



Equity for All Students to
Achieve Their Full Potential

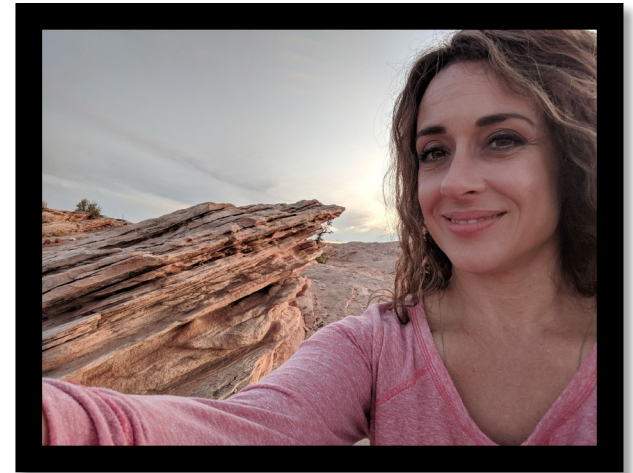
FY 2022 SEI Budget – Comprehensive Applications

**FY 2022 SEI BUDGET TRAINING MODULE
MARCH 12, 2021**

SEI Budget Team of Experts



Roxanne Reese,
Regional Specialist
Central Valley Arizona



Nicole von Prisk,
Director of Title III &
EL Funding

Goals

By the end of this recorded training, participants will know and be able to:

- Understand the timeline and requirements for the FY 2022 SEI Budget – Comprehensive application
- Complete the new SEI Budget - Comprehensive application in GME

FY22 Timeline

March 1 -

May 1

LEA window to apply is open. **LEAs missing the May 1, 2021 deadline will not be considered for FY22 funding.**

May 3 –
June 30

ADE reviews and approves qualifying FTEs from applications received by May 1. Amount requested may need to be adjusted by LEA. ADE will communicate this, if needed.

July 1

Applications are approved and funds should begin to be drawn down with payroll cycles.

March 1, 2021 – July 1, 2021



Grants Management Enterprise GME

- GME Home
- Administer ▶
- Search ▶
- Reports
- Inbox ▶
- Contact ADE
- Grants Management Resource Library
- Help
- GME Sign Out

Search Funding Applications

Organization Name: Begins With ▼

Organization Number:

County: All ▼

Fiscal Year: 2022 ▼

Funding Application: Rural STEM Grant
School Garden Grant - Advanced
School Garden Grant - Beginning
School Safety Program - Expansion
School Safety Program - Year 1
SEI Budget - Comprehensive
SIG Cohort 4 Year 4
SIG Cohort 5
SIG Cohort 6 Year 1

Funding Application State: All ▼

Application Status: All
Not Started
Draft Started
Revision Started
Draft Completed
Revision Completed
LEA Business Manager Approved
LEA Business Manager Returned Not Approved

Application Contact: All ▼

Special Options: None ▼

Sections

Sections









Arizona Department of Education (000111000) Test District - FY 2022- Global Hold(s) (2019, 2020, 2021) - SEI Budget - Comprehensive - Rev 0

Application Status: Draft Started

Change Status To: [Draft Completed](#)

[View ADE History Log](#)

[View Change Log](#)

Description (View Sections Only View All Pages)		Validation	Print <input type="checkbox"/> Select Items
All		Messages	Print
 History Log			Print
	History Log		Print
	Create Comment		
 Allocations		Messages	Print
	Allocations	Messages	Print
 FFATA & GSA Verification		Messages	Print
	FFATA & GSA Verification ←	Messages	Print
 Information / Instructions			Print
	Information/Instructions		Print
	Budget Instructions		Print
 Contacts		Messages	Print
	Contacts ←	Messages	Print
 Assurances, Certifications & Attestations		Messages	Print
	Certifications & Attestations ←	Messages	Print
 SEI Budget - Comprehensive		Messages	Print
	Budget ←		Print
	Budget Overview		Print
	Incremental Teacher Spreadsheet ←		Print
	LEA Offsets Worksheet ←		Print
	Related Documents	Messages	Print
 New Applicant Summary			Print
	New Applicant Summary ←		Print
 SEI Budget - Comprehensive Checklist			Print
	SEI Budget - Comprehensive Checklist ←		Print
All		Messages	Print

FFATA & GSA Verification

Arizona Department of Education (000111000) Test District - FY2022 - Global Hold(s) (2019, 2020, 2021) - SEI Budget - Comprehensive - Rev 0 - FFATA & GSA Verification

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1. The district/organization has submitted OR will be submitting the annual General Statement of Assurance

☐ * Yes

2. The district/organization understands that if ADE is not updated with the organization's SAM.gov information, including CCR expiration, that funding for the organization can be placed on hold.

☐ * Yes

* 3. Please provide a short description of your project in one to two paragraphs:

Go To

Information/Instructions

Arizona Department of Education (000111000) Test District - FY 2022 Global Hold(s): (2019, 2020, 2021) SEI Budget - Comprehensive - Rev 0 - Information / Instructions

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Information/Instructions

1.	LEAs must request funding for incremental costs for teacher salaries, benefits and professional development associated with specific grade level(s) at individual sites.
2.	Enter a brief narrative which justifies the requested funding and how it is incremental.
3.	Include how many required instructional ELD minutes per day are assigned to the teacher(s).
4.	Describe how professional development of teachers who support ELs is a new incremental cost for your LEA.
5.	Keep in mind, any awarded amounts will be reduced by approved offsets (Group B weight and the EL percentage of any Desegregation funding the LEA receives).
6.	Submission of this funding application does not guarantee award of SEI Budget funds.

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Budget Instructions

Budget Instructions

Public District - FY 2022 - Medium Risk - SEI Budget - Comprehensive - Rev 0 - Program Information / Instructions

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Structured English Immersion (SEI) Budget Instructions

Submitted costs must be compliant with the "cost efficient" requirement of the "SEI" models stated in 15-756.01 (B).

15-756.01 F The state board of education shall establish procedures for school districts and charter schools to determine the incremental costs for implementation of the research-based models of structured English immersion developed by the state board of education.

15-756.01 J 2: "Incremental Costs" means costs that are associated with a structured English immersion program pursuant to section 15-752 or a program pursuant to section 15-753 and that are in addition to the normal costs of conducting programs for English proficient students. Incremental costs do not include costs that replace the same types of services provided to English proficient students or compensatory instruction.

INSTRUCTION

Incremental Teacher Salaries

Incremental teachers are teachers required to meet the state board of education approved model requirements, as per ARS §15-756.01.

Incremental Teacher Benefits

Benefits for the incremental teachers may include Retirement, Social Security Contributions, Unemployment Insurance, Workers' Compensation and health care coverage. Use TOTAL number of incremental teachers (from SEI Incremental Worksheet or school/district/charter holder calculation) multiplied by 25% of the current statewide average teacher salary for the prior year for each teacher.

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Contacts

Arizona Department of Education (000111000) Test District - FY 2022 - Global Hold(s): (2019, 2020, 2021) SEI Budget - Comprehensive - Rev 0 - Contacts

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Additional Contacts

Type	Contact(s)
District Superintendent/Delegated Representative	
District ELL Coordinator	
District Chief Financial Officer/Delegated Representative	

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ARS 15-756.03 B states that "Each school district or charter school structured English Immersion Budget Request shall include the signature of the superintendent of the school district and the chief financial officer of the school district or the principal of the charter school and the chief financial officer of the charter school that certifies that the information in the budget request is true to the best of that person's knowledge and has been calculated in accordance with the form prescribed in section 15-756.01, subsection I and that monies from the Arizona Structured English Immersion Fund established by section 15-756.04 will not be used to supplant any federal, state or local monies, including desegregation monies levied pursuant to section 15-910, used for English language learners that were budgeted for English language learners as of February 23, 2006.

Your signatures below certify that detailed records will be retained and made available for audit upon request.

I certify that:

- 1.) The information in the budget request is true to the best of my knowledge, and has been calculated in accordance with the form prescribed in section 15-756.01, subsection I; and,
- 2.) The monies from the Arizona Structured English Immersion fund established by section 15-756.04 will not be used to supplant any federal, state or local monies, including desegregation monies levied pursuant to section 15-910, used for English language Learners as of February 23, 2006; and,
- 3.) Instructional materials used for English language development of English Language Learners are aligned with the Arizona English Language Proficiency Standard.

Assurances

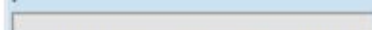
- ☐ 1. The LEA understands that failure to meet prior year completion report or other fiscal deadlines may result in a hold placed on the current project. If a hold is placed on the current SEI Budget, future funded year applications will not be reviewed, and funds from this grant will be withheld until the hold is resolved.
- ☐ 2. The LEA understands that SEI Budget funds can be used to support English learner students only.
- ☐ 3. The LEA understands that indirect costs are not allowable in the SEI Budget.
- ☐ 4. The LEA understands that the SEI Budget can only be used for incremental costs of the SEI Models. Incremental costs are those that are required for implementation of the SEI Models.
- ☐ 5. The LEA understands that the SEI Budget cannot be used to fund activities required by law outside of the SEI Models, such as AZELLA testing.
- ☐ LEA has read and understands the above assurances.

Attestation

Items marked with an asterisk (*) are required

School District Superintendent/Charter School Principal (e-signature)

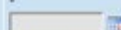
*



School District/Charter School Chief Financial Officer (e-signature)

Date


*



Date

Certifications & Attestations

Incremental Teacher Spreadsheet

Go To 

Average Arizona Teacher Salary	\$53,924.00
Total Requested	\$ 0.00

Incremental Teacher Spreadsheet

School Information			Total Student Population		ELL Student Population				Incremental Costs			
School Name	Grade Levels	Total Student Population	Statewide Average Class Size	Total Non-ELL Student Population	Pre-emergent/ Emergent ELL Students	Basic ELL Students	Intermediate ELL Students	Total ELL Student Population	Required ELD Teachers	Incremental Staff Justification	Incremental Staff Salaries	Incremental Staff Benefits
	1	21	23	97	0	3	4	8	Please select... ▼		\$ 0.00	\$ 0.00

LEA Sample Incremental Teacher Spreadsheet

Incremental Teacher Spreadsheet

School Information			Total Student Population		ELL Student Population				Incremental Costs			
School Name	Grade Levels	Total Student Population	Statewide Average Class Size	Total Non-ELL Student Population	Pre-emergent/ Emergent ELL Students	Basic ELL Students	Intermediate ELL Students	Total ELL Student Population	Required ELD Teachers	Incremental Staff Justification	Incremental Staff Salaries	Incremental Staff Benefits
Genius School	1	114	23	103	0	1	3	11	Please select... ▼		\$ 0.00	\$ 0.00
Genius School	2	102	23	91	2	2	5	11	Please select... ▼		\$ 0.00	\$ 0.00
Genius School	3	76	23	72	0	0	0	4	Please select... ▼		\$ 0.00	\$ 0.00
Genius School	4	78	23	74	0	1	0	4	Please select... ▼		\$ 0.00	\$ 0.00
Genius School	5	78	23	77	0	0	1	1	Please select... ▼		\$ 0.00	\$ 0.00
Genius School	6	57	23	53	0	0	0	4	Please select... ▼		\$ 0.00	\$ 0.00

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State and Local Funds

	Offset Amount
Desegregation Funding: The portion of desegregation monies levied pursuant to ARS 15-910 determined by the English Language Learner population as a percentage of the qualified population. (As per ARS 15-756.01 subsection G 4).	
ELL "Group B Weight": The ELL support level weight prescribed in ARS 15-943. (As per ARS 15-756.01 subsection G 5.).	\$1,153,988.60
Total State and Local Funding Offsets	\$ 1,153,988.60

Budget Request Worksheet

Total Incremental Costs of the models	\$
Total Offsets	\$ 1,153,988.60
Total Approvable Budget Request	\$ 0.00
The SEI Budget application budget must be equal to or less than this approvable budget amount.	

Offset Variance Justifications

Desegregation Funding: The portion of desegregation monies levied pursuant to ARS 15-910 determined by the English Language Learner population as a percentage of the qualified population.

LEA Offsets Worksheet

MADE IS PUBLIC INFORMATION. Organizations uploading documents to GME must ensure that the information does not contain data such as student information, social security numbers, or any other information that could constitute a FERPA violation. If a document is approved for release, it will be made public information. If a document is not approved for release, it will be removed from GME until the document is removed.

Optional Documents		
	Document Template	Document/Link
	N/A	

Related Documents

THANK YOU



Questions?

If you have any lingering questions, please reach out to SEI.Budget@azed.gov

You may also reach out to me directly at nicole.vonprisk@azed.gov