

From: [School Safety & Social Wellness](#)
Cc: [School Safety & Social Wellness](#)
Subject: School Safety Program- Guidance for SSP Schools during School Closures
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Attachments: [image001.png](#)

Good afternoon School Safety Program School Safety Officers and Agency Supervisors,

The School Safety Program (SSP) team has received several questions about the responsibilities and roles of SSP-funded positions (school resource officers, juvenile probation officers, school counselors and school social workers) while schools are closed because of COVID-19. We have provided some suggestions below of how these positions can help serve and support our school communities to help minimize the impact of the closures. **Please ensure that you provide this information in a timely manner to your site-based School Safety Assessment & Prevention Team members, including the site administrator, so that all are on the same page with expectations and understandings.**

School Resource Officers and Juvenile Probation Officers

Please note that the School Safety Program will continue to fund SROs who are able to stay on their campus and are not reassigned to patrol duty by their police agency. **If SROs are reassigned to patrol duty during school closures, their time will not be reimbursable under the School Safety Program, but it will not be counted as time off-campus.**

Your Action is Needed:

- Please notify the School Safety Program if your SRO is returning to patrol duty by emailing SchoolSafety.SocialWellness@azed.gov.

If your SRO is remaining on campus, here are some suggestions of how he/she can serve your school community:

- In conjunction with your administrative team, familiarize yourself with the guidance provided on the Arizona Department of Education's webpage regarding:
 - [Pandemic Preparedness](#)
 - [Guidance to Schools on COVID-19](#)
- Work with your administrative team to review the Operational Plan and make any necessary schedule adjustments to accommodate school closures
- Develop collaborations with community resources, identifying services offered that could benefit students during school closures
- Work with community-based and youth recreational and leadership development activities that complement and reinforce the prevention-based approach of the School Safety Program
- Work with your administrative team to make any necessary home visits
- Conduct school safety assessments
- Work with the school safety team to review and update the school safety plan
- Plan in-service training

- Begin gathering data for the SSP Year-End Report
- Plan school security improvements
- Prepare law-related education lessons for future use.
- Establish and/or keep in contact with your [county/tribal public health](#) and local county/tribal emergency management agencies
- Visit the [ADE website](#) frequently for updates

Please feel free to share this email with colleagues in the SSP. Of course, if you have any questions, do not hesitate to reach out!

Stay healthy and safe!

With gratitude,

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