How to Apply to the Comprehensive Literacy State Development Grant

Does your program have an ADE entity ID/CTDS#, ever received funds from ADE, and Grants Management role in ADEConnect?

**NO**

Contact ADEConnect to gain access to the portal as the Entity Administrator 602-542-7378
https://helpdeskexternal.azed.gov/

Entity Administrator creates new user in ADEConnect. New user clicks on Grants Management link to create an account in GME. Contact GME for questions 602-542-3901
http://www.azed.gov/grants-management

Entity Administrator refers to shorturl.at/uFHR0 / contacts Grants. 602-542-3901

**YES**

NOT SURE
Refer to the applicable organization type for next steps

**IF YOU DO NOT HAVE ACCESS**

Head Start/Child Care/NPO

Contact Health and Nutrition to confirm /set up of an ADE entity admin/ ID and CTDS number 602-542-8700

**IF YOU DO HAVE ACCESS**

District/Charter

Contact School Finance to confirm /set up of an ADE entity admin/ ID and CTDS number 602-542-5695
https://www.azed.gov/finance

Go to the ADE website
http://www.azed.gov

a. Click on ADE Connect
b. Enter your ADE Connect Username and Password
c. Select Grants Management from ADE Connect Application Menu
d. Once on the Grants Management Home Page click on search
e. Click Funding Application
f. Click on Fiscal Year 2021
g. Click on the Comprehensive Literacy State Development Grant (CLSD)
h. Click Search
i. Click on your organization name
j. Start Application

*After receiving access to ADE Connect and GME, please follow all the steps in the red section.

*If unable to access ADEConnect, contact your organization’s Entity Administrator or ADESupport 602-542-7373.

*Lead Fiscal Agents who need additional support, contact Grants Management 602-542-3901.