

## Plan to Complete the CNA

Strategy	Action Step	Person Responsible	Resources Needed	Success Criteria	Team Members
Strategy:  Complete Principle 1 Effective Leadership	Create a List of Committee Members		CNA rubric	Team meeting completed, evidence collected, and Planning Tool completed for this principle	
	Determine Date and Time for Meeting		Evidence:		
	Send Invites		Data:		
	Conduct Meeting on:				
Strategy:  Complete Principle 2 Effective Teachers and instruction	Create a List of Committee Members		CNA rubric	Team meeting completed, evidence collected, and Planning Tool completed for this principle	
	Determine Date and Time for Meeting		Evidence:		
	Send Invites		Data:		
	Conduct Meeting				
Strategy:  Complete Principle 3 Effective Use of Time	Create a List of Committee Members		CNA rubric	Team meeting completed, evidence collected, and Planning Tool completed for this principle	
	Determine Date and Time for Meeting		Evidence:		
	Send Invites		Data:		
	Conduct Meeting				

Strategy	Action Step	Person Responsible	Resources Needed	Success Criteria	Team Members
Strategy: Complete Principle 4 Effective Curriculum	Create a List of Committee Members		CNA rubric  Evidence:  Data:	Team meeting completed, evidence collected, and Planning Tool completed for this principle	
	Determine Date and Time for Meeting				
	Send Invites				
	Conduct Meeting on:				
Strategy: Complete Principle 5 Conditions, Climate and Culture	Create a List of Committee Members		CNA rubric  Evidence:  Data:	Team meeting completed, evidence collected, and Planning Tool completed for this principle	
	Determine Date and Time for Meeting				
	Send Invites				
	Conduct Meeting on:				
Strategy: Complete Principle 6 Family and Community Engagement	Create a List of Committee Members		CNA rubric  Evidence:  Data:	Team meeting completed, evidence collected, and Planning Tool completed for this principle	
	Determine Date and Time for Meeting				
	Send Invites				
	Conduct Meeting on:				
Strategy: Identify top 3 primary needs	Assemble team and schedule meeting		Completed CNA rubric, principle and Indicator averages, trends and patterns	Team meeting completed; top 3 primary needs identified	

