

School District Preschool Child Find Process for Children 2 Years 9 Months to 5 Years Old

1. If developmental concerns noted by a medical professional
 - a. Parent decides if they want to participate in a screening for possible disabilities by contacting the school district. Upon contact by parent district has 45 calendar days to conduct the screening.
 - i. If the information from the medical practitioner warrants, the parent may contact the district and upon written request, the district may proceed directly to evaluation. District provides parent with a Prior Written Notice (PWN).
2. If developmental concerns are noted by parent
 - a. contacting the school district to participate in Child Find screening. Child Find screening must take place within 45 calendar days of entry or upon parent request.
 - b. If the parent requests an evaluation rather than a screening (in writing) then the district will have 15 school days to refuse or agree to evaluate.
 - i. If the district refuses or agrees to evaluate a PWN is provided. If the district agrees to evaluate, proceed to #4.
3. If after a screening
 - a. A developmental concern is noted, and the district suspects the child may have a disability, then within 10 school days after consultation with the parent, the district may refer the child for an evaluation. A referral to a Multi-Disciplinary team must take place within a reasonable period. A PWN is provided as are Procedural Safeguards.
 - b. If no concerns noted, no action is taken.
4. If a developmental concern is noted and a referral is made to a multi-disciplinary team, the multi-disciplinary team conducts a review of existing data
 - a. If the district decides to evaluate, parental consent is obtained for the assessment plan to collect additional data.
 - b. If the district decides to evaluate, but no additional data will be collected, parental consent for the determination of eligibility is obtained.
 - c. If the district decides not to evaluate a PWN and Procedural safeguards are provided.
5. If consent is provided to determine eligibility,
 - a. And if no additional data is being collected because the Multi-Disciplinary Team has determined there is enough data to meet the criteria for a Comprehensive Developmental Assessment, summarize all information into a report and provide the report to the parent. Eligibility is to be determined within 60 calendar days of consent to evaluate. District provides PWN.
 - i. If the child is determined eligible and in need of special education, develop an IEP within 30 days of eligibility, provide a PWN.
 - ii. If the child is not eligible for preschool special education, consider other education interventions, provide a PWN.
 - b. And if additional data is being collected because the Multi-Disciplinary Team has determined there is not enough existing data to meet the criteria for a Comprehensive Developmental Assessment that is needed to determine eligibility, collect additional data, gather and review data, summarize all information and provide the evaluation report to the parent. Eligibility is to be determined within 60 calendar days of consent to evaluate. District provides PWN.
 - i. If the child is determined eligible and in need of special education, develop an IEP within 30 days of eligibility, provide a PWN.
 - ii. If the child is not eligible for preschool special education, consider other education interventions, provide a PWN.
6. If an IEP is developed, without undue delay, provide special education services.