



# ADE/CTE Approved Professional Development for CTE Certification Application

**deadlines: May 1 and December 1**

Date: \_\_\_\_\_

CTED/District/Postsecondary Institution/Professional Organization: \_\_\_\_\_

Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Title of Professional Development (PD): \_\_\_\_\_

Number of clock hours required to complete the PD (15 clock hours = 1 credit): \_\_\_\_\_

**Submit questions and/or electronic application to Angela Hardy at [Angela.Hardy@azed.gov](mailto:Angela.Hardy@azed.gov).**

1. Please indicate one or more of the certification requirements that the professional development addresses from the selections below.

Principles/Philosophy of Career and Technical Education

Describe how the professional development applies to Principles/Philosophy of Career and Technical Education.

Instructional Delivery, Facilitation, and Methodologies in CTE

Describe how the professional development applies to Instructional Delivery, Facilitation, and Methodologies in CTE.

### Instructional Technology

Describe how the professional development applies to Instructional Technology.

### Curriculum Design and Development including Best Practices in CTE

Describe how the professional development applies to Curriculum Design and Development including Best Practices in CTE.

### Assessment, Monitoring, Evaluating and Reporting Progress

Describe how the professional development applies to Assessment, Monitoring, Evaluating and Reporting Progress.

### The Learning Environment, including Classroom Management Training

Describe how the professional development applies to The Learning Environment, including Classroom Management Training.

### Student with Exceptionalities

Describe how the professional development applies to Students with Exceptionalities.

2. **Describe the professional development below and attach the syllabus.** Include the research that supports the professional development meets the rigor of college coursework. *Professional development should improve the learning of all students through research-based instructional strategies and prepare them for all types of classroom assessments.*
  
3. **Identify the expected outcomes and objectives.** Include examples of products, projects, and assignments. *Professional development should lead to improved classroom practice.*
  
4. **Describe how the professional development will be evaluated and include the evaluation tool.** *A measurement tool should be able to identify that the learner has successfully completed the course or activity to identify the skills they will take to the classroom.*