



Arizona Department of Education

Health and Nutrition Services Division

Seamless Summer Option Administrative Review Summary Report

Sponsor: Antelope Union High School District

CTD: 14-05-50

Site: Citrus City Rec. Hall-Bus Stop

Contact: Gregory Copeland, Superintendent; Robin Rinehart, Food Service Manager

Review Date: May 29, 2020

Review Period: April 2020

Review Type: SSO

Review Findings	Technical Assistance Provided	Required Corrective Action
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SFA Operations

No findings.

Site Agreement

No findings.

Site Eligibility

No findings.

Menu Planning

SFA did not use an approved 5 day week for menu planning purposes. Specifically, SFA used a Tuesday thru Monday menu planning model and is not in compliance with a normal school week of five consecutive days.

Discussed how current system allowed for this to happen and potential changes that could be made to ensure it doesn't continue. Meal pattern requirements for the National School Lunch Program and National School Breakfast Program can be found on ADE's website at www.azed.gov/hns/nslp/mealpattern. The Step by Step Instruction: How to Plan a Lunch Menu and The Step by Step Instruction: How to Plan a Breakfast Menu can be found on ADE's website at <http://www.azed.gov/hns/nslp/trainings/online/>.

Please provide a written description of the changes that have been made to ensure that menu planning is in accordance to USDA guidelines. Additionally, the certificate of completion of Step by Step Instruction: How to Plan a Lunch Menu and Step by Step Instruction: How to Plan a Breakfast Menu must be submitted.

Counting & Claiming

No findings.

Media Release

No findings.

SFA Monitoring Responsibilities

No findings.

Civil Rights

No findings.

Food Safety

No findings.

Water

No findings.

Comments/Recommendations:

Congratulations! Antelope Union High School District has successfully completed the Seamless Summer Option (SSO) review for the 2019-2020 school year. Thank you for your cooperation during the review process. You and your team are doing a wonderful job ensuring the students in your community are receiving healthy meals during this unprecedented time.

Fiscal Action Assessed?

<input checked="" type="checkbox"/> No- SBP	<input type="checkbox"/> Yes- SBP	\$0.00
<input checked="" type="checkbox"/> No- NSLP	<input type="checkbox"/> Yes- NSLP	\$0.00
<input checked="" type="checkbox"/> No - SSO	<input type="checkbox"/> Yes- SSO	\$0.00

Fiscal Action under \$600 will be disregarded.

Please submit corrective action response by **August 21, 2020** to Sandy Fitzner at Sandy.Fitzner@azed.gov .



7-Aug-20

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the National School Lunch Program Administrative Review Appeal Procedures found here:

<https://cms.azed.gov/home/GetDocumentFile?id=58dbe2581130c01500d4b08b>

Kathy Hoffman, Superintendent of Public Instruction
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