



Arizona Department of Education
Highly Effective Schools
Nita M. Lowey 21st Century Community Learning
Centers (21st CCLC) Title IV-B Program



21st CCLC Waiver for Student Services (2020-2021)

In order to give Arizona's 21st CCLC Programs the most flexibility possible in offering services to students during this unusual school year, the ADE 21st CCLC Program asked for and has been granted a waiver from the U.S. Education Department allowing Arizona's Nita M. Lowey 21st Century Community Learning Centers (21st CCLC) Title IV-B grant programs to provide supplemental activities when school is in session but students are not receiving in-person instruction, such as providing additional academic supports during remote learning. All other requirements for a 21st CCLC program continue to apply.

This is a waiver based on section 8401 [20 U.S.C.7861] of the Elementary and Secondary Education Act, as reauthorized by the Every Student Succeeds Act (ESSA) in 2015 that allows SEAs to waive the definition of Community Learning Center(s) for implementation of services during "nonschool hours or periods when school is not in session (such as before and after school or during summer recess)" per section 4201 (b)(1)(A) [20 U.S.C. 7171] for 21st CCLC programs in school year 2020-2021.

Intent of the waiver:

Under the waiver, ADE will permit 21st CCLC programs to provide supplemental activities when school is in session but students are not receiving in-person instruction, such as providing additional academic supports during distance learning. All other requirements for a 21st CCLC program continue to apply.

We recognize that students may benefit from dedicated personnel and enhanced technological resources to help them better engage with remote lessons, independent work that is assigned, and other academic enrichment activities during the portion of the week when they are not physically present in school but school is in session remotely for some portion of the day.

Additional staff may be hired to help provide services during distance learning, including retired teachers and contracted service providers such as:

- counselors
- social workers
- community members with cultural and/other specialized skills
- college students

This may be done to alleviate some of the stress on the school's teachers and may also help meet the needs of students during this year.

Teacher contracts may have the flexibility to offer services during teacher planning time, allowing teachers to flex their planning time to different hours when they are not teaching in the 21st CCLC program.

Lunch: Under this 4201(b)(1) waiver, programs might opt to use lunch time when distance learning to hold a class or activity (e.g. reading program, check-in, eat and chat lunch session).

**TO ACCEPT THIS WAIVER, READ THE TERMS BELOW
AND RETURN THE SIGNED DOCUMENT TO YOUR ADE
21ST CCLC PROGRAM SPECIALIST.**

21st CCLC Program Expectations:

- Budget detail** for any student services provided during the instructional day will be noted by adding 4201(b)(1) waiver to those salary/other items in the budget.
- In program schedules, student attendance rosters and in the Summary of Classes report** for those classes and activities offered under the 4201(b)(1) waiver, note student services provided during the instructional day with the addition of “W” (for waiver).
- Keep accurate **timesheet, time and effort documentation** mirroring the 4201(b)(1) waiver activities and services noted in the program schedule and student attendance records.
- Report student attendance** for 21st CCLC offerings under the 4201(b)(1) waiver in your Student Information System. This 21st CCLC program attendance will *not* interfere with ADM reporting.
- Be mindful to **supplement** (support or build upon) and **not supplant** (overlap or replicate) other Federal, State, and local public funds when offering any 21st CCLC services, regardless of the time of day.

<p>Put simply: 21st CCLC funds can ENHANCE but not REPLACE other funds.</p>
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How will ADE monitor services offered under the 4201(b)(1) waiver?

ADE’s 21st CCLC Program Specialists will monitor programs to ensure that student services supplement and do not supplant, including the following documentation:

- Review and approve allowable and allocable expenditures marked as 4201(b)(1) waiver items in budget revisions to 21st CCLC site applications
- Monitor time and effort, attendance, program schedules, Summary of Classes reports and student attendance in AzEDS for appropriate documentation and alignment with student services offered under the waiver

<p>Keep in mind: Your ADE 21st CCLC Program Specialist is available to help.</p>

**TO ACCEPT THIS WAIVER, READ THE TERMS ABOVE
AND RETURN THE SIGNED DOCUMENT TO YOUR ADE
21ST CCLC PROGRAM SPECIALIST.**

By signing below, I am indicating acceptance of the *21st CCLC Waiver for Student Services (2020-2021)* from ADE and the U.S. Education Department allowing 21st CCLC student services to be offered **during the instructional day for the school year 2020-2021** as well as during the normal non-instructional day hours allowed by 21st CCLC (Title IV-B). I understand that any such 21st CCLC services must supplement and not supplant.

District/Organization	Cycle
Site Name	Year of Grant
Principal	
Site Coordinator(s)1:	2:

SIGNATURES REQUIRED

The Superintendent is the Authorized Certifying Official of the LEA/Fiscal Agent.

Printed Name of Authorized Certifying Official

Title

Signature of Authorized Certifying Official

Date

The Principal is the Authorized Certifying Official of the school/site.

Printed Name of Authorized Certifying Official

Title

Signature of Authorized Certifying Official

Date

-----FOR ADE USE ONLY-----

ADE Approval: