicates 1/2c, however, recipe ingredients and instructions indicate 1c. Recipe portion size should be 1c, not 1/2c. Discussed updating the recipe. *An updated recipe for Broccoli has already been provided. No further corrective action is required.*

4 The Popcorn Chicken, Potato and Corn Bowl recipe provided is not accurate. Specifically, the meat/meat alternate credits as 2oz/eq., not 2.5oz/eq. as indicated in the recipe. Discussed updating the recipe. *An updated recipe for Popcorn Chicken, Potato and Corn Bowl has already been provided. No further corrective action is required.*

Counting & Claiming

No findings.

Media Release

No findings.

SFA Monitoring Responsibilities

No findings.

Civil Rights

No findings.

Food Safety

No findings.

Water

No findings.

Comments/Recommendations:

Congratulations! The Seamless Summer Option of your SY 2020-2021 Administrative Review is complete. Thank you for your prompt assistance while gathering documents.

Training: Web-based training and How-To guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>

COVID-19: Guidance to Child Nutrition Operators can be found on ADE's website at <https://www.azed.gov/hns/covid19>

Fiscal Action Assessed?

<input type="checkbox"/> No- SBP	<input type="checkbox"/> Yes- SBP	TBD
<input type="checkbox"/> No- NSLP	<input type="checkbox"/> Yes- NSLP	TBD
<input checked="" type="checkbox"/> No - SSO SBP	<input type="checkbox"/> Yes- SSO SBP	\$0.00
<input checked="" type="checkbox"/> No - SSO NSLP	<input type="checkbox"/> Yes- SSO NSLP	\$0.00

Fiscal Action under \$600 will be disregarded.

Please submit corrective action response by April 1, 2021 to Jennifer McDonald at Jennifer.McDonald@azed.gov.



3/10/2021

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.

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