



Arizona Department of Education Health and Nutrition Services Division

Seamless Summer Option Administrative Review Summary Report

Sponsor: Calibre Academy
 CTD: 07-89-09
 Sites: Calibre Academy Surprise
 Contacts: Timothy Smith, Director; Harmony Olson, NSLP Coordinator
 Review Date: February 19, 2021
 Review Period: January 2021
 Review Type: SSO

No.	Review Findings	Technical Assistance Provided	Required Corrective Action
SFA Operations			
	No findings.		
Site Agreement			
	No findings.		
Site Eligibility			
	Observation: The SSO site is listed as area eligible via Area Eligibility Waiver on the site application however, site is deemed area eligible. SFA is not required to submit a waiver.	Worked with SFA and SFSP Specialist to update site application to reflect site's area eligibility. Utilized requirements for determining area eligibility and resources located on ADE's website https://www.azed.gov/hns/sfsp/sfsp_resources under the Application Guides Tab.	<i>No further action is required.</i>
Menu Planning			
1	Meal contribution crediting is not accurate for all recipes. Specifically, Popcorn Chix, Potato, Corn Bowl credits as 2 oz. eq Meat/ Meat Alternate, not 2.5 oz. eq.	Discussed updating recipes to reflect current products being used.	<i>Please provide an updated recipe for Popcorn Chix, Potato, Corn Bowl.</i>
2	Recipe crediting is inconsistent. Specifically, broccoli recipe portion size is inconsistent with instructions and ingredients. Recipe indicates portion size as 1/2 cup but should be 1 cup.	Discussed how to credit meal components and ensuring consistency with recipes, labels, and production records. Resources can be found at https://www.azed.gov/hns/nslp/forms under the Menu Planning tab.	<i>Please provide an updated recipe for broccoli.</i>

Counting & Claiming

No findings.

Media Release

No findings.

SFA Monitoring Responsibilities

No findings.

Civil Rights

No findings.

Food Safety

No findings.

Water

No findings.

Comments/Recommendations:

Congratulations! Calibre Academy has completed the Seamless Summer Option portion of your Administrative Review. Thank you for your prompt assistance while gathering documents.

Training: Web-based training and How-To guides can be found on ADE's website at <https://www.azed.gov/hns/nslp/training>

COVID-19: Guidance to Child Nutrition Operators can be found on ADE's website at <https://www.azed.gov/hns/covid19>

Fiscal Action Assessed?

- | | | |
|---|--|--------|
| <input type="checkbox"/> No- SBP | <input type="checkbox"/> Yes- SBP | TBD |
| <input type="checkbox"/> No- NSLP | <input type="checkbox"/> Yes- NSLP | TBD |
| <input checked="" type="checkbox"/> No - SSO SBP | <input type="checkbox"/> Yes- SSO SBP | \$0.00 |
| <input checked="" type="checkbox"/> No - SSO NSLP | <input type="checkbox"/> Yes- SSO NSLP | \$0.00 |

Fiscal Action under \$600 will be disregarded.

Please submit corrective action response by **March 12, 2021** to Sandy Fitzner at Sandy.Fitzner@azed.gov



25-Feb-21

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the [School Food Authority Appeal Procedure for the Administrative Review](#) found on the National School Lunch Program Administrative Review tab on the ADE website.

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