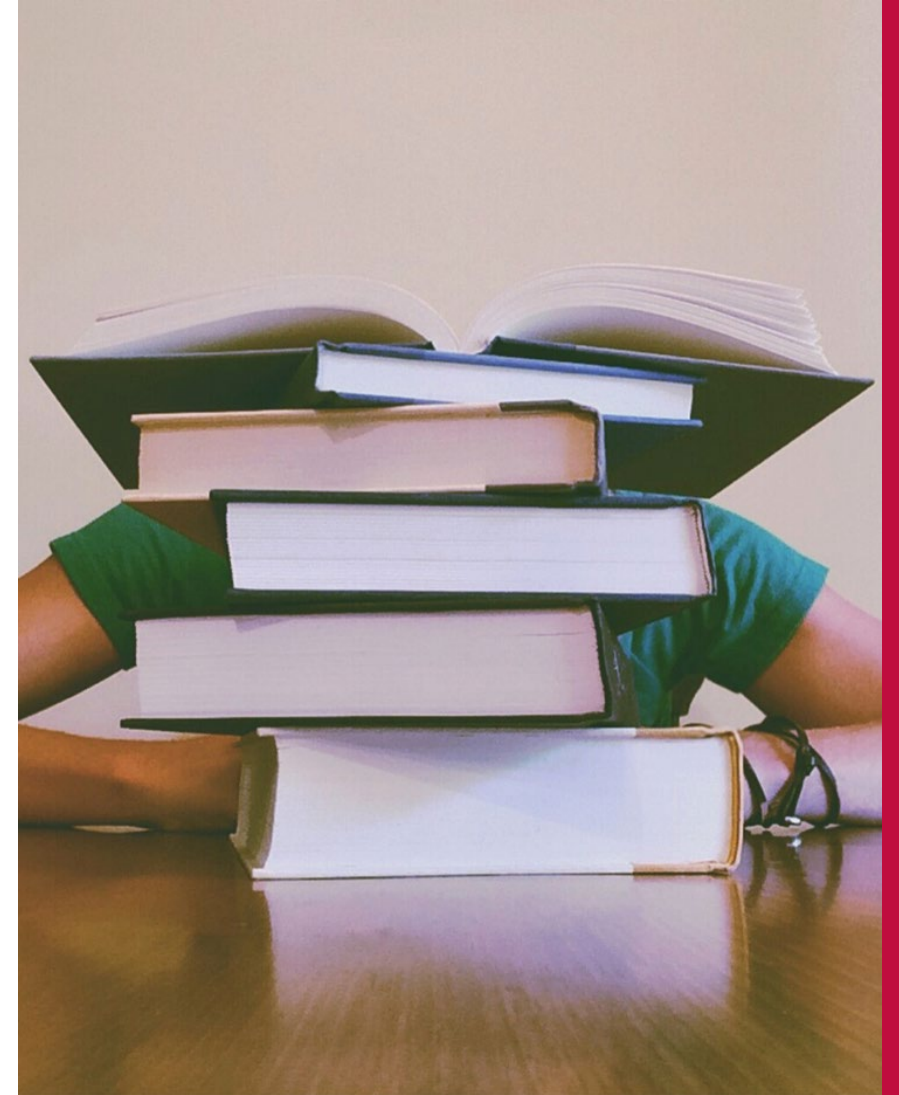




# Post School Outcomes Essentials 101



# Session Outcomes

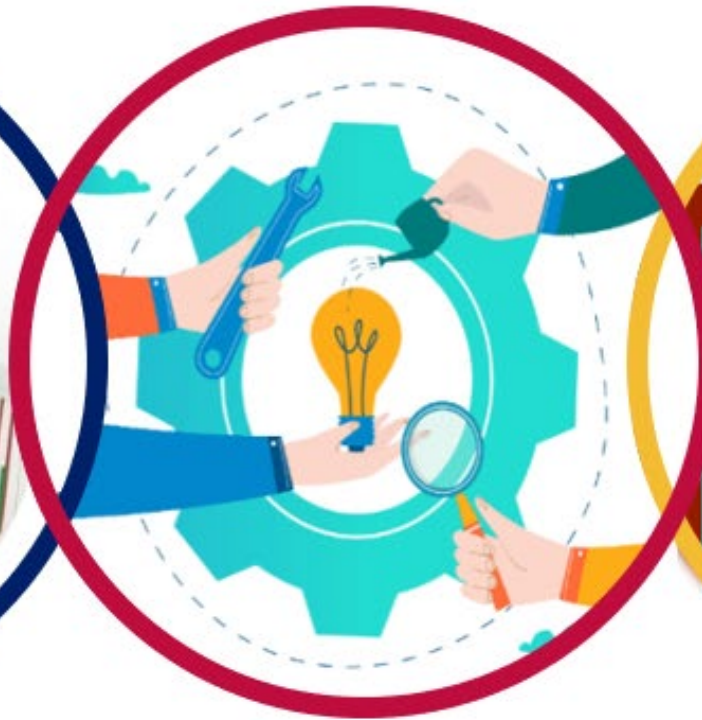
- Introduce and review the requirements of PSO data collection
- Discuss implications of data collection and informing practice on local/state levels
- Explore the data entry process using the ADE/ESS PSO online application

# Why is PSO Important?

**Federal and Public  
Reporting Provisions**



**Successful Transition to Adulthood  
For All Students with Disabilities**



**District and Charter School  
Improvement Initiatives**

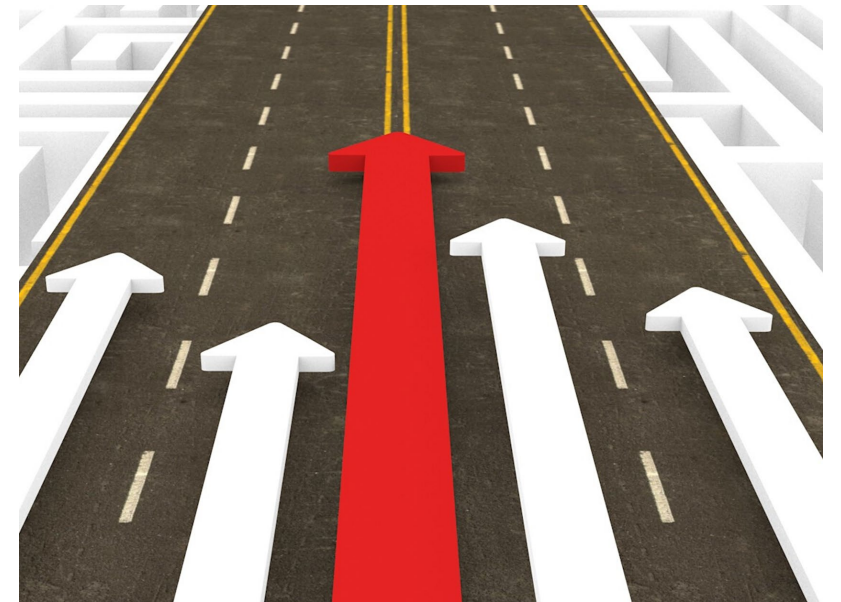
# Indicator 14

## ***Measurement of a student's post-school engagement.***

Percent of youth who are no longer in secondary school, had IEPs in effect at the time they left school, and were:

- enrolled in higher education;
- competitively employed;
- enrolled in postsecondary education or training; or
- some other employment

within one year of leaving high school.



# Categories of Engagement Definitions

## Higher Education

- Enrolled full- or part-time
  - Community College (2-year program)
  - College/University (minimum 4-year program)
  - 1 complete term
- 

## Competitive Employment

- Average 20 hours/week
- 90 days (cumulative) since leaving high school
- Available benefits and opportunities for advancement as those without disabilities
- Pay at or above minimum wage while earning a customary pay rate
- Setting with others who are non-disabled where interaction is at a level comparable to co-workers without disabilities who perform the same job description.

# Categories of Engagement Definitions

## Other Postsecondary Education/Training

- Enrolled full- or part-time
- Education/training program (e.g., adult education, technical or vocational training that is less than 2-years)
- 1 complete term

## Other Employment

- Worked for pay or was self-employed
- 90 days (cumulative) since leaving high school
- Includes working in a family business (e.g., farm, store, catering, etc.)

***No definitions were  
changed for the  
2020 PSO season.***



# Hierarchy of Categories of Engagement

**Higher Education**

**Competitive Employment**

**Other Postsecondary  
Education/Training**

**Other Employment**




**How do we  
collect PSO  
data in  
Arizona?**





# The Arizona PSO Survey

AZ PSO Survey Updated 03/16/2020



## ARIZONA'S POST-SCHOOL OUTCOMES (PSO) SURVEY

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### GENERAL INSTRUCTIONS

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The Post-School Outcomes (PSO) Survey web-based application is available through the ESS Portal on ADE Connect. Public Education Agency (PEA) personnel administering the PSO Survey can either use a hard-copy version of the survey protocol to record responses or the responses can be entered directly into the web-based application. Ultimately, all PSO Survey responses must be entered into the web-based application regardless of how the responses are initially recorded.

### Introductory Information

---

Record the name of the student: \_\_\_\_\_

Record the SSID of the student: \_\_\_\_\_

Record the name of PEA staff conducting the PSO Survey: \_\_\_\_\_

Indicate the person who responded to the PSO Survey:

- ☐ Student
- ☐ Family member (Name): \_\_\_\_\_
- ☐ State/local agency personnel (Name): \_\_\_\_\_

If you are unable to administer the survey, please indicate whether the PSO Survey was not applicable or not collected. NOTE: Only one type of exclusion can apply to each student.


## Sections

- Introductory Information
- Survey Questions

## 14 Questions (with Skip Logic)

- Postsecondary Education/Training
- Employment

AZ PSO Survey Updated 03/16/2020



## PSO SURVEY QUESTIONS

---

Things to remember:

- PSO Surveys are administered to students who had an IEP in place upon exit from high school.
- These data are to be gathered at least one year following the student's exit from high school.
- Follow the prompts to collect the necessary data. Pay close attention to the skip logic. You may not need to have all questions answered.
- See the [PSO Survey Companion Document](#) for strategies to boost your conversation such as example follow-up questions and resources.
- **MARK ONLY 1 RESPONSE PER QUESTION**

### Postsecondary Education/ Training

---

1. In the 12 months after leaving high school, were you ever enrolled in any type of school, job training, or education program?

- ☐ No ➡ Go to question 4
- ☐ Yes ➡ Go to questions 2 & 3
- ☐ No Answer

2. Did you complete an entire term? [NOTE: This can be any complete term including quarter, semester, intersession, summer, online. Term is individualized to the institution. This could be entire course, including a certification course.]

- ☐ No
- ☐ Yes
- ☐ No Answer

# When is PSO data collected in Arizona?

## JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4

## JULY

SUN	MON	TUE	WED	THU	FRI	SAT
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

## AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

## SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3

# PSO Timeline

Confirm PEA users have access to the PSO Application

**January**

PSO Survey data collection

- Input survey responses into the PSO application

**June - September**

**February - May**

Review PEA student lists

Update exclusions

Contact and offer engagement resources to drop-outs

Staff training

# PSO Timeline – Ongoing Tasks

Update contact information

- [Sample PSO Contact Form](#)

**Prior to Student leaving High School**

## **Review Previous PSO Data**

Implement improvements to professional practices to impact next season's engagement rates

- Data-based decision making & action planning

# Data Collection

The PSO Survey can be administered by:



## Recording Responses:


- PSO Survey hard copy or fillable PDF
- PSO application

***Ultimately, PSO Survey responses must be entered into the PSO application on ADE Connect.***

# Finding the PSO Application

 ADECONNECT

1

-  ADE Motor Pool Reservation System
-  AZDash ?
-  AzEDS Identity ?
-  AzEDS Portal
-  AzEDS Portal UAT
- EOS Portal
- **ESS Portal**
- Event Management System (EMS)
-  HR Administration

2

## Indicator Surveys

These include the Parent Involvement Survey, Teacher Attrition Survey, Early Childhood Survey and the Post School Outcomes Survey.

- ESS Data Surveys
- **Post School Outcomes Survey**

# Steps to Gain Application Access

**1**

**Local Entity  
Administrator**

**2**

**ADE/ESS  
Secondary  
Approval  
(Verified)**

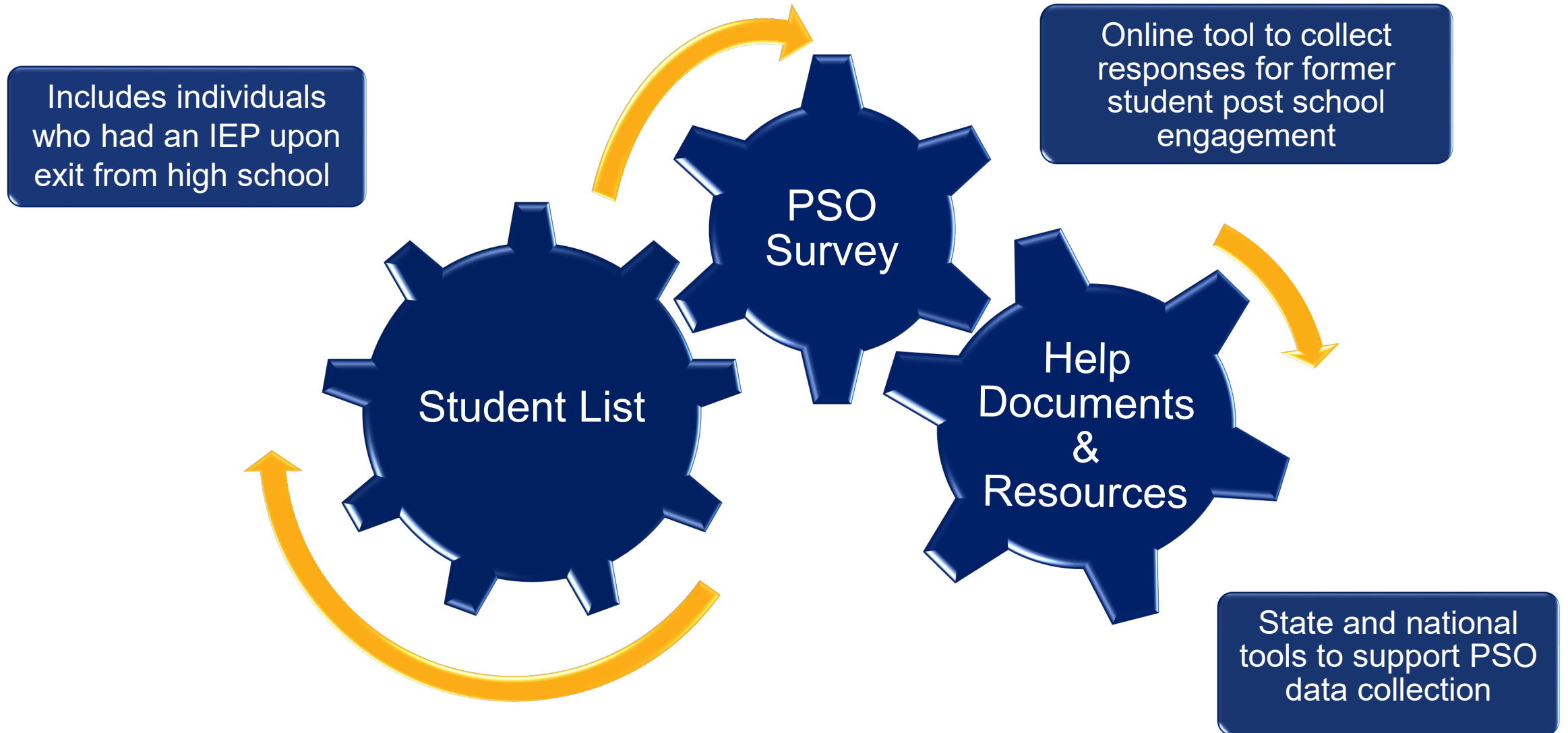
**3**

**Access to PSO  
Application**

*Access requests  
expire after 7  
calendar days.*



# PSO Application Tools



# PEA Student List


**Please check your lists  
for accuracy.**

**Lists may be updated  
after these dates:**



# Exploring the Student List

This page acts as a Dashboard to track your progress.

 **ESS** Post School Outcomes  
Exceptional Student Services

Home Student List Reports PEA Selection Management Help ESS Admin ESS

Home

Student List

Dysart Unified District (07-02-89-000)

Download Student List

☐ Only display incomplete students?

Exit Year: 2019

PEA Status

PEA (CTDS)	N/A Students	Eligible Students	Completed PSO Surveys	Surveys Not Collected	Surveys Not Completed	Participation Rate (%)	Engagement Rate (%)
Dysart Unified District (07-02-89-000)	0	202	0	0	202	0	0

School Status

School (CTDS)	N/A Students	Eligible Students	Completed PSO Surveys	Surveys Not Collected	Surveys Not Completed	Participation Rate (%)	Engagement Rate (%)
Dysart High School (07-02-89-205)	0	56	0	0	56	0	0
Shadow Ridge High School (07-02-89-225)	0	36	0	0	36	0	0
Valley Vista High School (07-02-89-220)	0	55	0	0	55	0	0
Willow Canyon High School (07-02-89-210)	0	36	0	0	36	0	0
Tuitioned out	0	19	0	0	19	0	0

Go back to top

Dysart High School (07-02-89-205)

Student in red has an incomplete survey. Student in green has a complete survey or a survey is not required.

State Student ID	Name	DOB	Completed by	PSO Survey Required?	PSO Survey Status
			(Not Set)	Yes	Student details data downloaded
			(Not Set)	Yes	Student details data downloaded
			(Not Set)	Yes	Student details data downloaded
			(Not Set)	Yes	Student details data downloaded
			(Not Set)	Yes	Student details data downloaded

The 2020 Student List includes students who left high school during the 2018-2019 school year.

Engagement Rate is NEW to the Student List page for the 2020 season.

# Survey Completion Status

## PEA Status

PEA (CTDS)	N/A Students	Eligible Students	Completed PSO Surveys	Surveys Not Collected	Surveys Not Completed	Participation Rate (%)	Engagement Rate (%)
Dysart Unified District (07-02-89-000)	0	202	0	0	202	0	0

### School Status

School (CTDS)	N/A Students	Eligible Students	Completed PSO Surveys	Surveys Not Collected	Surveys Not Completed	Participation Rate (%)	Engagement Rate (%)
Dysart High School (07-02-89-205)	0	56	0	0	56	0	0
Shadow Ridge High School (07-02-89-225)	0	36	0	0	36	0	0
Valley Vista High School (07-02-89-220)	0	55	0	0	55	0	0
Willow Canyon High School (07-02-89-210)	0	36	0	0	36	0	0
Tuitioned out	0	19	0	0	19	0	0

## Dysart High School (07-02-89-205)

Student in red has an incomplete survey. Student in green has a complete survey or a survey is not required.

State Student ID	Name	DOB	Completed by	PSO Survey Required?	PSO Survey Status
[REDACTED]	[REDACTED]	[REDACTED]	(Not Set)	Yes	Student details data downloaded
[REDACTED]	[REDACTED]	[REDACTED]	(Not Set)	Yes	Student details data downloaded
[REDACTED]	[REDACTED]	[REDACTED]	(Not Set)	Yes	Student details data downloaded
[REDACTED]	[REDACTED]	[REDACTED]	(Not Set)	Yes	Student details data downloaded

# Survey Completion Status

PEA Status							
PEA (CTDS)	N/A Students	Eligible Students	Completed PSO Surveys	Surveys Not Collected	Surveys Not Completed	Participation Rate (%)	Engagement Rate (%)
Dysart Unified District (07-02-89-000)	1	201	4	1	196	2	75

School Status							
School (CTDS)	N/A Students	Eligible Students	Completed PSO Surveys	Surveys Not Collected	Surveys Not Completed	Participation Rate (%)	Engagement Rate (%)
Dysart High School (07-02-89-205)	1	55	4	1	50	7.3	75
Shadow Ridge High School (07-02-89-225)	0	36	0	0	36	0	0
Valley Vista High School (07-02-89-220)	0	55	0	0	55	0	0
Willow Canyon High School (07-02-89-210)	0	36	0	0	36	0	0
Tuitioned out	0	19	0	0	19	0	0

All 3 parts of the student list update after a survey is completed or an exclusion is chosen.

Dysart High School (07-02-89-205)					
Student in red has an incomplete survey. Student in green has a complete survey or a survey is not required.					
State Student ID	Name	DOB	Completed by	PSO Survey Required?	PSO Survey Status
				Yes	PSO survey completed
				Enrolled in High School	Student details data downloaded
				Responder Refused to Participate	Student details data downloaded
				Yes	PSO survey completed

# Accessing a Student Page

Access the “Student Page” by selecting the student’s SSID.

Dysart High School (07-02-89-205)

Student in **red** has an incomplete survey. Student in **green** has a complete survey or a survey is not required.

State Student ID	Name	DOB	Completed by	PSO Survey Required?	PSO Survey Status
87654321	Doe, Jane	01/01/2001	(Not Set)	Yes	Student details data downloaded
			(Not Set)	Yes	Student details data downloaded
			(Not Set)	Yes	Student details data downloaded
			(Not Set)	Yes	Student details data downloaded
			(Not Set)	Yes	Student details data downloaded

# Navigating the Student Page

The screenshot shows the ESS Post School Outcomes Exceptional Student Services interface. At the top, the navigation bar includes links for Home, Student List, Reports, PEA Selection, Help, and ESS Admin ESS. The 'Student List' link is circled in red, with a red arrow pointing to a callout box. Below the navigation bar, the 'Exiting Students' link is also circled in red, with a red arrow pointing to the same callout box. The main content area is titled 'Student Data' and contains various input fields for student information. A red arrow points from the 'Student' field to a callout box. Another red arrow points from the 'Completed by (Last, First):' field to a callout box.

**Select “Exiting Students” or “Student List” at the top of the Student page to return to the Student List.**

**Gray Box = Data cannot be entered into that section.**

**White Box = Data entry is allowed.**

ARIZONA  
Department of Education

**ESS** Post School Outcomes  
Exceptional Student Services

Home Student List Reports PEA Selection Help ESS Admin ESS

Home | Exiting Students

Student

Dysart Unified District (07-02-89-000)

Student Data

Status:  
Student details data downloaded

Grade:  
12 - Twelfth grade

PEA:  
Dysart Unified District (07-02-89-000)

Need:  
[Gray Box]

School:  
[Gray Box]

Gender:  
[Gray Box]

Student:  
[Gray Box]

Ethnicity:  
[Gray Box]

State Student ID:  
[Gray Box]

ELL:  
[Gray Box]

DOB:  
[Gray Box]

Exit Reason:  
[Gray Box]


Exit Year:  
2019

Survey Respondent/Relationship:  
[Gray Box] / [Gray Box]

Completed by (Last, First):  
[White Box] / [White Box]



# Who Conducted the Survey?

 **ESS** Post School Outcomes  
Exceptional Student Services

Home Student List Reports PEA Selection Management Help ESS Admin ESS

[Home](#) | [Exiting Students](#)

## Student

Dysart Unified District (07-02-89-000)

Student Data

<b>Status:</b> Student details data downloaded	<b>Grade:</b> 12 - Twelfth grade
<b>PEA:</b> Dysart Unified District (07-02-89-000)	<b>Need:</b> ELL - English Learning Disability
<b>School:</b> Dysart High School (07-02-89-000)	<b>Gender:</b> F - Female
<b>Student:</b> [Redacted]	<b>Ethnicity:</b> Hispanic/Latino
<b>State Student ID:</b> [Redacted]	<b>ELL:</b> No
<b>DOB:</b> [Redacted]	<b>Exit Reason:</b> Graduated
<b>Exit Year:</b> 2019	
<b>Survey Respondent/Relationship:</b> [Redacted] / [Redacted]	
<b>Completed by (Last, First):</b> [Redacted] , [Redacted]	

Input full name  
of the person  
who conducted  
the survey.

# Exclusions (None)

**“None” is the default option. The PSO Survey will be administered to the student.**

Exclude?	Instructions	Reason
<input type="radio"/> N/A?	Check N/A to indicate the PSO survey will not be administered and is therefore not applicable to the student for one of the reasons listed to the right.	<div>Please choose one..</div>
<input type="radio"/> Not Collected?	Check "Not Collected" and select a reason listed to explain why the PSO survey could not be completed.	<div>Please choose one..</div>
<input checked="" type="radio"/> None	Check "None" if this student is not being excluded from the PSO survey.	

Save Student

Contacts...

Contact Attempts...

PSO Survey...

# Exclusions (N/A)

**“N/A” can be checked below if the PSO Survey will not be administered to the student. A reason must be selected; only the reasons listed in the drop down menu are acceptable for not administering the survey.**

Exclusions

Exclude?	Instructions	Reason
<input checked="" type="radio"/> <b>N/A?</b>	Check N/A to indicate the PSO survey will not be administered and is therefore not applicable to the student for one of the reasons listed to the right.	<div>Please choose one..</div> <div><div>Please choose one..</div><div>Enrolled in High School</div><div>Student is Deceased</div><div>AZEDS Exit Code Error</div></div>
<input type="radio"/> <b>Not Collected?</b>	Check "Not Collected" and select a reason listed to explain why the PSO survey could not be completed.	
<input type="radio"/> <b>None</b>	Check "None" if this student is not being excluded from the PSO survey.	

**Before moving to another page, select “Save Student”**

# Exclusions (Not Collected)

**“Not Collected” can be checked below if the PSO Survey could not be completed. A reason must be selected; only the reasons listed in the drop down menu are acceptable for not completing the survey.**

The screenshot shows a web form titled 'Exclusions'. It has three main columns: 'Exclude?', 'Instructions', and 'Reason'. The 'Exclude?' column has three radio button options: 'N/A?', 'Not Collected?', and 'None'. The 'Instructions' column provides guidance for each option. The 'Reason' column contains a dropdown menu. Red arrows point from the text boxes to the 'Not Collected?' radio button, the dropdown menu, and the 'Contact Attempts...' button.

Exclude?	Instructions	Reason
<input type="radio"/> N/A?	Check N/A to indicate the PSO survey will not be administered and is therefore not applicable to the student for one of the reasons listed to the right.	Please choose one..
<input checked="" type="radio"/> Not Collected?	Check "Not Collected" and select a reason listed to explain why the PSO survey could not be completed.	Please choose one.. Please choose one.. Responder Refused to Participate Incorrect Contact Information Contacts not Collected
<input type="radio"/> None	Check "None" if this student is not being excluded from the PSO survey.	

Save Student   Contacts...   Contact Attempts...   PSO Survey...

**“No Contact After 3 Attempts” will appear as a reason after three contact attempts are logged.**

# Exclusions (Contact Attempts)

**Contact Attempts must be logged if unable to reach the former student or a family member.**

Exclusions

Exclude?	Instructions	Reason
<input type="radio"/> N/A?	Check N/A to indicate the PSO survey will not be administered and is therefore not applicable to the student for one of the reasons listed to the right.	<div>Please choose one..</div>
<input type="radio"/> Not Collected?	Check "Not Collected" and select a reason listed to explain why the PSO survey could not be completed.	<div>Please choose one..</div>
<input checked="" type="radio"/> None	Check "None" if this student is not being excluded from the PSO survey.	

**Select "Contact Attempts"**

# Exclusions (Contact Attempts)

The screenshot displays the ESS Post School Outcomes Exceptional Student Services web application. The header includes the Arizona Department of Education logo and the ESS logo. The navigation bar contains links for Home, Student List, Reports, PEA Selection, Management, Help, and ESS Admin ESS. The breadcrumb trail shows Home | Existing Students | Student | Contact Attempts. The main heading is 'Contact Attempt' for Dysart Unified District (07-02-89-000). The 'Student' section includes a 'Status' dropdown (set to 'Student details data downloaded'), a 'School' dropdown (set to 'Dysart High School (07-02-89-205)'), and a 'Student (State Student ID)' field. The 'Attempt' section contains a 'Date' field, a 'Results' text area, and a 'Comments' text area. A 'Save Attempt' button is located at the bottom of the form.

**Fill in the date  
(between June 1 – September 30)  
when the contact attempt was made.  
Record what happened.**

**SAVE your  
entry!**

# Input- Contact Attempts

**ESS** Post School Outcomes  
Exceptional Student Services

Home | Student List | Reports | PEA Selection | Management | Help | ESS Admin ESS

Home | Exiting Students | Student

## Contact Attempts

Dysart Unified District (07-02-89-000)

**Student**

Status:  
Student details data downloaded

School:  
Dysart High School (07-02-89-205)

Student (State Student ID):  
[REDACTED]

**Attempts**

Date	Results	Comments
06/15/20	No Contact	Called student at cell number ([REDACTED]), no response, left voicemail.



Add Attempt

**Contact Attempts page will display details of attempted contact(s).**

**Select “Add Attempt” to log additional contact attempts.**



# Exclusions (Contact Attempts)

**Post School Outcomes**  
**Exceptional Student Services**

Home Student List Reports PEA Selection Management Help ESS Admin ESS

[Home](#) | [Exiting Students](#) | [Student](#)

## Contact Attempts

Dysart Unified District (07-02-89-000)

Student

Status:  
Unable to contact

School:  
Dysart High School (07-02-89-205)

Student (State Student ID):  
[Redacted]

Attempts

Date	Results	Comments
08/08/20	No Contact	Called student, mother, and cousin and left 3 voicemails. Emailed student and parent.
06/30/20	No Contact	Called student's cell and mother's cell. Left two voicemails. Emailed student as well.
06/15/20	No Contact	Called student at cell number ([Redacted]), no response, left voicemail.

Add Attempt

**Each attempt is listed.  
Continue until the survey can be  
administered or three attempts  
have been logged.  
Remember to save each attempt.**

# Exclusions (No Contact after 3 Attempts)

After three attempts, “Not Collected” is automatically recorded under Exclusions with the reason of “No Contact After 3 Attempts.”

Exclusions

Exclude?	Instructions	Reason
<input type="radio"/> N/A?	Check N/A to indicate the PSO survey will not be administered and is therefore not applicable to the student for one of the reasons listed to the right.	Please choose one..
<input checked="" type="radio"/> Not Collected?	Check "Not Collected" and select a reason listed to explain why the PSO survey could not be completed.	<div>Please choose one.. Please choose one.. <b>No Contact After 3 Attempts</b> Responder Refused to Participate Incorrect Contact Information Contacts not Collected</div>
<input type="radio"/> None	Check "None" if this student is not being excluded from the PSO survey.	

Save Student   Contacts...   Contact Attempts...   PSO Survey...

# Conducting the Survey

---

Steps to take once you reach a person who can answer the PSO survey questions.

- Former Student
- Family Member
- State Agency Representative



# Starting the PSO Survey

Access the Student Page  
after selecting the  
student's SSID on the  
Student List.

The screenshot displays the ESS Post School Outcomes Exceptional Student Services interface. At the top, the logo for ESS (Exceptional Student Services) is visible, along with navigation links: Home, Student List, Reports, PEA Selection, Management, Help, and ESS Admin ESS. Below the navigation bar, the page title is "Student" and the district is "Dysart Unified District (07-02-89-000)".

The main section is titled "Student Data" and contains various input fields for student information:

- Status: Student details data downloaded
- Grade: 12 - Twelfth grade
- PEA: Dysart Unified District (07-02-89-000)
- Need: 12 - Twelfth grade
- School: Dysart Unified District
- Gender: Male
- Student: [Redacted]
- Ethnicity: [Redacted]
- State Student ID: [Redacted]
- ELL: [Redacted]
- DOB: [Redacted]
- Exit Reason: Graduated
- Exit Year: 2019
- Survey Respondent/Relationship: [Redacted]
- Completed by (Last, First): Specialist, Transition

Below the "Student Data" section is the "Exclusions" section, which includes a table with columns for "Exclude?", "Instructions", and "Reason". The table has three rows:

Exclude?	Instructions	Reason
<input type="radio"/> N/A?	Check N/A to indicate the PSO survey will not be administered and is therefore not applicable to the student for one of the reasons listed to the right.	Please choose one...
<input type="radio"/> Not Collected?	Check "Not Collected" and select a reason listed to explain why the PSO survey could not be completed.	Please choose one...
<input checked="" type="radio"/> None	Check "None" if this student is not being excluded from the PSO survey.	

At the bottom of the page, there are four buttons: "Save Student", "Contacts...", "Contact Attempts...", and "PSO Survey...". A red arrow points from the "PSO Survey..." button to the "Completed by" field, and another red arrow points from the "PSO Survey..." button to the "PSO Survey..." button itself.

Identify who is conducting the  
PSO Survey

Select "PSO Survey" at the  
bottom of the page.

# Identify the Survey Participant

The screenshot shows the ESS Post School Outcomes Exceptional Student Services web application. The header includes the Arizona Department of Education logo and the ESS logo. The navigation bar contains links: Home, Student List, Reports, PEA Selection, Management, Help, and ESS Admin ESS. The breadcrumb trail is: Home | Exiting Students | Student. The main heading is 'Survey Participant/Student Relationship' for 'Dysart Unified District (07-02-89-000)'. The form is divided into two sections: 'Student' and 'Survey Participant'. The 'Student' section has fields for Status (with a button 'Student details data downloaded'), School (Dysart High School (07-02-89-205)), and Student (State Student ID). The 'Survey Participant' section has fields for First Name, Last Name, Contact Type (a dropdown menu with 'Please choose one...'), and a 'Continue' button. Red numbered circles 1, 2, and 3 are placed next to the First Name, Last Name, and Continue buttons respectively.

ARIZONA  
Department of Education

**ESS** Post School Outcomes  
Exceptional Student Services

Home Student List Reports PEA Selection Management Help ESS Admin ESS

Home | Exiting Students | Student

## Survey Participant/Student Relationship

Dysart Unified District (07-02-89-000)

**Student**

Status:

Student details data downloaded

School:

Dysart High School (07-02-89-205)

Student (State Student ID):

**Survey Participant**

First Name:

1

Last Name:

2

Contact Type:

Please choose one...

3

Continue

1. Identify the name of the person who is responding to the survey (“Survey Participant”).
2. Indicate if the survey participant is the former student, family member, or a state agency representative.
3. Select “Continue” to access the survey questions.

# Record Survey Responses

The screenshot shows the ESS Post School Outcomes Exceptional Student Services application. At the top is the logo for the Arizona Department of Education and ESS. Below the logo is a navigation bar with links: Home, Student List, Reports, PEA Selection, Management, Help, and ESS Admin ESS. The main heading is "Post School Outcomes Survey" for "Dysart Unified District (07-02-89-000)". A red-bordered box highlights a warning message: "Do not use your browser's back button. Doing so may cause the survey to close." Below this is a progress bar showing "Progress: 1 of 14". The form is divided into sections: "Student" (with fields for Status, School, and Student ID), "POSTSECONDARY SCHOOL", and a question: "1. In the 12 months after leaving high school, were you ever enrolled in any school, job training, or education program?". The question has three radio button options: "No", "Yes", and "No Answer". At the bottom are "Back", "Continue", and "Cancel" buttons.

ESS Post School Outcomes  
Exceptional Student Services

Home Student List Reports PEA Selection Management Help ESS Admin ESS

Home | Exiting Students | Student

Post School Outcomes Survey

Dysart Unified District (07-02-89-000)

Do not use your browser's back button. Doing so may cause the survey to close.

Progress: 1 of 14

Student

Status:

PSO survey started

School:

Dysart High School (07-02-89-205)

Student (State Student ID):

POSTSECONDARY SCHOOL

1. In the 12 months after leaving high school, were you ever enrolled in any school, job training, or education program?

☐ No

☐ Yes


☐ No Answer

Back Continue Cancel

**Best Practice Tip:**  
**Use the PSO Survey  
Hardcopy to record  
responses before entering  
them into the application.**


**Ask the survey question and  
record the response.**

# Viewing Survey Progress

 **ESS** Post School Outcomes  
Exceptional Student Services

Home Student List Reports PEA Selection

[Home](#) | [Exiting Students](#) | [Student](#)  
Post School Outcomes Survey  
Dysart Unified District (07-02-89-000)


 Do not use your browser's back button. Doing so may cause the survey to close.

Progress: 4 of 14

Student

Status:  
PSO survey started

School:  
Dysart High School (07-02-89-205)

Student (State Student ID):  


EMPLOYMENT

4. In the 12 months after leaving high school, were you ever employed?

☐ No (This will complete the survey)

☒ Yes

☐ No Answer

Back Continue Cancel

**After every question is answered,  
your progress is updated.**

**Skip logic will  
automatically  
apply.**



# Survey Completion



**ESS**

Post School Outcomes

Exceptional Student Services

[Home](#) [Student List](#) [Reports](#) [PEA Selection](#) [Management](#) [Help](#) [ESS Admin ESS](#)

[Home](#) | [Exiting Students](#) | [Student](#)

## Post School Outcomes Survey - Complete

Dysart Unified District (07-02-89-000)

Progress: 14 of 14

Student

Status:

PSO survey completed

School:

Dysart High School (07-02-89-205)

Student (State Student ID):


00000000000000000000000000000000

Congratulations! This Post School Outcomes Survey is complete.

Click [here](#) to exit this page.

**Continue until all questions  
have been asked and  
response recorded.**

# Automatic Survey Completion Update

 **ESS** Post School Outcomes  
Exceptional Student Services

Home Student List Reports PEA Selection Management Help ESS Admin ESS

Home | Exiting Students

## Student

Dysart Unified District (07-02-89-000)

### Student Data

Status: PSO survey completed	Grade: 12 - Twelfth grade
PEA: Dysart Unified District (07-02-89-000)	Need: ELL: English Learning Disability
School: Dysart Unified District (07-02-89-000)	Gender: Male
Student: Dysart Unified District (07-02-89-000)	Ethnicity: Hispanic/Latino
State Student ID: 0000000000	ELL: ELL
DOB: 00/00/00	Exit Reason: Graduated
Exit Year: 2019	
Survey Respondent/Relationship: Student, Student / Student	
Completed by (Last, First): Specialist , Transition	

**Student page is  
automatically  
updated.**

# Completion of All PSO Surveys

## PEA Status

PEA (CTDS)	N/A Students	Eligible Students	Completed PSO Surveys	Surveys Not Collected	Surveys Not Completed	Participation Rate (%)	Engagement Rate (%)
Dysart Unified District (07-02-89-000)	1	201	4	1	196	2	75

## School Status

School (CTDS)	N/A Students	Eligible Students	Completed PSO Surveys	Surveys Not Collected	Surveys Not Completed	Participation Rate (%)	Engagement Rate (%)
Dysart High School (07-02-89-205)	1	55	4	1	50	7.3	75
Shadow Ridge High School (07-02-89-225)	0	36	0	0	36	0	0
Valley Vista High School (07-02-89-220)	0	55	0	0	55	0	0
Willow Canyon High School (07-02-89-210)	0	36	0	0	36	0	0
Tuitioned out	0	19	0	0	19	0	0

Continue until all former students have been surveyed!



[Go back to top](#)

Dysart High School (07-02-89-205)

Student in red has an incomplete survey. Student in green has a complete survey or a survey is not required.

State Student ID	Name	DOB	Completed by	PSO Survey Required?	PSO Survey Status
				Yes	PSO survey completed
				Enrolled in High School	Student details data downloaded
				Responder Refused to Participate	Student details data downloaded
				Yes	PSO survey completed

# PSO Application Resources

**Post School Outcomes**  
**Exceptional Student Services**

[Home](#) [Student List](#) [Reports](#) [PEA Selection](#) [Management](#) [Help](#)

[Home](#) | [Help](#)

Supporting Documents

Documents

[PSO One Page Summary](#)  
[PSO Survey Hardcopy](#)  
[Definitions - Categories of Engagement](#)  
[PSO Survey Companion Document](#)

[Supporting Documents](#)  
[More Information](#)  
[Contact Us](#)

[Arizona Department of Education](#)  
[Exceptional Student Services](#)  
1535 West Jefferson Street, Bin #24  
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[Arizona's Official Web Site](#)  
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Look for a NEW Helpful Document this year:  
**"PSO Survey Companion Document"**

# Enhance Your Students' Success!

*PSO gives us opportunities to reconnect with former students and helps us know how we can better prepare students for the future.*



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# PSO Resources

## ADE-Exceptional Student Services (ESS)

- [PSO Website](#)
- [Secondary Transition Resources Padlet](#)
- [PSO Survey Companion Document](#)

## National Technical Assistance Center of Transition (NTACT)

- [Post-School Success](#)
- [Toolkits](#)
- [Effective Practices in Secondary Transition: Operational Definitions](#)

## Office of Special Education Programs (OSEP)

- [Grads360°](#)



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**Arizona Department of Education**  
**Exceptional Student Services, Secondary Transition Team**  
<https://www.azed.gov/specialeducation/transition>

**PSO Questions  
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