UPDATE: CTE Technical Skills Assessments WILL BE OFFERED THIS SPRING

After thoughtful consideration and feedback from the field, <u>it has been determined that Technical Skills Assessments will be administered this spring</u>. The TSA provides a numerical description of what students have learned and relevant data, that can be used for program improvement purposes.

To help you prepare during this challenging time, please review the following information for details about testing.

1. <u>Who is eligible to take the test</u>? Students who have completed at least two Carnegie Units in the same CTE program. This includes those students who were eligible last fall but were unable to test due to cancellation.

2. <u>Who can administer (host) the test?</u> Any school that can provide space to accommodate laptops and follow CDC guidelines for wearing masks and social distancing.

3. <u>What amount of time is allowed for the assessment</u>? Ideally, students should have at least 2 hours to take the test. However, due to current circumstances, it may be necessary to schedule multiple testing sessions to accommodate all students. We've provided an example below:

   a. Students could take the test for an hour on one day and return another day to finish the test. This scenario may apply for one program or more. The assessment user guide (https://www.azed.gov/cte/assessments) gives directions on how to save tests from one testing session to the next and how to add time to a testing period.

4. <u>Who can proctor the test</u>? Historically, guidance has been that teachers do not proctor their own students. With current circumstances and due to the need to possibly schedule multiple testing sessions, teachers may proctor their own students. All proctors must sign the Security and Testing Protocol Agreement available at https://www.azed.gov/cte/assessments, which should be kept on file by the district's testing administrator.

5. <u>When does testing begin and end</u>? To assist you with the time needed to register students, schedule computer space, and assign testing proctors, we are lengthening the testing period by 3 weeks. Refer to the chart below for registration and testing dates.

Spring 2021 Testing Schedule	
March 1 – May 14	Registration for Spring Assessments
March 22 – May 14 at Noon	Spring Testing Period
May 17 – May 21	Student Congratulatory Letters and Certificates Mailed to Districts

6. <u>Will students who pass the test receive certificates</u>? Yes, congratulatory letters and certificates will be mailed to <u>districts</u> the week of May 17. Districts should plan for students to receive their certifications, if not in person, then by mail.

7. <u>How can assessment results be used by schools that are able to test students</u>? Schools that test students will have access to data for program improvement. Because assessment data will be incomplete, it will not be used for accountability purposes, that is A-F CCRI and Performance Measures.

For information about CTE programs with assessments, the user guide, and step-by-step tutorials, please visit https://www.azed.gov/cte/assessments. For questions, call 602-542-5452 or send an email to CTEAssessmentHelp@azed.gov.

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