

From: [School Safety & Social Wellness](#)
To: [School Safety & Social Wellness](#)
Subject: School Safety Program - Additional Guidance about Deadlines and Requirements
Date: Friday, April 3, 2020 12:10:59 PM
Importance: High

Good afternoon School Safety Program District and Charter Administrators,

Further to the March 30, 2020 directive from Governor Ducey and Superintendent Hoffman that schools remain closed during the remainder of School Year 2019/2020, and my earlier email dated March 17, 2020, the Arizona Department of Education's School Safety Program (SSP) team is pleased to provide additional guidance about deadlines and program requirements for School Safety Program participants. **Please ensure you provide this information to all appropriate SSP participants so all are on the same page with regard to expectations and understandings.**

The SSP Team is here to provide support and technical assistance as you navigate the current school closures and can be contacted at schoolsafety.socialwellness@azed.gov to address any questions you might have. Please also visit the [SSP website](#), where we will be providing additional resources for your SSP teams, and will be continuing to add resources as appropriate. The information in this email will be posted on the website. You will also find resources specific to COVID19 on [ADE's website](#) – please ensure you check back regularly as the website is updated as new information is made available.

Program Deadlines

- **School Safety Program Expansion – Continuation Grant Application:**

- Original Date: April 15, 2020
- Amended Date: No change. Please complete as much of the application as you are able, including the budget pages, and submit the application by the April 15 deadline. You will have an opportunity to revise the application and provide additional information when the new school year begins.

Hiring Date for New Hires

- Original Date: August 1, 2020
- Amended Date: No change

If either (or both) of the above deadlines is amended, we will update you immediately.

Program Requirements

- **School Safety Program Continuation Grantees** (sites awarded funding for Grant Cycle FY2018 to 2020)

Item	Original Requirement	Amended Requirement for FY2020
School Safety Assessment & Prevention Team See Guidance Manual, page 6	Meet once per quarter in Quarters 1, 2, 3, and 4 <ul style="list-style-type: none"> • Q1: July – September • Q2: October – December • Q3: January – March • Q4: April – June 	Meet once per quarter in Quarters 1, 2, and 3 <ul style="list-style-type: none"> • Q1: July – September • Q2: October – December • Q3: January – March
Law Related Education	180 hours each year	130 hours of LRE

See Guidance Manual, page 7	<ul style="list-style-type: none"> • 80 hours for cohort • 100 hours for universal, which includes: <ul style="list-style-type: none"> ◦ Up to 20 hours for planning and prep ◦ Up to 20 hours for LRE instruction to school staff and school community 	<ul style="list-style-type: none"> • 58 for cohort • 72 hours for universal, which includes: <ul style="list-style-type: none"> ◦ Up to 14 hours for planning and prep ◦ Up to 14 hours for LRE instruction to school staff and school community
Time On Campus <ul style="list-style-type: none"> • School Resource Officer • Juvenile Probation Officer See Guidance Manual, page 24	Based on a 180-day school year: At least 80% on campus, or 144 days At least 90% on campus, or 162 days	Based on a 130-day school year: At least 80% on campus, or 104 days At least 90% on campus, or 117 days
Officer Performance Assessment See Guidance Manual, page 8	Complete twice per year	If the second assessment had not been completed prior to March 16, 2020, the second assessment is waived.
Training	Annual training requirement for: District Administrator Agency Supervisor Site Administrator/Designee if applicable School Resource Officer* Juvenile Probation Officer	Unchanged for all
End Year Report	Submit annually in June via the Arizona Department of Education's Grants Management System	Submittal of the End Year Report in June 2020 is waived. The FY2020 data will be collected at the beginning of FY2021.
<p>*Annual LRE Academy requirement is waived for the SROs who had registered for the Cost of Delinquency LRE Academy that was scheduled for March 26, 2020 but which was canceled due to school closures.</p>		

School Safety Program Expansion Grantees (sites awarded funding for FY2020 to 2023)

Item	Original Requirement (given the funded position had	Amended Requirement for FY2020
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	been hired)	
School Safety Assessment & Prevention Team See Guidance Manual, page 6	Meet once per quarter in Quarters 3 and 4 <ul style="list-style-type: none"> • Q3: January – March • Q4: April – June 	Requirement waived
Law Related Education See Guidance Manual, page 7	180 hours each year <ul style="list-style-type: none"> • 80 hours for cohort • 100 hours for universal 	Requirement waived
Time On Campus <ul style="list-style-type: none"> • School Resource Officer • Juvenile Probation Officer See Guidance Manual, page 24	Based on a 180-day school year: At least 80% on campus, or 144 days At least 90% on campus, or 162 days	Requirement waived
Training	Annual training requirement for: District Administrator Agency Supervisor Site Administrator/Designee if applicable School Resource Officer Juvenile Probation Officer School Counselor School Social Worker	Requirement waived *
End Year Report	Submit annually in June via the Arizona Department of Education's Grants Management System	The submittal of an End Year Report in June 2020 is waived. The FY2020 data will be collected at the beginning of FY2021.
<p>*Those who attended the New SSP Resource training in March 2020 will not have to re-take this training in FY2021 and will move on to Year 2 training. We will provide a FY2021 Training Schedule at the start of the new school year.</p>		

With kindest regards,

Jenny Walker, PhD
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 & School Safety Program PLUS Project Investigator

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